

# SAN FRANCISCO FIRE COMMISSION

## MINUTES OF THE FIRE COMMISSION SPECIAL MEETING

April 25, 2016 – 10:00 AM

698 Second Street, Room 221, San Francisco, CA 94107

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*President Covington called the meeting to order at 10:00 AM.*

Item No.

### **1. ROLL CALL**

Commission Vice President Ken Cleaveland, Hearing Officer  
Commission President Francee Covington  
Commissioner Stephen Nakajo  
Commissioner Michael Hardeman

Also Present:

Brad Russi, Deputy City Attorney, Government Team – Counsel to the Commission  
Maureen Conefrey, Commission Secretary

### **2. CASE NO. 2015-05: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL [Action item]**

In accordance with Article 40, Section 4005 of the Rules and Regulations the employee has appealed a six-day suspension for violation of the Rules and Regulations as follows:

Section 3909 – False Reports  
Section 3919 – Proper Behavior  
Section 3923 – Acts Detrimental to the Welfare of the Department  
Section 3924 – Disobedience  
Section 3925 – Insubordination

This case may be heard in closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

#### **A. Public Comment on Special Meeting Agenda Item; Possible Closed Session**

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

1. Public Comment on Agenda Item No. 2, including *[if there is a motion or request to go into Closed Session]* public comment on whether to go into Closed Session.

*President Covington called for public comment. No member of the public came forward and President Covington closed public comment.*

2. *If there has been a motion or request to go into Closed Session:* Vote on whether to hold Closed Session. **[Action Item]**

*Vice President Cleaveland made a motion to hold deliberations in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved. (4-0; Cleaveland, Covington, Nakajo, Hardeman,)*

## **B. Deliberations/Possible Action, Open or Closed Session**

*The Commission held deliberations in Closed Session at 10:00 a.m.*

1. Deliberations, and possible action on Suspension Appeal [**Action Item**]

## **C. If Closed Session is held, reconvene in Open Session**

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

*The Commission reconvened in Open Session to report action taken at 10:59 a.m.*

*Member pled not guilty to the charges of violating San Francisco Fire Department Rules and Regulations Section 3909 – False Reports; Section 3919 – Proper Behavior; Section 3923 – Acts Detrimental to the Welfare of the Department; Section 3924 – Disobedience; and Section 3925 – Insubordination.*

*By a vote of 3 to 1, the Commission voted to uphold all of the charges against member and to uphold the penalty of a 6-day suspension imposed by Chief of Department. (Ayes: Cleaveland, Nakajo, Hardeman; No: Covington.)*

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). [**Action Item**]

*Commissioner Nakajo made a motion not to disclose discussion held in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved. (4-0; Cleaveland, Covington, Nakajo, Hardeman,)*

## **3. ADJOURNMENT**

*President Covington adjourned the meeting at 11:00 a.m.*