**TENANT FIRE SAFETY DISCLOSURE INFORMATION**

**BUILDING ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FLOOR/LEVEL: \_\_\_\_\_\_\_\_\_**

**FIRE EXTINGUISHERS:**

*Describe location of fire extinguishers on tenant’s floor.*

*SAMPLE:* Fire extinguisher is located in cabinet at center of corridor.

Fire Extinguisher Service Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**EMERGENCY EXITS:**

*Describe location of emergency exits on tenant’s floor.*

*SAMPLE:* Emergency exits are located at both ends of the corridor. Proceed down stairs and follow illuminated exits signs to exit building.

EXITS SHALL REMAIN UNOBSTRUCTED AT ALL TIMES

**FIRE ESCAPE:** *(if applicable)*

*Describe location of fire escapes on tenant’s floor.*

*SAMPLE:* Fire escape is located outside the window near the center of the corridor on the street-side of the building. Open the window and climb through to access fire escape.

Fire Escape Service Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FIRE ALARM:** *(if applicable)*

*Describe location of fire alarm pull stations on tenant’s floor.*

*SAMPLE:* Fire alarm manual pull stations are located at both ends of corridor near the emergency exits.

*Describe location of fire alarm control panel in building.*

*SAMPLE:* Fire alarm control panel is located on the first floor in the lobby electrical room.

Fire Alarm Control Panel Service Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UL Certification #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UL Expiration Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SMOKE AND CARBON MONOXIDE ALARMS:**

TO CONFIRM ALARMS ARE IN WORKING CONDITION, PUSH “**TEST**” BUTTON ON EACH DEVICE

Smoke Alarms Last Replaced in Unit (Date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Carbon Monoxide Alarms Last Replaced in Unit (Date): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TO REPORT A SUSPECTED FIRE CODE VIOLATION, CONTACT THE FIRE DEPARTMENT AT:**

**415-558-3300.**

**GENERAL FIRE SAFETY GUIDANCE AND A FIRE SAFETY TRAINING VIDEO ARE AVAILABLE ON THE SFFD WEBSITE AT: http://sf-fire.org/fire-safety-tips-san-francisco**