

**FIRE COMMISSION REGULAR MEETING  
MINUTES**

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**September 27, 2023, 5:00 p.m.**

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

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The meeting video can be reviewed by clicking the below link:  
[https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=44541](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=44541)

Vice President Morgan called the meeting to order at 5:00 p.m.

**1. ROLL CALL**

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Marcy Fraser	Present
Commissioner	Paula Collins	Excused
Chief of Department	Jeanine Nicholson	Present.
Shayne Kaialoa	Deputy Chief – Administration	
Sandra Tong	EMS	
Ken Cofflin	Bureau of Fire Prevention	
Mike Mullin	Support Services	
Julie Mau	Division of Training	
Garreth Miller	ESER Project Manager	
Simon Pang	Community Paramedicine	
Niels Tangherlini	Community Paramedicine	
Assistant Chiefs		
Bill Storti	Division II	
Michael Thompson	Division III	

**RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT**

Vice President Morgan read the Ramaytush Ohlone Land Acknowledgement.

**2. GENERAL PUBLIC COMMENT**

Jerry stated that he thinks humanity has been playing with fire for too long and the problem is that the fire gives no compromise and to stop playing with fire.

**3. APPROVAL OF THE MINUTES [Discussion and possible action]**

Discussion and possible action to approve meeting minutes.

- Minutes from the Special Meeting on August 30, 2023.

Commissioner Fraser Moved to approve the minutes and Vice President Morgan Seconded. The motion was unanimously approved with members present.

- Minutes from Regular Meeting on September 13, 2023.

Vice President Morgan Moved to approve the minutes and Commissioner Fraser Seconded. The motion was unanimously approved with members present.

There was no public comment.

**4. CHIEF OF DEPARTMENT'S REPORT [Discussion]**

**REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON**

Report on current issues, activities, and events within the Department since the Fire Commission meeting on August 9, 2023, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported on activities since the last meeting. She mentioned that they have been preparing for both APEC and Fleet Week. She attended several events during the reporting period including the celebration of life for Firefighter/Paramedic Megan Franzen, at McNear's Beach; and the Black Firefighter Association gala. She announced that an H-3 Level 1 EMT academy started on Monday with 14 individuals. She has also been conducting meet and greets for the 133<sup>rd</sup> academy class which is slated to start on January 16, 2024. She announced that the United Fire Service Women is showing the Barbie Movie on Saturday.

Commissioner Fraser thanked Chief Nicholson for her report and stated she saw the Barbie Movie and loved it.

Vice President Morgan thanked Chief Nicholson for her report and hoped the government wouldn't shut down.

President Nakajo confirmed that the H-3 Level 1 academy has 14 candidates. He also confirmed that she invited 120 potential H-2 recruits to an upcoming boot camp, and he thought that was a good number. He confirmed that the Barbie Movie was going to be playing at the Balboa Theater on Saturday.

There was no public comment.

**REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYNE KAIALOA**

Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security, and update from Anthony Boone of the Environmental Occupational Health and Safety Office.

Chief Kaialoa presented his report for July 2023. He mentioned that Homeland Security under the Direction of Assistant Deputy Chief Erica Arteseros Brown has been attending many planning meetings throughout the city on events that are coming to San Francisco,

including the Bay Ferry Exercise, the Dream Force planning meeting, Outside Lands concert final planning and the SFFD Battalion Control Drill Planning Meeting Windshield Survey of Station Area post Disaster. He explained the slides in his report. He stated that the Department of Equity and Inclusion under the direction of Assistant Deputy Chief Shon Buford has been very busy over the month with the 133rd academy panel interviews along with Lt. Hashim Anderson. He touched on Health and Safety under the direction of Battalion Chief Matt Alba who attended the Redmond Health and Safety Symposium in New York; the Office of Employee Health under Dr. Brokaw and Nurse Practitioner Stephanie Phelps; Support Services under Assistant Deputy Chief Mike Mullin where they performed 152 service requests; and the Earthquake, Safety and Emergency Response Division under Assistant Deputy Chief, Garreth Miller. He announced that there are two new Public Information Officers, RC Captain Justin Schorr and Lt. Mariano Elias. His report is attached: <https://sf-fire.org/media/2879/download?inline>

Commissioner Fraser thanked Chief Kaialoha for his great report and stated she can't believe that it all happened in one month. She confirmed that the two new PIOs left their former duties to cover the PIO office full-time. She confirmed that there has been a bump in COVID-19 infections in the Department, especially at Station 49.

Vice President Morgan stated he hopes the COVID-19 infections get better soon.

President Nakajo thanked Chief Kaialoha for his comprehensive report. He noted his appreciation in terms of his thorough description of the two new PIO officers, Justin Schorr and Mariano Elias. He mentioned that he likes how the department lays everything out at outreach and information booths at various events and stated that Lt Tomie Kato does a great job in that effort. He also stated that he loves the picture of the handlers and the dogs.

There was no public comment.

##### **5. PRESENTATION AND UPDATE FROM THE ASIAN FIREFIGHTER'S ASSOCIATION *[Discussion]***

Members from the Asian Firefighter's Association to provide an update and presentation on their Affinity Group.

President Nakajo thanked Stan Lee, president of the Asian Firefighters Association, and some of his members for attending the meeting. Stan Lee introduced himself and stated they have been busy since the last time they presented at the commission meeting. They have attended numerous outreach programs and community events. He played a video he made of capturing some of those events, including the 5K heritage run, the CAAMFest in J-Town, the community self-defense workshop, and the music fest that ran for three

consecutive weekends. He added that they did a backpack giveaway at the Chinatown Lion Dance Festival, and they helped package 20,000 meals in the War Memorial for low-income veterans. He stated that he and some members of his team went to Maui to assist in the relief effort which included filling up vans full of water, cooking hot meals, and responding to fires. He introduced Secretary, Eric Tanaka, Robert Duot, retired Fire Marshal Pual Chen, and civilian EMT paramedic, Ricardo Loza. He also introduced Vice President Clarence, who didn't go to Maui but is part of the AFA.

Vice President Morgan thanked them for their heroic efforts and selfless act to travel to Maui. He confirmed that the members of the AFA that went to Maui worked on active fires.

Commissioner Fraser thanked them for their wonderful report and noted all of the community events their group has attended in San Francisco and all the wonderful work they have done to promote the Fire Department and recruit more Asian members to the Department. She also mentioned their story on Maui was touching.

President Nakajo commented that the members of AFA who attended the meeting were remarkable. He added that when 9/11 occurred, members also responded on their own time. He acknowledged that great leadership under Stan Lee is important because incentives and organizing takes great skill. He confirmed that on October 20, 2023, they will be holding a banquet at Far East Café in Chinatown to honor Deputy Chief Shayne Kaialoa, and Deputy Chief Sandra Tong with 50 percent of the proceeds going to Maui relief efforts and 50 percent will go to charity work in the city. They are also selling t-shirts to raise money for these efforts.

**6. ADJOURNMENT:** President Nakajo adjourned the meeting at 5:53 p.m.