

# SAN FRANCISCO FIRE COMMISSION

**Fire Commission Regular Meeting**  
**Wednesday, October 9, 2019 - 9:00 a.m. – 12:00 p.m.**

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

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## AGENDA

*Item No.*

### 1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Francee Covington
Commissioner	Michael Hardeman
Commissioner	Ken Cleaveland
Commissioner	Joe Alioto Veronese
Chief of Department	Jeanine Nicholson

### 2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

### 3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on September 25, 2019

### 4. UPDATE FROM DEPARTMENT PHYSICIAN *[Discussion]*

Dr. Ramon Terrazas to provide an update and overview of the duties and responsibilities in the Physician's Office.

### 5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities and events within the Department since the Fire Commission meeting on September 25, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS, DEPUTY CHIEF VICTOR WYRSCH

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, Homeland Security and Airport Division, and update on Drone Program.

### 6. RESOLUTION 2019-03 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2019-03, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept and expend Fiscal Year 2019 Port Security Grant Program funding in the amount of \$341,625 from the Federal Emergency Management Agency for the purchase of marine equipment.

**7. RESOLUTION 2019-04 [Discussion and possible action]**

Discussion and possible action regarding proposed Resolution 2019-04, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept and expend Fiscal Year 2018 Assistance to Firefighters Grant Program funding in the amount of \$612,129.09 from the Federal Emergency Management Agency for the purchase of rescue tools and equipment for the Department.

**8. RESOLUTION 2019-05 [Discussion and possible action]**

Discussion and possible action regarding proposed Resolution 2019-05, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept and expend a \$1,000,000 allocation from the California Office of Emergency Services for the purchase of one hose tender as part of the State's Fiscal Year 2019-20 Budget Act.

**9. RESOLUTION 2019-06 [Discussion and possible action]**

Discussion and possible action regarding proposed Resolution 2019-06, recommending that the Board of Supervisors authorize the San Francisco Fire Department to donate a retired ambulance to the City College of San Francisco EMS Academy.

**10. COMMISSION REPORT [Discussion]**

Report on Commission activities since last meeting on September 25, 2019.

**11. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS [Discussion]**

Discussion regarding agenda for the next and future regular meetings.

**12. PUBLIC COMMENT ON ITEM 13**

Public comment on all matters pertaining to Item 13 (b) below, including public comment on whether to hold Items 13 (b) in closed session.

**13. POSSIBLE CLOSED SESSION REGARDING PERSONNEL MATTERS**

**a. VOTE ON WHETHER TO CONDUCT ITEMS 13(b) IN CLOSED SESSION [Action]**

The Commission may hear Item 9-(b) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

**b. DEPARTMENT PHYSICIAN PERFORMANCE EVALUATION [Discussion and possible action]**

Pursuant to Admin. Code section 67.10(b); Govt. Code section 54957(b), Govt. Code section 54957.1(a)(5), the Commission may hold a closed session to discuss *and vote to approve* the performance evaluation of Department Physician, Ramon Terrazas

**14. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION [Discussion and possible action]** as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code section 67.12(b).

**15. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION**, as specified in San Francisco Administrative Code Section 67.12(a). **[Action]**

**16. ADJOURNMENT**



**FIRE COMMISSION REGULAR MEETING  
DRAFT MINUTES**

Wednesday, September 25, 2019 – 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco, California, 94102

The Video can be viewed by clicking this link:

[https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=34111](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=34111)

President Nakajo called the meeting to order at 5:00 p.m.

**1. ROLL CALL**

Commission President	Stephen Nakajo	Present
Commission Vice President	Francee Covington	Present
Commissioner	Michael Hardeman	Present
Commissioner	Ken Cleaveland	Present
Commissioner	Joe Alioto Veronese	Present
Acting Chief of Department	Victor Wyrsh	Present
Victor Wyrsh	Deputy Chief -- Operations	
Jose Velo	Deputy Chief --Administration	
Sandy Tong	EMS	
Dan DeCossio	Bureau of Fire Prevention	
Khai Ali	Airport Division	
Dawn DeWitt	Support Services	
Michael Cochran	Homeland Security	
Joel Sato	Training Division	
Assistant Chiefs		
Bryan Rubenstein	Division 2	
Nicol Juratovac	Division 3	
Staff		
Mark Corso	Deputy Director of Finance	
Olivia Scanlon	Communications and Outreach	

**2. PUBLIC COMMENT**

There was no public comment.

**3. APPROVAL OF THE MINUTES [Discussion and possible action]**

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on September 11, 2019.

Commissioner Cleaveland Moved to approve the above meeting Minutes. Commissioner Hardeman Seconded. Motion to approve the above Minutes was unanimous.

There was no public comment.

**4. REPORT FROM ADMINISTRATION, DEPUTY CHIEF JOSE VELO**  
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security, Training within the Department.

Chief Velo's report covered the Month of August. He highlighted some of the incidents contained in the attached comprehensive report. <https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/9-25%20admin%20report.pdf>

Chief Velo touched on some of the highlights of his report that he is personally involved in including coordinating meetings with the workgroups and committees that were formed in June, working on a location of a new training facility with the Department of Real Estate, and the Chief of Department, the Candlestick Point project and the AWSS piping projects. He mentioned that he is working on a succession plan and one of the main goals of the administration is to make sure they have a good succession plan for the Department and to train officers, future officers, and chief officers. He added that they are in contact with different vendors to develop officer training for the Department. He touched on the Division of Training where they continue with active shooter training, as well as gearing up for the 126<sup>th</sup> Academy Class which will start on October 7, 2019, and will graduate on February 28, 2020. His report covered NERT, the Bureau of Research and Planning, Support Services which included Station 35 where demolition of the pier is scheduled for October 1, 2019. He added that they are making good progress on the Ambulance Deployment Facility and are two weeks behind schedule but are within budget and that the specs for the hose tenders have gone to Central Shops. He announced the promotion of Natasha Parks as the new Battalion Chief of the new Health, Safety and Wellness Unit, and where she will also oversee the restoration of the health check program. He acknowledged the commissioners who attended the September 11<sup>th</sup> ceremony as well as the stair climb and Fire Ops 101 drill.

Commissioner Veronese thanked Chief Velo for his report and confirmed that the hierarchy for Chief Parks' in regards to the Physician's office will be to communicate, collaborate and get information from the doctor's office in regards to health issues, injury issues and gather raw data that can be used to improve overall health of the members, but the Commission will still oversee the Physician's position. Commissioner Veronese added that this position is going to be critical in building up the trust of the members to make sure that the information is used appropriately and not to disqualify members from employment. He mentioned that in the future he would like to see a report about how many members have voluntarily done the testing the Department is offering and what information they are gaining from it and how the Department is using that information to better the Department. Commissioner Veronese stated that the Department does an amazing job of saving the lives of the public and a terrible job of fending for themselves and taking care of themselves and he thinks it is to the detriment of the members. He added that historically over the years, they are seeing it in cancers, suicides and all sorts of different health issues and he thinks they have a real opportunity to change that. Commissioner Veronese commented that he thought the Fire Ops drill was amazing on two different levels, one, it's the type of thing that should be done before a budget, not after a budget because all of the legislators that went through it were eyes wide open and shocked by

the experience and in a very positive way toward the Department and the second lesson for him was at least when you put a civilian through something like that and you're going into the burning building, he thought to himself, is this really the right type of equipment that we should be going into buildings with because it's so heavy and confining and you can't see anything and he thinks that's an important question they should be asking as he thinks some of the stuff they are using is outdated and old and they should be focused on a state of the art department. Commissioner Veronese touched on the very tragic incident where a law enforcement officer in San Francisco took his own life and we had to call on a neighboring county for a drone to come in and help search for him and he thinks it is an embarrassment to the city and it angered him. He added that we are putting police officers and firefighters in danger by not having these drones.

Commissioner Cleaveland asked if the wellness checkup program was going to be mandatory so each member of the Fire Department will have to have a wellness checkup annually in the future. Chief Velo responded that that is the goal and they feel strongly that they need to have that conversation with 798 so the membership's involved, but it will start as a voluntary program. Commissioner Cleaveland confirmed that there are about 15-20 workgroup and committee groups with about 225 members from all-ranks involved in those committees. He touched on the curriculum for the officer training, the balancing tours, and the ongoing projects using the 2014 ESER bond funds.

Commissioner Hardeman thanked Chief Velo for his detailed report and echoed the comments of Commissioner Veronese about the drone program. He stated that he is a big proponent of the drone and he thinks it was at least three years ago when he, Support Services Assistant Deputy Chief Ken Lombardi and CD2 Mark Gonzales had a demonstration over at Station 7 by somebody who was promoting a particular drone, which was state of the art at the time and it was a fantastic demonstration. He added that it seemed simple and uncomplicated and here it is, three years later and no drone and he is also disappointed that they are dragging their feet on this. He added that the public should be outraged that for some technical privacy reason which is holding up the drone program and is so petty. He congratulated the commissioners for participating in the recent training drills on Treasure Island and that they did a great job.

Vice President Covington thanked Commissioner Hardeman for his kind comments and stated she hasn't seen the KTVU clip showing her at the Treasure Island Training Drill and is looking forwarding to seeing it. She added that she was very impressed by the Fire Ops 101 drill that 798 sponsored and that several supervisors were there as well as the Lieutenant Governor, who stayed all day and she went through all of the modules and was very impressed. She announced that it was the first time in 27 years that the Department has done this drill and the amount of coordination and energy that was required to put on such a large training event was very impressive. She added that she learned a tremendous amount and that it was as close to real-life as you can get without endangering someone and was very hands-on. The last module for her group was the burn room and it was at 750 degrees, the hottest of the day. She asked Chief Velo to explain the 4 modules. Chief Velo made it clear that 798 put this drill together, and Adrian Simms was the coordinator for all the events, the first module was a medical emergency inside the ambulance, the second was a rescue from a second-story window through a ladder where they highlighted the evolutions on how to do that and the techniques that they

use. The third one was an auto extrication where they used the Jaw of Life to cut the "victim" out and the last one was the burn room, where they had Class A fuels in containers that do get caught on fire and produce a significant amount of heat and smoke. She added that Support Specialist Adrian Simms had everybody doing everything and it went off without a hitch. She thanked Chief Velo and 798. She asked Chief Velo to give more details on the succession planning. Chief Velo confirmed that there is a committee called career track workgroup that actually is meeting next week and they will review all the ranks and what qualifications and prerequisites they would like them to have with the current standards, the State Fire Marshal's office, or classes that are available for them and what kind of courses will be required or desired for those folks to have in order to succeed at those positions when they get promoted. She confirmed that they will be meeting with 798, Chief Parks, the doctor's office along with other folks to come up with the best solution for the members to move the health check program forward and that they have the funding for it which is about \$300,00 annually and is within the general fund budget. Vice President Covington also expressed her frustration with the drone program and mentioned it's been about four years now that she went down to the Menlo Park training demonstration on drones and spent the whole day where they were going over legal issues and various ways to deploy the drones. She asked President Nakajo to add it to the next agenda.

President Nakajo confirmed that the six new buggies are being outfitted for Code 3 response and they should have them in operation in a few weeks. He asked Chief Velo to explain the shift change at Station 49. Chief Velo responded that the way the tours for the members' work is they analyze the data of the call volume and based on the call volume, where they are needed most, they shift the schedules for them to be available at those times. He added that every year, members bid for different shifts and tours, so they have better coverage according to the call volume study. President Nakajo was glad to hear that they brought back the health check with improvements as he thinks it is a crucial essential component to the Department. He was also encouraged to hear they have reactivated workgroups and committees. He also mentioned that there is no better way to meet the various members than to sit in the house, have lunch or dinner and have some interaction with the members. He added that there has been a lot of changes in 25 years and some of those members that he had interactions with are no longer here and the new members, unfortunately, don't even know who the commissioners are. He touched on the succession plan and how he would like to see it continue to be diversified among the ranks.

There was no public comment.

##### **5. COMMISSION REPORT [Discussion]**

Report on Commission activities since last meeting on September 11, 2019

President Nakajo announced that the Civil Grand Jury report was accepted with the recommendations and findings and he acknowledged the command force, Olivia Scanlon and Mark Corso for their support.

There was no Public Comment.

**6. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS *[Discussion]***  
Discussion regarding agenda for the next and future regular meetings.

- Department Physician's Office Presentation
- Presentation of Certificates of Appreciation

There was no Public Comment.

**7. ADJOURNMENT** President Nakajo adjourned the meeting at 5:58 p.m.

DRAFT





# *Office of the Department Physician*



Update for the  
San Francisco Fire Commission  
October 9, 2019

**Ramon J. Terrazas, M.D., M.P.H., FACOEM**  
Department Physician





# Objectives

- Review the Office of the Department Physician Mission Statement
- Review the Administrative Roles of the Office of the Department Physician
- Q & A





# Vision

- Support the mission of the San Francisco Fire Department



# Office of the Department Physician Mission Statement



- *The protection of health and safety of the members of the San Francisco Fire Department is the primary responsibility of the Office of the Department Physician.*





# Responsibilities

- Guide, direct, and advise SFFD members concerning their health, fitness, and suitability for duty.
- Evaluate Fire Department candidates to identify medical conditions that could affect their ability to safely respond to and participate in emergency operations.
- Inform the Chief of Department whether a candidate or current member is medically certified to perform the essential job tasks.





# Medical Surveillance

- Perform entrance medical examinations for H2, H3 L1, and civilian Fireboat positions
- Perform promotional and end-probationary medical examinations





# Medical Surveillance

- Perform DMV/DOT Commercial Driver Examinations
- Review results from annual hearing tests to comply with hearing protection standards
- Certify members for use of respirators to comply with the respiratory protection program





# ATDS

(Aerosol Transmissible Diseases  
Standard)

- Manage the Department's annual Tuberculosis Screening Program (Cal-OSHA Mandated ATDS)
- Offer vaccines mandated by ATDS (Influenza)
- Integral part of Department's Health and Safety Program





# Return To Work/Fitness For Duty

- Evaluate members upon return to work following periods of temporary or total disability
- Facilitate return to work in the Department's temporary modified duty program
- Perform fitness for duty examinations either at the member's request or at the request of the Department



# Manage Department's Workers' Compensation Program



- Liaison between the Department and Division of Workers' Compensation
- Case management
- Facilitate transfer of information necessary for administering workers' compensation claims



# Future Opportunities

- Reevaluate operational activities
- Leverage operational power of mobile health screening
- Explore acquisition of an Electronic Health Record





# Questions



Thank You



**From:** Ludwig, Theresa (FIR)  
**Sent:** Friday, September 27, 2019 3:33 PM  
**Subject:** Re-Issued: General Order 19 A-64, Tour Rebalancing  
**Attachments:** 19 A-64 Attachment A Owned Positions.pdf; 19 A-64 Attachment B SFFD Watch Calendar 2020.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 19 A-64  
September 27, 2019

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Tour Rebalancing  
**Reference:** Rules & Regulations, Section 402  
**Enclosure:** Attachment "A" – Owned Positions  
Attachment "B" – SFFD Watch Calendar 2020

Officer Endorsement:  
Sec. 1108 – R & R

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1. This General Order replaces G.O. 19 A-64 dated September 6, 2019, which was rescinded on September 10, 2019.
2. The Department is rebalancing tours to best distribute personnel equally across suppression watches.
3. Attachment "A" is a list of Owned positions, including the associated new tours.
4. Captains will have the ability to modify the H-2 and H-3 owned positions within their Company.
  - The three firefighters who own Driver positions will be offered their choice of the new Driver positions based on house seniority in current role.
  - The three firefighters who own EMT positions will be offered their choice of the new EMT positions based on house seniority in current role.
  - The firefighters who own their positions will be offered their choice of the new firefighter positions based on house seniority in current role.
  - The firefighter/paramedics who own their positions will be offered their choice of the new positions based on house seniority in current role.





(<https://www.bayareafastrak.org/en/home/index.shtml>)

QUICK VIEW   GUIDE   SUPPORT

THE DAILY COMMUTE ([HTTPS://WWW.BAYAREAFASRAK.ORG/EN/HOME/INDEX.SHTML#DAILYCOMMUTE](https://www.bayareafastrak.org/en/home/index.shtml#DAILYCOMMUTE))    HI, JOHN ▾  
LOGOUT (</VECTOR/ACCOUNT/HOME/ACCOUNTLOGOUT.DO>)


 (<https://www.bayareafastrak.org/en/home/index.shtml>) / MY ACCOUNT (</vector/account/home/accountLogin.do>)  
/ TRANSACTIONS


(<https://www.bayareafastrak.org/en/home/index.shtml>)


**ACCOUNT # 106651847**



Menu

 Overview  
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 Account Settings and  
Payment Methods  
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 Vehicles and Tags  
(</vector/account/transponders/tagsandvehiclesList.do>)

 Transactions  
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 Statements and  
Correspondence  
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**From:** Ludwig, Theresa (FIR)  
**Sent:** Thursday, September 26, 2019 3:47 PM  
**Subject:** General Order 19 A-69, Combined Charities Campaign 2019  
**Attachments:** 19 A-69 Attachment A - Important Campaign Information.pdf; 19 A-69 Attachment B - Important Campaign Dates.pdf; 19 A-69 Attachment C - Charitable Organizations to Consider.pdf

SAN FRANCISCO FIRE DEPARTMENT  
GENERAL ORDER

File Code 19 A-69  
September 26, 2019

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Combined Charities Campaign 2019  
**Reference:** Rules and Regulations, Section 402  
**Enclosure:** Attachment "A" – Important Campaign Information  
Attachment "B" – Important Campaign Dates  
Attachment "C" – Charitable Organizations to Consider

Officer Endorsement:  
Sec. 1108-R&R. \_\_\_\_\_

1. The City and County of San Francisco is launching its annual Combined Charities Campaign on October 1, 2019.
2. This Workplace Giving Campaign offers all City and County employees the opportunity to make contributions to any 501(c)3 tax-exempt charitable organization either by submitting one-time donations or by pledging bi-weekly donations through the payroll deduction process. See Attachment "A" Important Campaign Information for further details.
3. **In support of the City's sustainability goals, you are encouraged to submit your pledge online at [heartofthecity.sfgov.org](http://heartofthecity.sfgov.org).** The Campaign website will contain a direct link to a YouTube video which will provide step-by-step instructions to assist you in submitting your pledge online. Donating on-line requires no forms be submitted.
4. Bi-weekly donations through the payroll deduction system will be honored for a one-year period. Pledges must be renewed/resubmitted annually.
5. You may also make a one-time donation either by a one-time payroll deduction or by check. See Attachment "A" Important Campaign Information for further details.
6. As an incentive to participate, the campaign will hold several virtual prize drawings. For each \$26 annual donation, one drawing ticket will be submitted in the donor's name (i.e. \$520. = 20 tickets). See Attachment "B" Important Campaign Dates for drawing dates.

7. See Attachment "C" Charitable Organizations to Consider for a listing of SFFD supported organizations.
8. Station Captains shall designate a highly visible area in each workplace, easily accessible to all members, for the Campaign information.
9. Station Captains shall designate a Station member to assist other members in completing donations (via online or paper) and answering questions. Training is available for the designee by contacting Theresa Ludwig at (415) 558-3401 or Lt. John Choy at (415) 558-3564.
10. For those who are unable to submit their pledge online, please note that all completed Paper Pledge Forms shall be forwarded to the Fire Department Campaign Coordinator, Theresa Ludwig at Fire Department Headquarters **no later than Wednesday, November 20, 2019.**
11. If you have any questions, please contact Theresa Ludwig at (415) 558-3401 or Lt. John Choy at (415) 558-3564.

Jeanine R. Nicholson  
Chief of Department

CITY AND COUNTY OF SAN FRANCISCO

Heart of the City



**2019 Combined Charities Campaign**

Drawing Entry Request

- I do not wish to contribute to the 2019 Combined Charities Campaign; however, I would like to enter my name in the drawing for the donated prizes.

Please enter my name into the drawing.

Employee Name: \_\_\_\_\_

Employee DSW Number: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

Work Telephone: ( \_\_\_\_\_ ) \_\_\_\_\_

Signature: \_\_\_\_\_

Campaign Coordinator/Captain: \_\_\_\_\_

Telephone Number: ( \_\_\_\_\_ ) \_\_\_\_\_

Please scan and submit this form to [heartofthecity@sfgov.org](mailto:heartofthecity@sfgov.org) by the deadlines to qualify for the drawings.

# 2019 San Francisco Combined Charities Campaign

Last Name	First Name, MI	Dept. Code	Department Name	DSW Number
Street Address		City	Zip Code	
Work Email Address		Work Phone Number		
Personal Email Address		Personal Phone Number		Form _____ of _____
Employee Signature		<input type="checkbox"/> I would like to remain anonymous <input type="checkbox"/> I would like an acknowledgment of my donation		

PAYROLL DEDUCTION \$5 x 26 Pay Periods = \$130  
 \$25 x 26 Pay Periods = \$650  
 \$50 x 26 Pay Periods = \$1,300






\$\_\_\_\_\_ x 26 Pay Periods = \$\_\_\_\_\_  
 One-Time Payroll Deduction = \$\_\_\_\_\_  
 One-Time Check

Total Payroll Deductions Contributions \$\_\_\_\_\_  
 Total One Time Check Contribution \$\_\_\_\_\_  
**TOTAL ANNUAL GIFT \$**  

For Federations and agencies, please make checks payable to that federation. For Donor's Choice, please make checks payable to the name of the donor's choice charity.  
 \$500 = Leadership Giver

We encourage you to enter your pledge online at [hearttothecity.sfgov.org](http://hearttothecity.sfgov.org)

NO CASH ACCEPTED

Code	Federations and Agencies	Pay Period Amount	Annual Gift
<b>B00024 (CHR006)</b>	<b>Community Health Charities</b> Administrative Fee 15%	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
		Total pledges to Federation and agencies \$ <span style="border: 1px solid black; padding: 2px 20px;"> </span>	
<b>L2000 (CHR004)</b>	<b>America's Best Local Charities</b> Administrative Fee 10%	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
		Total pledges to Federation and agencies \$ <span style="border: 1px solid black; padding: 2px 20px;"> </span>	
<b>A800 (CHR005)</b>	<b>Asian Pacific Fund</b> Administrative Fee 10%	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
		Total pledges to Federation and agencies \$ <span style="border: 1px solid black; padding: 2px 20px;"> </span>	
<b>A-001 (CHR007)</b>	<b>EarthShare California</b> Administrative Fee 14.3%	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
		Total pledges to Federation and agencies \$ <span style="border: 1px solid black; padding: 2px 20px;"> </span>	
<b>10187(CHR008)</b>	<b>Global Impact</b> Administrative Fee 14%	\$ _____ \$ _____ \$ _____ \$ _____	\$ _____ \$ _____ \$ _____ \$ _____
		Total pledges to Federation and agencies \$ <span style="border: 1px solid black; padding: 2px 20px;"> </span>	

If a donation is given to a Federation in general, a 0% administrative fee applies.

WRITE IN CHARITY (DONOR'S CHOICE) See Pledge Form Guidelines (8b) on the back of this form before completing this section.

Agency \_\_\_\_\_ Tax ID# \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Payroll Deduction  Check  
 \$ \_\_\_\_\_ \$ \_\_\_\_\_

Agency \_\_\_\_\_ Tax ID# \_\_\_\_\_  
 Address \_\_\_\_\_  
 City/State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_  
 Payroll Deduction  Check  
 \$ \_\_\_\_\_ \$ \_\_\_\_\_

## Pledge Form Instructions:

1. **Donor's information.** Please fill in your personal information. This will allow us to contact you if we have any questions.
2. **Fill in your DSW#.**
3. **Sign the form.**
4. **Acknowledgment.** To receive a thank you for your donation to a Federation or agency, please provide a valid personal email or mailing address and check the appropriate box.
5. **Total Contribution.** Determine how you wish to give (Payroll Deduction and/or Check).
6. **Designate which Charity or Charities you wish to give and how much to each.**  
Refer to the Donor Resource Guide for information about the federations, their affiliated agencies, and code numbers.
7. **Method of Giving. NO CASH ACCEPTED.** Please check the box for either:
  - a. **Annual Payroll Deduction** Minimum contribution of \$1 per Pay Period Required
  - b. **One Time Payroll Deduction.**
  - c. **One-time check donation**  
 Federation/agencies within a federation. Make check payable to the name of that Federation.  
 Donor's choice/write in. Please make checks payable to the name of the charity of your choice.
  - d. **Indicate to which charity or charities you wish to give.**
8. **Federation.** If donating to a federation directly, please write the amount on the line next to the name.
  - a. **Agency within a Federation.** Write agency code number, name and amount on line under corresponding Federation. Please make checks payable to that Federation.
  - b. **Donor's Choice/Write In**
    - i. **Donation.** Minimum One-Time Donation of \$25 or \$1 per Pay Period for Payroll Deduction Required. All write in payroll deductions are subject to an **11% processing fee.**  
All checks to Donor's Choice are not subject to a processing fee.
    - ii. **Charity.** Donor's Choice Charity must not be a member of a Federation. Please check your donor resource guide to ensure they are not listed. EIN/Tax ID is required. Please use [www.guidestar.org](http://www.guidestar.org) to obtain EIN/Tax ID number.
  - c. As of 2019, United Way Bay Area has withdrawn from the Combined Charities Campaign. You can still donate to their charities as Donor's Choice.
9. **Not enough room?** Download another copy of the form at [heartofthecity.sfgov.org](http://heartofthecity.sfgov.org).
10. **Tax Deduction.** Please make a copy of your completed form for tax purposes.
11. **Turn your pledge form into your Department Captain or Coordinator.**
12. **Questions?**
  - a. Please refer to your **Department Captain or Coordinator.** Check [heartofthecity.sfgov.org](http://heartofthecity.sfgov.org) for this list.
  - b. Email [heartofthecity@sfgov.org](mailto:heartofthecity@sfgov.org)
  - c. Call (650) 821-HOTC (4682)
  - d. Visit webpage at [heartofthecity.sfgov.org](http://heartofthecity.sfgov.org)

### LEADERSHIP GIVING






Become a **Leadership Giver** and receive an exclusive SF City and County lapel pin, as well as, an invitation to an exclusive Thank You Event. Please consider donating **\$500 dollars or more.** To be invited to the event, please submit your pledge form by **Wednesday, October 16, 2019.**

## What Your \$\$ Buys







### \$2 per month

-  Healthy meals for a homeless person in your community
-  Shoes, clothes and winter coats for families in need
-  Provides ten seedling grow kits for use in elementary school classrooms
-  Oral hydration therapy for 10 children for one year in Asia, Africa or Latin America
-  1 social or recreational outing for a person with developmental disabilities
-  Provides a day meal at summer camp for disadvantaged youth

### \$10 per month

-  Provides a surgical kit with essential instruments for emergency exams and basic surgery in the poor areas of the world
-  Fresh produce at wholesale prices for low-income families
-  1 week at summer day camp for a child with sickle cell disease
-  Provides educational materials resources and services to AID's patient and their families
-  Sponsors a major clean-up of a seven-mile stretch of river of household debris, construction and auto parts

### \$25 per month

-  1 airline ticket for a family member to see a terminally ill loved one
-  Holiday meals for homebound patients
-  A semester-long, hands-on high school classroom series on environmental health and the urban environment
-  Supplementary dry feeding kit—enough to feed 500 malnourished children in the poorest areas of the world
-  Day care for a child of a mother who is receiving job training
-  Provides educational software for 3 computers for youth at-risk







## ADMINISTRATION OF JUSTICE & FIRE SCIENCE TECHNOLOGY

50 Frida Kahlo Way, Ocean Avenue Campus, Batmale 213, Mailbox LBI, San Francisco, CA 94112

ADMINISTRATION OF JUSTICE (415) 239-3202 ♦ FIRE SCIENCE (415) 239-3359 ♦ FAX (415) 239-3810

Chief Jeanine Nicholson  
San Francisco Fire Department  
698 Second Street  
San Francisco CA 94107

Date: August 11, 2019

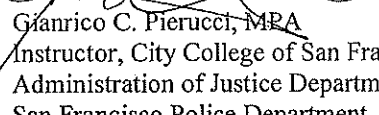
Dear Chief Nicholson,

First and foremost, congratulations on achieving such a grand and important position in our wonderful City. My name is Gianrico C. Pierucci, and I am a retired San Francisco Police Homicide Inspector, presently teaching Administration of Justice classes at City College of San Francisco.

Students enjoy my classes because of the diverse special guest speakers that bring their knowledge and experience to specific subjects in the classroom, which makes the lectures exciting and informative. Two of my favorite classes are Criminal Investigation, and Concepts of Criminal Law. In each of these two classes, I lecture on the crime and investigation of arson. It is my pleasure to inform you that Investigator Steve Engler of the SFFD Arson Detail has been one of the most favored special guest speakers in each of these classes.

I want to thank the San Francisco Fire Department for your outstanding service and I specifically wish to thank the SFFD bureau of investigations for letting Investigator Engler assist with criminal justice. Investigator Engler and his coworkers are a highly dedicated, professional and specialized unit. I am extremely appreciative of these professionals who dedicate their time to help educate and assist the public in staying safe.

Sincerely,

  
Gianrico C. Pierucci, MRA  
Instructor, City College of San Francisco  
Administration of Justice Department  
San Francisco Police Department  
Major Crimes Unit, Homicide Detail (retired)  
415-307-0025  
[gpierucci@ccsf.edu](mailto:gpierucci@ccsf.edu)

CC: Deputy Chief Victor Wyrsh  
Deputy Chief Jose Velo  
Fire Marshal Daniel DeCossio  
Fire Commission

### BOARD OF TRUSTEES

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698 Second Street  
San Francisco, CA 94107  
Telephone 415.558.3451  
Fax 415.558.3413  
Maureen Conefrey, *Secretary*

**RESOLUTION 2019-03**

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE  
THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT AND EXPEND FISCAL YEAR  
2019 PORT SECURITY GRANT PROGRAM FUNDING IN THE AMOUNT OF \$341,625 FROM  
THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR THE PURCHASE OF  
MARINE EQUIPMENT.**

**WHEREAS**, the San Francisco Fire Department (SFFD) responds to over 150,000 incidents each year, including fires, vehicle accidents, and medical and other emergencies; and,

**WHEREAS**, due to its geographic and topographic layout, as well as other factors, the SFFD is confronted with unique challenges in responding to these incidents; and

**WHEREAS**, one of these unique challenges consists of the SFFD's responsibilities for the protection of the Port of San Francisco and the San Francisco Bay; and,

**WHEREAS**, the SFFD applied for and was awarded a Fiscal Year 2019 Port Security Grant Program (PSGP) from the Federal Emergency Management Agency (FEMA) in the amount of \$341,625 for marine equipment; and

**WHEREAS**, the use of these grant funds will allow the SFFD to procure enhanced equipment, supporting the SFFD's water response assets; and

**WHEREAS**, the grant requires the City to supply matching funds worth 25 percent of the total award, or \$113,875; and,

**WHEREAS**, the SFFD wishes to accept and expend the grant, to support and promote marine operations and enhance its protection of the San Francisco Bay and Port of San Francisco; now, therefore

**BE IT RESOLVED**, the San Francisco Fire Commission

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 9, 2019.

Ayes:

Nays:

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Maureen Conefrey, Fire Commission Secretary

**FIRE COMMISSION**  
**City and County of San Francisco**  
London N. Breed, Mayor

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Francee Covington, *Vice President*  
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**RESOLUTION 2019-04**

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT AND EXPEND FISCAL YEAR 2018 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM FUNDING IN THE AMOUNT OF \$612,129.09 FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY FOR THE PURCHASE OF RESCUE TOOLS AND EQUIPMENT FOR THE DEPARTMENT.**

**WHEREAS**, The San Francisco Fire Department (SFFD) responds to over 150,000 incidents each year, including fires, vehicle accidents, rescues, and medical and other emergencies; and,

**WHEREAS**, The Department's uses a variety of heavy-duty hydraulic tools on its vehicles to assist in extrication and heavy rescue as well as other emergency response; and,

**WHEREAS**, Many of the Department's tools are outdated and in need of replacement and upgrade; and,

**WHEREAS**, The SFFD applied for and was awarded a Federal Emergency Management Agency (FEMA) grant in the amount of \$612,129.09 to upgrade rescue tools and equipment; and,

**WHEREAS**, The grant requires the City to provide matching funds worth 10 percent of the total Federal award, or \$61,212.91; and,

**WHEREAS**, the FEMA grant requires the SFFD to complete the grant project by September 4, 2020; and,

**WHEREAS**, The SFFD wishes to accept and expend the grant, to support its Bureau of Equipment and front-line apparatus; now, therefore

**BE IT RESOLVED**, the San Francisco Fire Commission recommends that the Board of Supervisors authorize the Fire Department to accept and expend a grant from FEMA in the amount of \$612,129.09 for the purchase of rescue tools and equipment.

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 9, 2019.

Ayes:

Nays:

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Maureen Conefrey, Fire Commission Secretary

# FIRE COMMISSION

City and County of San Francisco  
London N. Breed, Mayor

Stephen A. Nakajo, *President*  
Francee Covington, *Vice President*  
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## RESOLUTION 2019-05

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO ACCEPT AND EXPEND A \$1,000,000 ALLOCATION FROM THE CALIFORNIA OFFICE OF EMERGENCY SERVICES FOR THE PURCHASE OF ONE HOSE TENDER AS PART OF THE STATE'S FISCAL YEAR 2019-20 BUDGET ACT.**

**WHEREAS**, the San Francisco Fire Department (SFFD) responds to over 150,000 incidents each year, including fires, vehicle accidents, rescues, and medical and other emergencies; and,

**WHEREAS**, the Department would make use of the City's Emergency Firefighting Water System (EFWS) in a natural disaster or other large-scale fire incident; and,

**WHEREAS**, hose tenders have been identified as a crucial tool to support the function of the EFWS; and,

**WHEREAS**, the SFFD was awarded, as part of the State of California's Fiscal Year 2019-2020 Budget Act, an allocation of \$1,000,000 for the purchase of a hose tender for the west side of the City; and,

**WHEREAS**, this funding will be administered by the California Office of Emergency Services; and,

**WHEREAS**, The SFFD wishes to accept and expend the award, to support its firefighting and emergency operations; now, therefore

**BE IT RESOLVED**, the San Francisco Fire Commission recommends that the Board of Supervisors authorize the Fire Department to accept and expend an allocation from the State of California in the amount of \$1,000,000 for the purchase of a hose tender.

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 9, 2019.

Ayes:  
Nays:

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Maureen Conefrey, Fire Commission Secretary

**FIRE COMMISSION**  
**City and County of San Francisco**  
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**RESOLUTION 2019-06**

**RESOLUTION RECOMMENDING THAT THE BOARD OF SUPERVISORS  
AUTHORIZE THE SAN FRANCISCO FIRE DEPARTMENT TO DONATE A RETIRED  
AMBULANCE TO THE CITY COLLEGE OF SAN FRANCISCO EMS ACADEMY.**

**WHEREAS**, City College of San Francisco is a leading educational institution for Emergency Medical Services Program and teaches those who wish to be future Emergency Medical Technicians or Paramedics; and

**WHEREAS** a large part of Emergency Medical Services training is concerned with manipulative skills, and the best way to learn those skills is to practice on actual equipment; and

**WHEREAS**, Emergency Medical Services equipment is expensive and difficult to obtain, and the San Francisco Fire Department (the "Department") wishes to donate a retired vehicle for educational training purposes; and

**WHEREAS**, vehicle 145-755, a Ford Ambulance, (the "Ambulance") has been retired from services even as a relief piece, and is therefore surplus to the needs of the Department; and

**WHEREAS**, the Ambulance would serve as a teaching tool for patient assessment, loading and treatment, and City College would benefit from an actual ambulance on which to train its students; now, therefore

**BE IT RESOLVED**, That the Fire Commission recommends the Board of Supervisors approve the donation of the Ambulance to the Emergency Medical Services Academy of City College of San Francisco.

Adopted at the Regular Meeting of the San Francisco Fire Commission on October 9, 2019.

Ayes:

Nays:

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Maureen Conefrey, Fire Commission Secretary