

SAN FRANCISCO FIRE DEPARTMENT

ANNUAL FIRE DRILL DOCUMENTATION FOR HOTELS AND MOTELS

Name of the Hotel/Motel: _____

Address of the building: _____

Person conducting the drill: _____

Date and time of the drill: _____

Describe the scenario used to simulate a fire in the building:

Problems encountered (if any): _____

Sign In Sheet

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Attach additional sheet if required.