

**FIRE COMMISSION REGULAR MEETING
MINUTES**

October 11, 2023, 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:
https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=44621

President Nakajo called the meeting to order at 9:07 a.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Marcy Fraser	Present
Commissioner	Paula Collins	Excused
Chief of Department	Jeanine Nicholson	Present (remotely)
Darius Luttrupp	Deputy Chief -- Operations	
Shayne Kaialoa	Deputy Chief -- Administration	
Ken Cofflin	Bureau of Fire Prevention	
Mike Mullin	Support Services	
Erica Arteseros	Homeland Security	
Pat D’Arcy	Airport Division	
Julie Mau	Training Division	
Shon Bufford	Equity, Diversity & Inclusion	
Garreth Miller	ESER Project Manager	
Simon Pang	Community Paramedicine	
Niels Tangherlani	EMS	
Assistant Chiefs		
Bill Storti	Division II	
Patrick Rabbit	Division III	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Nakajo read the Ramaytush Ohlone Land Acknowledgement.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on September 27, 2023.

Vice President Morgan Moved to approve the minutes. Commissioner Fraser Seconded. The motion passed 3-0.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on September 27, 2023, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported remotely on activities since the last meeting. She expressed her condolences to Commissioner Feinstein and the city of San Francisco on the loss of her mother and great former mayor and senator, Dianne Feinstein. She mentioned that she and her command staff attended the Latino Heritage celebration at City Hall. She also attended other events including the San Francisco Firefighter Cancer Prevention Foundation fundraiser. She sent out offers to the 133rd Firefighter H-2 academy for a boot camp on October 14th. She acknowledged the members and especially Chief Arterseros-Brown for the coordination and work they did for Fleet Week, as well as Deputy Chief Tong and her EMS staff. She described the Department's involvement in receiving Senator Feinstein's casket at the airport and the memorial services that followed in detail. She requested that the meeting be adjourned in Senator Feinstein's honor.

There was no public comment.

Commissioner Fraser thanked Chief Nicholson for her report and stated that she was fortunate to be at City Hall the morning the Senator's coffin arrived and acknowledged the many members of the Department that were there and how impressed she was with the service.

Vice Present Morgan thanked the Chief for representing the San Francisco Fire Department at the ceremony for Senator Feinstein and added that we lost a good leader. He acknowledged the members who did a great job trying to save the poor laborer who got buried in dirt at the worksite on Divisadero and Caption Baxter who did a great job with public relations with the media.

President Nakajo thanked Chief Arterseros-Brown and all the Department members, Chief Tong, and EMS, during all the activities during Fleet Week as well as at the services for Senator Feinstein. He offered deep condolences to the family of Senator Feinstein.

REPORT FROM OPERATIONS, DEPUTY CHIEF DARIUS LUTTROPP

Report on overall field operations, including greater alarm fires, Bureau of Fire Prevention & Investigation, Training within the Department., and Airport Division.

Chief Luttrupp provided an Operations update for September 2023. He stated that they had 124 Box calls with 15 working fires and one greater alarm. He described the greater alarm at 2975 Mission Street, a second alarm in detail, and that Chief Rabbit was the incident commander at that fire. He also described in detail the greater alarm that was on the border of SF and Daly City which called for a unified command between our incident commanders and the San Mateo County incident commander. He provided a brief history of the state's master mutual aid agreement. He described the slides he presented, including Fleet Week and the Defense Support of Civilian Authorities and USAR training with Sailors and Marines and Chief Cannon patching military radios into a civilian municipal radio system. He touched on the Bureau of Fire Prevention, which was hosting open house week, the Airport Division, and the Division of Training. His report is attached: <https://sf-fire.org/media/2898/download?inline>

Commissioner Fraser confirmed that the structure at 545 Sansome is a major renovation and the developers have been gracious enough to allow the Fire Department to train there in a less-than-destructive manner. She also confirmed that there were 16 recuses in the elevators at SFO during the reporting period.

President Nakajo stated how impressed he was with the detailed description write-up for the fire 2975 Mission and confirmed that the Incident Commander, Patrick Rabbit submitted it, but it was done as a collaboration after speaking to all chiefs on scene as an after-action review of the incident. He mentioned that he liked Chief Luttrupp's mutual aid presentation. He confirmed that the investigation into the Octavia four-alarm fire has not been concluded. He also acknowledged the Airport Newsletter and that he was impressed with it. He also acknowledged Chief Mau for the pictures she submitted in the report as it greatly helped the commission in terms of the description.

There was no public comment.

5. RESOLUTION 2023-03 [Discussion and possible action]

Discussion and possible action regarding proposed Resolution 2023-03, Recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept a Fiscal Year (FY) 2022 Port Security Grant Program Award valued at \$112,500 from The U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA) to purchase and provide shipboard firefighting training to members.

Mark Corso presented and described the purpose of the Resolution. He thanked grant writer, Shiloh Kaho, Assistant Deputy Chief Erica Arteseros, and Assistant Deputy Chief of Support Services Mike Mullin for assisting in the planning and execution of the grants.

Marcy Fraser Moved to recommend that the Board of Supervisors accept the grant. Vice Present Morgan seconded. The motion was unanimous.

There was no public comment.

6. RESOLUTION 2023-04 [Discussion and possible action]

Discussion and possible action regarding proposed Resolution 2023-04, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept a fiscal year (FY) 2023 Port Security Grant Program Award valued at \$485,610 from the U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA) to purchase water rescue equipment, develop a maritime operation command center, and cybersecurity enhancements.

Mark Corso presented and described the purpose of the Resolution.

Marcy Fraser Moved to recommend that the Board of Supervisors accept the grant. Vice Present Morgan seconded. The motion was unanimous.

There was no public comment.

7. RESOLUTION 2023-05 [Discussion and possible action]

Discussion and possible action regarding proposed Resolution 2023-05, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept and expend Assistance to Firefighters Grant (AFG) Program funding in the amount of \$2,325,133.81 from the Federal Emergency Management Agency (FEMA) to purchase personal protection equipment (PPE).

Mark Corso presented and described the purpose of the Resolution.

Vice Present Morgan Moved to recommend that the Board of Supervisors accept the grant. Marcy Fraser seconded. The motion was unanimous.

There was no public comment.

8. RESOLUTION 2023-06 [Discussion and possible action]

Discussion and possible action regarding proposed Resolution 2023-06, recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept a donation of 500 smoke detector alarms and 250 carbon monoxide detector alarms valued at \$22,482.50 from Kidde for the Department's Fire Prevention Division.

This matter was continued as there was an increase in donations.

9. FIRE DEPARTMENT ADMINISTRATIVE BULLETIN 4.05 [Discussion and possible action]

Discussion and possible action to adopt the Fire Department Administrative Bulletin 4.05 as presented.

Fire Marshal Ken Cofflin presented this item and gave a detailed description of the changes to the bulletin.

Marcy Fraser Moved to adopt the Department Administrative Bulletin 4.05. Vice President Morgan seconded. The motion was unanimous.

There was no public comment.

10. PRESENTATION AND UPDATE ON CITY EMT PROGRAM *[Discussion]*

Attica Bowden, founder of City EMT, and the Workforce Development Team to provide an update and presentation of the City EMT program, a nonprofit organization targeting the underrepresented in the 1st Responder Career Sector.

President Nakajo welcomed Attica Bowden and members of the City EMT team. Attica started by thanking Chief Nicholson and her command staff, Assistant Deputy Chief Shon Buford, the staff of EMS, and Chief Tong. She provided a brief history of her career and stated she retired last June as an assistant fire marshal after completing 25 years of service in the Fire Department. She added that as she excitedly completed her 25th year and as she walked out she realized there were maybe 25 African American females, not an increase but a decrease and she realized that the continued recruitment meant more than being a representation by being in uniform that it was going to take more than that. This is part of what created the need for the pathways program called City EMT. She provided a history from when it started in 2020 to what it is now. She introduced program director, Christine Hyson who provided a brief description of her experiences and duties. Ms. Hyson introduced alumni from cohort 3, Anthony Laws who provided a brief description of his experiences before and where he is now since completing the program. Attica introduced Lt. Antone Davis and he provided his backstory where he went through a similar program called EMS Core in Alameda County and he now helps at City EMT. Attica also acknowledged the OEWD team, Charlie Paisley, Janon Howel, Franz Lao, and Jeff Morey. Ms. Howel, Deputy Director of Workforce at the Office of Economic and Workforce Development stated it has been an honor partnering with Attica and her City EMT team. She added that it's currently funded by the Deam Keeper Initiative, a partnership with the Human Rights Commission.

There was no public comment.

The commissioners thanked them for their presentation and testimonies.

11. ADJOURNMENT

President Nakajo adjourned the meeting at 10:48 a.m. in memory of Senator Dianne Feinstein.