

# SAN FRANCISCO FIRE COMMISSION

## Fire Commission Regular Meeting Wednesday, June 24, 2020 – 5:00 p.m.

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### AGENDA

Remote Meeting via video and teleconferencing (see below links and phone numbers)

This meeting is being held by Webex pursuant to the Governor's Executive Order N-29-20 and the Fifth and Sixteenth Supplements to the Mayoral Proclamation Declaring the Existence of a Local Emergency.

During the Coronavirus Disease (COVID-19) emergency, the Fire Commission's regular meeting room, City Hall, Room 400, is closed, and meetings of the Fire Commission will convene remotely.

Watch live at [www.sfgovtv.org](http://www.sfgovtv.org)

To join the meeting, use the following link:

Link address for attendees:

<https://ccsf.webex.com/ccsf/onstage/g.php?MTID=e96b2adef4363b1ece706eabfd5c1d8a3>

To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code:

United States Toll  
+1-408-418-9388  
Access Code: 146 138 3270

*Item No.*

#### **1. ROLL CALL**

President  
Vice President  
Commissioner  
Commissioner  
Commissioner

Francee Covington  
Katherine Feinstein  
Stephen A. Nakajo  
Ken Cleaveland  
Tony Rodriguez

Chief of Department

Jeanine Nicholson

#### **2. GENERAL PUBLIC COMMENT**

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

**3. APPROVAL OF THE MINUTES *[Discussion and possible action]***

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on June 10, 2020.

**4. CHIEF OF DEPARTMENT'S REQUEST FOR LEAVE TO ATTEND 2020 FIRESCOPE BOARD OF DIRECTORS MEETING**

Chief of Department Jeanine Nicholson respectfully requests a Leave of Absence with pay for 2 days, Wednesday, July 8 through Thursday, July 9, 2020, to attend the FIRESCOPE Board of Directors Meeting in Orange County, California. Deputy Chief Victor Wyrsh will serve as Acting Chief of Department. The cost to the Department for this trip is \$182.00.

**5. UPDATE ON THE CURRENT BUDGET *[Discussion]***

Mark Corso, Deputy Director of Finance and Planning on the Fire Department's budget for Commission review and discussion.

**6. CHIEF OF DEPARTMENT'S REPORT *[Discussion]***

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities and events within the Department since the Fire Commission meeting on June 10, 2020, including budget, academies, special events, communications and outreach to other government agencies and the public and ethnic breakdown of the 126<sup>th</sup> Academy Class.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF JOSE VELO

Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Training within the Department.

**7. UPDATE ON THE PROGRESS OF THE NEW AMBULANCE DEPLOYMENT FACILITY AND CURRENT DEVELOPMENTS AND UPDATES AT STATION 49**

Assistant Deputy Chief Dawn DeWitt will report on the Progress of the new Ambulance Deployment Facility and Assistant Chief Sandra Tong will report on current developments and updates at Station 49.

**8. COMMISSION REPORT *[Discussion]***

Report on Commission activities since last meeting on June 10, 2020.

**9. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS *[Discussion]***

Discussion regarding agenda for the next and future regular meetings.

**10. ADJOURNMENT**

## **SAN FRANCISCO FIRE COMMISSION**

### **NOTICE OF COMMISSION PROCEDURES**

#### **Commission Meeting Schedule and Location**

The Fire Commission will meet regularly on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month at San Francisco City Hall, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102. The second Wednesday in Room 416 at 9:00 a.m. and the fourth Wednesday in Room 400 at 5:00 p.m.

#### **Commission Office**

The Fire Commission Office is located at 698 Second Street, Room 220, San Francisco, CA 94107. The Fire Commission telephone number is (415) 558-3451; the fax number is (415) 558-3413. The web address is <http://sf-fire.org/fire-commission-home>. Office hours are from 7:30 a.m. to 4:00 p.m., Monday through Friday.

#### **Language Access**

Per the Language Access Ordinance (Chapter 91 of the San Francisco Administrative Code), Chinese, Spanish and or Filipino (Tagalog) interpreters will be available upon requests. Meeting Minutes may be translated, if requested, after they have been adopted by the Commission. Assistance in additional languages may be honored whenever possible. To request assistance with these services please contact the Commission Secretary at (415) 558-3451, or [fire.commission@sfgov.org](mailto:fire.commission@sfgov.org) at least 48 hours in advance of the hearing. Late requests will be honored if possible.

#### **Information on Disability Access**

The hearing rooms in City Hall are wheelchair accessible. The closest accessible BART station is the Civic Center Station at United Nations Plaza and Market Street. Accessible MUNI lines serving this location are: #42 Downtown Loop, and #71 Haight/Noriega and the F Line to Market and Van Ness and the Metro Stations at Van Ness and Market and at Civic Center. For information about MUNI accessible services call (415) 923-6142. There is accessible curbside parking adjacent to City Hall on Grove Street and Van Ness Avenue and in the vicinity of the Veterans Building at 401 Van Ness Avenue adjacent to Davies Hall and the War Memorial Complex. For more information about MUNI accessible services, call (415) 701-4485.

To obtain a disability-related modification or accommodation, including auxiliary aids or services, to participate in the meeting, please contact the Commission Secretary at least two business days before the meeting at (415) 558-3451 to make arrangements. Late requests will be honored, if possible.

To assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings

are reminded that other attendees may be sensitive to various chemical based products. Please help the City to accommodate these individuals.

### **Policy on use of Cell Phones, Pagers and Similar Sound-Producing Electronic Devices at and During Public Meetings**

The ringing and use of cell phones, pagers and similar sound-producing electronic devices are prohibited at Fire Commission meetings. Please be advised that the Chair may order the removal from the meeting room of any person(s) responsible for the ringing or use of a cell phone, pager, or other similar sound-producing electronic device.

### **Documents for Public Inspection**

Documents referred to in this agenda, if not otherwise exempt from disclosure, are available for public inspection and copying at the Fire Commission Office. If any materials related to an item on this agenda are distributed to the Fire Commission after distribution of the agenda packet, those materials, if not otherwise exempt from disclosure, are also available for public inspection at the Fire Commission Office, 698 Second Street, room 220, San Francisco, during normal office hours.

### **Know Your Rights under the Sunshine Ordinance** (Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review. For more information on your rights under the sunshine ordinance or to report a violation of the ordinance, contact the sunshine ordinance task force. You may contact the Sunshine Ordinance Task Force Administrator, as follows: Sunshine Ordinance Task Force, City Hall, Room 244, 1 Dr. Carlton B. Goodlett Place, San Francisco, CA 94102-4689, Phone: (415) 554-7724, Fax: (415) 554-5784, E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org). Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Task Force, the San Francisco Public Library and on the City's Web site at <http://www.sfgov.org>.

### **San Francisco Lobbyist Ordinance**

Individuals and entities that influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 30 Van Ness Avenue, Suite 3900, San Francisco, CA 94102, telephone (415) 581-2300, fax (415) 581-2317 and Web site: <http://www.sfgov.org/ethics/>.