

**FIRE COMMISSION REGULAR MEETING
MINUTES**

April 26, 2023, 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:
https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=43532

President Nakajo called the meeting to order at 5:01 p.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Marcy Fraser	Excused
Commissioner	Paula Collins	Present
Chief of Department	Jeanine Nicholson	Present.
Bob Postel	Deputy Chief – Operations	
Tom O’Connor	Deputy Chief – Administration	
Erica Arteseros-Brown	Homeland Security	
Ken Cofflin	Bureau of Fire Prevention	
Ramon Serrano	Support Services	
Shayne Kaialoa	Division of Training	
Pat D’Arcy	Airport Division	
Matt Alba	Health, Safety & Wellness	
Shon Buford	Equity, Diversity & Inclusion	
Niels Tangherlini	EMS	
Darius Luttrupp	ESER Project Manager	
Simon Pang	Community Paramedicine	
Assistant Chiefs		
Michael Thompson	Division II	
Michael Mullin	Division III	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Nakajo read the Ramaytush Ohlone Land Acknowledgement.

There was no public comment.

2. GENERAL PUBLIC COMMENT

Ephraim of the Western Addition introduced himself and stated he wanted to be a part of the community and connect and that he needed to be rescued.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on April 12, 2023.

Vice President Morgan Moved to approve the minutes and Commissioner Collins Seconded. The motion passed.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on April 12, 2023, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported on activities since the last meeting. She mentioned that in preparation for warmer water, Surf Rescue training is being offered. She also announced the upcoming retirement of Assistant Deputy Chief Ramon Serrano of Support Services and that they have posted a General Order for members to apply to replace his position. She stated that she and three deputies visited the Department of Emergency Management in honor of 9-1-1- dispatch week. She mentioned that they had an H-3 Level 2 graduation, a NERT drill, and the Cherry Blossom Festival. She also attended a labor-management meeting where they have done their best to maintain a good relationship with the union despite the challenges they are facing. She expressed her concerns about a potentially large number of retirements that could happen in June. She touched briefly on the budget, including getting money reallocated within the existing budget for overtime.

Vice President Morgan thanked Chief Nicholson for her report and congratulated Chief Serrano on his upcoming retirement.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF TOM O'CONNOR

Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security, and an update from Assistant Deputy Chief, Darius Luttrupp, ESER Project Manager.

Chief O'Connor presented his report for February 2023. He mentioned that they had a National Weather Service briefing, the Federal Department of Homeland Security and the Secret Service working together for the Vice President's visit, the St. Patrick's Day parade, and the national CERT/NERT conference planning meeting. He described other activities/events he attended during the reporting period. He touched on the Diversity, Equity, and Inclusion Division, the Health, Safety, and Wellness Division, and the

Behavioral Health Unit, NERT, the Office of Employee Health, and the Support Services Division. He described the slides in his report in detail and played a video that was part of Women's History Month. His report is attached: <https://sf-fire.org/media/2752/download?inline>.

Commissioner Collins confirmed that the \$307,000.00 storm damage to Station 35 will not be reimbursed by FEMA.

Chief Luttrupp, Assistant Deputy Chief of Earthquake, Safety and Emergency Response Bond Project Management introduced himself and provided a brief overview of his position as manager overseeing the ESER Bond Program. His report is attached: <https://sf-fire.org/media/2753/download?inline>.

Commissioner Collins confirmed that with the Bonds, they can define the scope of work with their Public Works partner and that ESER Bond 2010 is nearly closed out and they will fold all remaining work from 2010 into the 2014 ESER Bond.

Vice President Morgan thanked Chief Luttrupp for his comprehensive report and stated he appreciates the explanation on the Bonds.

President Nakajo thanked Chief Luttrupp for his report and clarity of the responsibility of the ESER Bonds and he acknowledged Chief Nicholson for providing support to Chief Serrano on all the work that is handled by his unit. Chief Luttrupp introduced two of his team members, Scott Moran, project manager at Public Works, and Captain Roger Ng of Support Services. President Nakajo stated that the training facility is important and with coordination, communication, and working on the same goal, he thinks will be important. He thanked Chief Serrano for all the hard work he has done over the years.

There was no public comment.

5. PUBLIC COMMENT ON ITEM 6

Public comment on all matters pertaining to Items 6(b) below, including public comment on whether to hold Items 6(b) in closed session.

There was no public comment.

6. POSSIBLE CLOSED SESSION REGARDING EXISTING LITIGATION

a. VOTE ON WHETHER TO CONDUCT ITEMS 6(b) IN CLOSED SESSION

[Action]

The Commission may hear Item 6(b) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

Vice President Morgan Moved to conduct the matter in closed session. Commissioner Collins Seconded. The motion was unanimous.

Proceeded in closed session at 5:50 p.m.

Also in closed session: Secretary Maureen Conefrey, Chief Nicholson, and Deputy City Attorney Frank M. La Fleur.

b. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.

Conference with legal counsel to discuss existing litigation pursuant to Government Code Section 54956.9(a), (c), (d), and Administrative Code Section 67.10(d)(1) and possible recommendation to the Board of Supervisors for settlement approval or to take other action. **[Action item]**

Existing Litigation:

Jonathan Valladares v. City and County of San Francisco
San Francisco Superior Court Case No. CGC-19-579765

7. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION [Discussion and possible action] as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code Section 67.12(b).

The Commission voted to recommend to the Board of Supervisors for settlement approval.

8. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). **[Action]**

Reconvened in Open session at 6:03 p.m.

Vice President Morgan Moved to not disclose. Commissioner Collins Seconded. The motion was unanimous.

9. ADJOURNMENT President Nakajo adjourned the meeting at 6:05 p.m.