



September 1, 2023

INFORMATIONAL BULLETIN

Effective November 15, 2019, San Francisco Ordinance 255-19 requires a fee of \$144.00 per hour to cover the costs of an inspection to grant a fire clearance. Payment for the referral inspection must be paid in advance prior to scheduling a Fire Department inspection. Additional inspections may require an additional fee at a rate of \$144.00 per hour. Payment may be made in person, by mail, or credit card by phone. Complete the lower portion of this form, detach, and enclose it with your payment. Please make check payable to:

San Francisco Fire Department
Bureau of Fire Prevention - Referral
698 Second Street, Room 109
San Francisco, CA 94107

When ready for an inspection and the inspection fee has been paid, please call the Bureau of Fire Prevention at (415) 558-3300 and request to speak with the District Inspector assigned to your property address to schedule an inspection.

Unless properly notified, the SFFD will deny or cancel any referral that is more than 90 days old from date of Referral Form. Thank you.

Request for DPW, PD, DPH or Entertainment Commission Referral Inspection

Enclose a check for \$144.00 made payable to the San Francisco Fire Department.

APPLICANT NAME: _____
PHONE NUMBER: _____
ADDRESS OF BUSINESS: _____
NAME OF BUSINESS: _____
TYPE OF BUSINESS: _____
MAILING ADDRESS: _____

Telephone: (415) 558-3300
Fax Nos: (415) 558-3323 or 3324

698 Second Street, Room 109
San Francisco, CA 94107