

**FIRE COMMISSION REGULAR MEETING
MINUTES**

December 13, 2023, 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:

https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=45058

President Nakajo called the meeting to order at 9:04 a.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Present
Commissioner	Marcy Fraser	Present
Commissioner	Paula Collins	Excused
Chief of Department	Jeanine Nicholson	Present
Darius Luttrupp	Deputy Chief -- Operations	
Sandy Tong	Deputy Chief – EMS and Community Paramedicine	
Mike Mullins	Support Services	
Shon Bufford	Equity, Diversity & Inclusion	
Erica Arteseros Brown	Homeland Security	
Ken Cofflin	Prevention	
Niels Tangherlini	EMS	
Simon Pang	Community Paramedicine	
Assistant Chiefs		
Brook Baker	Division II	
Michael Thompson	Division III	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Nakajo read the Ramaytush Ohlone Land Acknowledgement.

2. PUBLIC COMMENT

Jerry confirmed that it was the last meeting for the year. He stated that water is a friend of the fireman and there will never be any shortage of water.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on November 8, 2023.

Commissioner Feinstein Moved to approve the minutes. Vice President Morgan Seconded. The motion was unanimous.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on November 8, 2023, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported on activities since the last meeting. She attended many tree lighting ceremonies, the Police and Fire awards banquet, American Legion Post 456 where EMT Carlos Martinez was honored, and she did turkey carving at St. Anthony's, the Salvation Army, and Glide. She provided an update on APEC and acknowledged the great work of the members during the summit and stated that Assistant Deputy Chief Erica Arteseros and Deputy Chief Tong did an astonishing job at coordinating everything for APEC. She met with the EMS Offices Association, rescue captains, the United Fire Service women, and the Asian Firefighters Association who are all doing great work. She stated that Chief Luttrupp has had ongoing meetings with Cruise and Waymo to help facilitate some improvements to public safety with their technology. She mentioned that they had a boot camp for the 133rd candidates and an H-50 assistant chief's exam. She thanked Chief Baker and Chief Thompson for the work they put into that test. She touched on Senate Bill 43 which has to do with 51/50's and conservatorships and the Budget where there is an 800-million-dollar deficit over the next two years and the Mayor will be looking for a 10 percent reduction from every department plus an additional five-percent contingency planning. She wished Chief Luttrupp a happy birthday.

Jerry spoke about responsibility and critical thinking and if you are not a surgeon you don't need to wear a mask.

Commissioner Feinstein commended Chief Nicholson for double masking. She expressed her concern about the lack of staff at the Public Guardians Office and how it might affect conservatorships when Senate Bill 43 goes into effect. Chief Nicholson confirmed that DPH is ready to move on approximately 40 people in January.

Commissioner Fraser confirmed that the 40 people are folks who require conservatorship.

Vice President Morgan commented on what a great job Fire Prevention does at the town hall meetings.

President Nakajo thanked the chief for her continued advocacy of the budget during the deficit.

REPORT FROM OPERATIONS, DEPUTY CHIEF DARIUS LUTTROPP

Report on overall field operations, including greater alarm fires, Bureau of Fire Prevention & Investigation, Training within the Department., and Airport Division.

Chief Luttrupp provided an Operations update for October and November 2023. He reported there was one greater alarm fire in the reporting period at 975 Valencia with no injuries and the cause of the fire is under investigation. He described the fire in detail and commended the strong work of all units on the scene. He stated that because of the work of Chief Arteseros Brown, Chief Tong, and all the associated chiefs in the APEC planning stages, led to a very successful event. He touched on the Bureau of Fire Prevention, the Airport Division, and NERT. His report is attached: <https://sf-fire.org/media/2915/download?inline>

Commissioner Feinstein thanked the Department for the heartfelt treatment they received when her mother arrived in San Francisco. She added that the Fire Department was always very near and dear to her mother, and she knows she would have truly appreciated the honor.

Vice President Morgan thanked Chief Luttrupp for his report and acknowledged the great job the members did putting out the Valencia Street fire. He confirmed that the Sunnydale projects have allowed the members to train in them.

Commissioner Fraser stated his report was fascinating given everything that goes on such as aquatic, aerial, the receiving of Senator Feinstein, the fires, and APEC. She added that it is an incredible amount of work and a variety of work. They discussed that going forward they will be working on specific credentialing for members to become trained in emergency operations centers.

President Nakajo thanked Chief Luttrupp for his comprehensive report. He stated he liked the photos in his report and acknowledged the tremendous amount of work that Fire Prevention has been tasked with. He stated he also liked the new format of the Airport report and the newsletter where there is a dedication to the late Senator. He acknowledged Chief Mau of the Division of Training and confirmed that the two graduations were well attended.

There was no public comment.

REPORT FROM EMS AND COMMUNITY PARAMEDICINE, DEPUTY CHIEF SANDRA TONG
Report on the EMS and Community Paramedicine Divisions.

Chief Tong provided her October and November reports. She mentioned that they had their fifth cohort of the 9910 Program. She described an MCI drill where they were able

to practice a multi-casualty incident and identify patients, determine their severity of injuries, and were able to coordinate triage and treat all the patients. She touched on events she attended including the Firefighter of the Year for Community Service Award where EMT Carlos Martinez was honored; all the APEC activities, and an EMT graduation. She touched on Community Paramedicine with Chief Simon Pang where Section Chief of Community Paramedicine Administrations Mike Mason attended a two-day conference in Alexandria Virginia for the National Science Foundation. She stated that Chief Pang represented the Department at a city hearing with the Public Safety and Neighborhood Services Board of Supervisors Committee to discuss the topic of Treatment on Demand. They have also changed the way of tracking data of EMS-6 encounters and it reflects the changes that have been made on a national level in the data fields that they now collect. Her report is attached: <https://sf-fire.org/media/2916/download?inline>

Jerry spoke a bit off-topic and added if you live in a fantasy land, you won't be part of the future here.

Commissioner Fraser thanked Chief Tong for her report. She stated that she attended the Community Paramedicine roundtable lecture series which she found very interesting. She confirmed that the data on Narcan admission is somewhat random.

Vice President Morgan thanked Chief Tong for her report and congratulated Carlos Martinez for his Firefighter of the Year recognition. He also congratulated the rest of the Department for all the great work they did during the APEC convention, and he thanked them for keeping us safe. Chief Pang approached the podium and gave a brief description of the Treatment on Demand hearing which is an annual hearing on the status of available treatment on demand in the city.

Commissioner Feinstein commended Chief Pang on his forthrightness in explaining the Treatment on Demand as well as the new format of the report.

Commissioner Fraser agreed with Commissioner Feinstein's comments, and she added that by acknowledging that the clients don't want the services that we offer is a really important point.

President Nakajo thanked Chief Tong, Chief Pang, and Chief Tangherlini for their comprehensive report and Chief Tong for her dedication and hard work.

5. FIRE COMMISSION MEETING CALENDAR 2024 [Discussion and possible action]

Discussion and possible action to adopt the 2024 Fire Commission Regular Meeting calendar.

Commission Fraser Moved to adopt the 2024 Calendar. Vice President Morgan Seconded. The motion was unanimous.

6. COMMISSION PRESIDENT’S REPORT AND UPDATE [Discussion]

Report and update from Fire Commission President Stephen Nakajo.

President Nakajo announced that the job description for the Department Physician’s position has been posted and he would like Commissioner Fraser to be a part of the first stated of the interview process. He explained how the process would work. He also announced that Commission officer elections will take place on January 24, 2024. He added that all three commissioners whose terms expire in January have all indicated a willingness to participate and remain on the commission and the mayor's staff person has announced that they will be reappointed (Nakajo, Morgan, and Feinstein) by Mayor Breed. He wished everyone good wishes for the holidays. Vice President Morgan and Commissioner Feinstein provided comments on being reappointed and what an honor it is to serve on the Commission. Commissioner Feinstein wished everyone a happy and quiet holiday. Commissioner Fraser thanked President Nakajo and added that he speaks for the commission very well and she loves being on the Fire Commission. She wished everyone a healthy holiday season.

7. PUBLIC COMMENT ON ITEM 8

Public comment on all matters pertaining to Items 8(b) below, including public comment on whether to hold Items 8(b) in closed session.

Jerry attempted to provide public comment but was told it needed to apply to item 8.

8. POSSIBLE CLOSED SESSION REGARDING UNLITIGATED CLAIM

a. VOTE ON WHETHER TO CONDUCT ITEMS 8(b) IN CLOSED SESSION [action]

The Commission may hear Item 8(b) in closed session pursuant to Government Code Section 54956.9(a), (c) and (d) and Administrative Code Section 67.10(d)(1).

Vice President Morgan Moved to conduct the matter in closed session. Commissioner Fraser Seconded. The motion was unanimous.

Proceeded in closed session at 10:45 a.m.

Also in closed session: Secretary Maureen Conefrey, and Deputy City Attorney Jen Huber.

b. CONFERENCE WITH LEGAL COUNSEL – UNLITIGATED CLAIM. [Discussion and possible action] Conference with legal counsel to discuss Unlitigated claim pursuant to Government Code Section 54956.9(a), (c), (d), and Administrative Code Section 67.10(d)(1) and possible recommendation to the Board of Supervisors for settlement approval or to take other action. **[Action item]**

Unlitigated claim:

Daniel Lopez v. City and County of San Francisco

Commissioner Feinstein Moved to recommend the settlement to the Board of Supervisors. Vice President Morgan Seconded. The motion was unanimous.

- 9. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION** [*Discussion and possible action*] as specified in California Government Code Section 54957.1 and San Francisco Administrative Code section 67.12(b).

Reconvened in open session at 10:56

- 10. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION**, as specified in San Francisco Administrative Code Section 67.12(a). [*Action*]

Vice President Morgan Moved to not disclose. Commissioner Fraser Seconded. The motion was unanimous.

- 11. ADJOURNMENT** President Nakajo adjourned the meeting at 10:57 a.m.