



**San Francisco Fire Department  
Division of Administration**

**Fire Commission Report**

**January 2020**

## ***Division of Training – ADC Joel Sato***

### **Director of Training Activities**

The following list outlines the activities of the Director of Training for the month of December 2019:

**December 2:** Attend City College of San Francisco Fire Science Advisory Board Meeting at John Adams Campus

**December 9:** Participate in SFFD Training Facility Benchmark Study Kick-off Meeting with Chief of Department, Deputy Chief of Administration, and members of DPW, Controller's Office, and City Administrator's Office

**December 11:** Attend Redfora Donation to NERT Ceremony at SFFD Headquarters with Command Staff and Captain Arteseros

**December 12:** Represent SFFD at City College of San Francisco Board of Trustees Meeting to express support of their approval of 5-year extension of MOU between CCSF and SFFD

**December 16:** Represent SFFD at City College of San Francisco Fire Academy Class 24 Graduation at CCSF John Adams Campus

**December 17:** Meet with EMS Captain Smith regarding Division of Training's responsibilities in respective section of new Disaster Manual

**December 18:** Attend SFFD Training Facility Benchmarking Study Review meeting at City Hall with Deputy Chief of Administration, Lt. Murtagh and members of DPW, Controller's Office, City Administrators Office

**December 23:** Release video message to field from ADC Director of Training

### **Safety 1**

**December 10:** 1550 17<sup>th</sup> Street – Working Fire

### **Recruit Training (Captain Norm Caba)**

-This is the Monthly Report for the 126th Recruit Academy for the month of *December*:

- One new instructor started in the Academy, Lt. Daniel Sankey.
- One Recruit, #9, resigned from the academy due to medical injury.
- Four Recruits, #19, #20, #53, #54, were released due to maximum deficiencies.

-Oversee practice and testing of PX firefighters for Pump/Aerial tests, pre trip inspections, and hose leads

- 32 PX members
- 120 total hours

-Fire Reserves; oversee Thursday night Fire Reserves training.

-City College:

- Registrations adjusted for recruits in City College.

-125th Recruit Academy Class:

- o Six-month test conducted this month.

-Instructor projects: the following projects are on hold during the Recruit Academy:

- o Video Drill Manual – filming Knots, SCBA D&D & DOC, HPH; script for SCBA AWSS training bulletin for reserves ongoing

### **Auto Extrication Drills (Captain Rick Gering)**

1. General Order 17 A-68, Enclosure (K) states that every Saturday one Truck Company and one Rescue Squad must report to the Division of Training for a Saturday Auto Extrication Drill. There is a schedule of which companies are due.
2. There were 4 scheduled training days in the month of December 2019 at the Folsom Street Campus.
3. Companies due this month included Truck 17, Truck 18, Truck 19, and Truck 48.
4. Extrication vehicles will be designated with truck identifier and date of scheduled training using spray paint. Each truck gets half a vehicle leaving one vehicle for impromptu training on a first come first serve basis.

### **Rescue Systems Drills (Captain Rick Gering)**

1. General Order 17 A-68, Enclosure (N) states that every Monday and Tuesday two Truck Companies and one Battalion Chief (along with the Light Rescue Vehicle) must report to the Division of Training for a Rescue Systems Drill. There is a schedule of which companies are due.
2. There were 10 scheduled training days in the month of December 2019.
3. The scheduled drills and Companies that were assigned to participate included:

**Drill 11** – (Dec 2 & 3) Horizontal Shore  
Truck 16 & 9, Battalion 4, LR5

**Drill 12** – (Dec 9 & 10) Window and Door Shore  
Truck 17 & 2, Battalion 10, LR7

**Drill 13** – (Dec 16 & 17) Sloped Surface Shore with  
Cribbing  
Truck 18 & 48, Battalion 8, LR5

**Drill 14** – (Dec 23 & 24) Breaching and Breaking  
Truck 19 & 13, Battalion 1, LR7

**Drill 15** – (Dec 30 & 31) Moving and Stabilizing Heavy Objects  
Truck 48 & 5, Battalion 3, LR5

### **Technical Rescue Drills (Captain Rick Gering)**

1. General Order 17 A-68, Enclosure (O) states that every Wednesday, Thursday and Friday, both Rescue Squads, as well as the Specialized Units Required must report to the location determined by the Rescue Squad Captains for a Technical Rescue Drill. Two weeks are scheduled for each drill, allowing for the review of equipment and operational procedures in the first week, and an operational exercise the second week. There is a schedule of which companies are due.
2. There were 12 scheduled training days in the month of December 2019.
3. The assigned drills and Companies included the following:

#### **Drill 5 – Trench**

Date: December 4, 5, 6, 11, 12, 13

Companies Due: RS1, RS2, LR5, LR7

#### **Drill 6 – Structural Collapse/Shoring**

Date: December 18, 19, 20, 25, 26, 27

Companies Due: RS1, RS2, LR5, LR7

### **Suppression In-Service Training (Captain Darius Luttrupp)**

<b>Drills/Instruction</b>	<b>Companies/Members Trained</b>	<b>Training Hours Received</b>
IST192 – Live Fire Module “Utilities”	99	3.5
On-Line Training	127	1
<b>Totals</b>	<b>226 Members</b>	<b>473.5 Hours</b>

### **Additional Work Performed**

- Video production for ADC Ali and Sato Message to the Field.
- Fabrication of Live Fire prop for Live Fire Module II and Recruit Class 126.
- Return to duty live burn for two members.
- Training venue for SFPD Tac.
- Performed compound maintenance and up-keep of the facility and equipment.
- Site utilized for Battalion and Forcible Entry drills.



## **Special Operations Report December 2019 (Captain Rick Gering)**

### **HAZMAT**

#### **December**

No notable events this reporting period.

### **TECHNICAL RESCUE**

#### **December 2**

Attended an 8-hour search class to ascertain the ability for the SFFD to provide the same type of training to our members. Determined that similar training is possible and relevant. Moving forward with plan to implement.

### **OTHER TRAINING**

#### **December 3, 4, 5**

Hosted a FEMA ICS 300 class at DOT Folsom. 15 SFFD members attended the training along with other San Francisco and outside agencies.

#### **December 10 and 12**

SFPD used tower at DOT for SWAT rappelling operations.

### **HOMELAND SECURITY**

No reportable events.

### **AUTO EXTRICATION:**

Ordered 3 vehicles through SFMTA that were delivered to DOT Folsom Street.

Currently SFFD DOT has Autos delivered by: Auto Return  
2650 Bayshore Blvd  
Daly City California 94014 415-865-8220

Vehicles supplied by SFMTA David Rosales  
ABC Towing Company to have SFFD Auto Extrication Program done on the ABC Towing Company Site. Update SFFD liability form. Work in progress.

### **DIVISION OF TRAINING**

JNJ Roof Prop to schedule installation of vent prop in near future.  
Rosenbauer all-electric fire engine demonstration conducted at DOT.

**MASK FITTING PROGRAM:**

Assigned Light Duty Firefighter for Testing.

Tested 8 SFFD Members for the month of December. A total of 421 year to date.

**Porta-count Maintenance Program:**

SFFD #1 PORTACCOUNT Pro+ UNIT (In Service)

Model 8038

S/N 8038084512

In Service MFD: January 2019

SFFD #2 PORTACCOUNT PRO UNIT (In Service)

Model 8030. S/N8030163804. In Service MFD: September 2016

Quantifit Mask Fit Testing Machine in service test implementation TITF

Anthony Boone, SFFD Industrial Hygienist

**Facilities Requests**

**December –**

Man-hoist in tower off track.

Leaking roof in classroom 3A

Broken window in tower. (repaired)

*DOT/EMS Academy – A/SC Nicholas Payne*

<b>DRILLS AND INSTRUCTION FOR THE <u>MONTH</u></b>	<b><u>MEMBERS TRAINED</u></b>	<b><u>TRAINING HOURS RECEIVED</u></b>
H3L1 #14 1-year testing	20	80
CPR Re-Recognition	1	4
Target Solutions	2,185	2,290
<b>TOTAL</b>	<b>2,206</b>	<b>2,374</b>

**Additional Work Performed:**

Community CPR

Stop the Bleed Community Training

Toyo Paramedic School (Japan) Tour

Field Probationary Drills (H3L1)

## *Airport Division – ADC Khairul Ali*

### 1. **FAA Red Cap Exercises**

There were three Red Cap Drills conducted in the month of December.

### 2. **Battalion Chiefs “Multi-Company” Monthly Drills**

- Active Shooter Exercise @ ATCT
- Airport Emergency Procedures Training
- Airport Structural Firefighting and ARFF Strategy & Tactics
- ARFF Radio Communications & Runway Crossings
- ARFF Strategy & Tactics
- FAR 139 Training
- HRET Training

### 3. **Training Officers Robinson & McCulloch Activities**

- Attended SFIA Mobile Command Vehicle Training
- Conducted FAR 139 Training – Airport Familiarization / Aircraft Familiarization
- Training & Orientation with United MOC on B777 and B787
- Conducted FLIR and HRET Training for current Drivers and ARFF Students
- Conducted Runway Crossings practice every other Saturday

### 4. **Rescue Captains Beckwith, Morley, & Schorr Activities**

- Monthly Target Solutions Training
- Bike Program Monitoring & Scheduling



## *SFFD Fire Auxiliary Reserve*

*Commander (FR1): Phillip Buckley*  
*Deputy Commander, Operations (FR2): Ray Carbonel*  
*Deputy Commander, Administration (FR3): Veronica Pena*

	Date	# of Personnel	Hours/Personnel	Total Hours	Description
<b>DRILLS</b>					
	12/11/19	21	2	42	Greater Alarm Drill at T.I.
<i>Total</i>				42	
<b>GREATER ALARMS</b>					
<i>Total</i>				0	
<b>VOLUNTEERING/ COMMUNITY SERVICE</b>					
	12/19/19	12	5	60	Toy Program
	12/22/19	20	3	60	Additional Toy Program Hours
<i>Total</i>				120	
<b>Grand Total Hours</b>				<b>162</b>	

***Neighborhood Emergency Response Team (NERT)***  
***Captain Erica Arteseros***

Training Sessions Completed:

- December 3 – Western Addition #4
- December 4 – SF Ready preparedness workshop Mission
- December 10 – Western Addition #5
- December 11 – SF Ready Workshop Westwood Park
- December 17 – Western Addition #6

Advanced Training/Drills:

- December 5 – Psychological First Aid training
- December 21 – NERT training Day
  - Ask an Elmer – Ham radio open house mentor day
  - Map Your Block preparedness program

Presentations/Outreach:

December 9 – SF CARD panel

Other Activities:

- December 4 – SF CARD preparedness roundtable
- December 5 – Oracle Database planning meeting
- December 10 – FEMA curriculum update webinar
- December 11 – Redfora donation check presentation
- December 16 – Oracle database on-site meeting
- December 16 – NERT Advisory Board

NERT Graduation Class 6, Western Addition



In Memorium

Peter McElmury was an extraordinary NERT volunteer since 2007. This year he was chosen as the NEN Award winner for exemplary NERT Leadership. Unfortunately, he passed away from a stroke before we were able to notify him. His wife will accept the award on his behalf in City Hall on January 29<sup>th</sup> at 5pm at the NEN Awards ceremony.









*Recruitment – FF Keith Baraka*

**December Recruitment & Outreach Events:**

**DEC 11** Attended the District 5 Safety Fair.

**DEC 16** Met with Porsche Bunton and her team at DHR to talk about diversity recruitment and how we can help one another meet our goals.

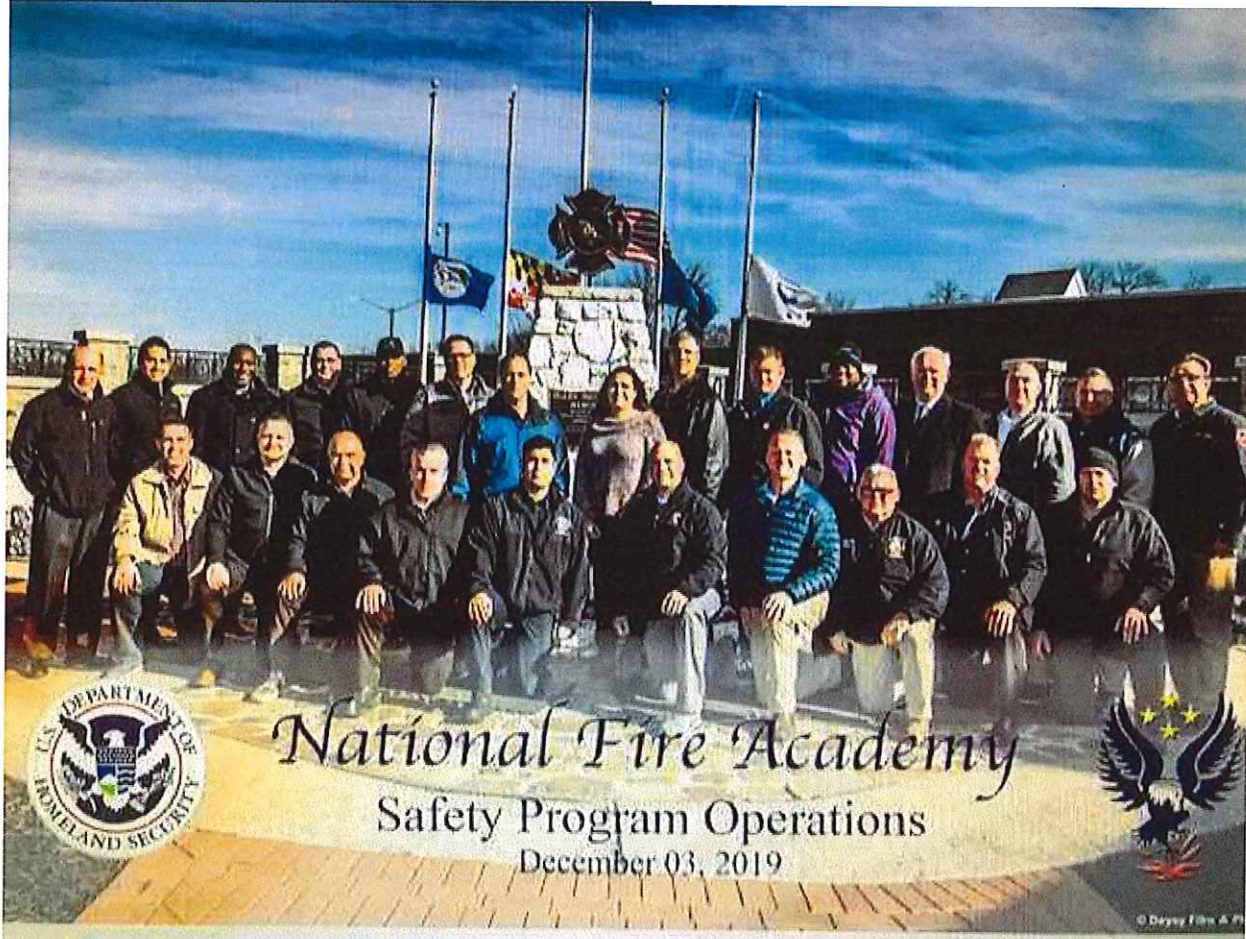
**DEC 19** Career Info Session - Dan Nazaretta was the guest speaker.

*Health, Safety and Wellness – BC Natasha Parks*


**December 1-6:** Attended the Safety Program Officer Class at the National Fire Academy (pic)

**December 12:** SFSPCA brought “Toby,” a therapy dog, to Station 49. CD1, EMS Chief Tong, and BC Parks were present as well (pics)

**NFA Safety Program Operations Class 12/1 – 6**








# TOBY

Animal Assisted Therapy Dog  
SPCA Certified & AKA Canine Good Citizen

ENJOYS  
on the job - snuggles and petting  
off duty - ball chasing and squirrel patrol

Follow Toby's adventures on Instagram:  
[@TobyTheSFDoodle](#)



**Toby visited Sta49 on 12/12**



**Office of the Department Physician  
Stephanie Phelps, RN, NP**

<b>Activity</b>	<b>Count</b>
H-40 Battalion Chief Probationary Permanent Physicals	1
H-30 Captain Probationary Permanent Physicals	1
H-20 Lieutenant Probationary Permanent Physicals	1
H-6 Investigator Promotional Permanent Physicals	1
H3L1 EMT Probationary Permanent Physicals	2
DMV Physicals	2
Return to Work Evaluations	32
Miscellaneous Consultations	34

The SFFD Physician's office requested and received the Influenza Inactivated vaccines for the 2019-2020 Influenza Season and began offering vaccinations on Monday, September 30, 2019.

Physicians say this year's Influenza Flu strain is challenging. The Flu Season usually begins in the winter months and peaks in January, February and March.

<b>Work-Related Injuries and Illnesses</b> (Injuries where medical evaluation was obtained – 5020s.)	<b>Count</b>
Eye Issue	1
Neck Injury	1
Shoulder Injury	1
Elbow Injury	1
Wrist Injury	1
Hand/Finger Injury	7

Torso Injury	1
Lower Back Injury	11
Knee Injury	1
Shin Injury	1
Cardiovascular Issue	1
Gastrointestinal Issue	1
Urological Issue	1
Laceration	4
Puncture/Scratch	2
Skin Infection	1
Cancer	1
Stress	5
BBPE*	2
<b>Total</b> Number of Work Related Injuries and Illnesses Reported	<b>36</b>
<b>Total</b> of Lost Time Injuries and Illnesses	<b>26</b>
<b>Total</b> of No Lost Time Injuries and Illnesses	<b>10</b>

\*Bloodborne pathogen exposure

\*\*Numbers above may not equal total number of injuries because more than one body part may have been affected.

<b>Injuries By Rank</b>	<b>Count</b>
H-2 Firefighter	13
H-3 Level I EMT	1
H-3 Level II Paramedic	5
H-3 Level III Firefighter/Paramedic	2
H-8 Per Diem Paramedic	1
H-20 Lieutenant	5
H-28 Lieutenant, Division of Training	1



H-30 Captain	2
H-32 Captain, Division of FP & I	1
H-42 Assistant Fire Marshal	1
H-50 Assistant Chief	1
Civilian	1

The number of injuries by rank may not equal the total number of injuries due to multiple injuries occurring in the same individual.

### ***Disability Status***

Members OFF DUTY at beginning of reporting period	43
Members reporting OFF DUTY during the reporting period	28
Members reporting ON DUTY during the reporting period	20
Members OFF DUTY at the end of the reporting period	51
<b>Total Absences</b>	<b>66</b>

### ***Investigative Services Bureau Captain Neal Cavellini***

Random Drug & Alcohol Testing Program (all results negative)	95
Post-Accident Tests (all results negative)	4
Background Investigations – ISB is not currently conducting backgrounds	---
DMV Pull Program – Members flagged as having suspended or expired licenses.	2
DOT Fireboat Random Drug Testing	1

*Research and Planning (Assignment Office)*  
*A/Captain Rob Neuneker*

1. Assignment changes reflective of the Tour Rebalancing and Vacancy Awards were implemented pay period beginning January 11, 2020.
2. The annual Suppression Vacation bid for City and SFO personnel began November 27 and concluded on December 17, 2019, in accordance with General Order 19 A-86, Year 2020 Vacation Selections, Suppression Members.
3. The annual Vacation bid for Station 49 personnel began December 20, 2019 and concluded on January 2, 2020, in accordance with General Order 19 A-89, Year 2020 Vacation Selections, H-1, H3L1, and H3L2 Employees.
4. The Second assignment for the probationary members of the 125<sup>th</sup> Firefighter Academy were effective January 11, 2020.

***Support Services – ADC Dawn DeWitt***  
**(November and December 2019)**

**Support Services HQ**

- Hired new 1936 Storekeeper Jerry Wong for logistics warehouse
- A total of 137 facility requests for service were received and processed during the month of November; 93 facility requests were closed.
- A total of 141 facility requests for service were received and processed during the month of December; 89 facility requests were closed.

**Fire Environmental Health Services (Anthony Boone, SFFD)**

- Conducted noise survey at SFIA Firehouse number 3 officer's quarters at the request of ADC Ali. 8 hour Time Weighted Average was 54 dB. Below Cal-OSHA regulatory limit of 85dB.
- Bid for Fireboat Guardian asbestos and lead removal received and forwarded to ADC DeWitt and Mark Corso.
- Completed Power Industrial Truck Training for new civilian storekeeper at Station 49.
- Completed Tri-annual hazmat Inspections. Gaps include updating CERS (California Environmental Reporting System) Maps, and hazardous materials inventories. Corrections to be completed by 2/15 for all 26 stations.
- Attended Accident Review Committee meeting.

**E.S.E.R. BOND 2010 NFS – NOVEMBER/DECEMBER, 2020**

**Seismic Improvement Program (Magdalena Ryor, San Francisco Public Works)**

- **Fire Station 16 (\$14.2M)** – The approved Substantial Completion date was July 16, 2018. Contractor achieved Substantial Completion on January 10, 2019. Public Works has assessed Liquidated Damages from July 17, 2018, to June 5, 2019, in the amount of \$489,500. Roebuck is working on several warranty items. Contract is pending final close-out.
- **Fire Station 5 (\$21.0M)** – Contractor is finishing minor punch list items and submitting close-out documents (O&M, as-builts, warranty forms, etc.). Final Completion package is expected to be issued in February 2020.

**Additional Focused Scope Program (Sherry Katz, San Francisco Public Works)**

- **Apparatus Bay Doors:**
  - **General:** Public Works has awarded a Master Job Order Contract (JOC) to National Garage Door (NGD) on April 29, 2019 and the contract was executed on June 21, 2019. All Work has been issued to NGD, JOC No. 45, on a Task Order basis and is detailed below. Pre-Construction Conference to be held in January 2020.
  - **JOC No. J45 – National Garage Door Company:**
    - **Task Order J45-01 (FS 8, 28, 29):**
      - Public Works approved contractor's proposal of \$160K on September 25, 2019.
      - Notice to Proceed (NTP) was issued on October 21, 2019.
      - Mobilization is anticipated in early spring 2020.



- **Task Order J45-02 (FS 14, 18, 20, 26):**
  - Public Works approved contractor's proposal of \$327K on October 10, 2019.
  - NTP was issued on October 28, 2019.
  - Mobilization is anticipated in early spring 2020.
- **Task Order J45-03 (FS 33, 39, 43):**
  - Public Works approved contractor's proposal of \$194K on October 8, 2019.
  - NTP was issued on October 28, 2019.
  - Mobilization is anticipated in early spring 2020.
- **Emergency Generators:**
  - **Fire Station 14** – Scope of work: replacement of existing generator with new rooftop generator, new subgrade fuel fill port and sump pump at the sidewalk in front of the station, and new fuel piping from sidewalk to generator. Public Works submitted application for DBI building permit October 2, 2019. Construction is anticipated to begin in summer 2020.

**E.S.E.R. BOND 2014 NFS – NOVEMBER/DECEMBER, 2019 Seismic Improvement Program (Magdalena Ryor, San Francisco Public Works)**

- **Fireboat Station 35** – NTP for Design-Build Services was issued on October 10, 2017. Unilateral Change Order No. 4 will be issued in December 2019 due to the additional programmatic changes. The revised Substantial and Final Completion dates are December 10, 2020 and January 19, 2021.
  - **Float & Marine Construction (Addendum No. 1)**
    - Permit
      - Port issued the approved float permit on July 25, 2019.
    - Fabrication
      - Float is expected to be delivered to Treasure Island at the end of January 2020.
  - **Building (Addendum No. 3)**
    - Design
      - Design-Builder submitted 100% CD Set to Public Works on December 10, 2019.
    - Permit
      - Port of SF issued Building Permit on November 22, 2019.
- **Pier 26 Fireboat Berths** – Contractor to finish remaining base contract electrical work and additional client requested scope. Estimated Substantial Completion is January 2020.

**Comprehensive Renovation Program (Magdalena Ryor, San Francisco Public Works)**

- **Fire Station 7** – Scope of work is primarily new kitchen and apparatus bay doors with selected finishes and other upgrades. Public Works completed 95% Construction Documents on August 22, 2017. DBI issued approved permit on October 18, 2017. **This project is ON HOLD while Public Works and SFFD finalize the list of seismic projects for ESER 2020. This project will either proceed as planned or be canceled.**

**Focused Scope Program (Sherry Katz, San Francisco Public Works)**

Total Funding allocated for the Focused Scope Program is \$21,407,279, approved by SFFD on 8/17/17.

Work progresses through the 9 scope categories comprising Emergency Generator Replacements, Roofing, Apparatus Bay Door Replacements, Exterior Envelope Improvements, Windows, Showers, HVAC/Mechanical, Sidewalk/Slabs, and Security Access Control.

- **Emergency Generators:**

- **FS 31** – Scope of work: replace existing non-operational generator with a new 72-hour run-time generator set. NTP was issued to an electrical contractor on August 5, 2019. Contractor will procure generator based on submittal approved by Public Works on August 15, 2019; lead time for generator is 12-14 weeks. The contractor mobilized on-site on October 14, 2019. Substantial Completion is anticipated at the end of December.
- **FS 2** – Scope of work: replace existing rooftop generator set, structurally strengthen roof structure to support the new fuel tank with capacity for 72-hour run time and provide new fuel fill port and piping to the generator. This project is scheduled to bid on November 20, 2019.
- **FS 19** – Scope of work: replace existing generator at grade and provide a secondary electrical infrastructure upgrade. DBI issued an approved building permit on September 16, 2019. This project will be packaged together with FS 18 and bid in early 2020.

- **Roofing (FS 3, 9, 20, 23, 24, 29, 40, 43):**

- **All projects have been completed.**

- **Apparatus Bay Doors:**

- **Package 3 (Rolling Steel / Coiling Doors at FS 2, 3, 11, 13, 19, 24, 31, 34, 40, 41) – Complete.**
- **Package 4 (BBR Ancillary Work) – Complete.**
- **Package 5 (FS 6, 7, 9, 10, 11, 12, 17, 21, 22, 23, 25, 32, 37, 38, 42, 44)**
  - **General:** Public Works has awarded a JOC Master Contract to Byron Epp Inc. (BEI), JOC No. 35, on April 16, 2019. The contract was executed on May 31, 2019. Work has been issued on a Task Order basis and is detailed below. Pre-Construction Conference to be held in January 2020.
  - **JOC No. J46 – Byron Epp Inc:**
    - **Task Order J46-01 (FS 6, 7):**
      - Public Works approved BEI’s proposal of \$557K on 8/14/19.
      - NTP was issued on October 28, 2019.
      - Final Completion contract date is April 12, 2020
    - **Task Order J46-02 (FS 9, 10, 11):**
      - Public Works approved BEI’s proposal of \$542K on 8/19/19.
      - NTP was issued on October 28, 2019.
      - Final Completion contract date is April 12, 2020



- **Task Order J46-03 (FS 21, 22, 38):**
  - Public Works approved BEI's proposal of \$487K on 10/8/19.
  - NTP was issued on December 9, 2019.
  - Final Completion contract date is May 24, 2020
- **Task Order J46-04 (FS 12, 25, 37, 42):**
  - Public Works approved BEI's proposal of \$487K on 10/8/19.
  - NTP was issued on December 9, 2019.
  - Final Completion contract date is May 24, 2020
- **Task Order J46-05 (FS 17, 23, 32, 44):**
  - Public Works approved BEI's proposal of \$487K on 10/8/19.
  - NTP was issued on December 16, 2019.
  - Final Completion contract date is May 31, 2020
- **Exterior Envelope:**
  - **Package 1 (FS 8, 20, 23, & 29)** – See updates per station below.
    - **FS 8:** Complete.
    - **FS 20:** Complete.
    - **FS 23:** Due to the scope, BBR has refused the work, therefore, Public Works will procure a contractor via a JOC and commence work in Spring-Summer 2021
    - **FS 29:** BBR commenced work in late November, completing less than 10% of the work, and is currently held up by inclement weather.
  - **Package 2 (FS 24, 34)** – This project is on HOLD at the request of Capital Planning.
  - **Package 4 (FS 22)** – Complete.
- **Windows:**
  - **Package 5 (FS 14, 33, 37, 43)** – Work at FS 14, 37, and 43 is complete. SFFD has requested that the work at FS 33, replacement of 2 sliding glass doors, be cancelled.
- **Showers (FS 13, 17, 19, 20, 22, 33, 34):**
  - All projects have been completed.
- **HVAC/Mechanical:**
  - **Package 1 (FS 8, 9, 14, 20, & 41)** – Project is in pre-planning phase.
- **Security Access Control (FS 3, 6, 9, 11, 17, 24, 26, 29, 32, 33, 37)** – All work has been completed, including work at FS 18 which was added to the scope per client request. Public Works is in the process of issuing the Certificate of Completion and closing out the project.

**P.H.S. BOND 2016 NFS – NOVEMBER/DECEMBER, 2019**

The total funding allocated for Neighborhood Fire Stations is \$9.4M.

**Seismic Improvement Program (Sherry Katz, San Francisco Public Works)**

*Note: Due to early completion of DBI reviews for Stations 6, 11, 12, 21, & 38, work at Station 15 has been broken out of this package as a separate project and is still under review at DBI.*

- **Hose Tower Removal & Roofing (FS 6, 11, 12, 21, 38)** – Scope of work: remove all remaining hose towers at SFFD Fire Stations in order to improve the seismic safety of these essential facilities. Work at FS 11, 12 and 21 will include re-roofing. Public Works to advertise Invitation for Bids in mid-January 2020. Construction is anticipated to begin in summer 2020.

- **Hose Tower Removal (FS 15)** – DBI issued approved building permit on December 17, 2019. An Invitation to Bid will be advertised in spring 2020, and construction is anticipated to start in late summer 2020.

**Focused Scope Program (Sherry Katz, San Francisco Public Works)**

- **Emergency Generators:**
  - **Fire Station 18** – DBI issued approved building permit on September 6, 2019. This project will be packaged with FS 19 and bid in early 2020.
  - **Fire Station 37** – A CEQA Categorical Exemption Determination was issued by the Planning Department on November 7, 2019. Public Works submitted a building permit application to DBI on December 5, 2019. Construction is anticipated to begin in late 2020.
  - **Fire Station 44** – A CEQA Categorical Exemption Determination was issued by the Planning Department on November 7, 2019. Public Works submitted a building permit application to DBI on December 5, 2019. Construction is anticipated to begin in late 2020.

**P.H.S. BOND 2016 AMBULANCE DEPLOYMENT FACILITY (ADF) / STATION 49 – NOVEMBER/DECEMBER, 2019 (Kathleen O’Day, San Francisco Public Works)**

- The Notice to Proceed (NTP) for construction was issued on October 22, 2018 and the project is on track for final completion in Winter 2020.
  - CMU wall of Facility and Garage completed in November 2019.
  - Interior layout and metal framing was completed on all four floors in November 2019.
  - Fuel canopy was installed in November 2019.
  - Exterior building wall assembly installation began at the end of November 2019 and will be completed by the end of January 2020. Installation of the building exterior metal panels began in December 2019.

**E.S.E.R.—Emergency Firefighting Water System/Auxiliary Water Supply System (David Myerson, PUC)**

- Potable Emergency Firefighting Water System project planning for the Richmond and Sunset areas continued.
- Ashbury Bypass AWSS Pipelines and Pumping Station 2 construction contracts continued.
- 19<sup>th</sup> Avenue AWSS Pipeline bids due February 2020 under SF Public Works contract 2652J.
- Clarendon Supply AWSS Pipeline bid advertisement expected January 2020.
- Terry Francois/Mission Rock/ Warriors Way AWSS Pipeline bids received December 2019 and are being evaluated.



**BOE/Fleet Management/Logistics (Captain Ramon Serrano, SFFD)**

**NOVEMBER, 2019**

- BOE performed field and equipment repairs in excess of 59 calls and assisted with fire suppression needs at incidents over the last month November 2019
- BOE is in the process of moving our apparatus and equipment out of old shops to Treasure Island and other locations throughout the city
- BOE is continuing to work with Ferrara Fire Apparatus on the new Mobile Air build.
- The Hose Tender Draft has been submitted to OCA and will be put out for bid the month of December.
- The bid for the first two Jet skis should be out soon.
- Six more Triple combination pumpers (Engines) have been ordered with Ferrara and are currently in the precon phase of the build. We are waiting for some mechanical changes and certifications.
- BOE is in the process of ordering the new generation of Genesis battery operated rescue tools.
- BOE is in the process of ordering new battery/electric positive pressure fans for all our truck fleet replacing our current outdated models.

**DECEMBER, 2019**

- BOE performed field and equipment repairs in excess of 51 calls and assisted with fire suppression needs at incidents over the last month December 2019
- Six new Tahoes that will be utilized as buggies, have arrived and are currently undergoing preliminary upfitting
- BOE is continuing to work with Ferrara Fire Apparatus on the new Mobile Air build. Factory Visit to be scheduled for January.
- The Hose Tender Spec was advertised and Pre-Bid will be January 15<sup>th</sup> at Central Shops.
- The two Jet Ski's will be ordered in January.
- Six more Triple combination pumpers (Engines) have been ordered with Ferrara and are currently in the precon phase of the build. Factory visit scheduled for late January.
- BOE has placed order for the new generation of Genesis battery operated rescue tools.
- The BOE would like to thank everyone in Support Services for their continued assistance and support. They are a vital part of our crew.

### **Department Engineering (Stationary Engineer Avo Sarkissian, SFFD)**

- Ongoing and routine maintenance at Fire HQ
- Performed a variety of maintenance calls at the Fire Stations
- Assisted ESER Bond Captain with ESER projects both current and past
- PUC project for replacing the Chiller is 100% Completed
- Kone updating cost for HQ elevator upgrade
- Completed installing a new controller for the main HVAC equipment at HQ. This will prevent equipment from running 24 hours a day and provide energy savings.
- Annual fire alarm inspection completed for HQ, Station 1 and 36
- Real Estate Dept. preparing bid walks for fire stations 16 and 5 fire alarms and elevator contracts
- International Fire will be removing and replacing Station 31's non-functioning fire alarm panel. This will begin January 13<sup>th</sup>.

### **Clothing Depot (Nick Palm-Song, SFFD)**

- Clothing Depot received 105 PPE and 118 Uniform requests from 11/26/19-1/6/20.
- Finalized the rope rescue gloves request from Station 19 and selected to use PMI Rope Tech Gloves.
- Worked with Tony Maridakis at MIS and added "Item" search onto Clothing Depot App to help narrow down search items.
- Working on Uniform Bid for suppression and EMS.
- Coordinate H-2 Class 126<sup>th</sup> Class A uniform fitting with Banner Uniform Company this month.

### **Water Supply Officer (Capt. Brent Stuckert, SFFD)**

- On 11/20/19, a joint exercise with the SFFD and the SFPUC was conducted. Participants from the SFFD were the St. Francis Fireboat, E35, E08, E29, B03, D3, ADC Homeland Security, CD2, Water Supply Officer, DOT and the BOE. Participants from the SFPUC were the AWSS superintendents, Utility Plumber Supervisors, Hydrant gatemen and plumbers, and members of the SFPUC engineering department. The drill was conducted at the Saltwater Inlet Manifold located at Pier 90. The Saint Francis Fireboat supplied saltwater to a portion of the EFWS that had been isolated by the SFPUC. Multiple high-pressure hydrants and a deck gun were operated from the supply provided by the St. Francis.
- On 12/12/19, a meeting was held with the SFFD and SFPUC. Members present from the SFFD included the entire command staff, D2, D3, numerous Battalion Chiefs and the Water Supply Officer. Present from the SFPUC were Rich Gonzales, Sean Duffy, Kevin O'Connor and Ryan Gabriel. Topics discussed included improvements made to the EFWS since the 1989 earthquake, strategies to further improve the system in its current configuration, and agency response plans in the event of a large-scale disaster. Also discussed were ideas for future inter-agency drills to be conducted on a quarterly basis.



Proposed drills:

- Tabletop disaster simulation drills.
- Saltwater Inlet Manifold drills at each inlet manifold location.
- Drills using the EFWS as a water supply. Drill locations to be held in varied locations to exercise the EFWS system and help to identify any system weaknesses and/or operational issues that need to be addressed.
- Isolate sections of the EFWS and use Pump Station #1 and Pump Station #2 to provide a supply of saltwater.
- 5" Hose Tender drills that incorporate relay pumping to supply water to areas of the city that are not currently served by the EFWS.



**San Francisco Fire Department  
Division of Administration**

**Leave Report**

**January 2020**

*Human Resources*  
*Maryann Poon*

Employee Actions

Reporting the following PERMANENT PROBATIONARY appointment effective December 14, 2019:

*H-20 Lieutenant*

Gallegos, Paul (vice: Robert Ramirez)  
Jurado, Karl (vice: Kevin McKeon)  
Alba-Swanson, Katherine (vice: Matthew Hutchinson)  
Lui, Daniel (vice: Garreth Miller)  
Limon, Armando (vice: Sayumi Brannan)  
Boutilier, Christopher (vice: Shon Buford)

Reporting the following PERMANENT PROBATIONARY appointment effective December 14, 2019:

*1936 Senior Storekeeper*

Wong, Jerry S. (vice: David Chen)

Reporting the following PERMANENT EXEMPT appointment effective December 19, 2019:

*0952 Deputy Director II*

Scanlan, Olivia S. (vice: tx'd from 9251 position)

Reporting the following PERMANENT EXEMPT appointment effective January 6, 2020:

*1823 Senior Administrative Analyst*

Kaho, Shiloh K. (vice: ASO Authorized)

Reporting the following PERMANENT PROBATIONARY appointment effective January 11, 2020:

*H-6 Investigator*

Wilson, Joshua J. (vice: Robert Milici)



## Retirements

Communication received from Retirement Board indicating the following member has retired:

<i>Name</i>	<i>Rank</i>	<i>Retirement Date</i>
Gallot, Robert D.	6281	November 30, 2019
Kamerer, Nicholas A.	H3	November 29, 2019
Kircher, James S.	H40	December 14, 2019
Para, Larry R.	H3	December 14, 2019
Plunkett, Todd M.	H2	December 29, 2019
Russell, David E.	H20	November 30, 2019
Rustia, Lawrence	H4	January 2, 2020
Wilson, Chase	H30	January 5, 2020

## Separations

<i>No. of Members</i>	<i>Rank</i>
3	H2 Firefighter
1	H3 EMT/Paramedic/Firefighter
1	2233 Supervising Physician Specialist
1	1842 Management Assistant
2	0114 Commissioner

***Human Resources***

***Lucy Chu***

**Leaves of Absence with Pay**

Submitting requests for leaves of ABSENCE WITH PAY for the time period:  
September 2019 through February 2020

<b><i>No. of Members</i></b>	<b><i>Rank</i></b>	<b><i>Total Amount of Leave (Days)</i></b>
3	H3 EMT/PM/FF PM	25
6	H2 Firefighter	11
2	Civilian	23
<b>Total Number of Days with Pay</b>		<b>59</b>

**Intermittent Leaves of Absence with Pay**

Submitting requests INTERMITTENT LEAVES OF ABSENCE WITH PAY for the time  
period:

December 23, 2019 through March 5, 2021

<b><i>No. of Members</i></b>	<b><i>Rank</i></b>	<b><i>Dates of Leave</i></b>	
1	H3 EMT/PM/FF PM	Dec. 23, 2019	- Dec. 31, 2019
1	H2 Firefighter	Jan. 12, 2020	- Jan. 12, 2021
1	H2 Firefighter	Feb. 24, 2020	- Feb. 24, 2021
1	H2 Firefighter	Mar. 5, 2020	- Mar. 5, 2021
1	Civilian	Jan. 1, 2020	- Jan. 1, 2021
			-

### Leaves of Absence Without Pay

Submitting requests for LEAVES OF ABSENCE WITHOUT PAY for the time period:  
December 2019 through January 2020

<i>No. of Members</i>	<i>Rank</i>	<i>Number of Days</i>
1	H3 EMT/PM/FF PM	3
1	H2 Firefighter	13
<b>Total Number of Days Without Pay</b>		<b>26</b>



