

**FIRE COMMISSION REGULAR MEETING
MINUTES**

November 8, 2023, 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:

https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=44851

President Nakajo called the meeting to order at 9:01 a.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Vice President	Armie Morgan	Present
Commissioner	Katherine Feinstein	Present
Commissioner	Marcy Fraser	Present
Commissioner	Paula Collins	Present
Chief of Department	Jeanine Nicholson	Present (remotely)
Darius Luttrupp	Deputy Chief -- Operations	
Shayne Kaialoa	Deputy Chief -- Administration	
Ken Cofflin	Bureau of Fire Prevention	
Mike Mullin	Support Services	
Pat D’Arcy	Airport Division	
Julie Mau	Training Division	
Shon Bufford	Equity, Diversity & Inclusion	
Garreth Miller	ESER Project Manager	
Simon Pang	Community Paramedicine	
Niels Tangherlani	EMS	
Assistant Chiefs		
John O’Connell	Division II	
Patrick Rabbit	Division III	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Nakajo read the Ramaytush Ohlone Land Acknowledgement.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on October 25, 2023.

Commissioner Feinstein Moved to approve the minutes. Commissioner Collins Seconded. The motion was unanimously approved.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on September 27, 2023, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported remotely on activities since the last meeting. She provided an update on how the Department is preparing for APEC. She added that the biggest challenge is preparing for protests and that they are working hard on getting the staffing right so they can staff all the emergency operations centers. She mentioned that she, her three deputies, and Mark Corso met regarding succession planning and talked about priorities and charted their analysis, strengths, weaknesses, opportunities, and threats. She touched on the budget and the challenging conversations they are having in terms of future cuts. She added that they have hired a plumber Marioa Tuimavave and an electrician Brian Yan. She gave a shout-out to Hashim Anderson who was honored at City Hall recently for the All-Partners appreciation event for dedication to the youth of San Francisco. She touched on events and activities she attended during the reporting period, including Filipino American History Month, American Indian Heritage Month, and the Veteran's Day parade. She announced that Dr. Brokaw will be retiring in March of 2024.

Vice President Morgan wished Chief Nicholson the best of luck during the APEC convention and thanked her for all her hard work and scheduling.

President Nakajo acknowledged the announcement of Dr. Brokaw's retirement and the hiring of an in-house electrician.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF SHAYNE KAIALOA

Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security, and update from Anthony Boone of the Environmental Occupational Health and Safety Office.

Chief Kaialoa presented his report for October 2023. He described Homeland Security activities and mentioned the enormous challenge of APEC planning and coordination as well as the interoperability of communications between the civilian and military disaster responders. He added that Chief Arteseros Brown also attended the NERT city-wide drill on October 21st. He touched on the Department of Equity and Inclusion and the work they are doing in creating pathways and partnerships to ensure our youth has a clear pathway to the emergency medical services in the Fire Department; the Health and Safety

and Wellness Division; the Office of Employee Health and Support Services where he described request for services, ESER projects and slides that were in his presentation. His presentation is attached: <https://sf-fire.org/media/2910/download?inline>

Commissioner Fraser acknowledged the retirement of Dr. Brokaw stating that she has been a wonderful medical director, and her position will be hard to fill. She thanked Chief Kaialoa for his informative and comprehensive report.

Vice President Morgan apologized for missing the dinner where Chief Kaialoa was honored.

President Nakajo confirmed that about 21 heads of state would be attending the APEC conference and that they expect between 20,000 and 30,000 participants. He acknowledged Lt. Hashim Anderson and the wonderful work he is doing. He also stated that he appreciated and was impressed with the photos of Chief Miller and the DOT construction team. He confirmed that the Commission has the responsibility of oversight of the department physician position, and they would participate in the interview process. President Nakajo thanked him for his comprehensive report.

There was no public comment.

5. RESOLUTION 2023-03 [Discussion and possible action]

Discussion and possible action regarding proposed Resolution 2023-03, Recommending that the Board of Supervisors authorize the San Francisco Fire Department to accept a Fiscal Year (FY) 2022 Port Security Grant Program Award valued at \$112,500 from The U.S. Department of Homeland Security (DHS) and the Federal Emergency Management Agency (FEMA) to purchase and provide shipboard firefighting training to members.

Mark Corso presented and described the purpose of the Resolution.

Marcy Fraser Moved to recommend that the Board of Supervisors accept the grant. Vice Present Morgan seconded. The motion was unanimous.

There was no public comment.

5. RESOLUTION 2023-07 [Discussion and possible action]

Resolution Recommending that the Board of Supervisors Authorize the San Francisco Fire Department to Accept a Fiscal Year (FY) 2023 Grant Award Valued at \$125,000 from the Carestar Foundation to Purchase Supplies and Support the Staff of the SFFD to Produce an Emergency Medical Service (EMS) Data Equity Conference Project.

Mark Corso presented and described the purpose of the Resolution. Chief Simon Pang added further information.

Marcy Fraser Moved to recommend that the Board of Supervisors accept the grant. Vice Present Morgan seconded. The motion was unanimous.

There was no public comment.

6. PUBLIC COMMENT ON ITEM 7

Public comment on all matters pertaining to Items 7(b) below, including public comment on whether to hold Items 7(b) in closed session.

There was no public comment.

7. POSSIBLE CLOSED SESSION REGARDING UNLITIGATED CLAIM

a. VOTE ON WHETHER TO CONDUCT ITEMS 7(b) IN CLOSED SESSION

[Action]

The Commission may hear Item 7(b) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

Commissioner Feinstein Moved to conduct the matter in closed session. Vice President Morgan Seconded. The motion was unanimous.

Proceeded in closed session at 9:59 a.m.

Also in closed session: Secretary Maureen Conefrey, and City Attorney Claims Adjuster Marleena Green.

b. CONFERENCE WITH LEGAL COUNSEL – UNLITIGATED CLAIM. Conference with legal counsel to discuss Unlitigated claim pursuant to Government Code Section 54956.9(a), (c), (d), and Administrative Code Section 67.10(d)(1) and possible recommendation to the Board of Supervisors for settlement approval or to take other action. *[Action item]*

Unlitigated claim:

Daniel Lopez v. City and County of San Francisco

8. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION *[Discussion and possible action]* as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code Section 67.12(b).

The matter was continued due to typos in the settlement report.

9. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

Reconvened in Open session at 10:20 a.m.

Vice President Morgan Moved to not disclose. Commissioner Feinstein Seconded. The motion was unanimous.

10. ADJOURNMENT President Nakajo adjourned the meeting at 10:22 a.m.