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MINUTES FOR ADOPTION

SAN FRANCISCO FIRE COMMISSION

DRAFT FIRE COMMISSION REGULAR MEETING  
MINUTES

Wednesday, March 9, 2016 - 9:00 a.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco, California, 94102

The Video can be viewed by clicking this link:

[http://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=24878](http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=24878)

President Covington called the meeting to order at 9:00 AM.

**1. ROLL CALL**

Commission President	Francee Covington	Present
Commission Vice President	Ken Cleaveland	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Chief of Department	Joanne Hayes-White	Present
Raemona Williams	Deputy Chief – Administration	
Ken Lombardi	Support Services	
Shane Francisco	Homeland Security	
Dan DeCossio	Bureau of Fire Prevention	
Richard Brown	Bureau of Fire Prevention	
Jeff Columbini	Division of Training	
Tony Molloy	EMS	
Assistant Chiefs		
Tom Siragusa	Division 3	
Staff		
Mark Corso	CFO	
Clement Yeh	Medical Director	

**2. PUBLIC COMMENT**

Captain Whooley, who identified himself as President of the San Francisco Fire Department EMS Officers Association expressed his concerns about their rank and no movement from the administration to correct the problems that are visible as well as staffing positions appropriately. He mentioned that RC 4 is still being held hostage at Station 49 in a movement to get them to agree to a 12-hour shift with the paramedic captains. He concluded by encouraging the administration to put RC 4 back on line.

**3. APPROVAL OF THE MINUTES [Discussion and possible action]**

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on February 10, 2016

President Covington made an amendment to the minutes by adding under Item 7, Resolution 2016.-4 that the gift from the Pastor Revocable Trust initially indicated the monies were to go to the Fire Department's 150<sup>th</sup> Anniversary but that was changed to the purchase of firefighting equipment because this was in line with the wishes expressed in the trust.

Commissioner Hardeman Moved to approve the February 10, 2016 regular meeting Minutes as amended. Commissioner Cleaveland Seconded. Motion to approve above Minutes as amended was unanimous.

There was no public comment on this item.

#### **4. UPDATE ON EMS-6 PROGRAM**

Dr. Clement Yeh to provide update on EMS-6 since implementation of program.

Dr. Yeh introduced himself as the Medical Director of the Department. President Covington congratulated him on his recent award and wonderful profile in the Sunday Chronicle and stated how very proud they are of him. Dr. Yeh thanked her. He continued his presentation by providing an update on the EMS 6 program. He introduced Paramedic Captains April Bassett and Simon Pang who have signed on as part of the EMS-6 Team. It also consists of an H-33 EMS Captain who operates in a paramedic supervisor role, as well as another team member who is a Department of Public Health Homeless Outreach team specialist, who is co-staffed with the Paramedic captain, and is the primary for the care coordination role. He stated that EMS-6 Operations started on January 30, 2016 and the main function is to work in conjunction with existing services to stabilize high users and refer them to non-emergency programs. He added that they have defined an EMS high user as someone who calls 9-1-1 more than four times a month or more than twice a day. Additionally, the high users are people who utilize multiple systems in our city. Those other systems would be the local emergency rooms, sobering centers, urgent care clinics, psychiatric emergency facilities, and 9-1-1. They have also defined EMS super users as patients that generate 15 calls or more a month and include homeless patients that utilize EMS, ER's, psychiatric providers, sobering centers, at the highest rates in the City. He stated that they engage them daily and follow their progress which has resulted in better outcomes in collaboration with other providers in coming up with clinical management plans for their care. Captain Pang and Captain Bassett provided examples of these types of patients.

His presentation is attached:

<https://sfgov.org/sffd/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/FireCommission030916%20EMS%206.pptx>

Dr. Yeh concluded by stating that continuing to identify barriers to patient care is going to be an ongoing mission for them.

Vice President Cleaveland thanked Dr. Yeh for his presentation and congratulated his team for the excellent work they are doing. He added that he looks forward to more success stories in the future. He also agreed that the program should be a 24-hour operation. Vice President Cleaveland asked what type of patient is the most frequent user of the system. Dr. Yeh stated there are many challenges in really figuring the patient type, in terms that you may have patients with complex medical issues, psychiatric behavioral issues, substance and or alcohol abuse issues or a combination of the above.

Chief Hayes-White acknowledged Deputy Chief of Operations, Mark Gonzales, EMS Assistant Deputy Chief, Jeff Myers and EMS Section Chief, Tony Molloy, who have all been part and parcel to restoring the EMS-6 program. She added that they lobbied heavily to restore this program in collaboration with the Department of Public Health, but Dr. Yeh, Captain Bassett and Captain Pang, have really put their heart and soul into it. She thanked Dr. Yeh and Paramedic Captains April Bassett and Simon Pang and acknowledged how dedicated they are. It takes a special person for the work that they're doing and it is very much appreciated. She also mentioned that she would like to see it expanded. She added that they have about five weeks of data and they will continue to collect that data and analyze it, and that will be the foundation on which they may be able to expand the program. She also mentioned that they meet regularly with DPH and they will be meeting next week with members of the EMS 6 program, as well as the mayor's office to talk about the data that they have collected so far.

Commissioner Hardeman congratulated Dr. Yeh for the recent awards he received. He also thanked Captain Bassett and Captain Pang and all the other paramedic and EMT staff who are participating in EMS-6 effort and for their compassion and dedication. He added that he would like to see this program operate 24 hours a day.

Commissioner Nakajo thanked the EMS-6 team and was glad to hear it is a team effort with the Fire Department. He added that he also appreciated the data that was provided and found it to be very helpful. He stated that he also appreciated the samples of the real life stories they have encountered. Commissioner Nakajo stated he thought it is important as a fire department to coordinate services and partnerships with other agencies. He asked if there was a breakdown of the number of individuals seeking services that are not local residents. Dr. Pang stated they don't have any hard numbers, but anecdotally, there seems to be a large number of people who have come to the City over the years, and it is something that EMS 6 will be tracking in the future.

Vice President Cleaveland stated that he thinks the EMS 6 is one of the most important programs operating in the City and wanted to know what kind of budget it would take to run the program 24/7. Mr. Corso answered they would have to essentially double the annual \$475,000 budget, which would be close to a million dollars to run a 24 hour operation. He added that he thought conversations surrounding the program was that there would be ongoing discussions, not necessarily as part of the Fire Department operations, but as part of the overall city wide effort on homelessness that the program, once implemented, would be evaluated and if there were the decision to make additional resources available, that could be incorporated as part of the overall budget request.

President Covington echoed the sentiments of her fellow Commissioners in congratulating Dr. Yeh and stated what a fabulous program EMS 6 was. She asked for more information about how they interact with the Health Department outside of the hospital setting. Dr. Yeh explained their function in detail, and added that the Department of Health is an integral part of the team and they are co-staffed, so at any given time both the paramedic captains, and the outreach worker who is on duty respond to all calls collaboratively and depending on the nature of the call they decide the action of services needed. President Covington also asked for more information on the outreach workers and what falls under their administrative umbrella. Dr. Yeh stated that anything that doesn't fall into the normal 9-1-1 response is the primary purview of the outreach workers. He added that it's a team approach but the outreach workers, especially with the super users, have extensive histories with these clients so they take a lot of the responsibility in terms

of documentation, conversations, referrals, transport referrals and case management and they are an integral part of the team. Captain Pang added that model is different than EMS. The outreach workers work largely on a voluntary basis. They might come up to an individual and offer them resources, but if that individual says no, there's not much more they can do. But once that individual calls 9-1-1, it becomes the Department's responsibility, it's mandated that they respond at any hour and mitigate the problem and that's when they bring in that outreach worker to fix things right then, and with their knowledge and ability to network with the shelters and other available services, it has been working well.

Public Comment: Captain Whooley stated that he strongly endorses the actions of EMS 6. Historically in the department when Captain Tangherlini's innovative program was terminated by the current administration, the role fell upon the RCs to take on that position. A role they were inadequately prepared for and were never provided the appropriate amount of information for. He added to have EMS 6 after a significant number of years actually reactivated has assisted them greatly. However, from the hours from midnight to noon, they are still operating with the paramedic captains being the de facto EMS 6. He strongly encouraged the Commission to move to a 24-hour role for this job. He concluded by stating the EMS Officers Association would strongly endorse a 24-hour operation for EMS 6.

#### **5. SAN FRANCISCO FIRE SAFETY TASK FORCE**

Update from Fire Marshal Daniel DeCossio on Final Report of January 19, 2016 prepared by the San Francisco Fire Safety Task Force.

President Covington welcomed Fire Marshal DeCossio. He summarized the interagency Fire Safety Task Force report that was put forward by the Board of Supervisors and is attached:

<http://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/Fire%20Safety%20Task%20Force%20Final%20Report%2001-19-16.pdf>

Fire Marshal DeCossio touched on the ordinance itself and the thought behind it, why it came about, the mandate, the recommendations put forth by the committee, and the actions the Bureau of Fire Prevention has taken at this time. He stated the Ordinance Number 90-15 went into effect in June of 2015. It created an interagency Fire Safety Task Force. There were seven members assigned to that task force committee, two from the fire department, he was one of the members on the committee representing fire as well as Assistant Fire Marshal Rich Brown, two members from the Building Department, one from Housing, two members from DPH, and one member from PUC. There were six meetings and all were open to the public. They took input from the tenants, landlords, and building owners. He added that the reasoning behind the whole thought of putting forward this ordinance, was in response to recent fires in multi-unit residential buildings that resulted in death and displacement of tenants. The thought was to get a think tank together, and put forward recommendations to increase fire safety. The mandate put forward to the committee was to recommend ways to improve fire safety and propose amendments to municipal code regarding fire prevention measures, post fire investigation, processing of complaints, and interagency coordination and to recommend to the Board of Supervisors the advisability of retroactive requirements for sprinkler and fire alarm requirements for residential buildings. He continued to outline the above report.

Vice President Cleaveland thanked Fire Marshal DeCossio for the report and stated it is extremely important that the entities work together on this issue. He added that it has been long

overdue as to what the deficiencies are in actual fire prevention within the city and county of San Francisco and he applauds the report and thinks every one of the recommendations need to be implemented. There was conversation about the cost of implementing the recommendations and Fire Marshal DeCossio explained that one size does not fit all, so it's complicated to come up with an amount. Vice President Cleaveland recommended that the BOS should have the Task Force reconvene and report on what has been accomplished in one year's time.

Commissioner Nakajo thanked Chief DeCossio and asked if there are rates of priority for a Notice of Violation. Chief DeCossio explained that a Notice of Violation is anything that is non-compliant with the fire code for the maintenance and those get issued after a notice of correction is not met within the reasonable amount of time to abate.

Commissioner Hardeman acknowledged how Chief DeCossio has his hands full with paperwork and that he seems to be adjusting quite well and complimented him on his dedication and the precise report.

President Covington stated that she appreciated the comprehensive report and asked who was in charge of prioritizing the recommendations and following through since the task force has been disbanded. Fire Marshal DeCossio stated the report goes to the Board of Supervisors and they evaluate and put forward proposals from the report, so it's in the hands of the Board of Supervisors at this time. President Covington stated that there seems to be a lot of competing needs, particularly for small apartment building owners and the recommendations are almost prohibitive and costly. She mentioned her concern with these issues and the shortage of housing that already exists in the City. President Covington also suggested that tenants should get the layout of the floor plan/emergency exits when they sign the lease. Fire Marshal DeCossio explained how fire blocks in the wall work.

There was no public comment.

#### **6. STATION 49 AND RESCUE CAPTAIN STAFFING** Deputy Chief Gonzales and EMS staff to address staffing model.

While Deputy Chief Gonzalez was preparing to present the report on this item, Chief Hayes-White stated for the record that as it's related to the staffing model, there was public comment made at a February 10th meeting and what they endeavor to do is always state the facts. She stated that a public comment was made during the February 10, 2016 meeting, that on December 2, 2015 at an incident in the Bayview that there was no Rescue Captain on scene. She stated that is an inaccurate statement. After that statement was made they checked the run of that incident, and not only did they have units on the scene within four minutes, the engine company and battalion chief within five minutes, a truck company within eight minutes, but they did in fact have a rescue captain on scene at about nine and-a-half minutes and he remained on scene for 26 minutes. She added that it's been on her mind and she wanted to provide the facts on that particular statement and correct the record.

Chief Gonzales introduced Section Chief of EMS Molloy and they discussed the reason the Rescue Captains need to be on a 12 hour shift as opposed to a 24 hour shift. Chief Molloy gave a brief overview of the daily tasks that are assigned to the captain at Station 49. He stated some of the tasks include managing all the employees who come in and out on a daily basis, the fleet maintenance, scheduling, ensuring employees wellbeing, stress management issues, employee injuries, making sure the ambulances get restocked at the end of the shift and are in charge of the

controlled substances issued to the ambulance. He added that they handle the logistics program at station 49, so they have varied and complex jobs to do. They do a good job and give one hundred percent, but that being said, having one person assigned to handle all those functions for a 24 hour period leads to things falling through the cracks and after 12 hours behind a desk doing all these things, they're bound to get tired and weary.

Chief Myers, Assistant Deputy Chief of EMS elaborated on Chief Molloy's comments. He stated that Station 49 has evolved and continues to change on a daily basis. The span of control has been and now with the continued growth, simply untenable. The daily workload of the station officer is overwhelming and to have one officer on a 24 hour shift overseeing all the needs of EMS operations and the needs of 70 plus employees a day coming and going. He added that what Chief Molloy put forth in his overview is just a small glimpse of the daily tasks. He went on to explain other concerns of having a supervisor working a 24-hour shift. He stated that he believes it is in the best interest of Station 49, its members, and overall long term to the officers tasked with these responsibilities to move to a 12-hour shift for the station officers to address the myriad of issues listed above, to provide day and night supervisor access and coverage as the operation at Station 49 is truly 24/7 and to match the actual hours of which the station members work with the supervisor's hours that are charged with their responsibility for their welfare.

Chief Gonzales agreed with everything that Chief Molloy and Chief Myers said and reiterated that the captain's position at Station 49 needs to be a 12-hour shift. It's a no brainer.

Dr. Yeh commented that in regards to the controlled substance, there are federal and local policies that govern oversight over controlled substances such as Morphine and Midazolam and it's important that they provide pain relief for the people that they serve, but it's also important in terms of regulatory standpoint that they have very tight controls to make sure that all the medications are available and accounted for at all times. He added that it is a big responsibility for everybody in the system.

Chief Hayes-White responded to the comments by stating she thinks they heard loud and clear from the staff the recommendations that have been made regarding the staffing model at Station 49. She added that it is a growing operation and it is one that will grow into, hopefully with the passage of the 2016 Health Bond, to a state-of-the-art facility. She continued that at this time, it is not a safe operation or an efficient model as we're growing and it would be irresponsible of her to recommend anything different than a 12-hour shift. The supervisory model in any good organization, should mirror and reflect the model of what your subordinates are working. Certainly in public safety it even heightens that. The employees deserve the support no matter what time they're rolling in the door or rolling out the door, of a supervisor to see how their shift went or if they need anything. It shouldn't matter if they're coming on at 8:00 in the morning or 11:00 at night. She concluded by stating they should have a consistent presence of a supervisor, not only for accountability but also for support.

Vice President Cleaveland thanked them for their report. He mentioned that resolving the issue is something they'd all like the parties to sit down in good faith and resolve somehow. He asked how other departments model their EMS divisions. Chief Myers answered it depends on the size and scope of the operations and how much down time they have in a particular 24 hour period for rest. He added that the goal is to have a EMS Division managed effectively and efficiently as

possible and would push the parties together to come up with some compromise that would work.

Commissioner Nakajo thanked everyone for their report. He asked what the reason was from moving from a 12-hour lieutenant supervisory shift to three rescue captains on the 24-hour shift. Chief Hayes-White said it was her recollection that moving to a 24-hour shift was when they had a smaller work force and it was more appreciated by the membership. Now that the operation has grown in that there are so many different shift starts and not like the firehouse where everyone starts at 8:00 a.m. There was robust discussion on the pros and cons of the 12-hour v. the 24-shift for the Rescue Captains at Station 49.

Commissioner Hardeman thanked them for their report as well as the members who spoke during public comment. He acknowledged it's a very complex situation but everybody is doing what they think is right for the people they're acting for and he commended everybody on doing their best and he heard good arguments. Chief Gonzales stated he would continue after the meeting to sit down with President Tom O'Connor and try and come up with something and make a recommendation to the chief.

President Covington thanked everyone and stated she had many questions, but that the hour was late and the meeting needs to end at noon, and for the purpose of transparency and keeping the citizens in San Francisco apprised of what going on, she would continue with the Chief's report. She did suggest sending a survey to the members of Station 49 regarding the shift issue as they should have an opportunity to express their opinions and desires regarding this issue.

Public Comment: Captain Crawford, Senior Captain at Station 49 stated some things were omitted from the report from his superiors. He stated when Station 49 was incepted, there were three officers on and they worked 12-hour shifts. He added that it proved not to be very effective in 2006 and the officer's changed to three 24-hour shifts which proved to be more effective than the 12 hour shift. He continued on how he addresses every issue that is brought to his attention and that he takes his job seriously. He concluded by stating he is open to further dialogue on this subject and he thinks he has a lot of insight on the situation since he is the Senior Captain.

Captain Whooley, President of the SF EMS Officers Association stated he was astonished that the subject of sleep has come up. He stated the problem is not the 24 hour shift, it's the four month rotation. He stated that they have asked the administration to go to a fixed schedule where they could bid on schedules ever year, just like the remainder of the fire department and the response has been, no you need to go to a 12-hour shift. He continued by describing his experience being a Captain at Station 49 and they do not agree to the 12-hour shift.

Captain Salan commented that he has worked five years at Station 49 and is very familiar with the operations there and he agrees with Captain Whooley and Chief Myers that the workload at any given moment at Station 49 can be overwhelming. He encouraged the Commission and the administration to up staff the EMS program to where it can properly manage the many employees. He added that the issues with narcotics at Station 49 is embarrassing the way they are handled and he suggested the department purchase a Pixa system or something similar as it's a very efficient and more accurate way of handling narcotics.

Tom O'Connor, President of San Francisco Firefighters Union spoke in support of the EMS Officers Association and the men and women of Station 49. He added the one central theme that



they've been hearing about Station 49, both from the administration and the frontline supervisors is the workload and the span of control. He added that changing the length of the shift isn't going to change the workload, they need additional personnel at Station 49. He stated that additional personnel is needed to manage the growing workforce and by not putting RC-4 back in the field and holding up the six promotional jobs, the Department is jeopardizing patient care in the southern sector of the City and changing the length of the shift is not the solution.

## **7. CHIEF OF DEPARTMENT'S REPORT [Discussion]**

### **REPORT FROM CHIEF OF DEPARTMENT**

Report on current issues, activities and events within the Department since the Fire Commission meeting of February 24, 2016, including Fiscal Year 2015-2016 budget, staffing changes, academies, strategic planning, 150<sup>th</sup> Anniversary update, including Fireboat naming contest, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White's report covered the period from February 24, 2016. She congratulated the reappointments of Commissioner Michael Hardeman and Commissioner Steve Nakajo to the Fire Commission. She added that she thought the Mayor made a very wise decision and she continues to look forward to working them. She mentioned that they submitted the budget in a timely fashion on February 22, 2015 and they will be having ongoing discussion with the Mayor's office. She confirmed that the Budget Committee Meeting with the Mayor's Budget Director, Kate Howard will take place on March 25. She added that they continue to work on the 2016 Bond, which is a \$350,000,000 bond, of which 58 million is earmarked for the Fire Department, 44 million specifically for the EMS deployment facility, which will be constructed in the rear of Station 9. In regards to staffing changes, she acknowledged Firefighter Keith Baraka, her selection as recruitment coordinator and invited him up to describe his new position. Mr. Baraka explained that he's been in this department for 20 years. He gave a history of his assignments throughout his 20 years. Since taking the recruitment coordinator position, he has had a lot of recruits come and talk to him. He acknowledged that they have put together a recruitment committee consisting of about 8 members from the Department representing most of the employee groups. He added that along with their recruiting efforts, DHR has been a tremendous help in establishing resources and in helping with overall recruiting efforts, including providing brochures, and information fliers. He stated that their overall goal is to reach out to prospective recruits, and provide support through the process. He added that he is very excited to be in the position.

Commissioner Cleaveland welcomed Keith Baraka and acknowledged his talents and leadership abilities. He asked FF Baraka if he had a list of organizations that he will reach out to. FF Baraka stated that he would be more than happy to get referrals from the Commission on additional organizations to reach out to and that he is taking all the suggestions he can get.

Commissioner Nakajo also welcomed FF Baraka and offered as a resource, the Asian Pacific Islander Community and stated he would be happy to meet with him.

Commissioner Hardeman and President Covington also welcomed FF Baraka.

Chief Hayes-White continued with her report by stating the 119<sup>th</sup> academy was in their seventh week and the class consisted of 53 recruits. She touched on the process of establishing dates for the "bump up academy", which is a promotional opportunity for H-3 Level 1 EMT's with paramedic licenses to then become paramedics in level 2. She added that they are in the early stages of planning for the 120<sup>th</sup> Academy. She mentioned that the kickoff for the 150<sup>th</sup>

Anniversary celebration will be a soft start on April 17<sup>th</sup> with the NERT drill and the official kick off celebration will be April 18<sup>th</sup> and events planned through December 3, 2016. One of the events will be a naming contest for the fireboat. She touched on the status of the Strategic Planning Committee and stated they will be meeting on March 28, 2016 with the goal of having the subcommittee reports synthesized for review. She mentioned the upcoming St. Patrick's Day Parade and invited everyone to join them March 12, 2016 at 2<sup>nd</sup> and Market. She announced that in conjunction with the Department of Emergency Management, PG & E, NERT, 3-1-1, Alert SF and DPW that they all worked together to refine the guidelines for informing the public during emergencies, including if a shelter in place has been issued, if an evacuation order has been issued, when they have been lifted and what to do, where to go and how to prepare for these types of incidents.

President Covington thanked the Chief for her report and asked how much money has been raised for the 150<sup>th</sup> Anniversary celebration. Chief Hayes-White stated she was proud to announce that they have raised approximately \$450,000.00 in private donations and she hopes to raise more than that. She also announced the website that has been dedicated to the 150<sup>th</sup> anniversary "all things 150<sup>th</sup>".

President Covington congratulated Commissioner Hardeman and Commissioner Nakajo on their swearing in as reappointed Fire Commissioners.

There was no public comment.

#### REPORT FROM OPERATIONS

Report on overall field operations, including to greater alarm fires, Emergency Medical Services, the Bureau of Fire Prevention & Investigation, and the Airport Division.

President Covington suggested because of the time constraints, holding the Operations Report until the next Commission Meeting, that in the meantime, the Commissioners could review the written report and have Chief Gonzales present at the next meeting.

#### **8. COMMUNICATIONS ADDRESSED TO THE COMMISSION RECEIVED SINCE LAST MEETING**

- Letter from NERT Advisory Board dated 3/3/16

There was no public comment.

#### **9. AGENDA FOR NEXT FIRE COMMISSION MEETING [Discussion]**

Discussion regarding agenda for the March 23, 2016 regular meeting.

President Covington stated that she would consult with the Vice President and Chief to develop the March 23, 2016 agenda.

There was no public comment.

#### **10. ADJOURNMENT**

President Covington adjourned the meeting at 11:59 a.m.

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GENERAL ORDERS

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Thursday, March 24, 2016 5:15 PM  
**Subject:** General Order 16 A-14, Expired Pharmaceuticals

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-14  
March 24, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Expired Pharmaceuticals  
**Reference:** Rules and Regulations, Section 402  
**Enclosure:** Attachment "A" – Cache House (Station) Locations

Officer Endorsement:  
Section 1108 – R. & R. \_\_\_\_\_

1. San Francisco Fire Department ALS units (Engines, Medic Units, Paramedic Captains) carry pharmaceuticals and medications consistent with County EMSA Policy and State Scope-of-Practice. These medications have a finite shelf-life and may not be used or administered once their expiration date has been reached.
2. All expired medications (except for the Federally Controlled Schedule II Drug Morphine Sulfate and the Federally Controlled Schedule IV Drug Midazolam) shall be placed in the BLUE/WHITE bins located at the Medical Supply Cache Houses and at Station 49.
3. There is no need to open the packaging or expel the medication. The expired medication, in its sealed packaging, can be discarded in the BLUE/WHITE bins.
4. Biohazard and contaminated materials shall continue to be placed in the RED bins. Exposed or bloody sharps shall continue to be placed in a Sharps Container.
5. Expired Federally Controlled Schedule II Drug Morphine Sulfate and Federally Controlled Schedule IV Drug Midazolam shall continue to be returned to an EMS Captain (RC).
6. Contact the EMS Division at 415-558-3641 with any questions regarding this General Order.
7. This General Order is effective immediately.

Joanne Hayes-White  
Chief of Department

## Medical Supply Cache Houses (Stations)

<u>Station</u>	<u>Address</u>
5	1301 Turk Street/Webster
7	2300 Folsom Street/19th
13	530 Sansome Street/Washington
14	551 26th Avenue/Geary
15	1000 Ocean Avenue/Phelan
18	1935 32nd Avenue/Ortega
44	1298 Girard Street/Wilde
49	1415 Evans Street/Mendell
Treasure Island	600 Avenue 'M' / 9th

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Friday, March 25, 2016 5:14 PM  
**Subject:** General Order 16 A-15, H-3 Level 3 Firefighter Paramedic Opportunity, EMS Advancement Academy

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-15  
March 25, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** H-3 Level 3 Firefighter Paramedic Opportunity, EMS Advancement Academy  
**Reference:** Rules and Regulations, Section 402  
**Enclosure:** None

Officer Endorsement:  
Sec.1108-R&R \_\_\_\_\_

1. In accordance with an agreement with Local 798 Firefighters, vacancies in the rank of H-3 Level 3 Firefighter Paramedic will be offered to members in the rank of H-2 Firefighter or members in the rank and designation of H-2P.
2. This General Order is being issued to implement the agreement above and determine who has interest in and is qualified for an H-3 Level 3 Firefighter Paramedic appointment among H-2s and H-2Ps.
3. The minimum requirements for this advancement selection process are:
  - Possession of a current, valid State of California Paramedic License, and
  - Local SF EMS Agency Paramedic Accreditation, and
  - Possession of current, valid certifications as follows:
    - Basic Life Support Card at the Healthcare Provider Level (must be AHA, ASHI, or American Red Cross).
    - Advanced Cardiac Life Support (ACLS).
    - Pediatric Advanced Life Support (PALS) or Pediatric Education for Pre-hospital Professionals (PEPP).
    - Pre-hospital Trauma Life Support (PHTLS) or Basic Trauma Life Support (BTLS).
    - Incident Command System Training (ICS) 100, 200 and IS 700a, Introduction to National Incident Management System.
    - Hazmat First Responder Awareness course (FRA) per 29 CFR 1910-120.
4. All interested and qualified H-2Ps who have completed their probationary period must submit a General Form, with copies of items listed in Bullet 3.

All interested and qualified H-2s who have completed their probationary period must submit a General Form, with copies of their items listed in Bullet 3. In addition, qualified candidates must successfully

complete the local SF EMS Agency Paramedic Accreditation process in accordance with LEMSA Policy 2050 prior to appointment to H-3 Level 3.

5. All General Forms and required documentation described above must be submitted to the Deputy Chief of Operations by Thursday, March 31, 2016 for consideration in the April 4, 2016 Academy. Any applications submitted after this date will be considered for future Advancement Academies.
6. This solicitation of interest from H-2s and H-2Ps includes employees in permanent exempt positions (i.e., H-10, H-16, H-18, or H-19) who are on leave from their permanent H-2 or H-2P positions and those in promotive Acting Assignments (i.e., H-4, H-6, H-10 and H-20).
7. Captains are responsible for notifying members under their supervision who are on leave for any reason and ensure that those members are aware of the deadline for submitting a General Form interest.

Joanne Hayes-White  
Chief of Department

**Conefrey, Ma**      **en (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Thursday, March 31, 2016 7:10 PM  
**Subject:** General Order 16 A-16, Hearing tests and Tuberculosis Screening

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-16  
March 31, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Hearing Tests and Tuberculosis Screening  
**Reference:** Rules & Regulations Section 402  
**Enclosure:** Scheduling Instructions for Battalion Chiefs  
Hearing at Davies Medical Center

Officer Endorsement:  
Sec 1108 – R. &

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1. California Pacific Medical Center – Davies will resume conducting Hearing Tests and Tuberculosis Screening for all uniformed members on Monday, April 4, 2016. Members will participate in the Hearing/TB Screening process on an annual basis. This program is mandatory, and is for the benefit and wellness of all members.
2. Hearing Tests and Tuberculosis Screenings will be conducted at Davies Medical Center on Monday, Wednesday and Friday afternoons, starting at 1300 hours.
3. Tuberculosis Screening will be conducted using the *QuantiFERON-TB Gold In-Tube* assay on a blood sample. Tuberculosis laboratory screenings do not analyze samples for drugs or alcohol use or content. Testing is not necessary prior to the blood draw.
4. The Hearing Tests and Tuberculosis Screening schedule will be posted on the Fire Calendar. Battalion Chiefs will be responsible for assigning members of their Battalions/Bureaus to Hearing/TB Screening, based on the Fire Calendar schedule.
5. Battalion 40 will be responsible for assigning members from Station 49 to Hearing/TB Screening, based on the Fire Calendar schedule.
6. Questions regarding this General Order should be referred to Dr. Ramon Terrazas, Department Physician, 415-558-117.

Joanne Hayes-White

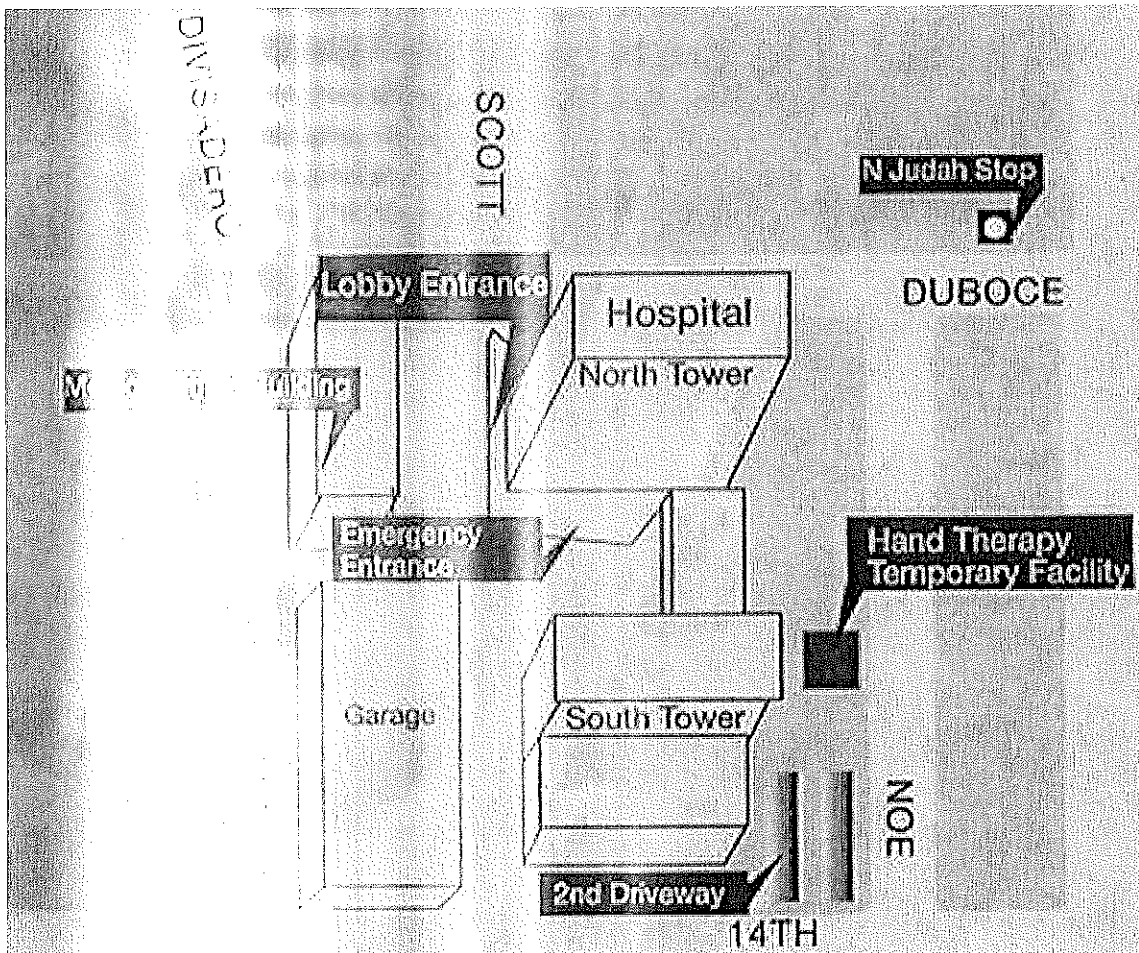


## Scheduling Instructions for Battalion Chiefs

1. Battalion Chiefs are responsible for scheduling and detailing Companies and members under their command to Hearing and Tuberculosis Screening at Davies Medical Center
2. Battalion rotation will be posted on Fire Calendar
3. Battalion Chiefs will check the Fire Calendar every morning to determine if their Battalion is due for Hearing and Tuberculosis Screening
  - a. Members are due at Davies Medical Center no later than 1300 hours for Hearing and Tuberculosis Screening
    - i. Battalion Chiefs should make selections and notifications accordingly
4. Battalion Chiefs will access AO Reports for the listing of members due for Hearing and Tuberculosis Screening
5. Battalion Chiefs will select a minimum of four (4), or a maximum of Five (5) members for detail to Davies Medical Center, making every effort to keep Companies intact, and to send members as a Company
6. Battalion Chiefs will notify the Company (members) who have been selected for detail to Davies Medical Center
  - a. Detailed Companies/members should allow sufficient transit time from their respective stations to enable them to arrive at Davies Medical Center at the appointed time (1300 hours)
  - b. Detailed Companies should proceed directly to Davies Medical Center and shall not 'jump calls' or in any way delay their arrival at Davies Medical Center
7. Battalion Chiefs will notify Davies Medical Center of the Company (members) who were selected for detail to Health Check or Hearing and Tuberculosis Screening via the following telephone hotline **415-553-7386**. This notification should be made as soon as the Company/members due for detail to Davies medical Center have been identified (no later than 0815 hours)

## Parking at Davies Medical Center

1. Companies (members) will report to the Occupational Health Clinic at Davies Medical Center for Hearing and Tuberculosis Screening
2. The Occupational Health Clinic is located in the South Tower building, Level A, Suite 160A
3. Companies are requested to park in the area designated for SFFD, and to not block driveways, wheelchair ramps, red or blue zones
4. Companies are to follow these directions when reporting to Davies Medical Center for Health Check or for Hearing and Tuberculosis Screening:
  - Enter the 2<sup>nd</sup> driveway on 14<sup>th</sup> Street
  - Park alongside the Hand Therapy Facility (trailer)
  - Enter the South Tower Building through the automatic sliding doors
  - Take elevator to A Level
  - Enter Occupational Medicine Clinic on A Level, Suite 160A



**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Friday, April 01, 2016 3:27 PM  
**Subject:** General Order 16 A-17, H-16 Technical Training Specialist Position

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-17  
April 1, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** H-16 Technical Training Specialist Position  
**Reference:** Rules and Regulations, Sec. 402  
**Enclosures:** None

Officer Endorsement:  
Sec 1108 – R & R

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1. The Department is developing an applicant pool for the position of H-16 Technical Training Specialist at the Division of Training. This position reports directly to the H-39 Training Captain.
2. As a member of the Director of Training's staff, the H-16 Specialist assists in the development, organization, coordination, and delivery of Department training, education and evaluation programs for in-service Firefighters, Paramedics and Officers. This is a 40-hour per week position.
3. Duties and responsibilities include, but are not limited to the following:
  - Training of in-service Firefighters, Firefighter/Paramedics, Officers, Companies and units
  - Preparation and presentation of classroom lectures
  - Preparation and delivery of driver training and safety programs
  - Return to duty training of Firefighters, Firefighter/Paramedics, and Officers
4. Desired skills:
  - Comprehensive working knowledge of all aspects of field operations
  - Commitment to and enthusiasm for training
  - Excellent working knowledge of SFFD tools, equipment, and apparatus including extensive Engine and Truck experience
  - Excellent organization, interpersonal and written communication skills
  - Ability to share expertise and knowledge to Department members
  - Teaching experience
  - Fire Officer I certification
  - CFSTES Instructor 1A & 1B

5. Application Process:

- Provisions stated in G.O. 00 A-8 apply for this position. All interested H-2 Firefighters, and H-2P and H-3 Level III Firefighter/Paramedics should submit a General Form Report **and** updated Personal Qualification Form (PQF) to the Director of Training by close of business on Monday, April 11, 2016. Candidates will be selected to interview for the position after all applicants are evaluated.

Joanne Hayes-White  
Chief of Department

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

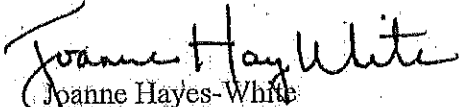
File Code 16 A-18  
April 4, 2016

From: Chief of Department  
To: Distribution List "A"  
Subject: San Francisco Fire Department 150<sup>th</sup> Anniversary – Department T-Shirts  
Reference: Rules and Regulations, Section 402  
Enclosure: Attachment "A" – T-Shirt Order Size Roster

Officer Endorsement:  
Sec. 1108 - R. & R.

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1. On April 18, 2016, the San Francisco Fire Department will officially kick-off our Sesquicentennial Celebration.
2. The Department will host an event on the morning of April 18<sup>th</sup> at Union Square. The event will include a 65' foot ladder raise and feature antique apparatus. All off-duty members are invited to attend. Updated information regarding 150<sup>th</sup> Anniversary Events can be found on the website at [www.sffd150.org](http://www.sffd150.org).
3. The Department will also issue members a commemorative 150<sup>th</sup> Anniversary t-shirt that may be worn as the official Department t-shirt.
4. Company Officers and supervisors of other uniformed and civilian members are directed to complete the attached Roster for Members' T-shirt sizes. Officers and Supervisors are also directed to contact all off-duty members to complete the attached information. A completed Roster shall be forwarded to the Deputy Chief of Operations by Monday, April 11, 2016, that will include:
  - Department Member's Name
  - Assignment
  - T-Shirt Size
5. T-shirts are available in sizes Medium through 3-XL. Expected distribution will be during the week of April 18, 2016.

  
Joanne Hayes-White  
Chief of Department

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Tuesday, April 05, 2016 4:56 PM  
**Subject:** General Order 16 A-19, Company Based Modular Training Module 3-Below Grade Operations  
**Attachments:** 16 A-19 CBMT Module 3 Below Grade Training - Attachment A.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-19  
April 5, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Company Based Modular Training Module 3-Below Grade Operations  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** Attachment "A"-Group Distribution

Officer Endorsement:  
Section 1108 - R. & R. \_\_\_\_\_

1. Company Based Modular Training Module 3-*Below Grade Operations* commenced on Monday, April 4, 2016 and continues through Thursday, May 5, 2016.
2. Class will be held from 0900-1130 hours at the Treasure Island Training Facility. Class starts **promptly** at 0900 hours.
3. This module will review below grade operations, procedures, and communications. Company Officers and Battalions Chiefs shall review the Building on Slopes Policy (AO Reports-Policies-Operations-Buildings on Slopes Policy) prior to their scheduled training date.
4. Companies are scheduled to attend training as shown in Attachment "A". Members attending training shall bring Department issued Personal Protective Equipment (PPE). Rigs shall park on 10<sup>th</sup> Street ONLY.
5. Questions regarding this General Order should be referred to the Division of Training, 415-318-4530.

Joanne Hayes-White  
Chief of Department

**Module 3-Below Grade Operations  
Attachment "A"-Group Distribution**

	Monday 4/11/16	Tuesday 4/12/16	Wed 4/13/16	Thursday 4/14/16
Engine	E42	E39	E11	E02
Engine	E38	E13	E02	E37
Truck	T02	T16	T06	T01

	Monday 4/25/16	Tuesday 4/26/16	Wed 4/27/16	Thursday 4/28/16
Engine	E01	E31	E43	E35
Engine	E10	E36	E06	E02
Truck	T18	T07	T13	T15

	Monday 4/4/16	Tuesday 4/5/16	Wed 4/6/16	Thursday 4/7/16
Engine	E24	E06	E05	E17
Engine	E29	E48	E44	E22
Truck	T04	T19	T03	T03

	Monday 4/18/16	Tuesday 4/19/16	Wed 4/20/16	Thursday 4/21/16
Engine	E24	E40	E23	E21
Engine	E16	E08	E01	E41
Truck	T10	T05	T19	T08

	Monday 5/2/16	Tuesday 5/3/16	Wed 5/4/16	Thursday 5/5/16
Engine	E13	E04	E24	E25
Engine	E32	E09	E39	E51
Truck	T17	T07	T14	T03

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:02 PM  
**Subject:** General Order 16 A-20, Specialized Training Calendar  
**Attachments:** 16 A-20 Specialized Training Calendar - Attach A.pdf; 16 A-20 Specialized Training Calendar - Attach B.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-20  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Specialized Training Calendar  
**Reference:** Rules and Regulations, Sec. 402  
**Enclosures:** Attachment "A"-Training Overview  
Attachment "B"-Training Calendar

Officer Endorsement:  
Sec 1108 – R & R \_\_\_\_\_

1. On-going training in unique and specialized disciplines such as Hazardous Materials, Wildland Training, and Surf Rescue is essential to the provision of Emergency Services by the San Francisco Fire Department. Module 4 of the 2016 Company Based Modular Training has been reserved for specialized training.
2. During Module 4 normal Station drills and other in-house, Company Based training will not be affected. Company Officers may refer to General Order 15 A-75 for specific information related to the 2016 Daily Drill Schedule.
3. As a reminder, Company Officers are directed to log all training and drills in the Company Journal and enter all drills in HRMS. No changes will be made to the schedule without prior notification and approval of the Director of Training.
4. The Training Overview is attached as Enclosure "A" and the Training Calendar is attached as Enclosure "B".

Joanne Hayes-White  
Chief of Department



**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:03 PM  
**Subject:** General Order 16 A-21, Light Rail Vehicle (LRV) Safe Lifting Drill  
**Attachments:** 16 A-21 LRV Safe Lifting Drill April 2016 Schedule.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-21  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Light Rail Vehicle (LRV) Safe Lifting Drill  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** Attachment "A"-Training Schedule

Officer Endorsement:  
Section 1108 - R & R \_\_\_\_\_

1. Light Rail Vehicle (LRV) Safe Lifting Drills will be conducted April 13, 15, and 22, 2016.
2. The Safe Lifting Drills will be conducted by LRV Maintenance Training Coordinators for MUNI, in conjunction with the Division of Training staff.
3. Drills will be held from 0930-1130 and 1330-1530 at the MUNI Metro East Facility, at 25<sup>th</sup> and Illinois Streets. A schedule of Companies due is shown in Attachment "A".
4. Any questions relating to this General Order should be directed to the Division of Training at 415-970-2000.

Joanne Hayes-White  
Chief of Department

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:04 PM  
**Subject:** General Order 16 A-22, 2016 Wildland Training Classes  
**Attachments:** 16 A-22 2016 Wildland Training Classes - Attach A.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-22  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** 2016 Wildland Training Classes  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** Attachment "A"-California Incident Command Certification System Requirements

Officer Endorsement:  
Section 1108 - R. & R.

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1. In preparation for the 2016/2017 fire season, the Department is offering the Annual Wildland/Urban Interface Fire Behavior and Safety Class. Completion of this class is required for all members, including Certified Strike-Team Leaders, to be placed on the 2016/2017 Fire Season Mutual Aid Responders list. Please refer to General Order 14 A-42 *Strike Team Deployment Process; Update* to regarding deployment responsibilities.
2. Six classes will be offered, April 18-20 and May 23-25, 2016. Each class consists of a three-hour (0900 to 1200 hours) classroom orientation, followed by a four-hour (1300 to 1700 hours) "hands-on" tactical training.
3. Training sessions will be held at the Division of Training 19<sup>th</sup> and Folsom, and will begin promptly at 0900 hours. Members are reminded to make lunch arrangements prior to attending class.
4. In addition to this class, members must successfully complete an online examination. The exam will be assigned via Target Solutions and must be completed no later than Friday, June 10, 2016. Questions for the exam will be extracted from the Department's Wildland/Urban Interface Manual and the Annual Training Class. Members must successfully complete the online exam in order to receive their red card and be on the 2016/2017 eligible list.
5. Please see Attachment "A" for a full list of California Incident Command Certification System requirements.
6. The Department's Wildland/Urban Interface Manual is available at each Fire Station. Members may also view the manual on AO reports. Additional copies are available for purchase at the Division of Training's 19<sup>th</sup> and Folsom Facility.
7. Probationary members may attend this training, however will not be placed on the 2016/2017 eligible list, be able to sign up for deployment, or receive their gear or red card until successful completion of probation.

8. Members attending training shall bring all SFFD issued Wildland PPE including lace up boots.
9. There will be 40 openings for each class. Up to 20 members will be allowed to attend on-duty for each class. Compensation will not be paid to members attending class in an off-duty status.
10. Interested members are to call the Division of Training at 970-2000 between 0800-1200 hours to reserve a space in a class. Please indicate the date you wish to attend. The deadline to sign up is Friday, April 15, 2016 for the April 18-20 classes and Thursday, May 19, 2016 for the May 23-25 classes. Spaces will be allocated on a "first-come-first-serve" basis. Notifications will be distributed via Outlook.
11. Any questions relating to this General Order should be directed to the Division of Training at 415-970-2000.

Joanne Hayes-White  
Chief of Department

## **Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:04 PM  
**Subject:** General Order 16 A-23, 2016 Surf Rescue Certifications - Initial Certification and Recertification  
**Attachments:** 16 A-23 2016 Surf Rescue Certifications - Attach A.pdf

### SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 16 A-23  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** 2016 Surf Rescue Certifications - Initial Certification and Recertification  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** (A) List of Members Due for Recertification

Officer Endorsement:  
Section 1108 - R & R

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#### 1. Surf Rescue-Recertification:

- a) Surf Rescue personnel are required to certify their skills every two years. The Department is offering recertification classes at China Beach, April 26 through 29, 2016, from 0900-1200 hours each day.
- b) Recertification is a one-day class that consists of: 15 minutes to don wetsuit and rescue equipment, 400-yard swim within ten minutes, and proficiency in various surf rescue scenarios. Members are required to bring full rescue equipment (wetsuit, booties, fins, and hood). Members shall not arrive in the wetsuit as the donning of the suit is now a timed event. Members will only be allowed to use the following swimming strokes: freestyle, breast, or side.
- c) Attachment "A" lists those members who must recertify to maintain their Surf Rescue status; any member listed who does not recertify will lose their Surf Rescue status. Fire Stations 14, 16, 18, 19, 23, 34, 35 and 51; Rescue Squad 1, Rescue Squad 2 and Fireboat are designated Surf Rescue Companies. Members who own spots at these Companies and do not recertify will be placed Vacation Relief.
- d) Any member who does not demonstrate proficiency in the necessary skills will be required to participate in, and successfully complete, a full Surf Rescue certification class.
- e) Members who are currently Surf Rescue certified and are not presently assigned to Surf Rescue Companies may request to attend one of the sessions. Members may view their certifications/expiration on their home page in HRMS.

#### 2. Surf Rescue-Certification:

- a) All members who are interested in bidding into a designated Surf Rescue Company are required to participate in, and successfully complete, the Surf Rescue Swimmer Course. **Members must be Surf Rescue certified prior to bidding into Surf Rescue Companies during the next Vacancy Bid.**
  - b) There will be two (2) five-day Surf Rescue courses offered, May 2-6 and May 9-13, 2016. Class will be held from 0830 to 1300 hours each day with 24 spots available for each class. Attendance is mandatory for the full five days of the course.
  - c) Priority in selecting members for the Surf Rescue certification class will be as follows:
    - I. Permanent Members of Surf Rescue Companies who were unsuccessful in the one-day Recertification class
    - II. All other members by rank and seniority
  - d) A qualifying swim will be held at 0830 hours on the first day of the each course at the Koret Center Pool, University of San Francisco, located at Turk and Parker Streets. Members must complete a 400-yard swim within 10 minutes, using the breaststroke, freestyle, or sidestroke without stopping. Any member who is unable to complete the swim in the allotted time will not be allowed to continue the course.
  - e) Permanent Officers who are assigned to E16, T16, E35, RS1 and RS2 must be Surf Rescue certified.
  - f) Permanent Officers who are assigned to Fire Stations 14, 18, 19, 23, 34, 51, and Fireboat are strongly encouraged to complete the five-day Surf Rescue course, but at a minimum, **must** attend a one-day ICS Surf Rescue Course. This course will be held May 6 and May 13, 2016 at Ocean Beach (Stairwell 15) from 0830 to 1300 hours.
3. Members must contact the Division of Training at 415-970-2000 between the hours of 0800 and 1200 to reserve a spot for the certification course, the recertification, or the ICS course. The deadline to sign-up is Friday, April 22, 2016. Members who do not sign up for the applicable class by the deadline will not be permitted to participate in this training session and risk losing their current Station assignment. No Time Coming (TC) will be awarded for members attending in an off-duty status:
  4. Questions regarding this General Order should be referred to Captain Robert Styles (Truck 16) or Lieutenant Frank Hsieh (Engine 41).

Joanne Hayes-White  
Chief of Department

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:05 PM  
**Subject:** General Order 16 A-24, Strike Team Leader Refresher Course

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-24  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Strike Team Leader Refresher Course  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** None

Officer Endorsement:  
Section 1108 - R. & R. \_\_\_\_\_

1. The Department is offering a one-day Strike Team Leader Refresher course on Wednesday, June 1, 2016. This refresher course is for certified Strike Team Leaders or Strike Team Leader Trainees who have successfully completed the National Wildfire Coordinating Group (NWCG) classes S-130, S-131, S-190, S-290, S-234, S-330 or S-334, **AND** the 2016 Annual Wildland Training Refresher Course. Engine Officers who wish to be deployed this fire season are strongly encouraged to attend this course as well. New documentation procedures will be covered in detail.
2. This course will be held from 1000-1500 hours at the Division of Training 19<sup>th</sup> and Folsom. Members are reminded to make lunch arrangements prior to attending class.
3. Members who are interested in attending this course are to call the Division of Training between 0800 and 1200 hours at 415-970-2000 to reserve a spot. Compensation will not be granted to members attending class in an off-duty status. The deadline to sign up is Friday, May 27, 2016.
4. Any questions relating to this General Order should be directed to the Division of Training at 415-970-2000.

Joanne Hayes-White  
Chief of Department

**Conefrey, Maureen (FIR)**

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**From:** FireChief, Secretary  
**Sent:** Wednesday, April 06, 2016 6:05 PM  
**Subject:** General Order 16 A-25, 2016 Immediate Need Orientation

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 16 A-25  
April 6, 2016

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** 2016 Immediate Need Orientation  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** None

Officer Endorsement:  
Section 1108 - R. & R.

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1. In preparation for the 2016 fire season, the Fire Department Companies that respond to Mutual Aid Box 5499 for Immediate Need requests are required to attend an Immediate Need Orientation.
2. The training sessions will be held at McClaren Park June 6-8, 2016. Two sessions will be provided each day commencing at 0900 and 1300 hours.
3. The training schedule is as follows:

<b>Training Dates</b>	<b>Companies Due</b>
June 6, 7, and 8 0900-1200 hours	E09, E11, E15, E37, E44, E51, T11, and T17
June 6, 7, and 8 1300-1600 hours	E07, E17, E25, E32, E42, T07, T09, T15, and E43

4. Divisions 2 and 3 shall work together to coordinate coverage issues during drill dates and times.
5. This half-day orientation does not fulfill the requirements for Annual Wildland Training. Members qualified for the 2016 Fire Season Mutual Aid Responders list must have completed the one-day Annual Wildland/Urban Interface Fire Behavior and Safety Class (S-131), and have completed the National Wildfire Coordinating Group Classes S-130 and S-190.
6. Rigs shall meet in the parking lot above the reservoir on John Shelley Drive.
7. Any questions relating to this General Order should be directed to the Division of Training at 415-970-2000.

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CHIEF OF DEPARTMENT



JOANNE HAYES-WHITE  
CHIEF OF DEPARTMENT



EDWIN M. LEE  
MAYOR

**SAN FRANCISCO FIRE DEPARTMENT**  
CITY AND COUNTY OF SAN FRANCISCO

March 31, 2016

Honorable President and  
Members of the Fire Commission  
698 Second Street  
San Francisco, CA 94107

Dear Commissioners:

I respectfully request a Leave of Absence with pay for four days to attend the International Fire Chiefs' Association's Western Fire Chief's Division's Visioning Summit. The invitation-only Summit will be held in Newport, Oregon on Wednesday, April 27 and Thursday, April 28, 2016. Attached is a brief description regarding the Visioning Summit.

Deputy Chief Mark Gonzales will be Acting Chief of Department in my absence. I will travel on Tuesday, April 26 and return Friday, April 29, 2016. Travel and lodging will be paid for by Western Fire Chief's Division.

Respectfully submitted,

A handwritten signature in cursive script that reads "Joanne Hayes-White".

Joanne Hayes-White  
Chief of Department

cc: Mark Gonzales, Deputy Chief of Operations  
Raemona Williams, Deputy Chief of Administration

## FireChief, Secretary

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**From:** Hayes-White, Joanne (FIR)  
**Sent:** Friday, April 01, 2016 12:19 PM  
**To:** FireChief, Secretary  
**Subject:** FW: Visioning Summit Information

Chief Joanne Hayes-White  
San Francisco Fire Department  
698 Second Street  
San Francisco, CA 94107  
Phone: (415)558-3401 / Fax: (415)558-3407 / [www.sf-fire.org](http://www.sf-fire.org)

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**From:** Ann Duyck [<mailto:aduyck@wfca.com>]  
**Sent:** Friday, March 18, 2016 11:31 AM  
**To:** Hayes-White, Joanne (FIR)  
**Subject:** Visioning Summit Information

Hello Chief Hayes,

Here is a little summary regarding the Visioning Summit. If you need any additional information, please let me know I would be happy to help.

Visioning Summit:

The Western Fire Chiefs Association is offering a high level summit targeted for only Chief Executive Officers. This is by invitation only and is not available for open registration. The Visioning Summit is a high level forum intentionally designed to collectively bring the brightest minds in the industry together. Through interactive curriculum "Visioning" is focused on strategic positioning and building long term success in complex organizations. Participants can build lasting relationships with colleagues from around the globe where ideas, concepts and cutting edge advancements can be discussed and reviewed.

Best Regards

Ann

Ann Duyck  
Public Relations Director  
Western Fire Chiefs Association  
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Wilsonville, OR 97070  
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[aduyck@wfca.com](mailto:aduyck@wfca.com)  
[www.wfca.com](http://www.wfca.com)



*By Invitation Only*

# VISIONING SUMMIT

*Newport, Oregon*

APRIL 27-28, 2016





# SAN FRANCISCO FIRE DEPARTMENT QUARTERLY BULLETIN

SFFD Newsletter

March 2016

## Message from Chief of Department

The City's first quarter ushered in a momentous event in Super Bowl 50. Even with a South Bay game venue, the City was the site for many major pre-game activities, including the NFL Experience, Super Bowl City and a variety of concerts from musical powerhouses. These events provided the SFFD a unique opportunity to demonstrate its operational expertise and preparedness through timely and effective service delivery in a challenging response environment. Once again, I would like to express my gratitude to all the members who participated in the development and execution of our response plans for their dedication and professionalism.

The SFFD also achieved advances in its ongoing hiring efforts. A total of 63 appointments have been made thus far in the quarter, largely in the entry-level ranks of H-2 Firefighter and H-3 Level 1 EMT, accompanied by promotions in Suppression, Prevention and Administrative ranks. I will strive to sustain this forward movement in the coming months and continue to fill positions as vacancies arise and eligible lists become available.

The San Francisco Fire Department was recently notified by the U.S. Department of Labor that we have been selected as one of five sites to be profiled in the U.S. Department of Labor's study to identify promising practices to increase diversity among first responders. I am honored to be part of a Nationally acknowledged diverse public safety workforce that mirrors the community we serve and look forward to our collaborative participation in the Department of Labor's study.

Our new PIO, FF/PM Jonathan Baxter, has been working tirelessly to develop and increase our Department's social media outreach. Follow us on Twitter, Instagram and Periscope at @sffdpio, and on Facebook at yourSFFD.

I remain proud of the women and men of the SFFD and appreciate your collective commitment in serving the citizens of this great City.

*Joanne Hayes White*  
Joanne Hayes-White  
Chief of Department



## SFFD K9 Program

Three SFFD Members were paired with their search dogs partners on 09-25-2015. They joined SFFDK9 Angus for a total of 4 Canine teams. These teams have been training daily to become certified as FEMA Search K9s.

The SFFD search canine teams took the National FEMA Search Test in Phoenix, AZ on 03-06-16. K9 Fritz with handler Ed Martinez, and K9 Vader with handler Eli Thomas passed. K9 Vita with handler Garreth Miller are scheduled to take this test in April.

**Congratulations!**

# Recent Position Announcements

The 2015-2016 budget has allotted the Department to make some additional appointments, in addition, due to movement in some positions, new appointments have been announced:

Deputy Chief of Administration	Raemona Williams
Assistant Deputy Chief, Training Division	Jeff Columbini
Assistant Deputy Chief, Airport Division	Rudy Castellanos
Community Relations & Outreach Coordinator	Olivia Scanlon
EMS 6 Captain	April Bassett
EMS 6 Captain	Simon Pang
ESER Bond Captain	Stephen McPartlan
Public Information Officer	Jonathan Baxter
Recruitment Coordinator	Keith Baraka
Water Supply Officer	James Reidy

## New Airport Battalion Chiefs:

Khai Ali  
Mark Johnson  
Nicol Juratovac

## Academies and Testing

1. The 119th Academy class started on Monday, January 25, 2016. This diverse class of probationary Firefighters will start their field training on June 10, 2016. The 120th Probationary class will start on June 20th, 2016. Collectively, this will add over 100 new firefighters to the ranks.
2. Plans for a H30 Test are in the process. DHR anticipates that this test will be admitted in June, 2016.
3. Wild land interface training will be offered in early April through May, 2016. Watch AO reports for training date.
4. Surf Rescue Swimmers testing will be offered in late Spring, 2016. Interested members should begin preparing for this upcoming test.

## Recruitment

The Recruitment Committee has been working with members of DHR and other City groups to make the hiring process more accessible and easy to understand. Currently, a Firefighter Career Information Session is being held every third Thursday of the month at the DOT from 1830 Hrs. to 2000 Hrs. Please let interested friends and family members, as well as the general public know about this opportunity to learn about the hiring process.

## Strategic Planning Committee Update

The Strategic Planning Committee (SPC) was formed in July. The Committee is comprised of former Fire Commission President Andrea Evans, the Administration, Executive Officers of Local 798, retired and active members, and experts in the Fire Service field. The SPC has been working to produce a 5-year plan for our Department. At this time, the draft plan is being reviewed. Stay tuned for more on this in the next issue.

For any suggestions, questions or comments, please email [FireFeedback@sfgov.org](mailto:FireFeedback@sfgov.org).

## 118th Probationary Class

The 118th Probationary Class graduated on December 18, 2015. Please welcome them all into the SFFD and wish them the best in their probationary testing, and subsequent career with the San Francisco Fire Department.

Ainsworth, Ken	Grant, Kori	Kikawa, Steven	Ramirez, Adrian
Aldridge, Jason	Groshong, John	Klyse, Kevin	Ramirez, Carlo
Alexander, Nicholas	Hallsy, Sean	Le, Phanh	Ramsey, Bradley
Anderson, Ross	Halph, David	Lee, Felicia	Regala, Jason
Asturias, Anthony	Hart, James	Lee, Jessica	Rosenthal, Danielle
Blanchfield, Reno	Horn, Susie	Malden, Justine	Smith, John
Chaffield, Shawn	Hule, Jared	Menchaca, Joshua	Stricklin, Laurel
Coitez, Jason	Hunter, Kristina	Moreno, Zachary	Taylor, Grady
Daggott, Thomas	Hutslar, Curtis	Orr, Michael	Townson, Jamarre
Davis, Dana	Irvin, Christopher	Pagan, David	Voss, Megan
Fazio, Joe	Joyce, Stephen	Pearson, Steven	Wardell, Laura
Grant, Jeffrey			

# Emergency Medical Services Update

## Division Staff



EMS Chief  
ADC Jeff Myers  
(415)558-3641



Medical Director  
Dr. Clement Yeh  
(415)558-3645



EMS Operations  
A/SC Tony Molloy  
(415)318-4517



EMS Training  
A/SC Melany  
Brandon  
(415)318-4517



CQI  
A/EMS Captain  
Chris Bonn  
(415)558-3649

Here are a few of the highlights from the EMS Division over the last year:

The EMS Division, along with the Division of Support Services, has been in the process of reconfiguring Station 49 to improve efficiency for our ambulance personnel. Additions of new showers, locker rooms, a training classroom and, in the near future, an ambulance drive thru for restocking units.

2016 started with Super Bowl 50. The SFFD handled EMS coverages for both Super Bowl City and The NFL Experience at Moscone Center. We covered our patient transport area on the Gators in anticipation of El Nino type weather at Super Bowl City and made the necessary preparations for the NFL Experience. There were 173 EMS calls for service and 56 transports to local hospitals from these venues. The Department wishes to thank all members who volunteered to staff positions for these events as your services enhanced public safety for all the visitors and residents of the city. Job well done!

Project Leader EMS Captain Anthony Dumont has been working together with AC Tom Siragusa, AC Dave Franklin, A/RC April Bassett, Firefighter/Paramedic James Green and EMT Jared Cooper on developing an Active Shooter/Tactical Response for Fire Department members. Working with the SFPD Tactical Unit, they have trained together for tactical incidents and developed a unified policy. They are developing a training film along with training curriculum for the Fire Department members which will be released soon.

The initiation of EMS6 was implemented on January 30, 2016. The EMS6 Program has been anticipated and thanks to EMS Captains Simon Pang and April Bassett, this important work will once again be a service provided by the SFFD EMS Division. The EMS6 Rescue Captain performs client interview and assessment, review the patient's history of 911 and other systems use, and contacts the client's medical care providers, in conjunction with mental health professionals and/or other allied service agencies. EMS6 provides follow up with the patient to ensure that the patient continues to participate in using these resources. The goal of EMS6 is to reduce 911 over-utilization in the long term.

Responding crews must conduct an ALS level assessment, treat the patient, transport if indicated, and complete documentation.

If EMS6 is not in service, call (415) 816-6739 with the following information:

- The reporting party's name, rank, and unit number.
- Incident number, location and time of call.
- Anticipated location of the patient if different than incident location (If the subject is moving).
- Be sure that the patient care report is complete, as the PCR will be the source of the patient's contact and medical/social information.



If you have any questions, comments, or suggestions for the EMS Division, please send them to [FireFeedback@sfgov.org](mailto:FireFeedback@sfgov.org)

# Emergency Medical Services Update

After many hours of negotiations, a new rank, H-8 Per Diem Paramedic, was created within the SFFD. Nineteen Paramedics completed H-8 training from Class 1, and twenty-five from Class 2 completed their training on January 29, 2016. They are a great asset in keeping ambulance staffing levels in place to meet system demand and reduce "medic to follows". On February 26, 2016 thirteen H8's transitioned to H3L1 permanent positions.

The continued movement of H3 L1 to L2 and L2 to L3 has led to a large number of new people at Station 49, a trend that is likely to continue. The addition of 17 L3's last year has improved our levels at that rank and 14 more members from Station 49 started the Tower in February.



Thanks to the hard work of ADC Lombardi, ADC Myers, Captain Rivera, PM Ybarra, EMT Estrada and MUNI, the SFFD Mass Casualty Transport Buses (MCT1 and MCT2) have become a reality. MCT-1, MCT-2 are intended to enhance the San Francisco Fire Department's Emergency Medical Services and the San Francisco 911 Systems response to mass casualty incidents by allowing for the treatment and transport of multiple patients, [12 stretcher patients primary, 3 reserve, (yellow patients) and or 24-26 sitting]. Upcoming internal modifications will also allow for neonatal isolettes, children in car seats, and patients sitting in wheel chairs. In-service training on MCT1 and MCT2 is forthcoming.

We have successfully transitioned from our old EPCR software ZOLL Data to ESO and it has been a tremendous success. We are looking forward to getting the Engine medics onto the ESO platform for their FRPCRS soon. Thanks to the hard work of Jesus Mora, the MIS team, EMS S/C Tony Molloy, A/R C Chris Bonn, A/R C Judy Klofstad, PM Chris Blair, PM Dan Nazzareta and Dr. Clement Yeh and for all their efforts to get the system operational.

Perhaps the biggest news coming to Station 49 is the pending June DPH Health Bond measure that includes funding for a new EMS Facility. It is vital that this measure passes in order for the SFFD to continue to provide the highest level of Emergency Medical care to the people of San Francisco and a state-of-the-art facility for our members. Enhancements in unit deployment and reductions in Paramedic unit in-service times through designed EMS logistics programs, on-site EMS in-service training and the consolidation of EMS Division sections and administration into one centralized new facility will allow improved operations to meet operational goals and enhance patient care delivery.

If you have any questions, comments, or suggestions for the EMS Division, please send them to [FireFeedback@sfgov.org](mailto:FireFeedback@sfgov.org).

# Meritorious Ceremony

On December 8, 2015, the Department held a Meritorious Ceremony at Riordan High School to acknowledge members who went above and beyond the call of duty. The following members were acknowledged:

<b>Rainey Medal</b> Lt. Christine E. Emmons		<b>Sullivan Medal</b> Lt. David J. Monteverdi		<b>Scannell Medal</b> FF/PM Michael D. Kirk
<b>Class "A" Medal</b> Lt. Christine E. Emmons Lt. David J. Monteverdi FF/PM Michael D. Kirk		<b>Class "B" Medal</b> FF Jerry Chiang		<b>Class "C" Medal</b> AC Thomas A. Siragusa BC Mark J. Johnson Lt. Dean Crispin Lt. Daniel B. Griffin FF/PM Jonathan T. Baxter FF/PM John Christy FF/PM Nathan H. Shapiro FF Jerry Chiang FF Mark T. Hayes FF Michael C. Rubin

## CLASS "D" UNIT CITATIONS

<u>March 12, 2005</u>	<u>July 6, 2013</u>	<u>July 6, 2013 continued</u>	<u>July 27, 2013</u>	<u>19-Nov-13</u>
<p>~ Rescue 1 ~ Lt. Mark A. Gonzales FF Jerry Chiang FF Jay M. Cleland FF Kevin J. Salas</p> <p><u>August 7, 2012</u> ~ Engine 38 ~ Lt. Kenneth D. Smith FF Jarrod R. Cariola FF Ian J. Derammelaere FF Ryan M. Toby</p> <p><u>January 27, 2013</u> ~ Engine 15 ~ Capt. Michael A. Cochrane FF/PM William L. Rader FF Damian Garcia FF Emily S. O'Rourke</p> <p><u>March 23, 2013</u> ~ Truck 13 ~ Lt. Thomas P. Oerli FF Lawrence M. Jew FF Reyner I. Medina FF Noel J. Moroney FF Andre C. Williams</p> <p><u>April 25, 2013</u> ~ Engine 38 ~ Capt. Glenn E. Kircher FF Frederick L. Calónico, III FF Ian J. Derammelaere FF Ryan M. Toby</p>	<p>~ Airport Rescue 9 ~ FF Elyse R. Duckett FF John W. Yee</p> <p>~ Airport Rescue 10 ~ FF Roger Phillips FF Jimmy W. Yee</p> <p>~ Airport Rescue 11 ~ FF James M. Hudson FF Michelle D. McCoy</p> <p>~ Airport Rescue 46 ~ Lt. David J. Monteverdi FF/PM Michael D. Kirk FF Michele E. Li</p> <p>~ Airport Rescue 44 ~ FF Jay K. Lee FF Todd M. Plunkett</p> <p>~ Airport Rescue 56 ~ Lt. David M. Brown FF Rebecca A. Atwater FF Kenneth A. Martin</p> <p>~ Airport Rescue 88 ~ Lt. Christine E. Emmons FF Nicholas C. Bazarini FF Sally J. Saxton</p> <p>~ Airport Rescue 91 ~ FF/PM Mel J. Gordon FF Tomie A. Kato</p>	<p>~ Airport Rescue 93 ~ FF/PM Richard Wendland FF Daniel W. Tauber</p> <p>~ Division 3 ~ AC Thomas A. Siragusa ISS Carol L. Conley-Bodin</p> <p>~ Engine 9 ~ Lt. Edward Y. Chu FF/PM Craig S. Johnson FF Christina M. Gibbs FF Don L. Noble</p> <p>~ Engine 32 ~ T/Lt. Christopher Posey FF/PM Matthew G. Lane FF Geary J. Horikiri FF Zachary J. Tibbits</p> <p>~ Engine 44 ~ Capt. Ethan I. Banford FF/PM Nathan H. Shapiro FF Darryl F. Brewster FF Anton Shelton</p> <p>~ Medic 55 ~ PM Nathaniel D. Ollvas EMT Ryan E. Towner</p> <p>~ Medic 86 ~ PM David A. Pagan EMT John P. Kavanaugh</p> <p>~ Medic 88 ~ PM Jennifer M. Stow EMT Brian R. Buna</p>	<p>~ Engine 1 ~ Lt. Walter P. Villavicencio FF/PM Jonathan T. Baxter FF Conrad T. Benitez FF Theodore R. Oreighton</p> <p>~ Rescue Squad 1 ~ Capt. James S. Kircher FF Sara Coe FF Barry R. Low FF Shawn A. Zimmerman</p> <p>~ Truck 1 ~ Lt. James H. Parish FF Stephen D. Cruz FF James M. McGuigan FF Shaun J. Mooney FF Geoffrey R. Quesada</p> <p><u>September 27, 2013</u> ~ Engine 38 ~ Lt. Kenneth D. Smith FF/PM William L. Rader FF Chris B. Boullier FF Gaylord A. T. Gabriel FF Bryan K. Sullivan FF Ryan M. Toby</p> <p>~ Rescue Squad 1 ~ Lt. Darius O. Luttrupp FF Jerry Chiang FF Frank C. Cuffe FF Raymond Schnelker</p> <p>~ Truck 3 ~ Lt. Ethan H. Jackson FF Christopher P. Chumbre FF Eric M. Stiveson FF Greg C. Trumpler FF Kallin M. Waterman</p>	<p>~ Engine 1 ~ Lt. Ryan A. Kennedy FF/PM James Lowe FF Stephen D. Cruz FF Paul A. Gallegos</p> <p>~ Truck 3 ~ Lt. Ethan H. Jackson FF Daniel A. Douglass FF Guadalupe O. Marín FF Patrick E. Reyes FF John R. Silva</p> <p><u>13-Dec-13</u> ~ Battalion 9 ~ A/BC Nicol P. Juratovac ISS Paul T. Urquлага</p> <p><b>CLASS "D"</b> <b>CERTIFICATES OF</b> <b>COMMENDATION</b> BC Steven M. Bokura EMS Capt. Stuart E. Beach EMS Capt. Ray Crawford EMS Capt. Antenor S. Molloy Capt. Anthony C. Robinson Capt. Thorin Shattuck Lt. Kenneth W. Hupke T/ISS Damon M. Robertson A/Inv. Macheal Thomas, Jr. FF/PM James F. MacDonell FF/PM Brent C. Marks FF/PM Scott D. McFall FF Brian D. Barden FF Matthew L. Wayne FF Joshua J. Wilson FF William A. Wyckoff</p>

The Department would also like to acknowledge the dedicated work of the members of the Meritorious Committee — Assistant Chief Kevin Burke, Battalion Chief Mark Hayes, Investigator Laura Kelly, Inspector Al Hom & Administrative Officer Mindy Talmadge.



# A Year to Celebrate

With the SFFD's 150<sup>th</sup> Anniversary as a paid, professional Fire Department fast approaching, the planning and coordination for its commemoration has reached fever pitch! Thanks to the 150<sup>th</sup> Anniversary Committee and the many Department volunteers and community partners, the celebration kicks off on April 18, 2016 at the 1906 Earthquake memorial, with a multitude of special events following at its heels. Below is a sampling of what you can expect.

**April 18** - Annual Great Earthquake and Fire Commemoration: Lotta's Fountain/Golden Hydrant re-painting followed by the **SFFD 150<sup>th</sup> Kick-off Event** at Union Square – Antique Fire Apparatus display, 65' Ladder Demonstration.

**May 4, 2016**: SFFD Chief Engineer Historical Panel. All living Fire Chiefs will convene to chronicle their experiences as Chief of Department of SFFD. Special guests will be Fire Commissioner Stephen Nakajo and retired Fire Commission Secretary Ray Connors.

**EMS Week, May 15-21, 2016**: The SFFD will honor past and current members for their dedication to delivering pre-hospital care to the sick and injured.

**July, 2016**: Commissioning of new Fireboat

**August 23, 2016**: San Francisco Fire Reserves Celebrate their 75th Anniversary & Lillie Hitchcock Colt Day

**September 11, 2016**: 9/11 Ceremony

**September 25, 2016**: 150th Civic Celebration, AT&T Park.

**October 9-15, 2016**: Fire Prevention Week will be filled with new and innovative community engagement activities for the public.

**November 5 & 6, 2016**: Film Festival, SF Main Library.

**December 3, 2016**: SFFD Celebrates our 150th Anniversary.

For more information and updates on upcoming events, please visit the Sesquicentennial Website at [SFFD150.org](http://SFFD150.org)

## 150 COMMEMORATIVE SHIRT BADGE

Order yours now by filling out the forms provided at each Station. If you need a form, call 415-558-3403  
These badges will be approved to be worn on duty from April 2016 to throughout 2017.



### Suggestions or Ideas?

Members can submit suggestions or ideas to [FireFeedback@sfgov.org](mailto:FireFeedback@sfgov.org)



## DEPUTY CHIEF – OPERATIONS

## MEMORANDUM

CD2-16-01

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**TO:** Division 2 and 3, Battalions 1 – 10, Engine & Truck Companies  
Airport Division  
Division of Training  
Fire Marshal, Bureau of Fire Investigation

**FROM:** Deputy Chief Mark A. Gonzales, Operations

**DATE:** March 28, 2016

**SUBJECT:** Overhaul Policy

### 1. BACKGROUND

Overhaul of fire scenes is essential for the protection of citizens and Firefighters alike. Overhaul should include: locating the point of origin; determining the cause of the fire; preserving evidence of arson; and making the fire scene safe.

Overhaul may be a simple process, or it could require extended periods of work. Objective and historical data indicates that carcinogens, asphyxiant gases, and irritants are often present in the post extinguishment work environment with or without smoke. Research has found that the post-fire environment presents a broad spectrum of chemical hazards, including gases, vapors and particulates.

As a reminder individual members are required to use the Personal Protective Equipment (PPE) that the Department provides for them. Self-Contained Breathing Apparatus (SCBA) shall be worn prior to entering or confronted with a presumed Immediate Dangerous to Life or Health (IDLH) atmosphere except in exigent circumstances at the discretion of the Incident Commander (IC) such as there is greater risk of injury to the Firefighter while performing the immediate task at hand. SCBA shall be used when fighting car fires, dumpster fires, etc. Products of combustion generated from these fires can be as toxic, if not more than, structure fires we encounter.

In an effort to reduce unnecessary Firefighter exposures to carcinogens, toxic atmospheres and/or products of combustion, and to better facilitate the on-scene health and safety protocols such as Rehab, Air Monitoring, and Decontamination, **Incident Commanders** shall consistently reinforce the following procedures at all incidents where there is an IDLH environment.

## 2. PROCEDURES

Prior to overhaul, care should be taken to maintain evidence that is critical in determining origin and cause. Once knockdown of the fire area has been achieved, use the amount of water necessary to prevent the fire from reigniting. This phase is also known as **checking for extension**. SCBA shall be worn during this stage. At this phase, the fire is “contained” but not “under control”. **NOTE: Investigators with the Bureau of Fire Investigation shall adhere to the same procedures.**

Once the preliminary assessment has been completed and the fire has been declared under control, overhaul of the fire area will be conducted while adhering to the following procedures:

- Preserve fire scene until the investigating Chief or the Bureau of Fire Investigation (BFI) personnel conduct their origin and cause investigation.
- The IC shall adhere to the Department’s Air Monitoring Policy prior to initiating through the completion of the overhaul procedure. Use and duration of mechanical ventilation to assist in reducing the IDLH atmosphere will be determined by the IC. The Incident Commander, in consultation with the Fire Attack Battalion Chief and/or Safety Officer, will determine when SCBA’s are to be removed.
- Focus on those areas with direct fire involvement. **Only remove debris that will assist in preventing further loss of property.**
- At any incident where Companies were exposed to carcinogens and products of combustion, the IC shall consider:
  - Sending those first In-Units back to their Stations so they can properly decon. The IC will use his or her best judgment in determining which companies shall return to quarters.
- If needed, special call other Companies to assist in the Overhaul or use on-scene Companies that were not used extensively to extinguish the fire.
- The IC should consider the need for a Fire Watch in lieu of extensive overhaul operations. Fire Watch Companies when doing their periodic walk-throughs, shall be on air, if the atmosphere is still deemed to be unsafe according to the Department’s Air Monitoring Policy.
- Prior to leaving the scene, units shall ensure that all burned material inside and outside of the building(s) has been wet down to prevent re-ignition.
- Prior to leaving the scene, all units should hose off their PPE in order to avoid contaminating their apparatus and their Station.
- Companies shall utilize the wash extractors provided throughout the Department. Wash turn-outs, gloves and hoods. Members shall also thoroughly hand wash fire helmets.
- Refer to General Order 12 A-55, *Personal Protective Equipment Cleaning & Maintenance Program*, for further information regarding maintenance, care and cleaning.

3. The CD2 Memo will replace CD2-14-05.



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BUREAU OF FIRE PREVENTION

**SAN FRANCISCO**



**FIRE DEPARTMENT**  
DIVISION OF FIRE PREVENTION &  
INVESTIGATION

## MEMORANDUM

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**TO:** Chief of Department, Joanne Hayes-White

**FROM:** Fire Marshal Daniel de Cossio, DFPI

**SUBJECT:** Activity Report for the Division – March 2016

**DATE:** April 1, 2016

**REFERENCE:** Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from March 1 thru March 31, 2016.

A handwritten signature in cursive script, reading "Daniel de Cossio", written over a horizontal line.

**Daniel de Cossio**

## 1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—FAMIS)

<b>BFP - March 2016</b>				
Fiscal Year 2015–2016	As of March 31, 2016			Projected Year-End
	Budgeted Amount 15-16	Actual Revenue	Percent of Budgeted Amount	
Plan Review Fees	6,099,000.00	6,830,009.00	149.31%	9,106,678.67
Fire Administrative Citation		7,480.00		9,973.33
Construction Inspection Fees	1,750,000.00	1,385,245.00	105.54%	1,846,993.33
Fire Dept. Permits	1,050,000.00	663,299.00	84.23%	884,398.67
False Alarm Fees	220,500.00	281,000.00	169.92%	374,666.67
Referral Inspections	185,175.00	148,658.00	107.04%	198,210.67
Waterflow Information	146,875.00	135,995.00	123.46%	181,326.67
Miscellaneous Fees	1,500.00	25.00	2.22%	33.33
Pre-Application Fees	141,250.00	96,810.00	91.38%	129,080.00
Re-inspection Fees	30,000.00	24,734.00	109.93%	32,978.67
<b>Revenue Programs Subtotal</b>	<b>9,624,300.00</b>	<b>9,573,255.00</b>	<b>132.63%</b>	<b>12,764,340.00</b>
High-Rise Annual Inspection Fees*	1,820,000.00	1,193,250.00		1,820,000.00
Annual Permit Renewal Fees*	1,795,000.00			1,795,000.00
Fire Residential Inspection Fees	627,041.00	445,236.00		627,041.00
<b>Revenue Programs Total</b>	<b>13,866,341.00</b>	<b>11,211,741.00</b>	<b>123%</b>	<b>17,006,381.00</b>
<b>Projected Surplus/Deficit</b>				<b>3,140,040.00</b>
	<b>Revenue**</b>	<b>Expenditure</b>	<b>Surplus/Deficit</b>	
<b>Overtime Revenue/Expenditure</b>	1,314,990.00	1,221,361.00	93,629.00	

FAMIS—April 1, 2016

\* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

\*\* Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

### Description of Revenue Programs:

1. Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.
2. High-Rise Annual Inspection Fees—All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.

3. Construction Inspection Fees-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
4. Annual Permit Renewal Fees-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually, and are collected by the Tax Collector's office after the initial filing fee is collected.
5. Overtime Fees-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
6. Fire Dept. Permits-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
7. False Alarm Fees- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
8. Referral Inspections-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
9. Waterflow Request Fees- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
10. Miscellaneous- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
11. Pre-Application Fees-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
12. Re-Inspection Fees- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

**b.) Non-Revenue Generating Services** – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include: complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

**c.) San Francisco International Airport** – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

**d.) Port of San Francisco** – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

**2. Bureau of Fire Investigation** – The monthly and year-to-date report for the BFI is included as an attachment.

CC: Fire Commission Secretary



San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 03/01/2016 To 03/31/2016

		YTD 07/01/2015 To 03/31/2016		03/01/2016 To 03/31/2016		
		Count	Property Loss Contents Loss	Count	Property Loss Contents Loss	
STRUCTURE FIRES	ACCIDENTAL	37	\$14,883,000	3	\$1,180,000	\$480,100
	INCENDIARY	24	\$255,450	7	\$51,250	\$10,225
	UNDER INVESTIGATION	1	\$75,000	1	\$75,000	\$5,000
	UNDETERMINED	10	\$514,690	1	\$500	\$50
<b>STRUCTURE FIRES TOTAL</b>		<b>72</b>	<b>\$15,728,140</b>	<b>12</b>	<b>\$1,306,750</b>	<b>\$495,375</b>
VEHICLE FIRES	ACCIDENTAL	5	\$13,800	0		
	INCENDIARY	51	\$319,135	4	\$29,497	
	UNDER INVESTIGATION	3	\$600	1		
	UNDETERMINED	5	\$35,500	0		
<b>VEHICLE FIRES TOTAL</b>		<b>64</b>	<b>\$369,035</b>	<b>5</b>	<b>\$29,497</b>	
ATTEMPTS TO BURN		3		0		
OTHER INCIDENTS		85	\$314,680	7	\$10,000	
STRUCTURE FIRES	COMMERCIAL	24	\$5,068,000	5	\$1,255,000	\$485,100
	RESIDENTIAL	48	\$10,660,140	7	\$51,750	\$10,275
<b>STRUCTURE FIRES TOTAL</b>		<b>72</b>	<b>\$15,728,140</b>	<b>12</b>	<b>\$1,306,750</b>	<b>\$495,375</b>
GREATER ALARMS	2ND ALARMS	11		0		
	3RD ALARMS	4		1		
	4TH ALARMS	0		0		
	5TH ALARMS	0		0		
<b>GREATER ALARMS TOTAL</b>		<b>15</b>		<b>1</b>		
OTHER	ARRESTS	21		5		
	INJURIES	15		1		
	JUVENILE FIRE SETTERS	0		0		
	SUBPOENAS REQUESTED	187		18		

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# **OPERATIONS REPORT**



# **Operations Report**

March 1, 2016 – March 31, 2016

**Mark Gonzales**

Deputy Chief of Operations

# OPERATIONS REPORT

March 1, 2016 – March 31, 2016

## GREATER ALARMS:

There was one greater alarm fire during this reporting period at the following location:

- **3rd Alarm** – (3/13/16) 2323 hours, 3222 22<sup>nd</sup> Street – between Mission St/Bartlett St. 2323 hours, 3-story, type 5, vacant/Red Tagged Residential Building. There were no injuries. The cause of the fire is still under investigation. (AC Kirk Richardson)

The PIO, SFPD and the American Red Cross were all on the scene. The SFFD facilitated all of these needs timely and proactively. As with February's 3<sup>rd</sup> alarm fire, the calls generated to the DEC were absent. The SFFD PIO filtered all information through social media 5-minute updates, as well as giving phone interviews. Our PIO asked the media to advise the public to stay clear of the area due to a growing crowd. The crowd appeared to diminish shortly after this broadcast.

Upon arrival, units observed heavy smoke and fire conditions from the 3<sup>rd</sup> floor, Bravo corner of a 3 story type five building. This building was damaged from the previous 5<sup>th</sup> alarm fire in early 2015 and was deemed to be vacant. The initial units attempted a fast interior attack from the 22<sup>nd</sup> St. side. Their efforts were slowed due to plywood boarding and a chained metal gate at the entrance. Once the entryway was opened with power tools, units encountered large pieces of furniture and debris blocking the stairwell between the 2<sup>nd</sup> and 3<sup>rd</sup> floor making it impossible to pass.

Units were redirected to the 3<sup>rd</sup> floor fire escape windows on 22<sup>nd</sup> St. and to the other stairwell entrance on the Mission St. side of the building to gain entry. All windows and door entrances were boarded shut with plywood and required considerable effort to remove.

While units were gaining entry to the fire building, radiant heat from the fire damaged the exterior of the Bravo exposure building. Water from an exterior hand-line and units operating within the Bravo exposure prevented the fire from spreading into the Bravo building.

Units in the fire building made their way onto the 3<sup>rd</sup> floor and began interior fire suppression operations. Due to the open and exposed structural components from the previous fire, this fire had a significant foothold. After adapting to and overcoming many obstacles, all members demonstrated extreme effort to bring this fire under control in just over an hour with little to no damage to adjoining structures.

## **OTHER NOTABLE INCIDENTS:**

- On March 27th, 2016, at 1118 hours, Rescue Boat 1 capsized during a training exercise near Land's End. All seven members on board were displaced in the water. Due to the extraordinary efforts of the SFFD rescue swimmers on Rescue Water Crafts 1 and 2, who were involved in the drill, all of our staff were pulled out of the water safely. The United States Coast Guard (USCG) arrived on scene and provided air support as well as additional boats for containing this event safely, and a private boat assisted with transporting firefighters back to shore.

The SFFD has initiated a Safety Investigation.

A private salvage company is working with the San Francisco Fire Department to salvage the vessel.

- On 03-07-2016, at 1201 hours, the SFFD responded to a reported working fire at 1358 Mason Street. This was a 1<sup>st</sup> alarm fire contained to the basement, but it generated a number of media calls that the PIO handled.
- On 03-14-2016, at 1027 hours, the SFFD responded to a working fire on Treasure Island. This was a warehouse on TI. SFFD worked with TIDA and SFPD, as well as the media.
- On 03-18-2016, the SFFD responded to a working fire at 623 Clement. This fire was held to a 1<sup>st</sup> alarm, but generated a lot of smoke and concern on this busy and pedestrian-packed street. The SFFD PIO responded to the scene and coordinated with members of the community by using his phone to obtain a Chinese interpreter to explain the fire to locals. A media briefing was given live reporting this incident to the public.

## **Community Outreach:**

- Coastal Community outreach at Ocean Beach for HIGH SURF HAZARD safety tips (Engine 34 and Engine 18). The month of March we facilitated 5 such events where our crews handed out beach safety tips.
- Members of the San Francisco Los Bomberos employee group went to Nicaragua to teach rescue workers essential firefighting, medical and rescue skills.
- Due to a stormy month, SFFD partnered with DPW to provide social media Public Service announcements on how to obtain sandbags, what to do if you see a downed powerline, and how to be safe if the power goes out.
- SFFD PIO spent a few hours a week this month walking districts and providing fire prevention and education material to members of our diverse communities.
- Our efforts to engage the media with community events, rather than only incidents, has proven successful with our media coverage this month of positive SFFD events, such as the 150<sup>th</sup> logo ceremony.

### **Public Appreciation Received on Social Media:**

The following are some responses we got on social media:

- “Diesel spills in front of my house to start the day. Thanks @sffdpio for help cleaning it up quickly!”
- A citizen stated this referring to tree down blocking road: “Thanks for taking care of this so quickly!!!”

### **Department Outreach:**

- During daily drills, members of various stations continued to, on several occasions throughout the month, educate the public on why they are doing drills. This was done during drills and while out in the public.
- The new SFFD Veterans Employee group has volunteered to work with the U.S. Air Force in training its members to take over the Department’s Color Guard duties.
- The third meeting for the SFFD Social Media Policy group, comprised of SFFD staff and a representative from Local 798, was held last month. The group has a good working draft and is making an effort to deliver this draft to the Administration in June.

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### **EMERGENCY MEDICAL SERVICES:**

- H3L1 interviews were held by ADC Myers for the 4/25 Class – projected 32-33 members
- SFFD Ambulances responded 7345 times, transported 5418 for 72%
- Continued work on EPCR compliance workflow, to reconcile all medical CAD dispatches with our EPCR records – Mr. Mora, RC Bonn, Dr. Yeh & A/SC Molloy are working on it
- H8 interviews are being scheduled for first of three projected classes this year
- Pre-Academy Prep Class Agreement was reached with Local 798
- Began H3 L1 to L2 Bump up on 4/4 with 24 members.
- Completed classroom phase of RC training for members on H33 eligible list who will go out LWLP, members are currently participating in field operations and DEC training.
- EMS logistics: Working to complete a six week trial for the Bin Exchange System, prior to full implementation of the system at Station 49. : The Trial Period began Monday, April 4<sup>th</sup>.
- An Ambulance re-stocking plan, that utilizes pre-prepped, shrink wrapped bins, moving away from the current “free stocking” of units, to a more organized, time saving, cohesive plan, that allows for better tracking of supplies and equipment, increased accountability and faster in-service times.

**BFP:**

**Plan Check Section:**

Permit totals are listed for your reference:

- Approximately 1310 permit applications were approved
- The above reviews generated Fire Plan Review fees of \$727,280.64 and Fire Inspection fees of \$149,145.00.
- March pre-apps: 45 total held with Building and Planning Departments; and including "Fire Only" pre-apps.
- There are 434 permit applications in our report for FIRE, however, 343 have already been reviewed and are on-hold awaiting responses from the applicants. This leaves 91 permit applications waiting to be reviewed.
- In March 2016, we collected \$20,040 in Water Flow revenue.

The START date remains approximately 4 weeks as the average time between plans being assigned to Fire and the review started by a Fire plan checker.

The START date continues to vary from 1 week to 2 months dependent on the plan reviewer and the complexity of the projects being reviewed.

**Activity of the Bureau for March:**

Inspection totals are listed for your reference

Inspections completed in March:

- Permit Annuals: 333
- DBI Construction: 371
- DPH Referral: 50
- SFPD Referral: 19
- Entertainment Commission Referrals: 4
- Complaints: 123
- High Rise Annuals: 46
- Notice of Violation Re-Inspection: 33
- Annual School Inspection: 26

**TASC (Transportation Advisory Staff Committee) Update March, 2016:**

- SFFD access issues with SFMTA 2<sup>nd</sup> Street Streetscape project meets SFFD requirements; project heard at TASC with no objections in general – SFMTA must confirm plans reflect revisions addressing SFFD concerns.
- Vallejo St. Piazza Saint Francis Plaza Community – City Agencies met on the evening of March 3, 2016. Majority of citizens concerns involved loss of parking, congestion and lack of notification/meetings by SFMTA.
- SFFD reviewing proposals for MUNIForward Projects including Geary and Taraval lines.
- 6<sup>th</sup> Street Streetscape Road Diet from Market to Brannan proposed for discussion.
- Mission Street – SFFD strongly recommended it be tested first before implementation.

### **Community Developments:**

- Treasure Island/Yerba Buena Island – 95% infrastructure plans under review by SFFD; YBI plans for demolition of 29 buildings approved.
- PotreroHOPE – project will have 26-foot wide streets; however, slopes exceed aerial ladder apparatus operating limits and DPW slope limits; sponsors scheduled meeting April 6, to request variances from SFFD.

### **R2 Inspections:**

- The Bureau of Fire Prevention and Division of Training is working together to develop an R2 Inspection training module that will be included in the Officer Training Program.
- The BFP is drafting a letter to send to R2 Property Owners notifying them that their buildings are scheduled to be inspected by SFFD. The letter will provide details of the inspection process and will include an information sheet regarding smoke/carbon monoxide alarms.

### **Accelerated Code Enforcement (ACE):**

- Proposed legislation is making its way through the BOS committees and once enacted, will affect the processes employed by the SFFD for code enforcement. We continue to provide supervisors and their assistants with current code requirements and feedback on these proposed changes and will be ready to modify our processes to comply, including implementation of mandated Administrative Hearings.
- The Fire Marshal's Office is working with Department of Building Inspection (DBI) and Housing Inspection Services (HIS) to establish an Administrative Hearing process for Fire Code Violations.
- Proposed ordinance changes will mandate issuance of NOVs for all Fire Code violations. The Fire Marshal's Office recommends NOVs shall be issued for all "priority violations" (Sprinkler, Fire Alarm and Egress) and NOVs may be issued for all "other violations".



## **BFI**

### **Fire Investigation: Update March 2016**

The number of *Open/Active Fire Investigation Reports* through the month of March 2016 is 177. This reflects a reduction of 26 Open Fire Investigation Reports from the previous month.

- 81 Structure Fires
- 63 Vehicle Fires
- 30 Outside Fires
- 3 Portable Toilet Fires

The 177 Open Fire Investigation Reports are in the following stage of review:

- 25 reports are awaiting final review and signature by the Supervisor
- 128 reports are being drafted by active members
- 24 reports attributed to members who have returned to Suppression or have retired.
  - Reassigned members are detailed to BFI to complete reports
  - Retired member's reports are completed by the secondary investigator (The DA's Office is consulted, case by case, when a secondary investigator is not available)

Training – BFI staff participated in two training courses:

- Juvenile Intervention and Prevention Level 1 Course
- Courtroom Testimony Preparation Course

### **SAN FRANCISCO INTERNATIONAL AIRPORT:**

Attached to this report is the Division Activity & Response Summary for the San Francisco International Airport Fire Division for the month of March, 2016.

- The SFO Division, on numerous occasions during the month, assisted with the Fallen Warriors Project to provide uniformed staff and support when a fallen member of our military service is flown in to SFO. This is done in cooperation with the military, the SFPD, and numerous veteran organizations.
- The SFO Bike medics were able to provide EMS safety tips to visitors at SFO on numerous occasions.

**San Francisco Fire Department Monthly Response to Medical Calls Through 03/31/2016**

**First Unit On Scene [6]**

	Non Emergency Response (Priority 2)					Emergency Response (Priority 3)						
	Source Data		Validated Responses			Source Data		Validated Responses				% OTP
	Count	90th %	Count	Average	90th %	Count	90th %	Count	Average	90th %		
2015/04	4,104	18.62	4,034	9.63	18.48	4,162	5.78	3,877	3.87	5.62	75.08	
2015/05	4,413	18.61	4,332	9.69	18.43	4,396	5.73	4,090	3.87	5.58	75.09	
2015/06	4,345	17.75	4,268	9.31	17.57	4,228	5.73	3,892	3.90	5.48	77.44	
2015/07	4,374	17.00	4,293	8.96	16.60	4,160	5.45	3,819	3.69	5.28	78.87	
2015/08	4,477	16.78	4,376	8.86	16.70	4,333	5.52	3,984	3.69	5.30	78.99	
2015/09	4,387	18.01	4,319	9.25	17.60	4,294	5.83	3,929	3.76	5.47	76.58	
2015/10	4,543	17.99	4,469	9.19	17.29	4,457	5.57	4,097	3.63	5.23	79.20	
2015/11	4,391	17.87	4,321	9.14	17.33	4,117	5.67	3,761	3.67	5.27	79.29	
2015/12	4,689	17.60	4,592	9.16	17.37	4,274	5.80	3,876	3.72	5.33	77.97	
2016/01	4,894	16.97	4,805	9.18	16.71	4,219	5.75	3,881	3.71	5.40	77.74	
2016/02	4,631	17.80	4,483	9.44	17.50	4,291	5.70	3,957	3.74	5.38	78.34	
2016/03	4,697	17.72	4,595	9.49	17.35	4,376	5.78	4,008	3.76	5.48	76.85	

**First ALS Unit On Scene [7]**

	Non Emergency Response (Priority 2)					Emergency Response (Priority 3)						
	Source Data		Validated Responses			Source Data		Validated Responses				% OTP
	Count	90th %	Count	Average	90th %	Count	90th %	Count	Average	90th %		
2015/04	4,054	19.35	3,995	10.22	19.07	4,123	7.18	3,842	4.42	6.88	90.45	
2015/05	4,362	19.12	4,287	10.23	18.87	4,351	6.87	4,052	4.35	6.56	91.46	
2015/06	4,290	18.38	4,217	9.78	18.16	4,205	6.68	3,872	4.34	6.35	92.95	
2015/07	4,329	17.47	4,253	9.34	17.10	4,133	6.16	3,795	4.03	5.94	94.36	
2015/08	4,431	17.28	4,332	9.23	17.08	4,296	6.22	3,951	4.04	5.90	94.86	
2015/09	4,339	18.49	4,281	9.63	18.03	4,270	6.65	3,909	4.13	6.18	93.81	
2015/10	4,500	18.33	4,427	9.57	17.78	4,428	6.34	4,082	3.98	5.82	94.54	
2015/11	4,349	18.20	4,285	9.49	17.69	4,084	6.50	3,735	4.02	6.00	94.24	
2015/12	4,650	18.02	4,555	9.52	17.65	4,249	6.54	3,852	4.06	5.98	94.81	
2016/01	4,820	17.42	4,737	9.51	17.05	4,193	6.40	3,856	4.07	5.92	94.89	
2016/02	4,529	18.40	4,435	9.88	17.89	4,247	6.52	3,921	4.12	6.03	94.08	
2016/03	4,632	18.40	4,545	9.90	17.81	4,342	6.48	3,978	4.11	6.03	94.52	

**First Ambulance On Scene [8],[9]**

	Non Emergency Response (Priority 2)						Emergency Response (Priority 3)						
	Source Data		Validated Responses				Source Data		Validated Responses				% OTP
	Count	90th %	Count	Average	90th %	% OTP	Count	90th %	Count	Average	90th %	% OTP	
2015/04	3,849	21.20	3,799	11.93	20.85	88.58	3,906	12.18	3,627	7.00	11.25	85.72	
2015/05	4,148	21.11	4,085	11.91	20.57	89.18	4,129	12.32	3,844	6.96	11.57	85.15	
2015/06	4,085	19.96	4,015	11.29	19.63	90.88	3,993	12.12	3,679	6.83	10.98	86.49	
2015/07	4,146	19.12	4,085	10.79	18.55	92.31	3,956	11.32	3,636	6.47	10.45	88.64	
2015/08	4,256	18.77	4,169	10.65	18.18	93.07	4,133	10.98	3,796	6.34	10.15	89.57	
2015/09	4,161	20.23	4,108	11.21	19.47	90.73	4,047	11.98	3,711	6.70	10.82	87.47	
2015/10	4,288	20.49	4,226	11.25	19.61	90.58	4,233	11.39	3,900	6.50	10.40	88.74	
2015/11	4,163	19.80	4,112	11.00	18.98	91.51	3,925	11.33	3,583	6.36	10.13	89.53	
2015/12	4,458	19.79	4,378	11.09	19.13	91.55	4,095	11.95	3,710	6.55	10.55	88.01	
2016/01	4,608	18.53	4,536	10.86	18.08	93.10	4,025	11.46	3,710	6.46	10.20	89.16	
2016/02	4,349	19.85	4,270	11.32	19.15	91.41	4,074	12.13	3,755	6.66	10.73	87.72	
2016/03	4,447	19.86	4,372	11.37	19.11	91.42	4,166	11.72	3,818	6.72	10.90	86.96	

**San Francisco Fire Department  
Activity Summary Report**

From: 03/01/2016  
To: 03/31/2016

**Calls by Resource Utilization**

<i>Call Type</i>	<i>Calls</i>	<i>%</i>
EMS	3,041	25.97%
Fire	2,221	18.97%
Fire/EMS	6,447	55.06%
<b>Total:</b>	<b>11,709</b>	

**Calls by Resource and Priority**

<i>Call Type</i>	<i>Priority</i>	<i>Calls</i>	<i>%</i>
EMS	3	65	0.6%
EMS	2	2,976	25.4%
Fire	3	2,158	18.4%
Fire	2	63	0.5%
Fire/EMS	3	4,584	39.1%
Fire/EMS	2	1,863	15.9%
<b>Total:</b>		<b>11,709</b>	

**Responses By Unit Type**

<i>Unit Type</i>	<i>Runs</i>	<i>%</i>
Chief	1,794	7.0%
Engine	9,870	38.3%
Medic	7,345	28.5%
Rescue Captain	640	2.5%
Rescue Squad	387	1.5%
Truck	2,480	9.6%
Others	3,230	12.5%
<b>Total:</b>	<b>25,746</b>	

**Calls by Battalion**

<i>Battalion</i>	<i>Calls</i>	<i>%</i>
B01	1,258	11.6%
B02	2,189	17.2%
B03	2,128	18.1%
B04	1,084	9.8%
B05	887	7.5%
B06	724	6.5%
B07	568	5.5%
B08	922	8.0%
B09	849	6.7%
B10	969	8.1%
OTH	132	1.0%
<b>Total:</b>	<b>11,710</b>	

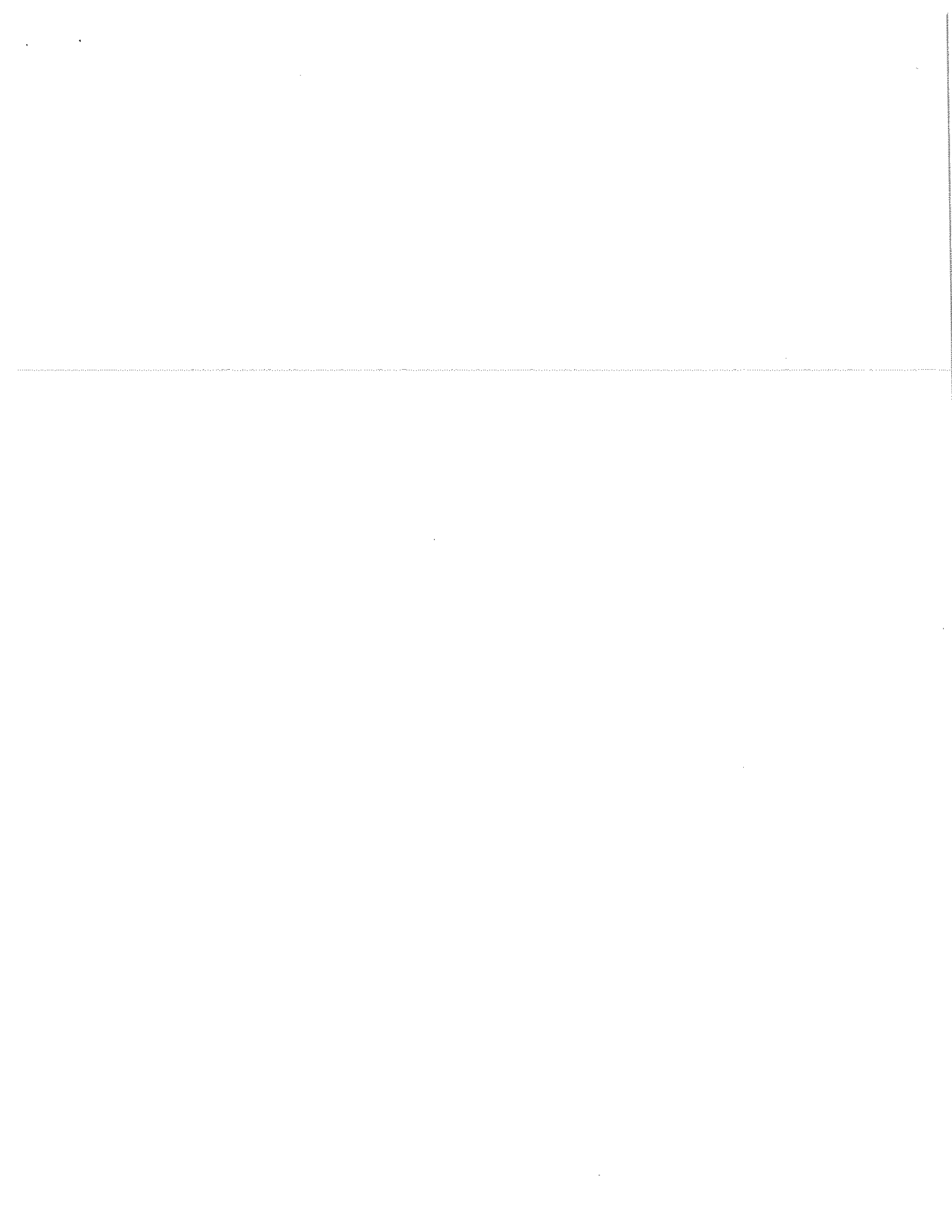
## Incidents By Call Type

Call Type	Count	%
Abdominal Pain	272	2.32
Alarms	937	8.00
Assault	246	2.10
Breathing Difficulty	722	6.17
Cardiac Arrest	175	1.49
Chest Pain	452	3.86
Citizen Assist / Service Call	226	1.93
Electrical Hazard	119	1.02
Falls	776	6.63
Hemorrhage	236	2.02
Medical Incident	2,104	17.97
Medical Nature Unknown	444	3.79
Other	210	1.79
Outside Fire	144	1.23
Overdose	139	1.19
Seizures	263	2.25
Sick Call	1,383	11.81
Stroke	121	1.03
Structure Fire	499	4.26
Subject Unconscious	711	6.07
Traffic Collisionx	422	3.60
Transfer	146	1.25
Trauma	183	1.56
Vehicle Fire	42	0.36
<b>Total:</b>	<b>11,710</b>	

## Working Fires and Greater Alarms

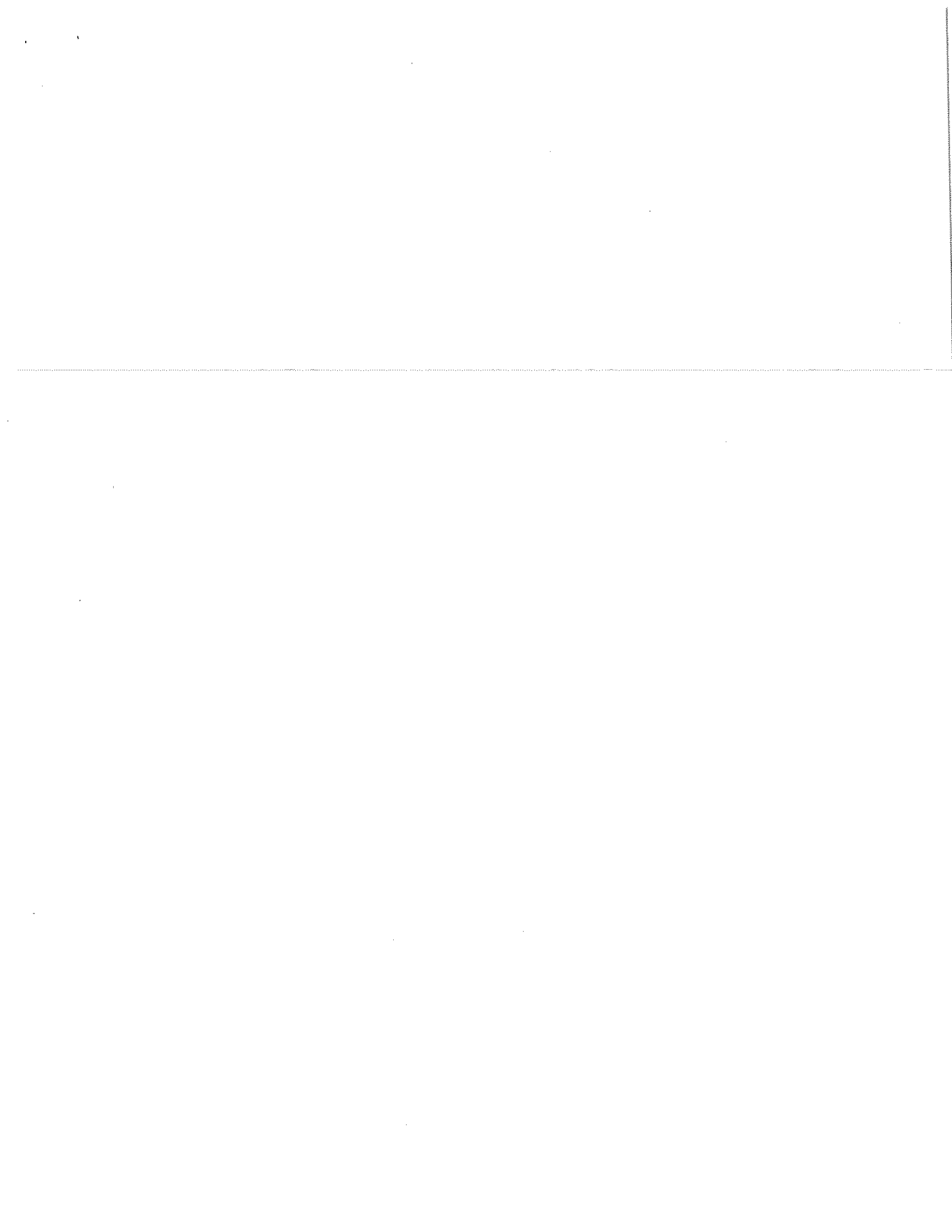
Call No.	Date	Address	Batt.	Alarms	Losses	Units	Pers.
16024174	03/01/2016	2070 FELL ST	B05	1		13	
16025830	03/05/2016	1728 OAKDALE AV	B10	1	\$60,000	15	39
16026558	03/07/2016	22ND ST/VALENCIA ST	B06	1	\$35,000	14	39
16026721	03/07/2016	998 PACIFIC AV	B01	1		13	
16029144	03/13/2016	3222 22ND ST	B06	3		42	
16029288	03/14/2016	617-816 AVENUE H, TI	B03	1		27	
16029789	03/15/2016	1426 FILLMORE ST	B05	1		13	
16030230	03/16/2016	14 CYPRESS ST	B06	1		15	
16030958	03/18/2016	623 CLEMENT ST	B07	1	\$2,250,000	20	48
16031723	03/20/2016	2837 FOLSOM ST	B06	1		13	
16033454	03/24/2016	1205 PINE ST	B04	1		15	39
16034530	03/27/2016	966 SOMERSET ST	B10	1	\$25,000	13	38
16035425	03/29/2016	17 MALLORCA WY	B04	1	\$2,200	14	39

**Total Working Fires and Greater Alarms: 13**



**NEWS RELEASE**

DAY:	Sunday	DATE:	03/13/2016	TIME:	23:23 hrs	
INC#	Inc .3173<16029144>	SEQUENCE:	16-02			
ADDRESS:	3222 22 <sup>nd</sup> Street	CROSS ST:	Mission St/Bartlett St.			
STORIES:	3	TYPE:	5	OCCUPANCY:	Vacant/Red Tag Residential Building	
CHIEF IN COMMAND:	D3 Richardson	STAGING:	22 <sup>nd</sup> St./Mission St.			
DIVISION:	D3 Richardson	BATTALION:	B06 Crane			
BOX/U/D	TIME	ENGINE	TRUCK	CHIEF	SPECIAL APPARATUS	
Box 5472	23:23	07, 11, 24	7, 11	D3, B06, B02	RS2, 72, TCA16	
WF	23:26	37 (RIC)			RC3 (MGS)	
2A	23:26	29, 37, 6, 32	6	B10	AR1, MA1, BE1, 65, Command A6	
3A	23:37	9, 26, 1, 5	9, 1	B03	KM03, RC1 (TRANSPORT), RS1 Medical Channel A4	
Special Call	23:41			SO1		
Monitoring	23:31			CD2		
Monitoring	23:36			CD1		
Special Call	23:50				CAR900 (Father Greene)	
DIRECTED COVERS:	E40-11, T04-07, E41-06, T13-06, B08-01					
FIRE CONTAINED @:	00:18 hrs	FIRE UNDER CONTROL @:	00:26 hrs			
FIREFIGHTERS:	99	UNITS	35			
RED CROSS NOTIFIED:	Yes X No	TIME:	23:49 hrs	INCIDENT #	16-806	
DISPLACED RESIDENTS:	ADULTS:	0	CHILDREN:	0	ANIMAL:	0
<b>BUREAU OF FIRE INVESTIGATION REPORTS</b>						
ARSON INVESTIGATORS:	Martinez, Erick			Horta, Michael & LaEace, Robert		
ALARM INITIATED BY:	PHONE	CAUSE:	UNDER INVESTIGATION			
2601 Mission St.	415-672-2748					
EXTENT OF FIRE:	BLDGS:	1	UNITS:	3	FLOORS:	3
FIRE BLDG DAMAGE	PROPERTY:		\$75,000	CONTENTS:	\$5000	
EXPOSURES	ADDRESS	PROPERTY	CONTENTS			
Bravo	3226-3228 22 <sup>nd</sup> Street	\$10,000	\$5000			
DEATHS	FIREFIGHTERS:	0	CIVILIANS:	0		
INJURIES:	FIREFIGHTERS:	0	CIVILIANS:	0		
REMARKS:	<ul style="list-style-type: none"> <li>• 10 - 1 Modified N/A</li> <li>• DBI 00:33 hrs</li> <li>• MUNI 23:35 hrs</li> <li>• SFPD Event# 160733176</li> <li>• SFPD 23:35 hrs</li> <li>• Fire Watches: <ul style="list-style-type: none"> <li>- E10/T19 0200-0500</li> <li>- E42/T10 0500-0800</li> <li>- E24 0800-0941</li> </ul> </li> </ul> <p>3 story type 5 vacant building and Red Tag. (Prior fire at this address on 01/28/2015). ARC notified, but no displaced residents. DBI notified and advised to meet with owner on 03/14/2016.</p>					
DISPATCH OFFICERS:	PMC Kevin Chocker, Lt. Anne Tam					





# SFFD Airport Division Recent Activities

April 6, 2016

The following is a summary of Airport Division activities for MARCH, 2016:

## Assistant Deputy Chief Castellanos

- Quarterly Meeting with SFIA Director John L. Martin
- Met with Barrett Kreiger, SFIA Operations, regarding ARFF-ASCI Checklist
- Marched in the St. Patrick's Day Parade in San Francisco
- Met several times with the SFFD Marine Aquatic Committee
- Conducted an informal Planning Meeting with Larry Mares, SFIA Emergency Operations
- Participated in FAR Part 139 Compliance & Site Visit with SFIA Administration
- Conference Call with Deputy Chief Gonzales
- Orientation Tour & Meetings with DFW Fire Training Research Center, Dallas, Texas
- Participated in Review & Discussion of Brussels Airport Incident with SFIA Administration
- Met with Assistant Chief Dave Franklin
- Active Shooter Meeting regarding Body Armor
- Participated in ENET Conference Call
- Met with Ralf Ruckelshausen, SFIA Operations & Security
- Attended SFFD Staff Meeting
- Attended several SFIA 2016 Emergency Exercise Planning Meeting
- Conference Call with Jesus Mora regarding Division Training Records in HRMS
- Responded to CalOsha complaints of Airport Division Stations
- Meetings & Preparation for Annual FAA Inspection
- Met with SFIA Purchasing & Auto Shop regarding ARFF Replacement Vehicle
- Hazardous Materials Training Meeting with Industrial Emergency Council (IEC)
- Attended monthly Emergency Operations Meeting with Jeff Airth @ EOC
- Attended monthly SFIA Airfield Operations Meeting with Drake Poston
- Attended weekly SOG Meetings with Deputy Director Jeff Littlefield & SFIA Operations
- Monthly Update Meeting with Deputy Director Jeff Littlefield, SFIA Operations
- Attended San Mateo County Fire Chief's Association Meeting
- Attended SFIA bi-weekly Management Meeting
- Met with Airport Division Battalion Chiefs, Rescue Captains, & Fire Prevention personnel
- Attended two SFFD Fire Commission Meetings

## Battalion Chief Edmund Dea

### MEETINGS:

- Daily Meetings with ADC, Battalion Chief's, Captains & Rescue Captains
- Meetings with Company Officers & AP Fire Prevention Personnel
- Monthly Meeting with Airfield Operations
- Meetings with Architects re New AP Station 3
- Monthly Meeting with Airfield OPS

- Monthly Emergency Operating Group (EOG) Meeting in EOC
- Conference Call with Jesus Mora re HRMS SFO Training Printout
- Exercise Planning Meetings for 2016 Annual SFO Disaster Exercise
- Monthly LRSAT/Ramp Safety Meeting
- Meeting re Revisions to Staging Areas & Helio LZ Duties
- Walk Thru Inspections of AP Stations 1 – 2 – 3 & in response to Cal OSHA Complaints
- Monthly San Mateo County Training Officers Meeting
- Meeting re Body Armor (Active Shooter)
- Team Meetings re Upcoming Annual FAA FAR 139 Inspection
- Meetings with AP Fleet Services & AP Purchasing re Replacement ARFF
- Meeting with AP Purchasing re Replacement Zoll Defibrillators/Monitors
- Phone Conferences with Steve Grant of Zoll Medical
- Meeting re SFO Driver Training Program
- Meeting with Bruce Meisenbach of Industrial Emergency Council (IEC)

#### TRAINING, COMMUNITY RELATIONS & SAFETY:

- CHEMPACK
- SFPD Active Shooter
- Target Solutions
- Site Visit to DFW Training Center
- Lessons Learned – Brussels
- 3 Red Cap Exercises
- Satellite Phone System
- St. Patrick's Day Luncheon @ AP Communications Center

#### Rescue Captains Beach, Beckwith, & Schorr

- Taught one CPR class
- Responded to 81 medical calls, assisted/observed Paramedics on other non-emergency calls
- Picked-up, reviewed, and graded written PCR's and delivered them to Station #49
- Attended San Mateo County EMSA MCI work group meeting
- Attend San Mateo County Committee's QLC, OPS.
- Attend Emergency Operations meeting at the EOC
- TI Training for all RCs
- EMT Training for R91 & R93 drivers
- Tri-annual Preparation
- Monthly AED Checks
- Attended monthly AOS OPS Meeting
- Daily Chief Meetings
- Boat Drill
- Chempak Swap at the Museum
- RC Beckwith Travel to Wisconsin for final MCU Inspection

**SFFD - AIRPORT DIVISION  
CAD RUN TOTALS - Mar16 2016**

<b>TYPE CODE</b>	<b>DESCRIPTOR</b>	<b>COUNT</b>
519	VEH ACCIDENT W/ INJ	5
520	AIDED CASE	307
528	FIRE	9
530	BOMB THREAT	1
ALERT1	ALERT ONE	2
ALERT2	ALERT TWO	6
ELEV	ELEVATOR RESCUE	16
FIRE	FIRE ALARM	32
GASINV	GAS INVESTIGATION	1
ODORINV	ODOR INVESTIGATION	1
REDCAP	REDCAP EXERCISE / DRILL	3
SEWAGE	SEWAGE LEAK	8
SPILL	SPILL OF MATERIAL	5
SVC	SERVICE CALL	20
SVCM	SERVICE CALL FOR MEDICS	2
WMAIN	WATER MAIN BREAK	1
<b>TOTAL</b>		<b>419</b>