

**MINUTES OF FIRE COMMISSION SPECIAL MEETING**  
**May 31, 2023 – 9:30 AM**  
**698 Second Street, First Floor, San Francisco, CA 94107**

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*The meeting was called to order at 9:42 a.m.*

**Item No.**

**1. ROLL CALL**

President	Stephen A. Nakajo
Commissioner	Katherine Feinstein
Commissioner	Marcy Fraser

*Also present: Court Reporter Suzanne Andrade  
Chief Jeanine Nicholson  
Deputy City Attorney Jennifer Stoughton  
Deputy City Attorney Kate Kimberlin  
Fire Commission Secretary Maureen Conefrey*

**2. CASE NO. 2023-03: HEARING AND DELIBERATIONS ON VERIFIED COMPLAINT FILED WITH THE COMMISSION BY CHIEF OF DEPARTMENT**  
***[Discussion and possible action]***

On February 16, 2023, Chief of Department Jeanine Nicholson filed a Verified Complaint with the Commission recommending termination for the following violations:

Section 1503 – Accidents:  
Section 1504 – Other Duties  
Section 3905 – Familiarity with the Rules:  
Section 3907 – Safety Rules  
Section 3909 – False Reports:  
Section 3921 – Inattention to Duty:  
Section 3922 – Inaptitude for Duty/Incompetence  
Section 3923 – Acts Detrimental to the Welfare of The Department:  
Section 3924 – Disobedience:  
Section 3925 – Insubordination:  
Section 3939 – Loss or Damage of Tools and/or Equipment  
Section 4003 – Duty to Report Breach of Duty or Misconduct  
Section 4004 – Investigation Process:  
San Francisco Fire Department Accident Policy  
San Francisco Fire Department Vehicle Operations Manual, Section 5.9: Backing  
San Francisco Fire Department Airport Division Accident Reduction Policy

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

**A. Public Comment on Special Meeting Agenda Item; Possible Closed Session**

Members of the public may comment on all matters pertaining to Agenda Item 2 and whether to consider the matter in closed session. [Government Code §54954.3(a), Administrative Code §67.15(b)]

*There was no public comment.*

**B. Votes on Closed Session**

1. Whether to hold the hearing on the verified complaint in closed session [Action]
2. Whether to conduct deliberations in closed session [Action]

*Commissioner Feinstein Moved to hold the hearing and deliberations in closed session. President Nakajo Seconded. The motion was unanimous.*

*Proceeded in closed session at 9:45*

**C. Hearing and Deliberations**

1. Hearing on verified complaint (in open or closed session, per the Commission's vote)
2. Deliberations and possible action on charges (in open or closed session, per the Commission's vote) [Discussion and Possible Action]

*The commission voted unanimously to sustain all charges and to uphold the recommended discipline of Termination.*

**D. If Closed Session is held, reconvene in Open Session**

*Reconvened in open session at 10:39.*

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).
2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). [**Action Item**]

*The Commission voted unanimously to not disclose discussions held in closed session.*

3. **ADJOURNMENT** *The meeting adjourned at 10:41*