

**FIRE COMMISSION REGULAR MEETING
MINUTES**

August 28, 2024, 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:
https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=46789

President Morgan called the meeting to order at 5:01 p.m.

1. ROLL CALL

Commission President	Armie Morgan	Present
Vice President	Marcy Fraser	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Katherine Feinstein	Present
Commissioner	Paula Collins	Present (arrived 5:06pm)
Chief of Department	Jeanine Nicholson	Present
Darius Luttrupp	Deputy Chief – Operations	
Shayne Kaialoa	Deputy Chief – Administration	
Sandy Tong	Deputy Chief – EMS and Community Paramedicine	
Mike Mullin	Support Services	
Shon Buford	Equity, Diversity & Inclusion	
Julie Mau	Training	
Erica Arteseros Brown	Homeland Security	
Ken Cofflin	Fire Prevention	
Tony Molloy	ADC EMS	
Simon Pang	Community Paramedicine	
Assistant Chiefs		
Michael I. Thompson	Division II	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Morgan read the land acknowledgment.

2. GENERAL PUBLIC COMMENT

There was public comment from Dan Johnson. Mr. Johnson inquired about Vision Zero fire engines. Chief Nicholson asked Chief Mike Mullins, Support Services, to address Mr. Johnson’s question offline.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on August 14, 2024.

Commissioner Feinstein moved to approve the minutes and Vice President Fraser Seconded. President Morgan and Commissioner Nakajo, and Commissioner Collins voted in favor of the Motion. The Motion was unanimous.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]
REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on August 14, 2024, including budget, academies, special events, communications, and outreach to other government agencies and the public.

This is Chief Nicholson's last report to the Fire Commission. For the last few weeks, Chief Nicholson interviewed candidates for the 135th Academy. Approximately 90 people will attend boot camp which will take place around September 7. The next Chief of Department will select from this boot camp. She mentioned several issues with CD2, CD3, and CD4 that need to be carried forward: a fleet and fleet replacement audit, a Civil Grand Jury report regarding Public Works, and a charter review requested by the Mayor. Chief Nicholson was concerned that the report did not include public safety, and encouraged Command Staff to be involved moving forward. Chief Nicholson commended Department members for their great work. There have not been greater alarms lately, and EMS has been helping many people. Chief Nicholson expressed gratitude to all ranks and thanked the Command Staff for their work. She thanked the Fire Commission for their support and public service. Chief Nicholson considers herself lucky to have served the Fire Department and the City of San Francisco.

President Morgan thanked Chief Nicholson for her report and called for questions or comments from the Commissioners.

Commissioner Feinstein thanked Chief Nicholson for her years of service and leadership, and for bringing programs such as SCRT and SORT to the Department.

Commissioner Nakajo expressed his admiration and respect for Chief Nicholson's service, and said the Department has improved under Chief Nicholson's leadership. He acknowledged that being Chief of Department is a difficult job.

Vice President Fraser thanked Chief Nicholson for her service and is grateful to serve on the Fire Commission during the Chief's tenure.

Commissioner Collins expressed her appreciation of Chief Nicholson's leadership and ability to inspire Department members. She has also enjoyed serving on the Fire Commission during the Chief's tenure.

President Morgan felt honored to work with Chief Nicholson, who was very gracious and welcoming when he became a Fire Commissioner.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYNE KAIALOA
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, and Homeland Security.

Chief Kaialoa provided an Administration update for June and July 2024, including Homeland Security; Diversity, Equity and Inclusion (DEIO); Health, Safety and Wellness (HSW); Behavioral Health (BHU); the Office of Employee Health (OEH); Investigative Services Bureau (ISB); Support Services (SS); and Earthquake Safety and Emergency Response (ESER).

ADC Brown from Homeland Security planned several events in June and July: a lithium-ion battery exercise, disaster preparedness exercise, Juneteenth Parade, a visit from VPOTUS. ADC Brown has begun preparing for Fleet Week.

Under the leadership of ADC Buford, DEIO has been working with the Naval Post Graduate School on trainings and educational programs for Department members. Two HBCU interns worked on a DEI survey of the 133rd and 134th classes which can help improve the hiring process. Lieutenant Anderson attended the HBCU reception, hosted two cohorts of interns in City College's EMT program, coordinated ongoing training with the San Francisco Conservation Corps, coordinated opportunities for the Black 2 SF interns, and coordinated H2 interviews for approximately 500 candidates.

HSW under BC Alba has concluded studies on Sulforaphane, and PFAS free turnouts. Chief Kaialoa will provide findings once they are available. A nutritional study with about 180 volunteers will be conducted in the fall and winter. A PTSI sleep disorder study is underway. HSW continues works on a respiratory study.

BHU under Captain Buren met with Workers' Comp, OEH, and Union members to discuss tracking moral injury claims. OEH processed 68 return-to-work requests and conducted 35 promotion/probation screenings. They also held their first retreat at Station 35.

Captain Weddle from ISB conducted 32 promotional screenings and 22 H3L1 background checks. He also attended a Train the Trainer Auto Extrication class, and was deployed to a Strike Time for the Thomas incident.

ADC Mullin from SS had 110 and 129 service orders in June and July, respectively. This included work on HVAC generators, heaters, boilers, and concrete work. The Bureau of Equipment (BOE) outfitted new vehicles and ambulances and outfitted three reserve engines with hoses.

ADC Miller from ESER continues work on the new training center. Chief Miller along with Chief Buford met with communities in the Bayview to discuss opening a facility in this district. Chief Miller visited fire training centers in Hayward and San Jose. Captain Ng recently retired. Captain Castain takes his place, joining the ESER team.

Chief Kaialoa closed by acknowledging Chief Nicholson's service and leadership. Chief Kaialoa's reports are attached: <chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sf-fire.org/media/3058/download?inline>, <chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://sf-fire.org/media/3059/download?inline>

Vice President Fraser thanked Chief Kaialoa for his report. She inquired about the General Order regarding CAD replacement and its relation to the city's emergency infrastructure. Chief Kaialoa responded that this is a two-year project that will be completed by 2026. Chief Luttrupp responded that the Department is hiring a CAD project liaison to advocate for the Department and work with other city agencies.

Commissioner Feinstein inquired about the ESER Bond, Station 35, and the plan for Station 7. Chief Kaialoa responded that working on Station 7 is a priority, and mentioned the possibility of funding sources like another ESER Bond. Chief Nicholson mentioned that the next ESER Bond would be on the ballot in 2028.

Commissioner Collins commented that the cost of infrastructure improvements is challenging because of funding, cost markup, and the City Charter. Chief Nicholson responded that she has always advocated for the Department as much as possible, and that the Department will continue to do so.

President Morgan thanked Chief Kaialoa for his report and inquired about the security gate at Station 35. Chief Kaialoa responded that the gate is being extended for added security.

Commissioner Nakajo thanked Chief Kaialoa for his comprehensive report of the last 2 months. He appreciates Chief Nicholson's leadership and commented that the Department will carry on.

There was no public comment.

5. VOTE ON WHETHER TO CONDUCT ITEMS 6 IN CLOSED SESSION (San Francisco Administrative Code Section 67.10(d)) [Action]

There was no public comment.

Vice President Fraser moved to conduct item 6 in closed session. Commissioner Feinstein Seconded. President Morgan, Commissioner Nakajo, and Commissioner Collins voted in favor of the Motion. The motion was unanimous.

Commission convened in closed session at 6:26 p.m.

Also in closed session was Deputy City Attorney Kate Kimberlin and Commission Secretary Kathy Aguas-Aclan.

**6. PERSONNEL EXCEPTION. Pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b):
Discussion and possible action to accept or reject Commission’s Findings of Fact following evidentiary hearing in Case No. 2024-02 [Discussion and Possible Action]**

Commission reconvened in open session at 6:34 p.m.

7. Vote to elect whether to disclose any or all discussion on Item 6 held in closed session (San Francisco Administrative Code Section 67.12(a)) [Action]

President Morgan called for a motion on whether or not to disclose discussions held in closed session. Vice President Fraser moved to not disclose discussions. Commissioner Collins Seconded. President Morgan, Commissioner Nakajo, and Commissioner Feinstein voted in favor of the Motion. The Motion was unanimous.

8. ADJOURNMENT

President Morgan adjourned the meeting at 6:34 p.m.