

**FIRE COMMISSION REGULAR MEETING
AMENDED MINUTES**

June 12, 2024, 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco California, 94102

The meeting video can be reviewed by clicking the below link:

https://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=46338

President Morgan called the meeting to order at 9:00 a.m.

1. ROLL CALL

Commission President	Armie Morgan	Present
Vice President	Marcy Fraser	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Katherine Feinstein	Excused
Commissioner	Paula Collins	Excused
Chief of Department	Jeanine Nicholson	Present Remotely
Darius Luttrupp	Deputy Chief -- Present	
Shayne Kaialoa	Deputy Chief - Administration	
Mike Mullin	Support Services	
Shon Buford	Equity, Diversity & Inclusion	
Julie Mau	Training	
Ken Cofflin	Prevention	
Pat D’Arcy	Airport Division	
Niels Tangherlini	EMS	
Simon Pang	Community Paramedicine	
Garreth Miller	ESER Project Manager	
Tomie Kato	COE	
Assistant Chiefs		
Frank Cercos	Division II	
Nicol Juratovac	Division III	

RAMAYTUSH OHLONE LAND ACKNOWLEDGEMENT

President Morgan read the Ramaytush Ohlone Land Acknowledgement.

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on May 22, 2024.

Vice President Fraser Moved to approve the minutes. President Morgan Seconded. The motion was unanimous.

- Minutes from the Special Meeting on May 1, 2024.

Vice President Fraser Moved to approve the minutes. President Morgan Seconded. The motion was unanimous.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities, and events within the Department since the Fire Commission meeting on May 22, 2024, including budget, academies, special events, communications, and outreach to other government agencies and the public.

Chief Nicholson reported on activities since the last meeting. She mentioned that they have been working on the budget and they present Friday at the Budget and Finance Committee and they have laid out what the budget looks like and some of the challenges. She thanked everyone who has worked on the budget, especially Mark Corso. She touched on medical reimbursement for Street Crisis Response. She thanked the command staff for attending the Memorial Day observance event and mentioned that the 133rd academy graduation took place, and she thanked the commission for attending. She added that the 134th class will start on June 24th. She attended an event in the Fillmore called Grillin' in The Mo and the emerging city leader's graduation. She acknowledged Fire Marshal Ken Cofflin because whenever she gets a call from City Hall or someone concerned about something, he jumps right into action and has good relationships in the city government with other folks and he knows his job. She announced the retirement of Assistant Deputy Chief of EMS, Niels Tangherlini. Chief Tangherlini provided a few parting words including what an honor it has been to serve the city and the biggest honor has been to work with fellow, paramedics, firefighters, and EMTs. Chief Pang also provided remarks on the great work and work history of Chief Tangherlini on behalf of himself and Chief Tong who was unable to make the meeting.

President Morgan saluted Chief Tangherlini for all his great work and long-storied career and said that San Francisco is grateful for the work he has done and the standards he set throughout the Fire Department.

Vice President Fraser stated she has so much respect and admiration for Chief Tangherlini and for the changes he made which required so much commitment, vision, and energy and it's a gift to San Francisco, the members of the Department, and the citizens of San Francisco.

Commissioner Nakajo thanked Chief Nicholson for allowing Chief Tangherlini to address the Commission. He provided a bit of history and advice to Chief Tangherlini stated the

Department and Commission are going to miss him and thanked him for all his contributions.

There was no public comment.

REPORT FROM OPERATIONS, DEPUTY CHIEF DARIUS LUTTROP

Report on overall field operations, including greater alarm fires, Bureau of Fire Prevention & Investigation, Training within the Department, and Airport Division, and acknowledgement of firefighters who responded to the Greater Alarm Fire at 720 Masonic Avenue on 12/11/23.

Chief Luttrupp provided an Operations update for May 2024. He reported that there were two greater alarm fires, the first on May 2nd at 1275 Jackson Street. He described the fire in detail. The incident commander was Chief Yee. The second greater alarm was on May 10th at housing for the elderly, many who are disabled. He provided a detailed description of how the members attacked the fire and provided visuals to go along with his report. He also described the complications and challenges members faced at this fire. The incident commander was Assistant Chief Nicol Juratovac. He touched on the Bureau of Fire Prevention, and the Division of Training. He acknowledged the good work of Chief Tangherlini and how much he admires and respects him and the work he has done in the agency. Chief Luttrupp's report is attached: <https://sf-fire.org/media/3022/download?inline>

Vice President Fraser thanked Chief Luttrupp for his report and commented that it was fascinating and scary to see the list of trucks that were out of service during the greater alarm fire. She thanked him for the outdoor fire map contained in his report. She confirmed that once the non-PFAS foam is adopted as the industry standard, the Department will start using it. She also confirmed that solar panels can be an obstacle to roof operations and generally they don't remove them or disturb them in any way, as there are shock hazards, and they have policies in place where they would disconnect the power from the solar panels, so they are not charging the building.

Commissioner Nakajo thanked Chief Luttrupp for his comprehensive report. He acknowledged Chief D'Arcy from the Airport for his report and newsletter and Chief Juratovac and her crew for the rescue of the seniors over at the fire on Fillmore and Post Streets.

President Morgan thanked Chief Luttrupp for his report. He confirmed that the fire on Fillmore consisted of 50 units and initially a hundred people were displaced. He commended the companies for their good work putting out that fire.

There was no public comment.

REPORT FROM EMS AND COMMUNITY PARAMEDICINE, DEPUTY CHIEF SANDRA TONG

Report on the EMS and Community Paramedicine Divisions.

Chief Tong was excused from this meeting and will provide her report at a later meeting.

5. BUREAU OF FIRE PREVENTION AND INVESTIGATION'S UPDATE ON COMMUNITY OUTREACH AND EDUCATION [Discussion]

Fire Marshal Ken Cofflin and Inspector Tomie Kato to provide an update on current community outreach and education efforts

Fire Marshal Cofflin stated that the Bureau of Fire Prevention plays a role in managing areas within the Fire Department and is even more involved with the city's residents. He added that the Bureau of Fire Prevention's activities include reviewing construction plans for safety, both for the public and for firefighters conducting emergency operations issuing permits for events, conducting building inspections and meeting different types of complaints, and ensuring the city's new housing is Fire Department accessible and fire safe for the residents. He added that the best way to reduce the chances of fires in homes and home accidents is to ensure that our residents and building owners are educated in fire safety and that's where the COE team comes in. He introduced Inspector Tomie Kato who will be retiring at the end of the month. He stated that Tomie has played an integral role in serving the public by assisting the office of diversity, equity, and inclusion, by being a leading example of a servant leader by educating the public about the best fire safety practices, but she and her team also continually offer support of the DEI office by disseminating career information at community events, job fairs, festivals, and other events. Tomie provided a detailed work history and how she brings education and awareness to the residents of San Francisco. She introduced her new teammate, Inspector Jenny Mendoza. She described the MOU between the Department of Building Inspection and the Fire Department which brings education and awareness to the residents of San Francisco and under the MOU a presentation was developed, and a workshop was formed called Fire Safety in the Home. She added that they established relationships with many community-based organizations that created district safety fairs and the goal was to reach every community in every corner of the city and the different underserved or at-risk communities as well. She explained that the CORE Committees were developed to coordinate and streamline the Department's efforts concerning public relations, recruitment, and education and report to the Chief on all aspects of the program. She explained their efforts in detail. Fire Marshal Cofflin acknowledged another team member who could not attend the meeting, Inspector Calder Storm. The report is attached:

President Morgan thanked them for their great work and congratulated Inspector Kato on her retirement.

Vice President Fraser congratulated Inspector Kato on the huge impact that she has had on San Francisco in safety and her dedication. She wished her a happy retirement.

Commissioner Nakajo stated he thinks it's honorable that Inspector Kato is here in perhaps her last presentation to this commission, and he always thinks of her and the formalization of the COE program because he was a commissioner at the 2015 Mission Fires. He touched on his recollection of the Mission Neighborhood Center as an outreach to the community because of the community's voice and it gave them a vehicle to be able to express their concerns and the Department responded by holding that meeting and the formation of COE was part of community concerns where it was focused on other issues like multiple units, hoarding, stoves and plugs. Inspector Mendoza was introduced and provided a few words on her goals for the program. Commissioner Nakajo added that Inspector Kato represented the department well and thanked her on behalf of the Department and added that she will be dearly missed.

There was no public comment.

6. UPDATE ON STATUS OF SFFD FLEET/[Discussion]

Deputy Chief Shayne Kaialoa to provide and update on the Department's Fleet Status

Chief Kaialoa provided a brief overview of the SFFD fleet. He stated that the San Francisco Fire Department is a major metropolitan fire department poised to respond to anything within the city and when they talk about apparatus, you think of engines, trucks, and ambulances but the enormous fleet that the Department has to deal with and the challenges within the city and county of San Francisco both land and water-based and he listed different types of apparatus such as RC buggies, community paramedicine buggies, vans, cliff surf rescue units, hazmat units, decontamination unit, two light rescue vehicles, a mobile air unit, fuel unit and so much more. He stated that today he was focused on trucks, engines, and ambulances. He added that they operate 44 in-service engines and 31 percent of those are 20 plus years old and 24 percent are 10 to 14 years old. They have 20 trucks in service and 53 percent of that fleet is over 20 years old and 24 percent are 10 to 14 years of age. They operate approximately 50 plus ambulances in service and 49 percent of those are 10 plus years and 39 percent are 5 to 7 years old. He talked about the challenges including chain supply issues and rising costs. He mentioned that this fleet is one of the top priorities of Chief Nicholson. His report is attached: <https://sf-fire.org/media/3023/download?inline>

There was no public comment.

7. PUBLIC COMMENT ON ITEM 8

Public comment on all matters pertaining to Items 8(b) below, including public comment on whether to hold Items 8(b) in closed session.

There was no public comment.

8. POSSIBLE CLOSED SESSION REGARDING PUBLIC EMPLOYEE APPOINTMENT/HIRING

- a. VOTE ON WHETHER TO CONDUCT ITEMS 8(b) IN CLOSED SESSION [Action]**
The Commission may hear Item 8(b) in closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

Vice President Fraser Moved to conduct item 8(b) in closed session. President Morgan Seconded. The motion was unanimous.

Convened in Closed session at 10:37. Also in closed session was Secretary Conefrey.

- b. PUBLIC EMPLOYEE APPOINTMENT/HIRING: CLASS 1454 - FIRE COMMISSION SECRETARY- [Discussion and possible action]**
Deliberations and possible action to make an offer of employment or take other action. This item may be held in closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

9. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION [Discussion and possible action] as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code Section 67.12(b).

~~No action was taken.~~ The Commission reached unanimous consent to direct the Department of Human Resources to contact Kathy Aguas-Aclan to extend an offer of employment as Commission Secretary.

10. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

Reconvened in Open Session at 10:53
President Morgan Moved to not disclose. Vice President Fraser Seconded. The motion was unanimous.

11. ADJOURNMENT President Morgan adjourned the meeting at 10:54 a.m.