



# **San Francisco Fire Department**

**Deputy Chief of Administration  
Thomas O'Connor**

**Fire Commission Report  
December 2022**



## Glossary of Terms

5/5	Out of service/Out of order
300A Form	OSHA Summary of Work-Related Injuries and Illnesses
3807 Event	Injury Report - did not require medical treatment
5020 Event	Injury Report - required medical treatment
ACLS	Advanced Cardiac Life Support
ACS	Auxiliary Communications Service
ADF	Ambulance Deployment Facility
AHIMT	All Hazards Incident Management Team
AOA	Airfield Operating Area (secured airfield area)
ARFF	Aircraft Rescue Firefighting (airport apparatus used on the airfield for fighting aircraft incidents)
AWSS	Auxiliary Water Supply System
BAAQMD	Bay Area Air Quality Management District
BATEP	Bay Area Training & Exercise Program
BAUASI	Bay Area Urban Areas Security Initiative
BBR	Bureau of Building Repair (Department of Public Works)
BHU	Behavioral Health Unit (formerly known as the Stress Unit)
BLS	Basic Life Support
BOE	Bureau of Equipment
BUF	Bureau of Urban Forestry
CA TF3	California Task Force 3 - Urban Search and Rescue
Cal-JAC	California Firefighter Joint Apprenticeship Committee
CERS	California Environmental Reporting System
CIRT	Critical Incident Response Team
CJAC	California Fire Fighter Joint Apprenticeship Committee
DBE	Design-Build Entity
DBI	Department of Building Inspection
D & D	Doffing and Donning
DEM	Department of Emergency Management
DOC	Department Operations Center
DOC	Daily Operational Check
DOT	Department of Training
EAP	Event Action Plan for Planned Events
EAP	Employee Assistance Program
EFWS	Emergency Firefighting Water System
EHMR	Elastomeric Half-Mask Respirator
EMS PIP	EMS Performance Improvement Plan
EOC	Emergency Operations Center
FAR	Federal Aviation Regulations (FAA guidelines for operating)
FCTC	Firefighter Candidate Testing Center
FDOC	Fire Department Operations Center
FFCCS	Fire Fighter Cancer Cohort Study
HAZWOPER	Hazardous Waste Operations and Emergency Response
HPH	High Pressure Hydrant

HRET	High Reach Extendable Turret (piercing nozzle on ARFF rig)
HSS	Health Service System
IAFF	International Association of Firefighters
IAP	Incident Action Plan
IPSDI	International Public Safety Data Institute
JOC	Job Order Contracting
LARRO	Low Angle Rope Rescue Operational
LODD	Line of Duty Death
MCI	Multi Casualty Incident
MEP	Mechanical, Electrical and Plumbing
MSE	Minor Sidewalk Repair
NCRIC	Northern California Regional Intelligence Center – member of the National
NFA	National Fire Academy
NFORS	National Fire Operations Reporting System
NIOSH	National Institute for Occupational Safety and Health
NTP	Notice to Proceed
OES	Office of Emergency Services
ORD	Outreach, Recruitment and Development
PSS	Peer Support Team
PX Members	Probationary Members
RC	Rescue Captain
RS	Rescue Squad
SCBA	Self Contained Breathing Apparatus
SFIA	San Francisco International Airport
SFCC	San Francisco Conservation Corps
SPCC	Spill Prevention Control and Countermeasures Plan
TDA	Tractor Drawn Aerials
TITF	Treasure Island Training Facility
USCG	United States Coast Guard
US&R	Urban Search and Rescue
UST	Underground Storage Tank
VAR	Vehicle Acquisition Request
WDO	Working Day Off
WOW	Wellbeing at Work
WMD	Weapons of Mass Destruction

# Homeland Security





***Homeland Security***  
***ADC Erica Arteseros Brown***  
***December 2022***

Meetings/ Training & Exercises Attended:

- SFFD
  - CD1 Monthly Meeting
  - CD3 weekly meetings
  - Fire Commission Meeting
  - New Year's Eve planning
  - Drone Program/MIS Axon Air demonstration
  - ST 35/US Coast Guard orientation for drone counterassault team for New Year's Eve
  - Coalition of Neighborhoods end of year meeting
  - SFFD/Cal State Maritime meeting regarding Rescue Boat Operator trainer development
  
- Training & Exercise
  - CCSF Citywide Cybersecurity Tabletop Ex with SFFD MIS and Finance
  - Disaster Rapid Needs Assessment course (G557)
  
- CCSF
  - Public Safety NYE potential Incident meeting
  - New Year's Eve Citywide coordination meeting
  
- NorCal Incident Management Team Working Group (AHIMT)
  - n/a
  
- Department Emergency Management (DEM)
  - Credentialing Task Force Meetings
    - Position task book workgroup
    - Learning Management System (LMS) for tracking
  - ESF-16 meeting – The Citywide Community Preparedness plan
  
- FEMA CA-TF3
  - Search Canine Unit
    - Monthly Drills
  - Rescue/Hazmat/Logistics/Comms specialists
    - Monthly drills
    - BLUE team on standby
  
- Mutual Aid
  - No deployments

- Federal Department of Homeland Security
  - n/a
  
- Urban Area Security Initiative (UASI)
  - UASI Emergency Management Quarterly Meeting
  - Regional Pandemic TTX planning meeting
  - Medical & Public Health Work Group meeting

Incident Management Team Development:

- Emergency Operations Center (EOC) courses for Fire Department Operations Center (FDOC) staffing and Department of Emergency Management (DEM) support.

Planned Events:

New Year's Eve City Celebration

NCRIC:

- SAR (suspicious activity report) reporting and review of alerts
- Situational Awareness Distribution to EAP Group
- Update meeting with Terrorism Liaison Officer (TLO)

On-going Coordination/Projects:

- Mobile Command- Next Steps and On-going Training
- Disaster Manual updates ongoing- Committee Chair coordination
- Disaster Checklist Project
- UASI grants management
- FDOC
  - Maintain situational awareness
- SFPD Operational Orders distribution

Activation:

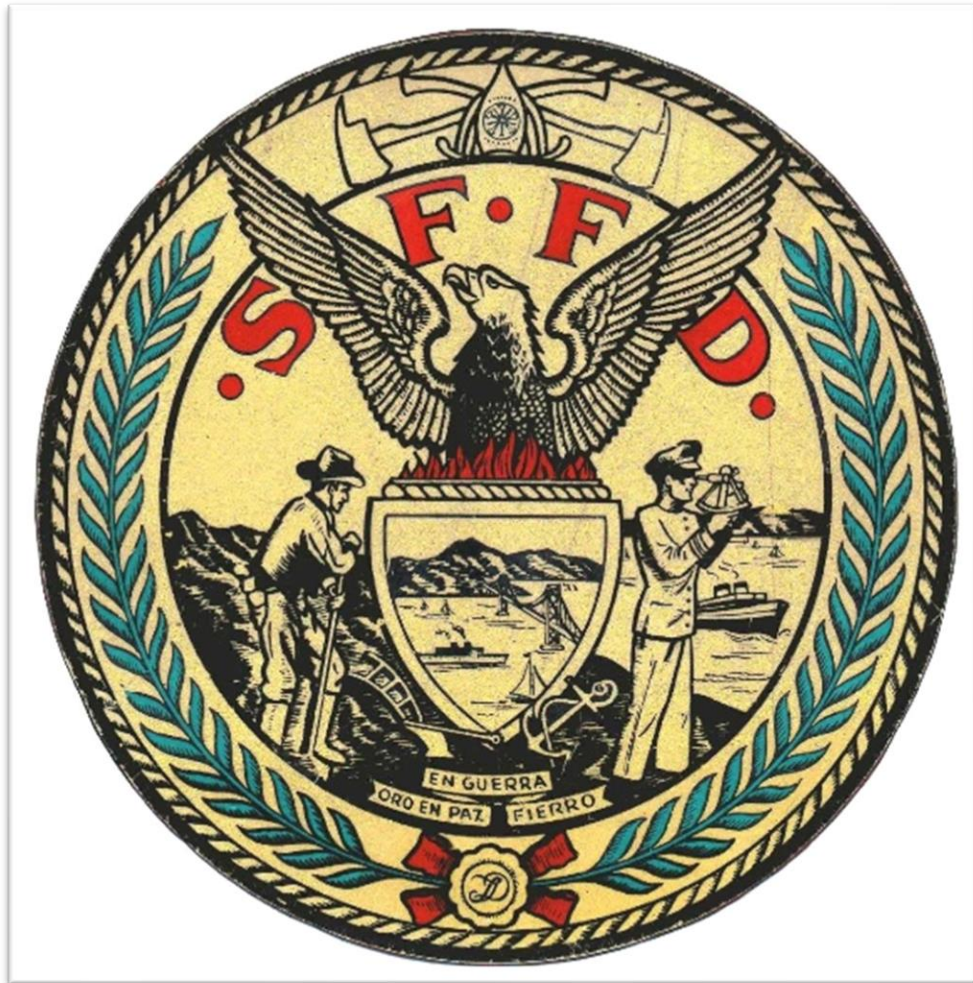
- Severe weather activation on New Year's Eve
- City Celebration on New Year's Eve

EAP Completed:

- New Year's Eve



# Diversity, Equity, Inclusion





*Diversity, Equity, Inclusion Office*  
*ADC Shon Buford*  
*December 2022*

**Recent ORD Activity – December 1 – December 31, 2022**

**131<sup>st</sup> Recruit Academy Hiring**

The hiring process for the 131<sup>st</sup> H2 recruit-academy began with provisional offers and selection.

- Obtain list of final recruits
- Provide the list to DOT to begin the pre-academy
- Class started on January 17<sup>th</sup>, 2023

**132<sup>nd</sup> Recruit Academy Hiring**

Finalize onboarding timeline for a June 26<sup>th</sup> start date.

- Hiring process will begin in late January 2023.
- Schedule Interviews and Meet and Greet with CD1
- Background checks
- Provisional offers and selection

**City EMT/9910**

Had multiple collaborative meeting with EMS and City EMT regarding the 9910 Program.

- Attend City EMT graduation
- Monitor hours of their internship and report out to City EMT program staff
- Identified areas of concern and are working towards means of improvement.

**SFCC Partnership - <https://www.sfcc.org/career-pathways>**

Continue to work on establishing a partnership with the San Francisco Conservation Corps to build a career pathway.

- Prepare budget for SFFD personnel to provide wildland firefighting training. SFCC will include this information in their grant proposal to the CCC.

## **Candidate Management Database**

- DEIO is continuing its efforts to build out a database to replace Monday.com with Jesus Mora and Lieutenant David Lester.

## **Cal-JAC FCTC – <https://www.fctconline.org/about-fctc-1/>**

- San Francisco City Attorney’s office is in the process of finalizing a MOU with FCTC’s legal team. MOU should be completed by late January 2023.

## **SF Gov TV - <https://sfgovtv.org/>**

Continue to work with SF Government TV to produce an H2 recruit academy video featuring women embarking on their new careers in the fire service.

- SF Gov TV to begin filming recruits during their probationary period in the firehouses the first week of January.
- SF Gov TV to begin editing final video on RC Gutierrez from Hispanic Heritage month.

## **Opportunities For All - <https://www.opps4allsf.org/about-1>**

Meet with Opportunities For All to discuss creating paid internships over the summer with the SFFD.

- Create a program specifically for Galileo and Mission High School graduates who enrolled in the high school EMT class. These students are eligible to enroll in CCSF’s summer EMT program.
- Students would enroll in the 6 week summer session and spend a week or two with the SFFD.
- Students will be paid \$18 per hour while enrolled in the EMT program.
- This concept will be like AMR’s earn while you learn program.

## **OEWD Workforce Inventory**

We completed the required Office of Workforce Development Inventory document. Document to include workforce programs such as:

- City EMT
- 9910

## **EMS Community Outreach**

Work with RC Jones to establish EMS Community Outreach as a sub-committee of CORE. Held an inaugural meeting to set Mission Statement and committee guidelines.

## ORD Events



### Santa Rosa Junior College Fire Academy

Attend Santa Rosa JC Fire Academy Career Day to educate students on SFFD career opportunities.



### Sonoma Junior College EMT Program

RC Prendergast agreed to attend three different EMT classes at Sonoma JC on my behalf to educate the students on EMS careers with the SFFD.



### United Playaz Annual Community Christmas Celebration

## Department Recruitment Activities

### Outreach and Recruitment

- Updating QR code, poster, postcards, website for H-2 and H-3 ranks
- Updating contact lists and timelines for EMS and FF1 academies
- December contacts include Santa Rosa JC, Sierra College, College of San Mateo, CCSF

### City ORE/City Partners

- City ORE CA Prop 209 Training via Teams
- Met with DPW RE Staff Beth Rubenstein and Robynn Takayama to discuss RE strategies, implementation, best practices

### Career Development

- Reviewed prior career development groundwork with Chief Kaialoa, possible strategies moving forward
- Discussed shortage of proficient bilingual speakers; need further information to develop possible program

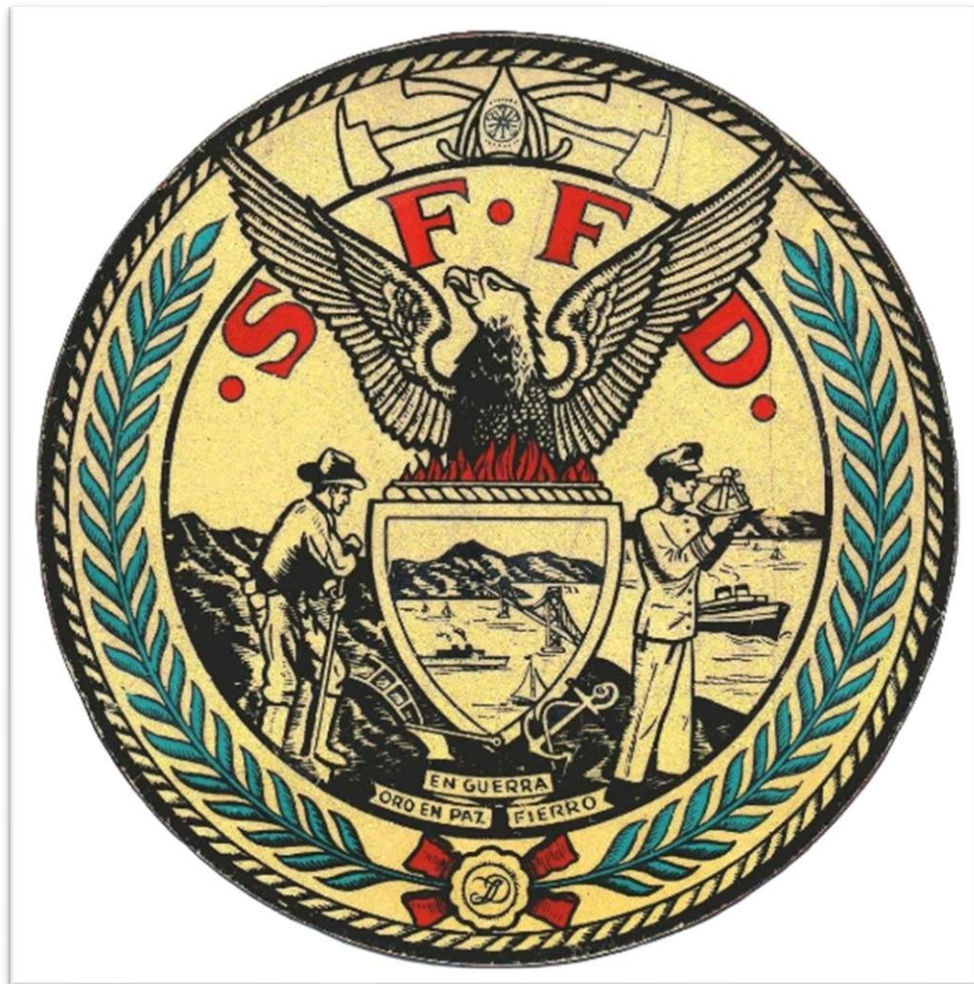
### Framework and Foundation

- Establish EMS testing cycle (Chief Tong request sent to DHR)
  - H-3 L1: March, June, Sept, Dec
  - H-3 L2: March, Sept
- Revised medical updates for existing candidates (ok'd by Dr. Brokaw)
  - Streamline reprocessing to cover drug test, body fat, and updated doctor's note if pre-existing condition
- Review Possible Internship Programs and Funding Sources
  - Discussion with contact at ICA for fall/spring semester with NERT
  - Discussion with Opportunities for All to link summer program with Galileo and Mission High School for CCSF summer EMT program

### DEI Training and Activities

- Met with DOT Staff to integrate DOT and DEI efforts
- Planned training for DOT H-2 131<sup>st</sup> Academy on 1/17/23
- Planned training for DOT H-3 L2 Academy 2/21/23 H-3 L1 Academy 3/27/23
- Planned training for DOT Fire and EMS Staff TBA

# Health, Safety and Wellness







*Health, Safety and Wellness*  
*BC Matthew Alba*

**Commission Meeting Report for Health, Safety, and Wellness December 2022**

Every other Monday: Health & Safety Roundtable

Every Tuesday: Meet with Deputy Chief Tom O'Connor

Every Wednesday: Meet with Behavioral Health Unit and Dr. Brokaw

3<sup>rd</sup> Thursday: PEER support and Critical Incident Response Team Meeting

4x/year: Fire Fighter Cohort Cancer Study: Women Firefighters Quarterly Meeting

- Galleri Cancer Screening:
  - *December Draw Events*
  - **DOT-Main Event-12/6-9**
  - **HQ, SFO, Station 49-12/13-15**
  - **December Event Totals**
    - Met inclusion criteria-915
    - Retirees-447
    - Out-of-inclusion criteria-88 \*Included Spouses/Partners of SFFD active & retired
    - **Grand total tested: 1,450 - 9 Positives**
      - 260 remain untested
      - **78% opt in rate**
  - Galleri Promo Video
    - <https://vimeo.com/788345133/ce4f1b9799>
- Behavioral Health Unit Members: We are working to provide a Relief List for BHU members. There are 2 BHU Coaches responsible for 1400 Active Members, 1700 Retired Members and their Families. Here is a snapshot of what they dealt with in the month of December:
  - In the month of December our 2 BHU Coaches dealt with:
    - RFP meetings for the Department App
    - Followed up with at least 50 department members after difficult calls
    - Met with LODD family members
    - *Debriefed several difficult calls for department members and one with SFPD and DEM – a violent incident where 2 children died the Friday before Christmas*
    - Explained & guided members through workers' comp claims & bereavement leave
    - Followed up with several members before during and after rehabilitation

- Spoke with CIRT members about how to improve dispatch communicating difficult calls
  - Coaches referred at least 20 members seeking counseling to either our EAP or MHN benefits
  - Reached out to SMFD medics to see if they needed anything regarding the Tiburon PD suicide
- Cordico App – **GRAPH ATTACHED TO THIS REPORT**
  - White House signed into law S. 231, Federal law signed that “**Protecting Firefighters from Adverse Substances Act**” or the “PFAS Act,” which requires the Department of Homeland Security to develop guidance to protect firefighters and other emergency response personnel from exposure to perfluoroalkyl and polyfluoroalkyl substances from firefighting foam, commonly referred to as PFAS;

***Environmental Occupational Health and Safety  
Anthony Boone, CIH, CSP, CHMM, CEI  
December 2022***

- Conducted Monthly Spill Prevention Control and Countermeasures Plan (SPCC) inspections
- Reviewed Monthly UST inspections
- Attended monthly health and safety meetings
- Continued review of COVID trends at city, state, and country levels
- Followed up Assisted in Medical Waste Inspection and Hazardous Materials inspection at Station 49 and BOE, respectively. Closed out two corrections.
- Attended Violence Prevention Basic Cross-Sector Threat Assessment and Management Training



# Office of Employee Health





***Office of Employee Health  
Jennifer Brokaw, MD Supervising Physician  
December 2022***

December of 2022 was a busy month without a COVID surge.

**Promotion/End of Probation:**

When members are promoted, they undergo a physical exam and drug screening. After **6 months**, the drug screening is repeated. Drug screening entails: urine (opiates, cocaine, amphetamines), saliva (point of care for THC only, a 48 hour look-back) and a breathalyzer test.

When recruits are in their probation period, we see them after **12 months** and perform the above drug screening.

In December, we performed **40** Promotion and End of Probation exams combined.

**Return to Duty**

When someone returns to work after an illness or injury, either Worker's Comp or personal sick leave, they must obtain a Work Status letter from their Occupational Health or treating physician. This letter specifies restrictions (so called, "modified duty") or released the member to full duty. After we receive this letter, we either speak to the member on the phone, via Facetime or in person depending on the length of leave and nature of the injury/illness.

For COVID, we have largely automated the process, and the below number, does not include return to work from COVID, unless it was a prolonged leave.

We did **15** Return to Duty exams in December.

**New Hire Screens**

We finished up screening **10** candidates for the 131<sup>st</sup> Fire Academy taking place now and also screened for an EMS Academy which will take place in February.

**DMV Exams**

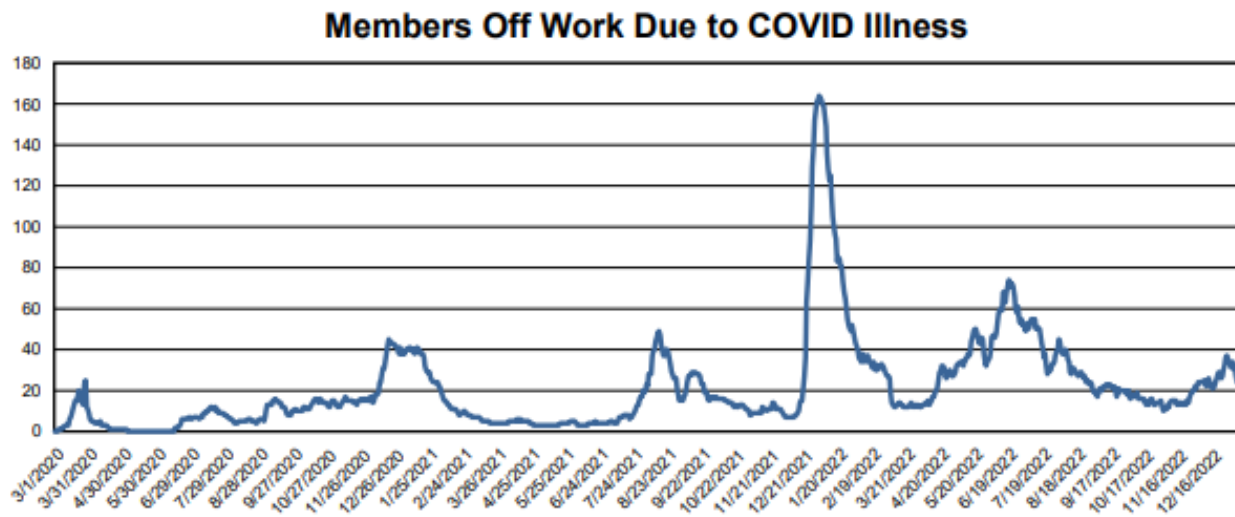
NP Phelps performs Class C license for members who wish to maintain that level of license (commercial) with the DMV. She performed **1** DMV exam in December.

**Other Activities:**

We held a **COVID bivalent booster and Influenza Vaccine Clinic** at DOT on December 13 and 15. 65 members were give boosters or primary influenza shots.

We partnered with HSS to set up a **Know Your Numbers** event which looks at cardiovascular risk, to coincide with the SF Firefighters Cancer Prevention Foundation Galleri Cancer screening December 6, 7,8, 9. They screened over **250** retired and active members We are awaiting the aggregate results, but each person screened received their 10 year Cardiovascular Risk Score.

**Picture worth 100 words:**





*Stephanie Phelps, RN, NP*  
*December 2022*

**Summary of Work-Related Injuries and Illness Report**  
**For Period 12/1/22 through 12/31/22**

<b>3807 Events by Body Part</b>		<b>3807 Events by Rank</b>	
Head	2	H 2	29
Ear	1	H 3 L1	5
Neck	3	H 3 L2	9
Shoulder	3	H 3 L3	3
Arm	5	H 4	1
Wrist	3	H 10	1
Hand	3	H 20	3
Finger	6	H 22	1
Back	15	H 28	4
Trunk	2	H 30	3
Hip	2	H 40	4
Leg	2	Civilian Personnel	1
Knee	6		
Foot	4	<b>Total</b>	<b>64</b>
Stress	1		
COVID	5		
Other	1		
<b>Total</b>	<b>64</b>		

**5020 Events by Body Part**

Neck	1
Shoulder	1
Arm	4
Hand	1
Finger	2
Back	2
Hip	1
Leg	1
Knee	2
Foot	1
Internal Organ	2
Stress	2
COVID	41
Other	2
<b>Total</b>	<b>63</b>

**5020 Events by Rank**

H 2	18
H 3 L1	7
H 3 L2	14
H 3 L3	3
H 9	6
H 10	1
H 16	1
H 20	8
H 22	1
H 30	2
H 40	1
H 50	1
<b>Total</b>	<b>63</b>

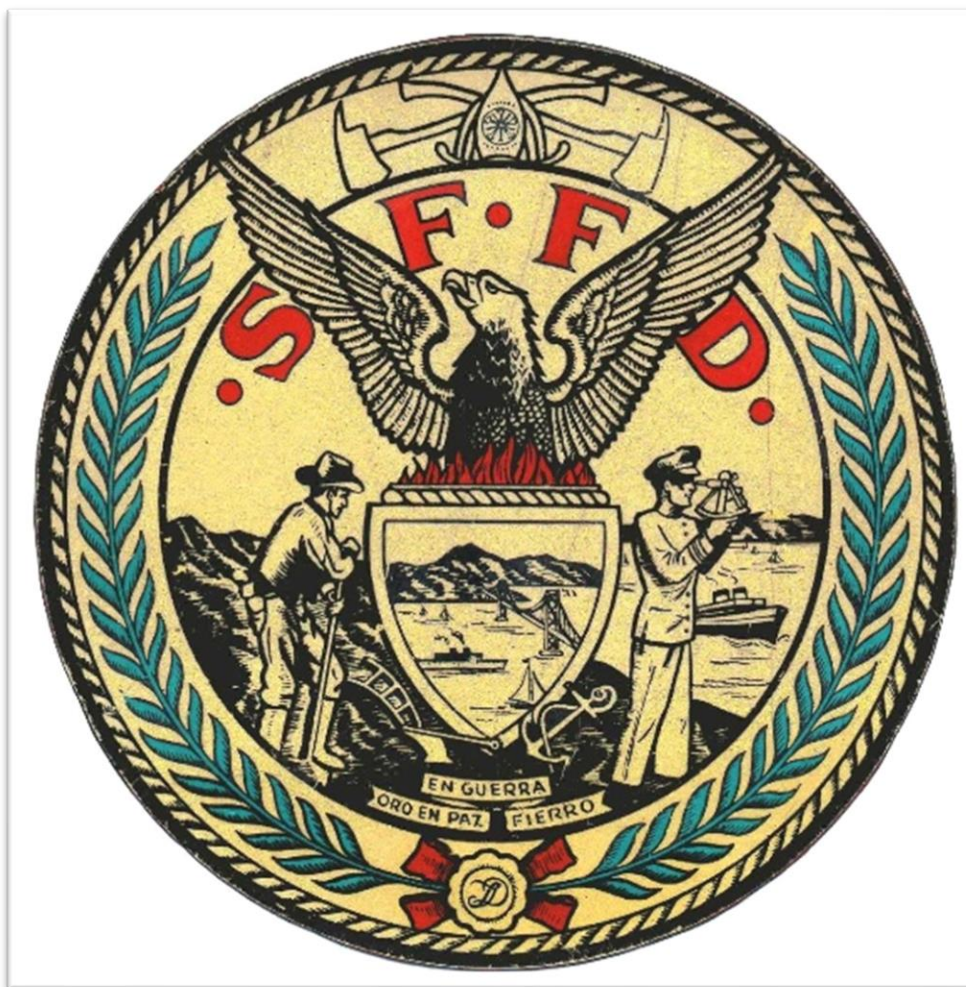
**5020 Events by Time Lost**

Lost Time Injuries	33
No Lost Time Injuries	30
<b>Total</b>	<b>63</b>

**DP Experience****Days**

Total off duty at start of period:	53
Reporting off duty during period:	31
Report on duty during period:	34
Total off duty at end of period:	50
Total absences:	83

# Investigative Services Bureau





*Investigative Services Bureau  
Captain Lars Aspelin  
December 2022*

**Fireboat/Energetix DOT Testing Program**

It has been confirmed through the United States Coast Guard that our Fireboats do not fall under the DOT testing program as they are on a municipal mission. They will now be randomly tested through the normal Departmental testing program. This will provide additional savings to the budget, approximately \$5,000 annually.

**Random Alcohol and Drug Testing Program**

Forty-nine (49) members were randomly selected and tested; results were negative. Reviewed current contracts with CDT to streamline testing and cut costs. Working with Physician's office on new proposal..

**Post-Accident Alcohol and Drug Testing Program**

Two (2) Post-Accident Alcohol and Drug tests were administered this month, results negative.

**Conditional Offer, Promotional and End-of-Probation Alcohol and Drug Testing Program**

Cpt. Aspelin provided supplies and breathalyzer maintenance to the Physician's office.

**Breathalyzers**

All breathalyzers have now been re-certified and returned to the field.

**Training**

Captain Aspelin has been providing training to ISB2 Lt. Tibbits to provide coverage for ISB1 and background investigation assistance. Captain Aspelin attended Large Vessel Operator Boat Class in preparation for assignment at Station 16.

**COVID-19 Response**

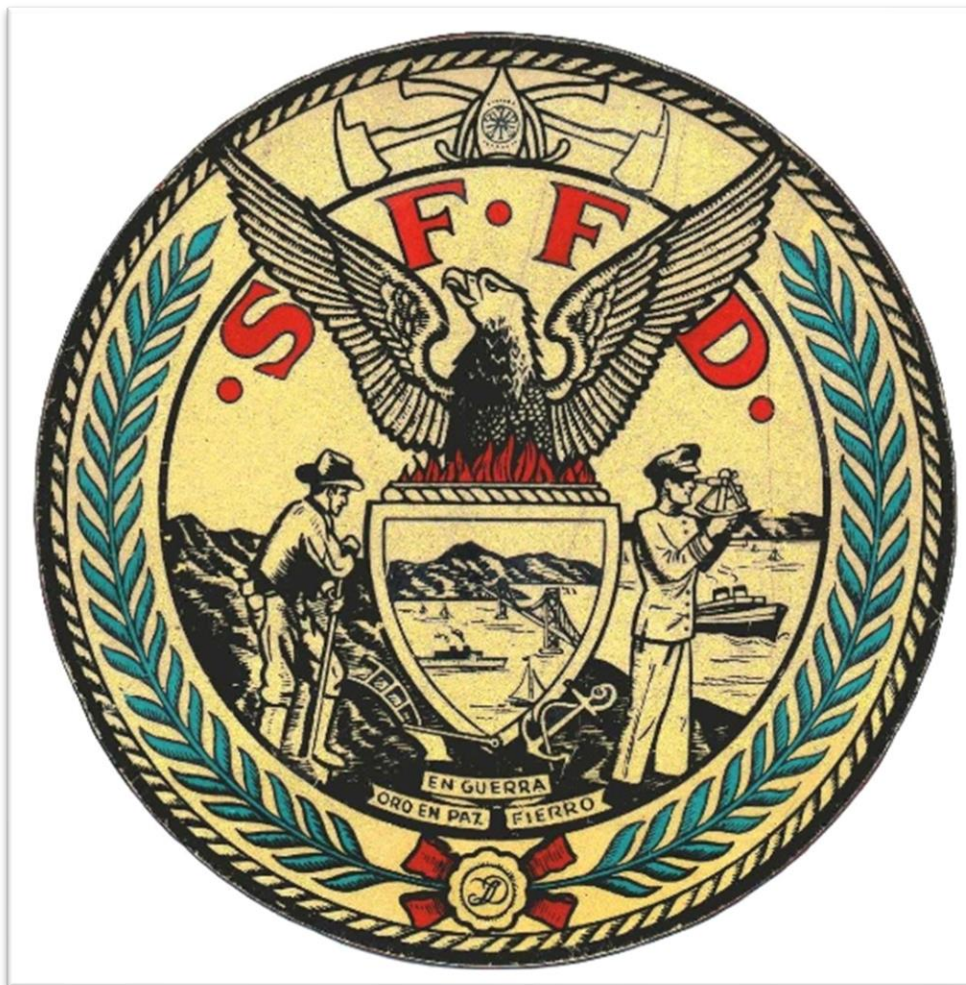
Cpt. Aspelin did not track any personnel as the Documentation Unit Leader.

**Background Investigations**

Backgrounds for the 131<sup>st</sup> Fire Academy were completed on December 2<sup>nd</sup>.



# Research and Planning







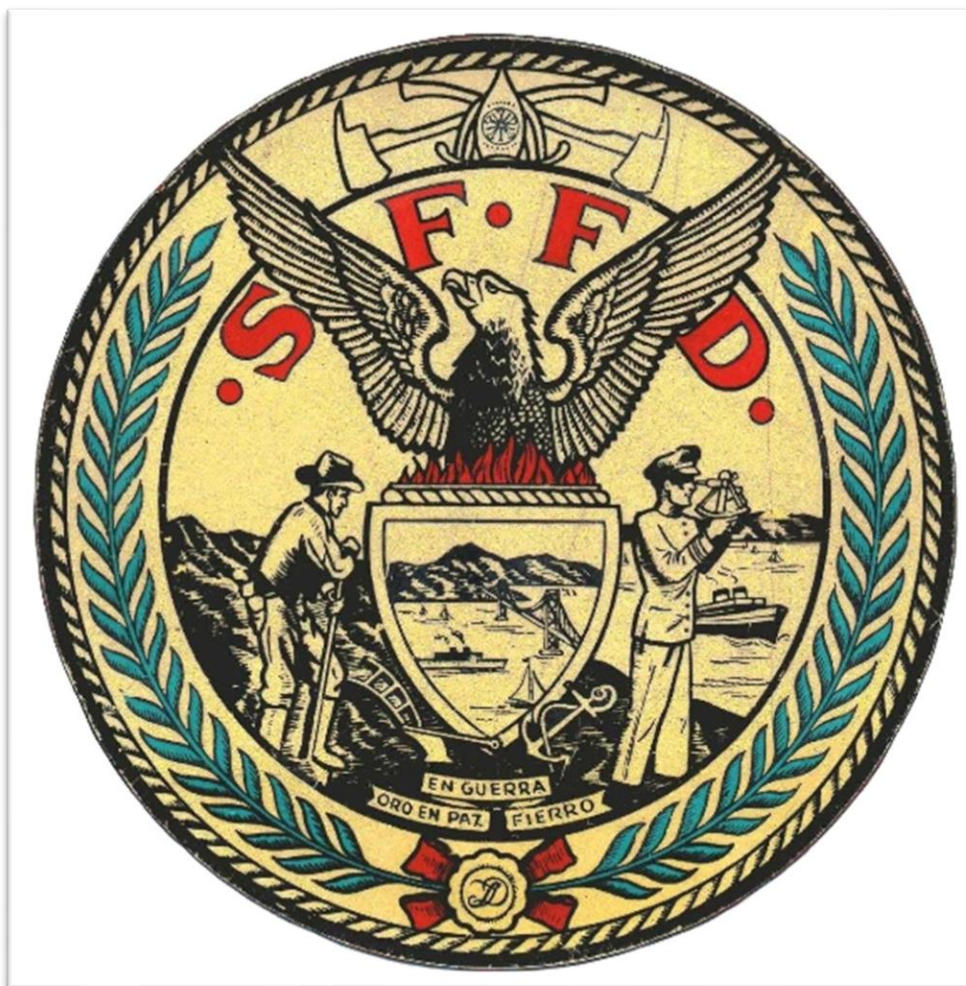
***Research and Planning (Assignment Office)***  
***A/Captain Ed Chu***

List of recent activity in the Assignment office for **December 2022**

1. Assignment Office is working with EMS Division and Community Paramedicine for on-going staffing and scheduling.
2. Completion of the Airport Division for their Annual Vacancy and Vacation.
3. Preparation of assignment changes for Fire Suppression.
4. Preparation and implementation of Holidays staffing.
5. Implementation of new WDO policy.
6. Ongoing work with Fire Prevention on staffing and new promotions.
7. The EMS WDO-In-Advance continues per General Order 20 A-08. In accordance with the policy, pre-hiring 75% of open ambulance shifts seven days in advance.
8. Continues to assist Physician's Office with assigning personnel to Temporary Modified Duty Positions.
9. Continue new WDO-In-Advance Pilot Policy for Suppression members, General Order 21A-64. Pre-hiring of 50% of shortage seven days in advance on Thursday, Friday, Saturday, and Sunday.
10. Continue Mandatory Credit given WDOs for weekends to increase voluntary WDOs.



# Support Services





***Support Services – ADC Ramon Serrano  
December 2022***

**FACILITY MAINTENANCE & PLANNING (June Waechtler, SFFD)**

- A total of 137 requests for service were initiated during the month of December 2022. 95 service orders were completed and closed out. Fuel tanks, plumbing and electrical issues made up the majority of the requests.

**PLUMBING**

- Eleven (11) service calls were placed to resolve minor plumbing issues (faucet, toilet, urinal repairs; clogged sinks, shower drains) in the month of December 2022.
- Five (5) sewage backups were reported during December 2022: FS 3, 7, 9, 23 and 33.

**HVAC/HEATING/BOILERS**

- Discussed the possibility of ordering "reserve" recirculating pumps for station boilers to minimize downtime. DPW Steamfitters recommended that we wait and see how the replacement B&G pumps are. If satisfactory, DPW will purchase and set aside for SFFD facilities ten (10) of the most frequently used B&G pumps (Series 60).  
*Status Update: Waiting for feedback on B&G pumps.*
- FS 7: Recirc pump #5 needs to be replaced; Boiler is now functional and other zones are working.  
*Status Update: Pump replaced. Work complete.*
- FS 10: Boiler pump is damaged and needs to be replaced. Parts were ordered and have now been received. Still waiting for parts for Pump #2. Waiting for warranty replacement Pump #4 Pipe repair completed.  
*Status Update: Parts arrived and installed. Project complete.*
- FS 19 – Total of five (5) radiators not working properly; parts (valves and fittings) ordered.  
*Status Update: All radiators replaced; units returned to service.*
- FS 43 – Radiant heat is operational. HHW Boiler controls need to be repaired. SFFD gave approval to proceed with replacing boiler controls. DPW has obtained parts needed. Waiting for labor availability.  
*Status Update: Repair complete.*
- 1415 Evans Ave.: Installation of new HVAC system. Material is being fabricated. Job site coordination meeting took place in early November.  
*Status Update: Verified curb dimensions and voltage for new equipment at meeting. Sole source paperwork filed by DPW with OCA; currently under review. ETA for the new equipment is roughly 3-4 weeks out.*

## CARPENTRY

No major carpentry issues were reported.

## CEMENT/ASPHALT

Two cement/asphalt issues were reported: FS 35 and 32. Both repairs still pending.

## ELECTRICAL

No major electrical issues were reported.

## EXHAUST EXTRACTORS

- FS 5, 8 and 10 reported minor repairs needed to station's exhaust extractors. All units except FS 10 were returned to service during the month of December.

## GENERATORS

- Minor issues were reported with stand-by generators located at FS 21 & 48 in the month of December 2022. All units were repaired and returned to service.

## GLASS/WINDOWS/SCREENS

Requested estimate from DPW to replace windows at FS 43. Status: Pending.

## LANDSCAPING

No major landscaping issues were reported.

## PAINT

No major paint/graffiti issues were reported.

## PEST MANAGEMENT

No major pest management issues were reported.

## **E.S.E.R. BOND 2010 NFS – Updates through December 2022**

### **Seismic Improvement Program (Magdalena Ryor, San Francisco Public Works):**

- **Fire Station 16 (\$14.2M)** – Final Completion was achieved on July 18, 2019. Project is financially completed. Final PA was issued in June 2022.

### **Additional Focused Scope Program (Sherry Katz, San Francisco Public Works):**

#### **Emergency Generators:**

- **Fire Station 14** – Scope of work: replacement of existing generator with new rooftop generator, new subgrade fuel fill port at the sidewalk in front of the station, and new fuel piping from sidewalk to generator.
  - Building Permit issued on 6/17/21.
  - This project has been on hold to accommodate potential costs at Fireboat Station 35.
  - Invitation to Bid will be advertised in 2023.

**E.S.E.R. BOND 2014 NFS – Updates through December 2022**

**Seismic Improvement Program (Magdalena Ryor, San Francisco Public Works):**

**Fireboat Station 35 (\$50.5M)** – Issuance of the Final Completion Certificate is projected in January 2023.

**Focused Scope Program (Sherry Katz, San Francisco Public Works):**

Total Funding allocated for the Focused Scope Program is \$21,407,279, approved by SFFD on 8/17/17.

Work is complete in 8 of 9 of the Focused Scope categories comprising Roofing, Apparatus Bay Door Replacements, Exterior Envelope Improvements, Windows, Showers, HVAC/Mechanical, Sidewalk/Slabs, and Security Access Control. Work continues to progress through the last scope category, Generator Replacements.

**Emergency Generators:**

**FS 2** – Scope of work: replace existing rooftop generator set, structurally strengthen roof structure to support new fuel tank with capacity for 72-hour run time and provide new fuel fill port and piping to generator.

- Substantial Completion Certificate issued on 8/24/22
- This project is completed.

**FS 19** – Scope of work: replace existing generator at grade and replace main electrical panel.

- This project has been on hold to accommodate potential costs for Fireboat Station 35.
- This project will now be packaged together (by BOA) with FS 19 and an Invitation to Bid will be advertised in 2023

**Exterior Envelope:**

- **Package 1 (FS 8, 20, 23, 29)** – FS 8, 20, and 29 are complete; Note that on 1/15/21, SFFD requested a hold on FS 23 painting due to other priorities.

**Package 2 (FS 24, 34)** – This project is on HOLD at the request of Capital Planning.

**E.S.E.R. BOND 2020 NFS – Updates through December 2022**

**New Fire Training Facility (San Francisco Public Works)**

**Budget:** \$TBD

**Phase:** Planning

**Schedule:**

- Estimated Start of Construction – TBD
- Estimated Substantial Completion – TBD

**Highlights:**

- Restart of the Functional Programming commenced in October and will continue through February 2023.
- Negotiations with the selected Executive Architect, RDC Architects, will occur throughout 2022 with an expected agreement SFBOS approval and NTP issued in first quarter of 2023.
- RFQ for Construction Manager/General Contractor (CM/GC) with Design-Assist Core Trade Subcontractors - Expect to issue the RFQ solicitation in January/February 2023.

**Fire Station 7 Replacement (Sherry Katz, San Francisco Public Works)**

**Budget:** Expected budget of the Fire Training Facility does not create funding opportunity for the FS 7 project

**Phase:** Suspended

**Schedule:** N/A

**Highlights:** N/A

**P.H.S. BOND 2016 NFS – Updates through December 2022**

The total funding allocated for Neighborhood Fire Stations is \$9.1M.

**Seismic Improvement Program (Sherry Katz, San Francisco Public Works):**

- **Hose Tower Removal & Roofing (FS 6, 11, 12, 21, 38)** – Complete.
- **Hose Tower Removal & Replacement (FS 15)** –  
Funding will be made available by way of reallocation of funds back to PHS NFS from PHS ADF, and an Invitation to Bid will be advertised in 2023.

**Focused Scope Program (Sherry Katz, San Francisco Public Works):**

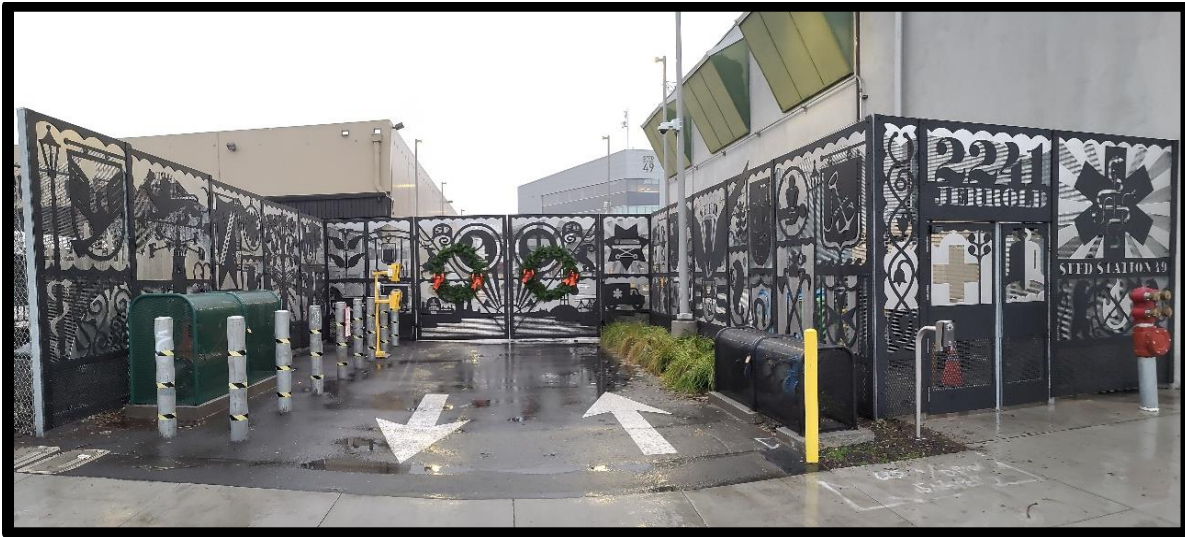
**Emergency Generators:**

- **FS 37 & 44:**
  - Project was bid on August 3, 2022; BBJ Electric was the sole bidder. CMD deemed BBJ nonresponsive due to LBE compliance issues, but on September 6, 2022, CMD issued a compliance memo that BBJ had remedied their LBE requirements.
  - On December 16, 2022, the PW Commission awarded this project to BBJ Electric.
  - The award package was sent to BBJ on December 27<sup>th</sup>.
- **FS 18:**
  - Funding will be made available by way of reallocation of funds back to PHS NFS from PHS ADF
  - An Invitation to Bid will be advertised in 2023, following FS 15 Hose Tower, depending on available remaining funds to implement the construction phase.

**P.H.S. BOND 2016 AMBULANCE DEPLOYMENT FACILITY (ADF) / STATION 49 – Updates through December 2022 (Kathleen O’Day, San Francisco Public Works)**

- SFAC Art Enrichment installation was completed on December 29, 2022.
- SJA Contractor completed rainwater catchment planters in garage in December 2022.
- SJA Contractor is scheduled to install additional flashing to garage in January 2023 to reduce water intrusion.
- SJA will continue to address any warranty items through May 2023.





Art Enrichment: Jerrold Avenue Gate and Fence Metal Art Panels by Michael Bartalos



Art Enrichment: McKinnon Ave Gate Metal Art Panels by Michael Bartalos

**E.S.E.R.—Emergency Firefighting Water System (EFWS) / Auxiliary Water Supply System (David Myerson, Ada Zhu SFPUC)**

- 19<sup>th</sup> Avenue EFWS Pipeline – Construction contract continued. Expect completion July 2023
- Clarendon Supply EFWS Pipeline – Construction contract continued. Expect completion April 2023.
- Fireboat Manifold – Construction of new pipeline and fireboat manifold near Fort Mason Pier 2 and Pier 35.5 for fire suppression. Planning in progress.
- Pumping Station 2 – Construction contract continued. Expect completion March 2023.

- Vicente EFWS Pipeline – Construction contract continued.
- Potable Emergency Firefighting Water System (PEFWS) project – Planning for the Richmond and Sunset areas continued.

### **BOE/FLEET MANAGEMENT (Captain Vince Wong, SFFD)**

- BOE is assisting in the logistics of ordering, obtaining, and delivering of supplies critical to the department during the current pandemic. We are currently distributing all necessary PPE to the members.
- Three refurbished 1<sup>st</sup>-gen Ferrara Engines have been distributed to the field.
- First Ferrara Aerial Truck in service at T13 in downtown area.
- Second Ferrara Aerial Truck final inspection and testing scheduled.
- The Hose Tender build continues at Rosenbauer with “Final” inspection upcoming in December.
- Eight 12-passenger Ford vans and an RC Buggy for the Community Paramedicine Division have now been ordered, but no ETA currently due to auto industry chip/parts shortage. Conversions of two (2) MTA vans and two (2) Paratransit Transport vehicles at upfitters.
- Specs for new Type-1 ambulances were finalized with OCA and put out to bid. Vehicle acquisition request approved by Central Shops to acquire 7 new units. Bidding window now closed, and we are currently in protest period, after which we should be able to award contract and proceed with procurement process for these units.
- Two BME Type-6 Pumpers for wildland/mutual aid are receiving final upfitting at Golden State FA.
- The BOE continues to research and test out new equipment for our firefighters.
- The BOE would like to thank everyone in Support Services for their continued assistance and support. They are a vital part of our crew.

### **DEPARTMENT ENGINEERING (Stationary Engineer Avo Sarkissian, SFFD)**

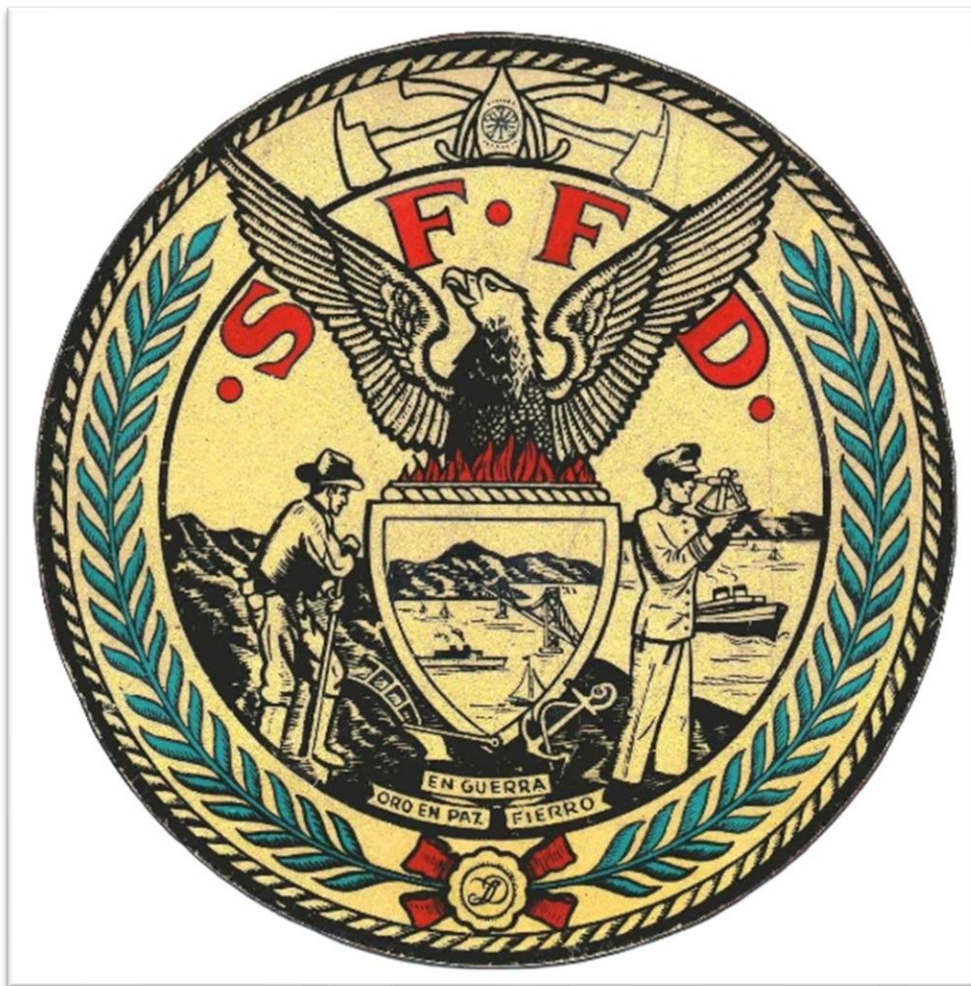
- Ongoing and routine maintenance at Fire HQ and ADF.
- Tenant improvement project at 1415 Evans remains 80% complete. HVAC units on order as of 7/12/22, with no ETA for units’ arrival. EMS has moved in and are occupying building.
- Assisting ADC Serrano with logistics and planning of the new tradespeople potentially being hired in the coming months. Interviews were conducted for plumbers, and one has been tentatively selected to proceed with background process.
- Station 16 fuel oil cabinet was struck by truck; two vendors were contacted to assess and provide estimates, but they were not interested in taking on this project. DPW Plumbing and Steamfitters will now take on this job.
- Station 16 elevator has been continuously out of service for unknown reason; vendor/manufacture Otis Elevator is currently troubleshooting cause of failure.
- Quote for modernization of elevator at HQ received and submitted to CFO for review; review is currently pending.

**CLOTHING DEPOT & LOGISTICS (Lt. Michael Teupel, SFFD)**

- The Clothing Depot serviced 149 requests for clothing and PPE repair or replacements during the month of December 2022.
- The first of the Lion PPE orders under the new contract have arrived, and are currently being distributed to the incoming 131<sup>st</sup> Fire Academy.
- Second order of Lion PPE ready to ship mid-December to begin addressing those members who currently only have one set of PPE due to their existing PPE exceeding life term usage.



# Human Resources





***Human Resources  
Maryann Poon  
December 2022***

Reporting the following PERMANENT EXEMPT appointment effective December 10, 2022:

*1093 IT Operations Support Administrator III*  
Phommavong, Kevin (vice: Ying Yu Deng)

Reporting the following PERMANENT PROBATIONARY appointment effective December 19:

*1203 Personnel Technician*  
Erikson, Toshiko (vice: tx'd from 1446 position)

Reporting the following PERMANENT PROBATIONARY appointment effective December 17:

*H-30 Captain*  
Apostoli, Justin J. (vice: Matthew Alba)

Reporting the following PERMANENT EXEMPT appointment effective December 17, 2022:

*1820 Junior Administrative Analyst*  
Huang, Joe (vice: Michelle Kern)

Reporting the following PERMANENT EXEMPT appointment effective December 24, 2022:

*1823 Senior Administrative Analyst*  
Cam, Anna (vice: Carmen Trinh)

*1450 Executive Secretary I*  
Chapman, Marcie A. (vice: tx'd from Chapman's 1426 position)

**Retirements**

Communication received from Retirement Board indicating the following member has retired:

<i>Name</i>	<i>Rank</i>	<i>Retirement Date</i>
Lopes, Richard L	H2	December 22, 2022
Poyer, Mark A	H3L2	January 7, 2022

**Separations**

<i>No. of Members</i>	<i>Rank</i>
1	H3 EMT/Firefighter/Paramedic

***Human Resources***  
***Lucy Chu***  
***December 2022***

**Leaves of Absence with Pay**

Submitting requests for leaves of absence with pay for the time period from October 2022 through April 2023 for the following:

<i>No. of Members</i>	<i>Rank</i>	<i>Total Amount of Leave (Days)</i>
1	Chief Officer	2
2	H33 EMS Captain	8
2	H30 Captain	31
11	H20 Lieutenant	24
2	BFP/I Officers	12
5	Training Officers	19
2	H10 Incident Support Specialist	13
50	H3 EMT/PM/FF PM	215
46	H2 Firefighter	161
1	Civilian Staff	3
	<b>Total Number of Days with Pay</b>	<b>488</b>

**Intermittent Leaves with Pay**

Submitting requests for intermittent leaves with pay for the time period from November 2, 2022 through January 4, 2024 for the following:

<i>No. of Members</i>	<i>Rank</i>	<i>Dates of Leave</i>	
1	H40 Battalion Chief	Dec. 1, 2022	- Dec. 1, 2023
1	H33 Rescue Captain	Dec. 23, 2022	- Mar. 23, 2023
1	H30 Captain	Nov. 21, 2022	- Jan. 15, 2023
2	Training Officer	Nov. 9, 2022	- Jun. 30, 2023
5	BFP/I Officer	Nov. 23, 2022	- Dec. 31, 2023
3	H20 Lieutenant	Nov. 29, 2022	- Dec. 23, 2023
10	H3 EMT/PM/FF PM	Nov. 7, 2022	- Jan. 27, 2024
9	H2 Firefighter	Nov. 2, 2022	- Jan. 4, 2024



### Leaves of Absence without Pay

Submitting requests for leaves of absence without pay for the period from December 2022 through June 2023 for the following:

<i>No. of Members</i>		<i>Total Amount of Leave (Days)</i>
1	H20 Lieutenant	6
2	H2 Firefighter	55
1	Civilian	6
	<b>Total Number of Days without Pay</b>	<b>67</b>



# Public Information Office





*Public Information Officer  
Capt. Jonathan Baxter  
December 2022*

**REVOLVING MONTHLY OUTREACH**

- Multiple Public Safety announcements were provided throughout the month. For more real-time notifications, we encourage you to monitor our Twitter account at @sffdpio
- Engine companies continue to pass fire prevention and education material on calls. This material is now available on our website in multiple languages.
- Coastal Rescue companies continue to give Surf Hazard Education to the community while on calls or while out in public (Targeted to Ocean Beach Area)
- Cliff Rescue units provide cliff rescue and animal safety community outreach in areas such as Fort Funston.
- Sign up for emergency notifications by texting "ALERTSF" to: 888777
- Recruitment efforts continue.
- "See the Red Lights Pull to the Right" campaign for yielding to emergency vehicles is striking comments from the public regarding what to do when they see an emergency vehicle.
- Bicycle safety messages on social media and in public areas promote safe riding habits, wearing helmets, following traffic laws, yielding to pedestrians and emergency vehicles, and more. These efforts are to help reduce bicycle-related accidents and injuries.
- Pedestrian Safety and distracted driver safety messages on social media: "Look don't like" (referring to texting), yield to pedestrians, and share the road with a bicyclist, to name a few.
- P.E.T. safety tips for fire and environment-related issues are placed on social media and shared with media outlets. Examples include: Do not forget your pets when making a home, work escape, or disaster plan."
- Cliff and hiking safety messaging on social media help reduce falls, entrapments, and rescue incidents.
- Information on the station rebuilds and the ESER 2014 BONDS has been posted on social media to help keep the community informed.
- The Department has joined a national fire service campaign: "[Close your Door before you Doze.](#)" These efforts encourage closing bedroom doors at sleep to increase your chances of survival or saving during a fire. The temperature outside a door can be 1000 degrees, and in the bedroom with a closed door, 100 degrees.
- The Department has teamed up with D.E.M. promoting: "When to Call 911" campaign to help reduce non-emergency calls to 911.
- The Department worked with SF-Environment to promote fire extinguisher disposal.
- The Department assisted SF-Environment with battery safety information and disposed of them properly. When improperly disposed of, old batteries can cause fires. To learn more, visit: [www.sfbatterysafe.org](http://www.sfbatterysafe.org)

## **DECEMBER-SPECIFIC OUTREACH BY THE PIO**

1. Vision Zero topics such as walking, biking, driving
2. Share the road with emergency vehicles
3. Lightning safety tips
4. Listos and NERT awareness
5. Pet evacuation tips
6. Pet safety during fires and heat
7. Emergency worker's safety tips
8. Bike safety
9. Pedestrian Safety
10. Weather safety tips
11. PSPS awareness
12. Fire Extinguisher Safety
13. Covid-19 Safety and info
14. Tent Safety info to various locations
15. MUNI – Safety program
16. [How to report a Fire Concern video produced](#) in Chinese
17. [How to write a Fire Concern video produced](#) in Spanish
18. [How to report a Fire Concern video produced](#) in English
19. Recruitment events and promotions
20. Cooking Safety
21. Candle Safety during Holidays
22. Pet Safety during Holidays

## **DECEMBER MEDIA CLIPS**

**Over a 40-Million people were reached from P.I.O. media efforts for 12/2022**

- Total National TV Audience 4,218,870
- Total National TV Publicity USD 2,045,849
- Total Local TV Audience 4,218,870
- Total Local TV Publicity USD 2,045,849
- Total Radio Audience 57,796,772
- Total Publicity Value USD 128,234
- Total Online News Audience 335,643,919
- Total Online News Publicity USD 7,091,974
- Total Social Followers 13,278,933
- Total Number of MEDIA EVENTS: 400
- **THE PIO PROVIDED OVER 11 MILLION DOLLARS WORTH OF MEDIA SERVICES FOR DECEMBER OF 2022 FOR FREE**
- **MEDIA CLIPS:** [MEDIA CLIPS FOR DECEMBER 2022](#)

### **INCIDENTS THAT THE PIO COVERED/RESPONDED TO:**

**\*\*\* This is NOT a complete list of calls for service; it reflects only the Calls the P.I.O. responded to/covered\*\*\***

**FIRE INDEX: 1-ALARM—2-ALARM—3-ALARM—4-ALARM—5 ALARM—SIB**

**SMOKE/SMALL FIRE IN BLDG**

**RESCUE INDEX: WATER-RELATED—LAND-RELATED**

- EMS **5,174**
- Fire **4,029**
- Fire/EMS **5,793**
  - *Water rescue/drowning* **18**
  - *Outside Fires* **533**
  - *Behavioral Emergency* **824**
  - *Gas Leaks* **144**
  - *Mutual Aid* **0**
- Total: **14,996**

1. 12/01/22 2974 MISSION ST
2. 12/02/22 1015 FOLSOM ST
3. 12/03/2022 01:09 63 BLUXOME ST
4. 12/03/2022 04:13 400 FRANCONIA
5. 12/04/2022 15:37 491 BAYSHORE BL
6. 12/04/22 2399 MARKET ST
7. 12/04/22 870 HAMPSHIRE ST
8. 12/04/2022 02:42 2399 MARKET ST
9. 12/04/2022 18:40 888 OFARRELL ST
10. 12/04/2022 19:36 870 HAMPSHIRE ST
11. 12/06/22 1320 3RD AV \
12. 12/06/22 1510 EDDY ST
13. 12/08/22 570 BEALE ST
14. 12/08/2022 16:29 375 WOODSIDE AV
15. 12/10/2022 SFO ALERT 2- RESOLVED
16. 12/11/2022 SFO ALERT 2- RESOLVED
17. 12/13/2022 03:14 5 ACEVEDO AV
18. 12/13/2022 20:10 CLEVELAND ST/7TH ST
19. 12/13/22 121 BRODERICK ST
20. 12/13/22 1584 36TH AV
21. 12/13/2022 SURF RESCUE CLIFF HOUSE
22. 12/14/2022 SFO ALERT 2- RESOLVED
23. 12/15/2022 13:08 1126 PALOU AV
24. 12/16/2022 08:10 153 IDORA AV
25. 12/18/2022 05:35 51 SANTOS ST
26. 12/19/22 2791 16TH ST
27. 12/20/22 1270 EDDY ST
28. 12/20/2022 09:04 4308 JUDAH ST
29. 12/20/2022 15:16 417 10TH AV
30. 12/21/2022 03:59 1150 CASTRO ST
31. 12/21/2022 02:35 345 MARINA BL
32. 12/21/22 1500 QUESADA AV

33. 12/22/22 9 JADE PL
34. 12/23/2022 01:26 1479 35TH AV
35. 12/25/22 404 20TH AV
36. 12/25/22 205 JONES ST
37. 12/25/2022 RED ALERT 6 OVERDOSES INCIDENT
38. 12/26/2022 19:50 1192 GENEVA AV
39. 12/26-2022 HIGH ANGLE RESCUE 101 SPEAR
40. 12/28/2022 BAY RESCUE PIER 15
41. 12/29/2022 SURF RESCUE OCEAN BEACH
42. 12/29/2022 20:41 67 GLADSTONE DR
43. 12/31/22 5700 GEARY BL
44. 12/31/22 172 6TH ST
45. 12/31/2022 MAJOR STORM
46. 12/31/2022 NYE EVENTS
47. 12/31/2022 SFO ALERT 2 RESOLVED
48. 12/31/2022 BAY RESCUE PIER 9

### **SOCIAL MEDIA RESPONSES:**

1. Twitter: “SFFD, we love you.”
2. Facebook: “Thanks for coming so fast to our emergency.”
3. Instagram: “Those smiles are amazing”- Toy Program event
4. Citizen App: “Thanks for the updates.”

### **FUNCTIONS:**

*(M.O.D. = daily operational duties)*

1. MOD-Youth outreach engine based
2. MOD-Listos programs
3. MOD-NERT programs
4. MOD-Coastal safety outreach events
5. MOD-Virtual school visits
6. MOD-Virtual Community-Based Organizations (C.B.O) visits
7. MOD-Outreach on wildland fire safety
8. M.O.D.- Fire Preparedness events by the P.I.O.
9. Muni Safety at fires event
10. Bay Area Joint Information training (PIO)
11. Unsheltered care and messaging (PIO)
12. ADVANCED cardiac Life Support class (EMS)
13. CBRNE planning
14. Fleet week planning
15. Disaster drills
16. Hotel Safety presentations
17. Apartment Safety presentations
18. PIO attending a meeting with CITY PIO TEAMS on the topic of “What’s happening with Twitter” *Result is that we are okay*
19. PIO Attended Street Overdose Response Team meetings



20. PIO attended Street Crises Response Team meetings
21. PIO attended Street Wellness Response Team meetings
22. PIO attended Community Paramedic meetings
23. SFFD PIO became 1 of only 17 in the WORLD to be credentialed as a PIO with the Center of Public Safety Excellence.

**OUTREACH AND COMMUNITY ENGAGEMENT:**  
**(50,000 CONTACTS FOR DECEMBER 2022 BY THE PIO)**

1. P.I.O. handed out safety materials downtown
2. P.I.O. handed out motor home safety material to encampments
3. Mission High Fire classes
4. Mission High E.M.T. class
5. [Community Paramedics outreach](#)
6. Weather Safety events
7. Weather Preparedness events
8. Traveling hotel-motel Safety with Hotel Council
9. Muni Safety class by P.I.O.
10. Law Enforcement safety class by P.I.O.
11. Trash against buildings outreach
12. Crises communications education
13. Campus Safety Education
14. Overdose prevention and education
15. PIO Youth presentations with Service Corp
16. Holiday Safety Media events
17. Station Holiday Decoration Competition event
18. Service CORP Youth outreach event
19. American Red Cross Outreach
20. First Fire Friday with KPIX. The first Friday of each month for 2023 will have the SFFD PIO giving safety tips at the 7 am morning show.
21. Holiday safety outreach events
  - a. OUTREACH AT MACYS EACH WEEK
  - b. OUTREACH AT UNION SQUARE EACH WEEK
  - c. OUTREACH AT MUNI EACH WEEK
  - d. OUTREACH T STARBUCKS FIRST AND THIRD WEEK
  - e. OUTREACH AT PEETS SECOND WEEK
22. NYE SAFETY MESSAGES AND EVENTS

**\*COMMUNITY OUTREACH ON SOCIAL MEDIA FOR THE REMAINDER OF THE MONTH\***

**PIO ACTIVITIES**

1. 118 Meetings with City, Community, Federal, and State entities covered.
2. 65 On-camera interviews were conducted.
3. 30 Radio interviews were conducted.
4. Responded to 48 incidents and covered 300 out of 14,000 PLUS incidents.

