



MEMORANDUM

TO: Chief of Department Jeanine R. Nicholson
FROM: Fire Marshal Daniel E. de Cossio, DFPI
SUBJECT: Activity Report for the Division – September 2019
DATE: October 3, 2019
REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from July 1, 2019 thru September 30, 2019.

A handwritten signature in blue ink, appearing to read "Daniel E. de Cossio".

Daniel E. de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—PeopleSoft)

BFP Revenue: September 2019				
Fiscal Year 2019–2020				
Revenue Program	Budgeted Revenue	Actual Revenue*	% of Budget	Projected Year-End
Plan Review Fees	9,377,000	3,274,149	34.92%	13,096,596
Construction Inspection Fees	2,147,500	707,420	32.94%	2,829,680
Fire Dept. Permits	1,015,000	110,902	10.93%	443,608
False Alarm Response Fees	220,500	35,500	16.10%	142,000
Waterflow Request Fee	214,500	29,250	13.64%	117,000
Referral Inspections	188,500	36,204	19.21%	144,816
Code Reinspection Fees	182,780	32,863	17.98%	131,450
Pre-Application Fees	221,000	39,736	17.98%	158,944
Medical Cannabis Dispensary Fees	45,500	0	0.00%	0
Fire Administrative Citation	0	1,120	0.00%	4,480
Miscellaneous Fees	11,500	2,268	19.72%	9,073
Revenue Programs Subtotal	13,623,780	4,269,412	31.34%	17,077,647
Annual Permit Renewal Fees*	2,118,800	0	0.00%	2,118,800
High-Rise Annual Inspection Fees*	1,957,500	311,403	15.91%	1,957,500
Fire Residential Inspection Fees	627,041	49,298	7.86%	627,041
Revenue Programs Total	18,327,121	4,630,113	25.26%	21,780,988
Projected Surplus/Deficit				3,453,867
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	449,923	609,944	(160,021)	
*as of October 3, 2019				

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

** Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

Description of Revenue Programs:

Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.

1. High-Rise Annual Inspection Fees-All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.
2. Construction Inspection Fees-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
3. Annual Permit Renewal Fees-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually and are collected by the Tax Collector's office after the initial filing fee is collected.
4. Overtime Fees-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
5. Fire Dept. Permits-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
6. False Alarm Fees- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
7. Referral Inspections-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
8. Waterflow Request Fees- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
9. Miscellaneous- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
10. Pre-Application Fees-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
11. Re-Inspection Fees- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

b.) Non-Revenue Generating Services – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

c.) San Francisco International Airport – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

d.) Port of San Francisco – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

2. Bureau of Fire Investigation – The monthly and year-to-date report for the BFI is included as an attachment.

San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 09/01/2019 To 09/30/2019

	YTD 07/01/2019 To 09/30/2019		09/01/2019 To 09/30/2019			
	Count	Property Loss	Contents Loss	Count	Property Loss	Contents Loss
STRUCTURE FIRES						
ACCIDENTAL	5	\$487,500	\$111,100	4	\$462,500	\$110,100
INCENDIARY	9	\$941,000	\$23,020	5	\$128,000	\$5,020
UNDETERMINED	4	\$1,182,000	\$155,600	1	\$1,056,000	\$95,500
STRUCTURE FIRES TOTAL	18	\$2,610,500	\$289,720	10	\$1,646,500	\$210,620
VEHICLE FIRES						
INCENDIARY	14	\$144,965		9	\$94,340	
UNDETERMINED	1	\$10,500		1	\$10,500	
VEHICLE FIRES TOTAL	15	\$155,465		10	\$104,840	
OTHER INCIDENTS	25	\$67,730	\$6,720	7	\$22,250	\$2,500
STRUCTURE FIRES	11	\$2,576,000	\$287,520	8	\$1,636,000	\$210,520
COMMERCIAL						
RESIDENTIAL	7	\$34,500	\$2,200	2	\$10,500	\$100
STRUCTURE FIRES TOTAL	18	\$2,610,500	\$289,720	10	\$1,646,500	\$210,620
GREATER ALARMS						
2ND ALARMS	1			1		
3RD ALARMS	0			0		
4TH ALARMS	0			0		
5TH ALARMS	0			0		
GREATER ALARMS TOTAL	1			1		
OTHER	10			3		
ARRESTS						
DEATHS	1			1		
INJURIES	3			2		
JUVENILE FIRE SETTERS	0			0		
SUBPOENAS REQUESTED	49			21		

SAN FRANCISCO



FIRE DEPARTMENT

**DIVISION OF FIRE PREVENTION &
INVESTIGATION**

MEMORANDUM

TO: Chief of Department Jeanine R. Nicholson
FROM: Fire Marshal Daniel E. de Cossio, DFPI
SUBJECT: Activity Report for the Division – October 2019
DATE: November 7, 2019
REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from July 1, 2019 thru October 31, 2019.

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Daniel E. de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—PeopleSoft)

BFP Revenue: October 2019				
Fiscal Year 2019–2020				
Revenue Program	Budgeted Revenue	Actual Revenue*	% of Budget	Projected Year-End
Plan Review Fees	9,377,000	4,153,719	44.30%	12,461,158
Construction Inspection Fees	2,147,500	986,255	45.93%	2,958,765
Fire Dept. Permits	1,015,000	316,494	31.18%	949,482
False Alarm Response Fees	220,500	82,250	37.30%	246,750
Waterflow Request Fee	214,500	70,195	32.72%	210,585
Referral Inspections	188,500	81,619	43.30%	244,857
Code Reinspection Fees	182,780	63,020	34.48%	189,060
Pre-Application Fees	221,000	63,562	28.76%	190,686
Medical Cannabis Dispensary Fees	45,500	0	0.00%	0
Fire Administrative Citation	0	2,240	0.00%	6,720
Miscellaneous Fees	11,500	5,600	48.70%	16,801
Revenue Programs Subtotal	13,623,780	5,824,954	42.76%	17,474,863
Annual Permit Renewal Fees*	2,118,800	0	0.00%	2,118,800
High-Rise Annual Inspection Fees*	1,957,500	599,212	30.61%	1,957,500
Fire Residential Inspection Fees	627,041	158,414	25.26%	627,041
Revenue Programs Total	18,327,121	6,582,580	35.92%	22,178,204
Projected Surplus/Deficit				3,851,083
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	1,003,727	867,011	136,716	
*as of November 6, 2019				

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

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San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 10/01/2019 To 10/31/2019

YTD 07/01/2019 To 10/31/2019

10/01/2019 To 10/31/2019

	Count	Property Loss	Contents Loss	Count	Property Loss	Contents Loss
STRUCTURE FIRES						
ACCIDENTAL	6	\$537,500	\$111,100	1	\$50,000	
INCENDIARY	11	\$2,596,000	\$73,020	2	\$1,655,000	\$50,000
UNDER INVESTIGATION	1	\$835,000	\$210,000	1	\$835,000	\$210,000
UNDETERMINED	5	\$1,182,500	\$155,800	1	\$500	\$200
STRUCTURE FIRES TOTAL	23	\$5,151,000	\$549,920	5	\$2,540,500	\$260,200
VEHICLE FIRES						
ACCIDENTAL	1	\$2,000		1	\$2,000	
INCENDIARY	18	\$210,631		4	\$65,666	
UNDETERMINED	2	\$11,500		1	\$1,000	
VEHICLE FIRES TOTAL	21	\$224,131		6	\$68,666	
OTHER INCIDENTS	32	\$93,130	\$74,287	7	\$25,400	\$67,567
STRUCTURE FIRES	13	\$3,416,000	\$497,520	2	\$840,000	\$210,000
RESIDENTIAL	10	\$1,735,000	\$52,400	3	\$1,700,500	\$50,200
STRUCTURE FIRES TOTAL	23	\$5,151,000	\$549,920	5	\$2,540,500	\$260,200
GREATER ALARMS						
2ND ALARMS	2			1		
3RD ALARMS	0			0		
4TH ALARMS	0			0		
5TH ALARMS	0			0		
GREATER ALARMS TOTAL	2			1		
OTHER						
ARRESTS	12			2		
DEATHS	1			0		
INJURIES	9			6		
JUVENILE FIRE SETTERS	0			0		
SUBPOENAS REQUESTED	66			17		