

**FIRE COMMISSION REGULAR MEETING  
MINUTES**

---

**April 24, 2024, 5:00 p.m.**

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

---

The meeting video can be reviewed by clicking the below link:  
[https://sanfrancisco.granicus.com/MediaPlayer.php?view\\_id=180&clip\\_id=45964](https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=45964)

Vice President Fraser called the meeting to order at 5:05 p.m.

**1. ROLL CALL**

Commission President	Armie Morgan	Excused
Vice President	Marcy Fraser	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Paula Collins	Present
Chief of Department	Jeanine Nicholson	Present.
Darius Luttrupp	Deputy Chief -- Excused	
Shayne Kaialoa	Deputy Chief - Administration	
Sandy Tong	Deputy Chief – EMS and Community Paramedicine	
Mike Mullin	Support Services	
Shon Buford	Equity, Diversity & Inclusion	
Julie Mau	Training	
Erica Arteseros Brown	Homeland Security	
Ken Cofflin	Prevention	
Simon Pang	Community Paramedicine	
Niels Tangherlini	EMS	
Garreth Miller	ESER Project Manager	
Assistant Chiefs		
Bill Storti	Division II	
Frank Cercos	Division III	

**RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT**

Vice President Fraser read the land acknowledgment.

**2. GENERAL PUBLIC COMMENT**

There was no public comment.

**3. APPROVAL OF THE MINUTES [Discussion and possible action]**

Discussion and possible action to approve meeting minutes.

- Minutes from the Regular Meeting on April 10, 2024.

Commissioner Nakajo Moved to approve the minutes and Commissioner Collins Seconded. The motion was unanimous.

**4. CHIEF OF DEPARTMENT'S REPORT [Discussion]**

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on April 10, 2024, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson announced that she and Chief Mullins have been continuing their station visits. She also had a labor-management meeting and a welcoming event for the International Association of Firefighters and their instructors. She described the helicopter rescue drill. She mentioned that they sent out provisional offers for the 134<sup>th</sup> class for people to go through backgrounds and medical. She also attended the promotional pinning ceremony and thanked Commissioner Nakajo for joining them at that event. For Dispatcher Appreciation Week she went to the Department of Emergency Management to thank the dispatchers for all they do and Chief Luttrupp attended the ribbon cutting for the new 9-1-1- center at 1011 Turk Street. She added that she met with the mayor's budget office regarding the Department's needs and specifically, they talked about apparatus, the pricing, and the age of those apparatus. She also attended the 1906 earthquake commemoration at Lotta's Fountain. She thanked Commissioner Nakajo for attending the NERT drill and thanked Vice President Fraser and Commissioner Nakajo for attending the Cherry Blossom parade. She stated that they planned a memorial service to honor Lt. Stephen Silvestrich in Santa Rosa which was well attended.

Commissioner Nakajo made supportive comments on all the events and information that Chief Nicholson reported and added that it's hard to believe that only two weeks have passed since the last report. He thanked the command staff and the membership of the Asian firefighters for all the support, and recruitment booth at the Cherry Blossom Festival. He expressed his condolences to the family of Lt. Stephen Silvestrich.

Commissioner Collins extended her condolences to Lt. Silverstrich's colleagues as well.

Vice President Fraser thanked Chief Nicholson for her report and congratulated Chief Mau and everybody who participated in the helicopter exercise. She confirmed that the Station visits are done quarterly and are done by all the command staff, they each are given different stations to visit. She thanked the Chief for telling about the farewell and memorial for Lt. Silvstrich.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYE KAIALOA  
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Homeland Security.

Chief Kaialoha presented his report for March 2024. He mentioned that Chief Erica Arteseros Brown of Homeland Security is in multiple meetings at the local, state, and federal levels to bring situational awareness which allows the chief to be able to plan for events and coordinate with the proper agencies and helps her and Section Chief Josh Smith pivot on a dime when there are the unexpected events and incidents within San Francisco. He added that they have purchased three drones that will be here within the next month or two. He described the CHP helicopter drill and added that Lt. Silverstrich was a member of the helicopter rescue technician team. He touched on the Diversity, Equity, and Inclusion office, under Assistant Deputy Chief Shon Buford where he continues to work on Pathways and Pipeline cohorts and continues to seek partnerships and collaborations to move the Department forward and move the mayor's priorities forward. He added that Lt. Hashim Anderson has been busy coordinating multiple events. Chief Kaialoha touched on the Health and Safety Division under Battalion Chief Matt Alba, the Behavioral Health Unit under Captain Heather Buren, the Office of Employee Health, under Dr. Chang and Nurse Practitioner Stephanie Phelps, the Investigative Service Bureau under Captain Todd Weddle, and Support Services under Assistant Deputy Chief Mullin. His report is attached: <https://sf-fire.org/media/3000/download?inline>

Commissioner Nakajo thanked Chief Kaialoha for his Comprehensive and detailed report and he appreciated the details as they helped him understand exactly what goes on in a particular area.

Commissioner Collins confirmed that when they drill pilings into soil they are drilling down to bedrock.

Vice President Fraser thanked Commissioner Nakajo for his comments and stated that she also appreciated the visuals and photographs in his report.

There was no public comment.

**5 ADJOURNMENT** Vice President Fraser adjourned the meeting at 5:54 p.m. in memory of Lt. Stephen Silverstrich