

**FIRE COMMISSION REGULAR MEETING
MINUTES**

January 24, 2024, 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:
https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=45277

President Nakajo called the meeting to order at 5:11 p.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Present
Commissioner	Marcy Fraser	Present
Commissioner	Paula Collins	Present
Chief of Department	Jeanine Nicholson	Present.
Darius Luttrupp	Deputy Chief -- Operations	
Shayne Kaialoa	Deputy Chief - Administration	
Sandy Tong	Deputy Chief – EMS and Community Paramedicine	
Mike Mullins	Support Services	
Shon Bufford	Equity, Diversity & Inclusion	
Erica Arteseros Brown	Homeland Security	
Ken Cofflin	Prevention	
Julie Mau	Training	
Niels Tangherlini	EMS	
Gareth Miller	ESER Project Manager	
Assistant Chiefs		
Michael Thompson	Division II	
Nicol Juratovac	Division III	
Staff		
Mark Corso	Deputy Director of Finance	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Nakajo read the land acknowledgment.

There was no public comment.

2. GENERAL PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on January 10, 2024.

Commissioner Fraser Moved to approve the minutes and Vice President Morgan Seconded. President Nakajo voted in favor of the motion. Commissioners Feinstein and Collins recused themselves.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on January 10, 2024, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson thanked Commissioner Collins for attending the Martin Luther King, Jr. march. She shared various events she attended including addressing the 133rd recruit class, a labor-management meeting with Local 798, and internal budget meetings. She added that she and Chief Pang also met with the Department of Public Health, Grant Colfax, and Dr. Hillary Kunis on the collaborative work that they are doing on the streets with community paramedics and how to improve the program. She also visited several of the Fire Stations where she spoke to the members about all sorts of things from safe driving to the budget and to any issues they are having or concerns they may have. She wished President Nakajo a happy birthday.

Commissioner Fraser confirmed that the station visits are meant to keep the line of communication open and to inform members of what the administration is doing for the Department and how they advocate for them.

Vice President Morgan confirmed that the upcoming demonstration at Lake Merced is to demonstrate how the new hose tenders operate as above above-ground hydrant system in case of pipe failures.

Commissioner Feinstein congratulated Chief Nicholson on her 30th anniversary with the Department. She also mentioned that she was impressed with the idea of the displaced resident information cards. She also confirmed that the hose tenders would be deployed if the hydrant pipes failed as they did in the Marina during the 1989 earthquake.

President Nakajo also congratulated the chief on her 30th anniversary with the Department. He commended Chief Nicholson for having command staff retreats and thinks it is a good too to have.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYE KAIALOA
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Homeland Security.

Chief Kaialoa presented his report for December 2023. He touched on the Diversity, Equity, and Inclusion Office under the direction of Assistant Deputy Chief Shon Bufford. He described many of the meetings, training, and ideas the office is working on with the dedicated help of Lt. Hashim Anderson. He provided updates on the Health and Safety Office under Battalion Chief Matt Alba, the Behavioral Health Division under Captain Buran, Office of Employee Health, where they developed a newsletter featuring information on the three viruses circulating this winter, Influenza, RSV and COVID, He touched on Investigative Services under Captain Todd Weddle, Support Services under Assistant Deputy Chief Mike Mullin and Earthquake Safety and Emergency Response Division under Assistant Deputy Chief Miller. His report is attached: <https://sf-fire.org/media/2934/download?inline>

Commissioner Feinstein was glad to hear that they are exploring options for non-carcinogenic turnout gear. She also confirmed that the ESER bond money that was to be used to rebuild Station 7 will now be entirely dedicated to the new training facility. Chief Nicholson added that they are having high-level conversations with several people in high-level positions in City Hall because this is not meeting the department's needs and they have a great need for facility remodels and rebuilds and the program that is being utilized now is not serving their great needs. Commissioner Feinstein confirmed that they have spent approximately four million dollars at this point on the fire training facility and that they haven't started construction.

Commissioner Collins confirmed that the DEI office is working on diverse recruitment and there is much work to be done and one of the challenges they see is career development and ensuring that there is fair and equitable career development throughout. She brought up the issue of negligible seismic safety of some of the firehouses and if they could find a creative solution to resolve those issues.

Commissioner Fraser thanked Chief Kaialoa for his interesting report and also commended them for the study on the effectiveness of the PFAS.

Vice President Morgan thanked Chief Kaialoa for his report and confirmed that they are eliminating the chore of tri-annual cleaning of the undercarriage to reduce chemical hazards. He also confirmed that Trooper is the newest member of the K9 service dog unit.

President Nakajo thanked Chief Kaialoa for his comprehensive report and commended the commissioners for their thoughtful questions.

There was no public comment.

4. REVISION TO RULES AND REGULATIONS REVISING 2303. ASSUMPTION OF COMMAND

Chief Luttrupp to present the revision of the Rules and Regulations Article 23. Deputy Chief of EMS and Community Paramedicine Section 2303. Assumption of Command.

Chief Luttrupp explained that this item was informational only. He wanted to make sure a clean copy was provided and that it was the same document that was approved in September. He thanked Chief Mullins for the tremendous amount of work he put into these Rules and Regulations.

There was no public comment.

6. FIRE DEPARTMENT OPERATING BUDGET – FISCAL YEARS 2024-2025/2025-2026 [Discussion]

Presentation from Mark Corso, Deputy Director of Finance and Planning on the Fire Department's operating budget for commission review and discussion. Discussion of SFFD base budget and budget structure, as well as issues and priorities.

Director Corso provided an overview and highlights from the last meeting. His report is attached: <https://sf-fire.org/media/2699/download?inline>

Vice President Morgan confirmed that Local 798's contract is not up this year. There are 2 more years before their contract is up.

Commissioner Fraser confirmed that the department has a few very large work orders and that is why expenditures are so high.

There was no public comment.

7. COMMISSION PRESIDENT'S REPORT AND UPDATE [Discussion]

Report and update from Fire Commission President Stephen Nakajo on Guardians of the City, including expenditure of Willman Trust funds and communications with Supervisor Stefani's office regarding payroll deduction legislation.

President Nakajo provided a brief history of the GOTC and a breakdown of some of the funds from the Wilman account and how the money was spent and what was approved. He added that the amount that was approved for the 150 anniversary events of the SFFD was \$146,500 and the remaining balance of that amount which was about \$6,000 was used to remove antique rigs from Treasure Island. He touched on the legislation being introduced by Supervisor Stefani regarding GOTC and asked her legislative aid Mick Del

Rosario to meet with the various commissioners to explain the intentions of the supervisor's ordinance.

There was no public comment.

8. FIRE COMMISSION ELECTION OF OFFICERS *[Discussion and possible action]*

a. Nomination and election of Commission President.

Commissioner Fraser Moved to nominate Armie Morgan as President. Commissioner Feinstein Seconded. The motion was unanimous.

b. Nomination and election of Commission Vice-President.

Commissioner Feinstein Moved to nominate Commissioner Fraser as Vice President. Commissioner Collins Seconded. The motion was unanimous.

There was no Public Comment.

9 ADJOURNMENT President Nakajo adjourned the meeting at 6:51 p.m.