

# Fire Commission Regular Meeting

## April 10, 2024, 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

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### AGENDA

*Item No.*

#### 1. ROLL CALL

President	Armie Morgan
Vice President	Marcy Fraser
Commissioner	Stephen A. Nakajo
Commissioner	Katherine Feinstein
Commissioner	Paula Collins
Chief of Department	Jeanine Nicholson

#### Ramaytush Ohlone Land Acknowledgement

The San Francisco Fire Commission acknowledges that we are on the unceded ancestral homeland of the Ramaytush Ohlone who are the original inhabitants of the San Francisco Peninsula. As the indigenous stewards of this land, and in accordance with their traditions, the Ramaytush Ohlone have never ceded, lost, nor forgotten their responsibilities as the caretakers of this place, as well as for all peoples who reside in their traditional territory. As guests, we recognize that we benefit from living and working on their traditional homeland. We wish to pay our respects by acknowledging the Ancestors, Elders, and Relatives of the Ramaytush Ohlone community and by affirming their sovereign rights as First Peoples.

#### 2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction that does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

#### 3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on March 27, 2024.

#### 4. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on March 27, 2024, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS, DEPUTY CHIEF DARIUS LUTTROP

Report on overall field operations, including greater alarm fires, Bureau of Fire Prevention & Investigation, Training within the Department, and Airport Division.

REPORT FROM EMS AND COMMUNITY PARAMEDICINE, DEPUTY CHIEF SANDRA TONG

Report on the EMS and Community Paramedicine Divisions.

**5. PUBLIC COMMENT ON ITEM 6**

Public comment on all matters pertaining to Items 6(b) below, including public comment on whether to hold Items 6(b) in closed session.

**6. POSSIBLE CLOSED SESSION REGARDING UNLITIGATED CLAIM**

**a. VOTE ON WHETHER TO CONDUCT ITEMS 6(b) IN CLOSED SESSION *[Discussion and possible action]***

The Commission may hear Item 6(b) in closed session pursuant to Government Code Section 54956.9 and Administrative Code Section 67.10(d)(1).

**b. CONFERENCE REGARDING UNLITIGATED CLAIM *[Discussion and possible action]***

Conference to discuss unlitigated claim pursuant to Government Code Section 54956.9 and Administrative Code Section 67.10(d)(1) and possible recommendation to the Board of Supervisors for settlement approval or to take other action.

Unlitigated claim:

*Walid Zaki Nijem v. City and County of San Francisco*

**7. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION *[Discussion and possible action]* as specified in California Government Code Section 54957.1 and San Francisco Administrative Code section 67.12(b).**

**8. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]***

**9. ADJOURNMENT**



**FIRE COMMISSION REGULAR MEETING  
DRAFT MINUTES**

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**March 27, 2024, 5:00 p.m.**

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

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The meeting video can be reviewed by clicking the below link:  
[https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=45750](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=45750)

Vice President Fraser called the meeting to order at 5:01 p.m.

**1. ROLL CALL**

Commission President	Armie Morgan	Excused
Vice President	Marcy Fraser	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Paula Collins	Present
Chief of Department	Jeanine Nicholson	Present.
Darius Luttrupp	Deputy Chief -- Excused	
Shayne Kaialoa	Deputy Chief - Administration	
Sandy Tong	Deputy Chief – EMS and Community Paramedicine	
Mike Mullins	Support Services	
Shon Bufford	Equity, Diversity & Inclusion	
Erica Arteseros Brown	Homeland Security	
Ken Cofflin	Prevention	
Pat D’Arcy	Airport Division	
Simon Pang	Community Paramedicine	
Niels Tangherlini	EMS	
Gareth Miller	ESER Project Manager	
Assistant Chiefs		
Michael Thompson	Division II	
	Division III	
Staff		
Mark Corso	Deputy Director of Finance	

**RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT**

Vice President Fraser read the land acknowledgment.

**2. GENERAL PUBLIC COMMENT**

Michael Petrelis did not attend but submitted the following public comment: “First, I must thank commission secretary Maureen Conefrey for the detailed minutes she writes up for each meeting, that keep the public informed when we can't attend or watch

meetings. Wishing all commission secretary followed Conefrey's minute-taking. Next, as I requested last month, I again ask the commission to delve into the ride along program, specifically to examine if paramedics and their superiors are adhering to rules governing it. Political candidate Bilal Mahmood was explicitly told he couldn't document his ride along in February, yet he violated SFFD rules. Mahmood shared on his social media accounts pics of him with paramedics and an SFFD vehicle prominently featured. This may give voters the wrong impression of SFFD endorsement of his candidacy. The photos, in my opinion, clearly violated your rules, reasons why the commission should schedule a discussion regarding ride-alongs, especially with political candidates.

### **3. APPROVAL OF THE MINUTES *[Discussion and possible action]***

Discussion and possible action to approve meeting minutes.

- Minutes from the Regular Meeting on March 13, 2024.

Commission Nakajo Moved to approve the minutes and Commissioner Collins Seconded. The motion was unanimous.

### **4. CHIEF OF DEPARTMENT'S REPORT *[Discussion]***

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on March 13, 2024, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson announced that it was Women's History Month, and she attended the Women's History Month celebration on the mayor's balcony along with Commissioner Collins. Other events she attended included a photo shoot for Women's History Month that was also attended by Vice President Fraser and Commissioner Feinstein, the St. Patrick's Parade, a little party at Headquarters for Dr. Brokaw's retirement, the 100<sup>th</sup> anniversary of the St. Francis Hotel and the San Francisco firefighters Cancer Prevention Foundation Gala Igniting Hope. She added that she concluded the meet and greets for the 134<sup>th</sup> academy class. She also attended the San Francisco Fire Department infrastructure meeting with Commissioner Collins, the City Administrator Carmen Chu, and Deputy City Administrator Doug Leggett to figure out how they get the most money out of the current bond. She touched briefly on the horrific traffic accident at West Portal and that she has reached out to the members who responded to check on them as well as having the Behavioral Health Unit team involved to work with them. She mentioned that Local 798 had a rally on the steps of City Hall regarding PFAS free turnouts and Supervisor Peskin brought forth some legislation mandating this by June 2026 in addition to Chief Kaialoa, Director Corso and Grant Writer Shiloh secured a 2.3-million-dollar grant for turnouts specifically and are looking at other grants.

Commission Collins confirmed that other fire departments across the county have a demand for cancer-free turnouts as well.

Commissioner Nakajo thanked the Chief for her report and appreciated her update on the search and history of the cancer-free turnouts. He also mentioned his appreciation for visiting the members who responded to the accident in West Portal.

Vice President Fraser confirmed with Chief Kaialoa that there are about 6 cities that are testing the PFAS turnouts. Commissioner Fraser also confirmed that there have been other organizations and 501 (C) (3)s that have popped up, but Tony Stefani started the Cancer Prevention Foundation 17 years ago and Chief Nicholson stated she thinks that predated pretty much any of the other ones. Vice President Fraser confirmed they are testing two manufacturers, LION and Fire-Dex. He explained how the testing works.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYE KAIALOA  
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Homeland Security.

Chief Kaialoa presented his report for February 2024. He started with Homeland Security under Chief Brown where she continued to maintain situation awareness, both at the federal, state, and local levels. She attended the National Weather Briefing, the Mayor's Office Event Planning meeting, and the development of the Chinese New Year, and Lunar New Year parade event action plan. He added that they are updating the disaster manual. He also stated that Chief Brown gives back to the community by attending the John Muir Elementary Read-Aloud event in February. He touched on the Diversity, Equity, and Inclusion Office under Chief Buford; where he's involved with Pipelines and looking at best practices in hiring potential candidates as well as professional development and internships. He added that Chief Buford is also giving back to the community, attended the Dr. Carver Academic Elementary School, and was a guest reader for the 20<sup>th</sup> annual Read In. He also attended the 2024 Black History Month kickoff with the rest of the command staff and Lt. Hashim Anderson who is always doing much work for the upcoming 134<sup>th</sup> academy. He mentioned that the Health and Safety Division under Battalion Chief Matt Alba is involved in three studies, a Sulforaphane study, a nutrition study, and the PPE wear test working closely with Support Service on procurement of PFAS free turnouts, looking at cost analysis, and instrumentalization as they move forward with PFAS free turnouts. He added that Captain Buren from the Behavioral Health Unit has been busy and has started a cohort for transcendental meditation. He touched on the Office of Employee Health, Investigative Services, and Support Services. He announced that Captain Vince Wong of the Bureau of Equipment will be retiring in June. He stated that the Earthquake and Emergency Response Division under the leadership of Assistant Deputy Chief Miller where is he continues to work on

the network modernization project. His report is attached: <https://sf-fire.org/media/2979/download?inline>

Commissioner Nakajo confirmed that the classification 9910's come out of the City EMT program and once they complete their City EMT program, they get their EMT license, pass the national registry, can apply to do a paid internship on the ambulance where they need to complete 500 hours on the ambulance as that is what one needs to be able to apply for the EMT position in the San Francisco Fire Department. There was a discussion on the expenditure of the ESER Bond money and how they will have to get creative to upgrade Station 7 and funding for replacing the retired medical buses.

Commission Collins confirmed that the design for Stations 5 and 7 will be the same so they don't have to reinvent the wheel and get a cost estimate from DPW and a market estimate.

Vice President Fraser mentioned the HBCU pipeline for recruitment and how it is in line with what the mayor talked about at the State of the City to invite an HBCU to move into downtown San Francisco in some of the vacant buildings and she thinks that would be a terrific partnership if that can happen. There was discussion about the Department not having an annual health check and the issues concerning that.

There was no public comment.

**5 ADJOURNMENT** President Morgan adjourned the meeting at 5:59 p.m.







## Conefrey, Maureen (FIR)

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**From:** Aguas-Aclan, Kathy (FIR)  
**Sent:** Wednesday, March 27, 2024 12:38 PM  
**Subject:** General Order 24 A-24, Administration of H-3 Physical Ability Test (PAT)

### SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 24 A-24  
March 27, 2024

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Administration of H-3 Physical Ability Test (PAT)  
**Reference:** Rules & Regulations, Section 403  
**Enclosure:** None

Officer Endorsement:  
Section 1007 – R & R \_\_\_\_\_

1. The Department is seeking members in the ranks of H-2 Firefighter, H-3 Level I EMT, H-3 Level II Paramedic and H-3 Level III Firefighter/Paramedic to participate as proctors for the Physical Ability Test (PAT).
2. PAT dates are Tuesday April 16<sup>th</sup>, Wednesday April 17<sup>th</sup>, and Thursday April 18<sup>th</sup>, between -7:00-17:00 hours, and will be held at the Division of Training at 2310 Folsom Street.
3. Participating members will be compensated in accordance with the provisions of their Memorandum of Understanding.
4. Members are encouraged to sign up for as many days as available. All interested members are to submit an online General Form, through the chain of command, to Assistant Deputy Chief Niels Tangherlini by close of business, Wednesday April 10, 2024. Please specify available days and a contact phone number.

Jeanine Nicholson  
Chief of Department

## Conefrey, Maureen (FIR)

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**From:** Aguas-Aclan, Kathy (FIR)  
**Sent:** Wednesday, March 27, 2024 12:40 PM  
**Subject:** General Order 24 A-25, Company Based Modular Training Module 6 – Surf Rescue Recertification

### SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 24 A-25  
March 27, 2024

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Company Based Modular Training Module 6 – Surf Rescue Recertification  
**Reference:** Rules & Regulations, Section 403  
**Enclosure:** None

Officer Endorsement:  
Section 808 - R & R \_\_\_\_\_

1. Surf Rescue personnel are required to re-certify their skills every two years. The Department is offering recertification classes at China Beach, April 10-11, 2024 and April 17-18, 2024 from 0900-1300 hours each day.
2. Recertification is a one-day class that consists of: donning a wetsuit and rescue equipment in two (2) minutes, a 500-yard swim within twelve (12) minutes, and proficiency in various surf rescue scenarios. Members are required to bring full rescue equipment (wetsuit, booties, fins, and hood). **Members shall not arrive in the wetsuit as the donning of the suit is now a timed event.** Members will only be allowed to use the following swimming strokes: freestyle, breast, or side.
3. Fire Stations 14, 16, 18, 23, 34, 35 and 51; Rescue Squad 1, Rescue Squad 2 are designated Surf Rescue Companies. Members who own spots at these companies and do not recertify will be placed Vacation Relief at the discretion of the Department.
4. Any member who does not demonstrate proficiency in the necessary skills will be required to participate in, and successfully complete, a full Surf Rescue certification class.
5. Members who are currently Surf Rescue certified and are not presently assigned to Surf Rescue Companies may request to attend one of the sessions. Members may view their certifications/expiration on their home page in the Fire Station Application.
6. Interested members are to sign up via the "Appointments" tab on the Fire Station Application.

7. Members may only attend this training while working a regular day (REG), mandatory WDO, or trade (TRW) if the trade was entered prior to the date of this General Order. Compensation will not be paid to members attending class in an off-duty status.
8. The deadline to sign up for the April 10-11 sessions is 1200 hours on Monday, April 8, 2024. The deadline to sign up for the April 17-18 sessions is 1200 hours on Monday, April 15, 2024. Notifications will be distributed via Outlook. **Class size will be limited to 40 members per day.**
9. Questions regarding this General Order should be referred to Battalion Chief Robert Styles (Airport), Lieutenant Katherine Alba (Fire Boat 3), or Firefighter Daniel Murphy (Truck 5).

Jeanine R. Nicholson  
Chief of Department

## Conefrey, Maureen (FIR)

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**From:** Ludwig, Theresa (FIR)  
**Sent:** Tuesday, April 2, 2024 1:43 PM  
**Subject:** General Order 24 A-26, Acting Assignment Selection Process for H-4 Inspector

### SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 24 A-26  
April 2, 2024

**From:** Chief of Department  
**To:** Distribution List "A"  
**Subject:** Acting Assignment Selection Process for H-4 Inspector  
**Reference:** Rules & Regulations, Section 403  
**Enclosure:** None

Officer Endorsement:  
Section 1007 - R. & R. \_\_\_\_\_

1. The San Francisco Fire Department is currently seeking interested members to apply for the acting assignment selection process for the rank of H-4 Inspector in the Bureau of Fire Prevention (BFP). H-4 Inspector is a 40-hour a week position (members may select either a four (4) 10-hour or five (5) 8-hour work week schedule) with overtime opportunities available.
2. All permanent civil service H-2 Firefighters, H-3 Firefighter Paramedics, and H-10 Incident Support Specialists who have successfully completed their probationary period are eligible to apply. Members who may be on leave for exempt, provisional, non-civil service, or limited tenure appointments to other positions are eligible.
3. Minimum qualifications:
  - A minimum of three (3) years of fire suppression experience.
4. Desirable qualifications include, but are not limited to:
  - Excellent communication, organizational, and written skills.
  - Proficiency with common word-processing and database software applications.
  - State Fire Marshal Certifications in Fire Prevention.
  - Other relevant coursework, training, or ride-along participation in Fire Prevention.
5. Interested members should submit a General Form listing their qualifications, with a copy of their completed Personal Qualification Form (PQF) attached, through the Chain of Command to the Chief of Department by 1700 on Friday, April 19, 2024.
6. The H-4 Fire Inspector promotional exam is tentatively scheduled for the week of August 5, 2024.
7. Company officers are responsible for notifying members in their respective companies on VA, SP, DP, etc., of the contents of this General Order.