

**FIRE COMMISSION REGULAR MEETING  
MINUTES**

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**Wednesday, May 25, 2022 – 5:00 p.m.**

**This meeting was held remotely on WebEx and in person at City Hall, Room 400.**

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The Video can be viewed by clicking this link:

[https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=41372](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=41372)

President Feinstein called the meeting to order at 5:01 p.m.

**1. ROLL CALL**

Commission President	Katherine Feinstein	Present
Vice President	Stephen Nakajo	Present
Commissioner	Armie Morgan	Present
Commissioner	Marcy Fraser	Present
Chief of Department	Jeanine Nicholson	Present.
Robert Postel	Deputy Chief – Operations	
Thomas O’Connor	Deputy Chief –Administration	
Sandy Tong	EMS	
Ramon Serrano	Support Services	
Ken Cofflin	Bureau of Fire Prevention	
Shayne Kaialoa	Division of Training	
Erica Arteseros	Homeland Security	
Natasha Park	Health and Wellness	
Simon Pang	Community Paramedicine	
Assistant Chiefs		
Ken Yee	Division II	
Zach Pumphrey	Division III	
Staff		
Mark Corso	Deputy Director of Finance	
Olivia Scanlon	Communications and Outreach	

**2. RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT**

President Feinstein read the Ramaytush Ohlone Land Acknowledgement.

**3. PUBLIC COMMENT**

Eileen Boken, Coalition for San Francisco Neighborhoods provided a history of the Emergency Firefighting Water System and the transfer of maintenance to the SFPUC. She mentioned that the PUC is now unwilling to expand dedicated AWSS, but instead is promoting portable water AWSS, as this is a mechanism to use ESER Bonds to replace water mains even though this is inconsistent with Prop 218. She added that there is now community advocacy to transfer AWSS from the PUC to the city administrator as DPW also reports to the city administrator.

**4. PRESENTATION FROM SFFD FIRE AUXILIARY RESERVE [Discussion]**

Philip Buckley, Commander of the SFFD Fire Auxiliary Reserve to provide an overview of their Program.

Commander Buckley introduced himself and Deputy Commander Pena. He provided a brief history of the Fire Reserves, which was established in 1941 during World War II to supplement the Fire Department. He added that they currently support the Fire Department in greater alarms and natural disasters and the reserves train every Thursday night for 2 hours.

President Feinstein stated she appreciated receiving their 75<sup>th</sup>-anniversary magazine and that it taught her about the history of the Department and the significant contributions of the reserves and confirmed that all the Reserves are volunteers and they put in tremendous hours doing tremendous work and they receive the training that hopefully allows them to qualify for the San Francisco Fire Academy. She thanked them for taking the time to present at the Fire Commission meeting. A video was played, and President Feinstein had the Reserves introduce themselves.

Vice President Nakajo stated that he called for the Fire Reserves to give an update because he wanted everyone to share the information. He confirmed that the reserves go through a 20-week academy. Chief Postel added that the Fire Reserves play a huge role for the Department in bigger incidents where they are great at getting Gleason valves on high-pressure hydrants, they help with water supplies for ladder pipes for multiversal, assist with moving hose lines, changing out bottles at the Mobile Air filling stations and when cleaning up after a fire, they fold up miles of hose so they can get the rigs back in service.

There was no public comment.

**5. CHIEF OF DEPARTMENT'S REPORT [Discussion]**

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on May 11, 2022, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported on activities since the last meeting. She thanked the Fire Reserves, Commander Buckley, and Deputy Commander Pena and stated she appreciates that they all took time out of their lives to come to say hello and for their diligent work. She welcomed the new commissioner, Marcy Fraser to the Fire Commission and stated that she looks forward to working with her. Chief Nicholson stated there has been an uptick in COVID cases with 38 members out with COVID and seven of those members are on long-term leave. She acknowledged that last week they graduated 25 members from the EMT academy. She mentioned that last week was EMS week and several

members received awards, including Jennifer Ishikawa, Fred Salan, Larry Para, and Matt Faris. She announced that the city is now the proud owner of the four-and-a-half-acre site on Carroll Avenue, which will be part of the training center where they closed the deal with the private company, Prologis last week. She added that the Port Property which is adjacent to the Carroll Avenue property passed unanimously and is up for a vote at the Senate and she thinks there is a good chance of getting it signed off from the Governor by September and she thanked everyone who has been working so hard on getting it done. She mentioned that Chief Pang and Fire Marshal Cofflin represented the Department very well at a public meeting in Supervisor Ronin's district regarding issues in the Mission. Chief Nicholson stated that she traveled to Sacramento last week to be a panelist at a women's leadership conference, NAWBO and the theme was mental health.

Commissioner Mogan confirmed with Chief Nicholson that the document on Diversity, Equity, and Inclusion that Chief Peoples stated never got submitted was false and that the Racial Equity Action Plan was submitted.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF TOM O'CONNOR  
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Homeland Security.

Chief O'Connor presented his April administration report. He touched on Homeland Security, Health, Safety, and Wellness Division, Physician's Office, Investigative Services Bureau, and Support Services. Chief O'Conner stated that they had the City and County of San Francisco Chancellor's Industry Forum where Lt. Hashim Anderson participated with them and requested that Chancellor David Martin help the Department by improving recruitment efforts for underrepresented groups in the career training and education programs. He added that the SFFD education team and Truck 48 were at the Treasure Island Spring Fling Wellness Fair, and they also had members from Engine 39 read to neighborhood children at the bookshop in West Portal. He explained what Code Joshua is, which is a new program they are getting involved in where they are developing a program to educate first responders on how to deal with people who are on autism spectrum disorder. He touched on the success of the Mission High Fire and EMS program.

There was no public comment

**6. APPROVAL OF THE MINUTES *[Discussion and possible action]***

Discussion and possible action to approve meeting minutes.

- Minutes from Special Meeting on March 30, 2022.
- Minutes from Special Meeting on April 5, 2022.

- Minutes from Special Meeting on April 6, 2022.
- Minutes from Special Meeting on April 25, 2022.
- Minutes from Special Meeting on May 4, 2022
- Minutes from Regular Meeting on May 11, 2022.

Vice President Nakajo Moved to adopt the above minutes. Commissioner Morgan Seconded. President Feinstein voted in favor of the Motion,

Commissioner Fraser recused herself from the vote as she did not attend any of the meetings.

There was no public comment.

**7. PUBLIC COMMENT ON ITEM 8**

Public comment on all matters pertaining to Items 8 below, including public comment on whether to hold Items 8(b) (c) (d) (e) (f) and (g) in closed session.

There was no public comment.

**8. POSSIBLE CLOSED SESSION REGARDING PERSONNEL MATTERS**

**a. VOTE ON WHETHER TO CONDUCT ITEMS 8(b) (c) (d) (e) (f) and (g) IN CLOSED SESSION [Action]**

The Commission may hear Items 8(b) (c) (d) (e) (f) and (g) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

*President Feinstein Moved to conduct deliberations on Proposed Findings of Fact in closed session. Commissioner Morgan Seconded. Vice President Nakajo voted in favor of the motion.*

*The meeting convened in closed session at 6:09 p.m.*

*In closed session were President Feinstein, Vice President Nakajo, Commissioner Morgan, Deputy City Brad Russi, and Commission Secretary Conefrey.*

**b. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-08: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION’S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on March 2, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*President Feinstein Moved to approve the Proposed Findings of Fact. Commissioner Morgan Seconded. The motion was unanimously approved with the commissioners present.*

**c. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-09: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION’S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on February 24, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*President Feinstein Moved to approve the Proposed Findings of Fact. Commissioner Morgan Seconded. The motion was unanimously approved with the commissioners present.*

**d. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-10: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on February 22, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*Commissioner Morgan Moved to approve the Proposed Findings of Fact. President Feinstein Seconded. The motion was unanimously approved with the commissioners present.*

**e. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-12: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on February 25, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*President Feinstein Moved to approve the Proposed Findings of Fact. Commissioner Morgan Seconded. The motion was unanimously approved with the commissioners present.*

**f. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-15: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on February 22, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*President Feinstein Moved to approve the Proposed Findings of Fact. Commissioner Morgan Seconded. The motion was unanimously approved with the commissioners present.*

**g. PUBLIC EMPLOYEE DISCIPLINE, CASE NO. 2021-16: COMMISSION DELIBERATIONS ON PROPOSED FINDINGS OF FACT, AND POSSIBLE APPROVAL OF FINDINGS OF FACT REGARDING COMMISSION'S DECISION ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT [Action]**

At a meeting on February 28, 2022, regarding the above-referenced matter, the Commission deliberated and reached a decision on employee non-disciplinary separation. The Commission is now considering proposed Findings of Fact in relation to that decision.

*President Feinstein Moved to approve the Proposed Findings of Fact. Commissioner Morgan Seconded. The motion was unanimously approved with the commissioners present.*

**9. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION [Discussion and possible action]** as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code section 67.12(b).

*Reconvened in Open Session at 6:25 p.m.*

**10. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION**, as specified in San Francisco Administrative Code Section 67.12(a). **[Action]**

*Commissioner Morgan Moved to not disclose. Vice President Nakajo Seconded. The motion was unanimously approved.*

**11. ADJOURNMENT** President Feinstein adjourned the meeting at 6:28 p.m.