

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Wednesday, February 8, 2017 - 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Ken Cleaveland
Vice President	Stephen A. Nakajo
Commissioner	Michael Hardeman
Commissioner	Francee Covington
Chief of Department	Joanne Hayes-White

2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on January 25, 2017
- Minutes from Special Meeting on January 25, 2017.

4. DRAFT OPERATING BUDGET – FISCAL YEARS 2017-2018/ 2018-2019

[Discussion and possible action]

Discussion and possible action to adopt the Fire Department's Operating Budget for Fiscal Years 2016-2017/2017-2018.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting of January 25, 2017, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, and Airport Division and update on H-23 classification.

6. RESOLUTION 2017-01 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2017-01, that the San Francisco Fire Department require that all members, uniformed and civilian take the Biennial Harassment Prevention Training

7. **COMMUNICATIONS**

Emails from James Corrigan dated January 22, 23, 24 30, and February 1 2017.
Email from Christopher Wisniewski dated January 28, 2017.

8. **AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]***
Discussion regarding agenda for the February 22, 2017 regular meeting.

9. **ADJOURNMENT**

MINUTES FOR ADOPTION

SAN FRANCISCO FIRE COMMISSION

**FIRE COMMISSION REGULAR MEETING
DRAFT MINUTES**

Wednesday, January 25, 2017 - 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco, California, 94102

The Video can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=27014

President Cleaveland called the meeting to order at 5:00 PM.

1. ROLL CALL

Commission President	Ken Cleaveland	Present
Commission Vice President	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Commissioner	Francee Covington	Present
Chief of Department	Joanne Hayes-White	Present
Mark Gonzales	Deputy Chief – Operations	
Raemona Williams		
Dan DeCossio	Bureau of Fire Prevention	
Tony Rivera	Support Services	
Jeff Myers	EMS	
Rudy Castellanos	Airport Division	
Jeff Columbini	Division of Training	
Assistant Chiefs		
Dave Franklin	Division 3	
Staff		
Mark Corso	CFO	
Olivia Scanlon	Communication and Outreach Coordinator	
Jesusa Bushong	Human Resources Director	
Clement Yeh	Medical Director	
Jonathan Baxter	PIO	

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on January 11, 2017.

Commissioner Hardeman Moved to approve the January 11, 2017 regular meeting Minutes. Vice President Nakajo Seconded. Motion to approve above Minutes was unanimous.

There was no public comment.

5. FIRE DEPARTMENT ADMINISTRATIVE BULLETINS [Discussion and possible action]

Discussion and possible action regarding Fire Department Administrative Bulletins.

Assistant Fire Marshal Brown introduced himself and gave a brief update on the proposed Administrative Bulletins. He mentioned that they were last updated in 2010 and his proposal is to repeal the 2010 version and update the bulletins with the proposed 2016 version, which is attached below. He touched on the bulletins that had major changes, including 2.01, 2.11, 3.02, 3.04, 3.05 and 5.08 and stated they are now consistent with the city family.

The draft bulletins were posted on the Department's website <http://sf-fire.org/proposed-fire-department-administrative-bulletins-2016> for over 30 days in accordance with San Francisco Fire Code requirements, and the Department scheduled a public hearing on December 14, 2016 to allow the public to provide input on the proposed bulletins. The bulletins under consideration at this meeting have been posted on the Department's website since November 14, 2016.

Commissioner Covington asked if there were any changes in the air replenishment systems section. Assistant Fire Marshal Brown confirmed that there were no changes to that section.

Commissioner Covington Moved to approve the proposed Administrative Bulletins as submitted. Commission Hardman Seconded. The motion was unanimous.

There was no public comment.

6. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting of January 11, 2017, including budget, academies, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White's report covered events since the last meeting on January 11, 2017. She announced that the current budget is on track for both revenues and expenditures and that the Budget Committee has reconvened as they formally prepare the budget submission which is due the third week in February. She mentioned that the 121st academy class is their ninth week with 52 members and the targeted date for graduation is the morning of April 14, 2017. She acknowledged the great work being done at the Division of Training, including recruit training, in-service training and special operations training. She touched on the H-3 Level 1 six week academy, which was welcomed on January 17th and currently has 29 members. She stated the 122nd academy is scheduled to begin on April 24, 2017 with 54 members. Chief Hayes-White stated she met with Supervisor Peskin, along with President Cleaveland and Vice President Nakajo to discuss the trend where the call volume is rapidly increasing and the impact on response times of the ambulances. She mentioned that it was recommended to reconvene the workgroup similar to what they did 2 years ago and work collectively with representatives from the department, the Controller's Office, Mayor's Budget Office, Local 798 and other employee groups, to analyze the data, look at the call volume and try to come up with idea to better manage the situation. She added that they would also include the private partners, King American and AMR as well as two members from the Commission.

With regards to events, communications and outreach, she mentioned that on Janay 13, 2017 she and Assistant Deputy Chief Jeff Columbine attended the basketball game between SFFD and the residents at the Youth Guidance Center. She added that the SFFD members were great role models for the young men. She mentioned that in honor and memory of Martin Luther King, Deputy Chief Raemona Williams and Deputy Chief's Columbini and Ribera, along with the Black Firefighters Association marched in the parade on January 16, 2017. She touched on the

monthly labor management meeting with Local 798, the meeting with DHR regarding the Battalion Chief Civil Service examination and the public safety fair which will be hosted throughout the year by each Battalion. She mentioned that they had their first one on January 18, 2017 at Battalion 1, Station 2 and according to the records, over 500 people attended and over 70 smoke detectors were handed out. Many of the volunteers were students from CCSF, NERT, two officers from SFPD, the Fire Prevention Education Team, Firefighter Baraka, PIO Jonathan Baxter and EMS medics. Chief Hayes-White stated that she was invited to the British Consul General's residence for a breakfast for public safety individuals, including the Police Chief, President and CEO of the Red Cross and the head of Department of Emergency Management. She mentioned that on January 19, 2017 she had a discussion with the San Francisco Unified School District to explore further potential school sites or school properties that may be considered for potential Division of Training Facilities, once the Treasure Island Facility is no longer available. Chief Hayes-White and President Cleaveland attended the swearing in of the new Police Chief, William Scott, and she looks forward to working with him.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance, Support Services, Homeland Security and Training within the Department.

Chief Williams' report covered the month of January 2017. She mentioned that the Assignment Office completed their vacation ADV process for the staff at San Francisco Airport stations and acknowledged the hard work the staff at the Assignment Office had done staffing extra and specialized units for the New Year's Eve events. She mentioned that under Homeland Security, Chief Francisco continues to attend various meetings and training exercises as well as submitting various grants so that the Department can acquire equipment, gear, vehicles, training and other needed resources. She reminded the public to stay vigilant and if they see something to say something. She reported that there were 34 random drug and alcohol tests performed and all had negative results. She mentioned that The Physician's Office continues to administer promotional, probationary and pre-employment physicals for Department members as well as return to work-related injury exams. She touched on Pump Station 1 stating that it is near completion, and that ESER projects continue to move forward and are on track. She added that Station 16 has been delayed due to the inclement weather as well as acquiring additional permits that were needed to dispose of hazardous materials. She reported that construction at Station 5 has been pushed back to March due to a protest in the bidding process, which the city upheld. She touched on Pier 26, relocations of the fireboats, the delivery of the final three ambulances, rescue squads currently in service and the two aerial trucks to be ordered. She added that the ambulance fleets are having solar panels installed to reduce the emissions and greenhouse gases. She announced that Captain Ramon Serrano is the new Captain at the Bureau of Equipment.

Vice President Nakajo thanked the Chiefs' for their reports and commented that the upcoming NERT drill and announced that he has been named to a task force in the City and County of San Francisco that deals with aging and folks with disabilities and they will be looking for particular needs for those people in the community and trying to strive for a better system. He mentioned that it was a great opportunity to talk about the NERT program and the resilience it offers to citizens to support the Fire Department in times of disasters.

Commissioner Covington thanked them for their reports and commented that she liked the format of the handout with fire safety tips and asked how many languages they come in. Chief Hayes-White stated that she would have to check, but believed they came in English, Spanish and Cantonese. Commissioner Covington also mentioned that the Department has a very good presence on the web, but she thinks the Department would be well served to have relationships

with the various broadcast stations, as a lot of the city's population is aging and still get their information from broadcast outlets. She also thanked Chief Columbini for putting together the basketball event at the Youth Guidance Center as well as the people who participated in the Martin Luther King Day Parade. Commissioner Covington asked if the Budget Committee had any new members on it. Chief Hayes-White responded that the same members who were previously on the committee have showed an interest in remaining on the committee and that they represent all ranks as well as a member from Local 798's Executive Board and that they may have added one or two new members. She added that there is no formality in terms of length that those member can serve, but it is something they can consider. Commissioner Covington asked Chief Williams if the members of Station 5 were still living there. Chief Williams responded that they have not relocated yet but were due to move out by February 1, 2017 and the estimated date for completion of Station 5 is approximately June of 2018. Commissioner Covington asked how many of the new stations will have solar panels. Chief Rivera spoke briefly about the push to have more green roofs as opposed to solar panels and that they are working closely with Department of Public Works to reach a happy medium on the facilities. Commissioner Covington suggested the Commission have a presentation at a future meeting giving comparison and contrast between green roofs and solar roofs.

Commissioner Hardeman thanked the Chief's for their reports and acknowledged Chief Burke on getting the fire out quick at 15th and Cabrillo. He stated that it was great that the apparatus are all on schedule, that Chief Francisco is pursuing his grants, the great job Chief Columbini is doing a good job at DOT and that Captain Ramon Serrano is at BOE. He stated hopefully, with the budget forecast that the Department gets all the new H-2's they have budgeted for.

President Cleaveland stated that the fire safety tips for San Francisco is a great document and he hopes that it is on the Department's website so every citizen can download it. He also mentioned that he thought having monthly public safety fairs was a terrific idea. He asked Chief Hayes-White if there has been any progress on the H-23 classification. Chief Hayes-White answered that it remains a work in progress and Deputy Chief Gonzales will report on it at the February 8th Commission meeting.

There was no public comment.

7. DRAFT OPERATING BUDGET – FISCAL YEARS 2017-2018/ 2018-2019 [Discussion]
Submission of draft operating budget for Commission review and discussion.

Mark Corso gave a brief update on the status on the Department's budget submittal and presented the attached PowerPoint: <http://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/budget-1.pdf>

Mr. Corso talked about the process, time lines, progress and challenges facing the Department. He mentioned that due to the uncertainty surrounding the federal government and federal funding, there are a lot of unknowns and as a result of these projected deficits, all City departments have been instructed to propose ongoing reductions to their general fund support, equivalent to three percent in the first year and three percent in the second year. For the Fire Department that equates to approximately 1.7 million dollars in the first year and a cumulative amount of 3.4 million in the second. He added that no new net positions could be added to department submittals.

Commissioner Covington thanked Mr. Corso for his report and wished the news was better. She added that there are so many challenges facing the Department, and now the City, as a sanctuary city, has even more challengers that will be coming our way in terms of our fiscal needs and requirements. She suggested the need for all of us to put our heads together and figure out how we're going to do this, how we're going to get this done, and how we're going to do more with less coming from the city. She added that we need to find alternate means of funding the things that we need as a department and to get out in front and do the necessary fundraising, grant writing, proposal writing, and whatever else it is going to take. She also mentioned that she would really like the procurement process to go well and that those monies we currently have, be spent down to the very last penny.

Vice President Nakajo thanked Mr. Corso for his report and stated he was fortunate enough, along with President Cleaveland to attend the Mayor's Budget Office meeting and it gave him a real clear picture beyond projections, it was a stone-cold wake up of reality of the fiscal outlook of the City. He added that the budget process is not for the weak minded, it's a process by which some hard cooperative decisions are going to have to be made. He stated that he thought it was important to reconvene with the Budget Committee and to come up with recommendations and needs of the department, and it should come from the Command Staff, Assistant Chiefs and Battalion Chiefs in the Department as to what realistically is going to work for us as we face these dilemmas. He added that he looks forward to participating in the Budget Committee with President Cleaveland and looks forward to trying to address the needs within this very challenging situation.

Commissioner Hardeman thanked Mr. Corso and stated he always does a great job in giving big, bold and brief presentations. He acknowledged EMS Chief Myers who with the increased volume is fighting the uphill battle on being on time with this ambulances.

President Cleaveland asked Mr. Corso if the Department has any direct exposure to federal funding cuts. Mr. Corso stated that in his opinion, he would say yes, both directly and indirectly. From the direct side, there's a number of grant programs that the Department applies for annually and has been fortunate to receive funding for, but he does not know how they would be impacted by some of the proposed discussions. He added that indirectly, the city is a recipient of millions of dollars of federal funding and if the city itself reduces that inflow, it will trickle down to departments all over the city, whether they directly receive funding from the federal government or not.

8. REVIEW AND HIGHLIGHTS FROM STUDY TITLED "PROMISING PRACTICES FOR INCREASING DIVERSITY AMONG FIRST RESPONDERS" [Discussion]

Recap on article prepared by Coffey Consulting LLC on behalf of the U.S. Department of Labor, Chief Evaluation Office in 2016

Human Resource Director Jesusa Bushong provided a brief recap on the attached article "Promising Practices for Increasing Diversity among First Responders": <http://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/Promising%20Practices%20for%20Increasing%20Diversity%20Among%20First%20Responders.pdf>

She proceeded by giving the background of Coffey Consulting, which was the agency retained by the Department of Labor, who reached out in early March informing the SFFD they were selected as a respondent for the study and providing the department with the framework of the

study, including what questions they were intending to ask, what topics they were planning to discuss and who the other respondents were. She added that they immediately recognized that be selected for this study was definitely an honor and also recognizing that whatever input the department provided, they would be able to help other first responder jurisdictions throughout the county. The Department agreed to participate and scheduled a meeting with the American Institute of Research Staff on April 5th and 6th of 2016. She stated that Deputy Chief Williams coordinated the participants which included Command Staff, Senior Staff, representative of Employee Groups and NERT. At the end of the two days, the consultants were also given a tour of the training facility. She continued that the SFFD was among the respondents found to have a diverse leadership, an emphasis on diversity within the organization, open discussion about diversity and its workforce impact, and employee groups that are representative of the workforce and provide support and advocacy for the members. She added that the Department was also highlighted as having notable diversity statistics and as one of the top five departments in the nation in the area of diversity. She touched on the 1988 consent decree and changes that have been made since, including in 2016, the department had 51 percent minorities and a 15 percent female workforce. They also identified the unique practices in the SFFD that contribute to diversity, including the school outreach at all levels as well as the various employee groups that actually represent employees, not only across race and gender lines, but also involving sexual orientation and military experiences.

Chief Hayes-White thanked Jesusa for her comprehensive report and added that it was a pretty huge honor for the Department and SFFD was the only fire department that was featured in the study as a model department. She added that it's value added to have a workforce that reflects the community that we serve.

Commissioner Covington thanked Jesusa for her report and pointed out that the reason she asked for the item to be on the agenda is so that more fellow citizens will be aware of what is going on in the department. She added that the Department is being recognized on a national level after having a rocky period of some 30 years ago to where they are now.

Vice President Nakajo thanked Ms. Bushong for her excellent report and mentioned that it covered ever particular area that was highlighted. He went on to describe the Consent Decree under the direction of Judge Patel when he was on the commission during that time and how gratifying it is to see that the Department currently reflects the citizens of San Francisco and that ethnicity, as well as culture and language, are so important for the Department as well.

Commissioner Hardeman stated that he's been on the commission six years and doesn't take much credit for this, but he's a part of it and he is delighted to be on a commission that received such an honor. He also acknowledged Chief Hayes-White for taking time to interview candidates individually prior to selecting them. He also thanked Jesusa for her excellent report.

Commission Cleaveland stated that we have much to be proud of in the Department and mentioned what a great report it was. He suggested putting in on the website so that everyone out there can read it.

There was no public comment.

9. COMMUNICATIONS

Email from James Corrigan dated January 12 and 14, 2017

There was no public comment.

10. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the February 8, 2017 regular meeting.

Commissioner Hardeman acknowledged Kevin Starr who recently died and stated that Mr. Starr was a San Francisco native that was orphaned and became one of the greatest journalists in the history of San Francisco.

11. ADJOURNMENT

President Cleaveland adjourned the meeting at 7:01 p.m.

SAN FRANCISCO FIRE COMMISSION

Draft Minutes of Fire Commission Special Meeting Wednesday, January 25, 2017 – 3:00 p.m.

698 Second Street, Room 221 ■ San Francisco ■ California ■ 94107

President Cleaveland called the meeting to order at 3:25 PM.

1. ROLL CALL

President	Ken Cleaveland
Vice President	Stephen A. Nakajo
Commissioner	Michael Hardeman
Commissioner	Francee Covington

2. CLOSED SESSION: PUBLIC EMPLOYEE PERFORMANCE EVALUATION OF CHIEF JOANNE HAYES-WHITE *[Discussion]*

A. Public comment on all matters pertaining to the potential closed session.

President Cleaveland called for public comment. No member of the public came forward and President Cleaveland closed public comment.

B. Vote on decision whether to go into closed session.

Commissioner Hardeman made a motion to hold discussions in Closed Session. Vice President Nakajo seconded, and the motion was unanimously approved. (4-0; Cleaveland, Nakajo, Hardeman, Covington)

The Commission went into closed session at 3:26 p.m. Present in the closed session were Commissioners Cleaveland, Nakajo, Hardeman Covington; Joanne Hayes-White, Chief of Department; Maureen Conefrey, Commission Secretary; and Cecilia Mangoba, Deputy City Attorney, Labor Attorney, City Attorney's Office.

C. Joanne Hayes-White, Chief of the Fire Department

Pursuant to Admin. Code section 67.10(b); Govt. Code section 54957(b), Govt. Code section 54957.1(a)(5), the Commission may hold a closed session to discuss the evaluation of the Chief (Discussion).

The Commission reconvened in open session at 4:25 pm.

D. Vote on whether to disclose discussions if held in Closed Session per Administrative Code §67.12(a).

Vice President Nakajo made a motion to not disclose discussions held in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved.

There was no public comment.

The Commission concluded Chief Hayes-White's Performance Evaluation and suggested setting a future meeting to discuss goals.

3. ADJOURNMENT

President Cleaveland adjourned the meeting at 4:27 p.m.

COMMUNICATIONS

Conefrey, Maureen (FIR)

From: James Corrigan <seamus37@icloud.com>
Sent: Wednesday, February 01, 2017 11:58 AM
To: Commission, Fire (FIR)
Cc: FireChief, Secretary
Subject: At the downtown SFFD fire Stations, the firefighters still intimidate the officers and Chiefs.

San Francisco Fire Commissioners:

Everyone knows the toughest, meanest, most menacing firefighters in the Department work in the downtown fire stations like Station #2; Station #1 and Station #8.

Do you think there is an officer or Chief on duty today who would tell one of them, "You can't park there." or "You can't use fraudulent OFFICIAL BUSINESS signs in order to avoid ticketing?"

Obviously not! This apparently includes Company officers; Battalion Chiefs; Assistant Chiefs; the Deputy Chief and clearly the Chief of Department.

Today at the above three Stations it was Fire Department business as usual; cheating with the good name of the SFFD; in some cases jeopardizing response times; ignoring the San Francisco traffic laws and the Rules and Regs of the Department.

If none of the Company officers have the spine to tell a firefighter under his or her command, do you think the same officer will say "No, you can't have a cocktail hour at 5 P.M.?" The answer is No.

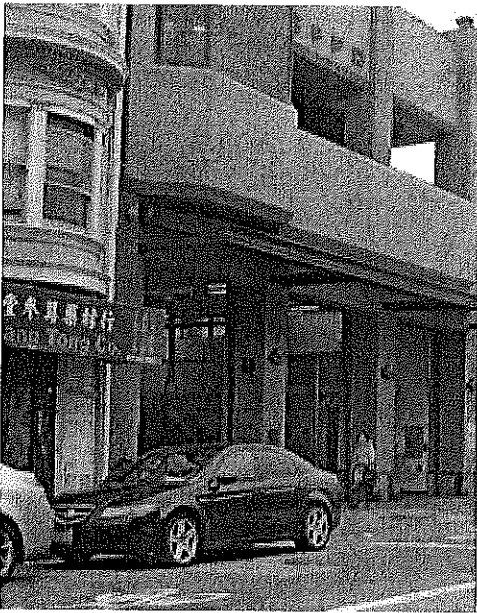
That these officers will tell a firefighter that his injury occurred "Off duty" and not "On Duty?" The answer is no.

That these same officers will say "NO" to these menacing firefighters if they want to take three months off and they want "the Trade Rule" ignored? The answer is NO.

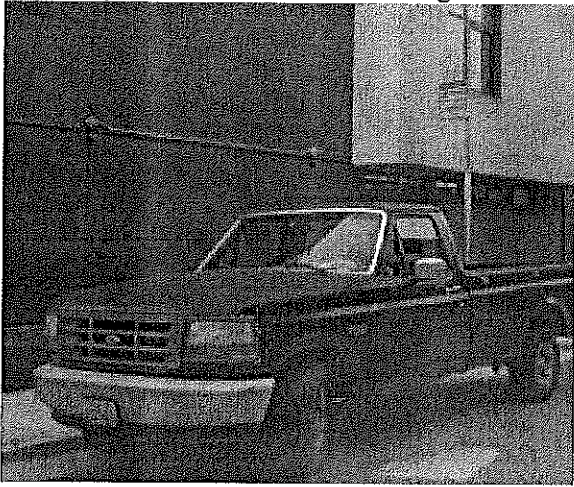
This parking situation reveals quite a bit about the absence of the supposed discipline code in the SFFD.

Jim Corrigan

February 1, 2017 10:30 A.M. Station #2 Count up the violations for yourself.



February 1, 2017 Station #1 during "Tow Away" hours and using phony placard.



Conefrey, Maureen (FIR)

From: James Corrigan <seamus37@icloud.com>
Sent: Sunday, January 22, 2017 8:26 PM
To: Conefrey, Maureen (FIR); Commission, Fire (FIR); Ken Cleaveland (KenC@boma.com)
Subject: We may be nearing

Dear San Francisco Fire Commissioners;

Thank you for responding to my January 17, 2017 E Mail.

In brief you wrote: "... May I suggest that you utilize the city's 311 system to report the illegal parking situations as you see them, as the DPT/MTA should probably ticket the vehicles in question if done so...."

I am ready to follow your advice after 7 years of bothering you on these two issues and call 311 in the future. That is, if you merely provide me with assurances of the following:

1) Firefighters private vehicles parked in the "red zones" of S.F. Firehouses can never possibly effect negatively the response of an exiting SFFD Emergency Vehicle, thereby preventing the SFFD from providing the best response times possible. he S



2) That the S.F. Traffic laws, such as vehicles parking in "red zones of San Francisco firehouses" do not fall under the purview of

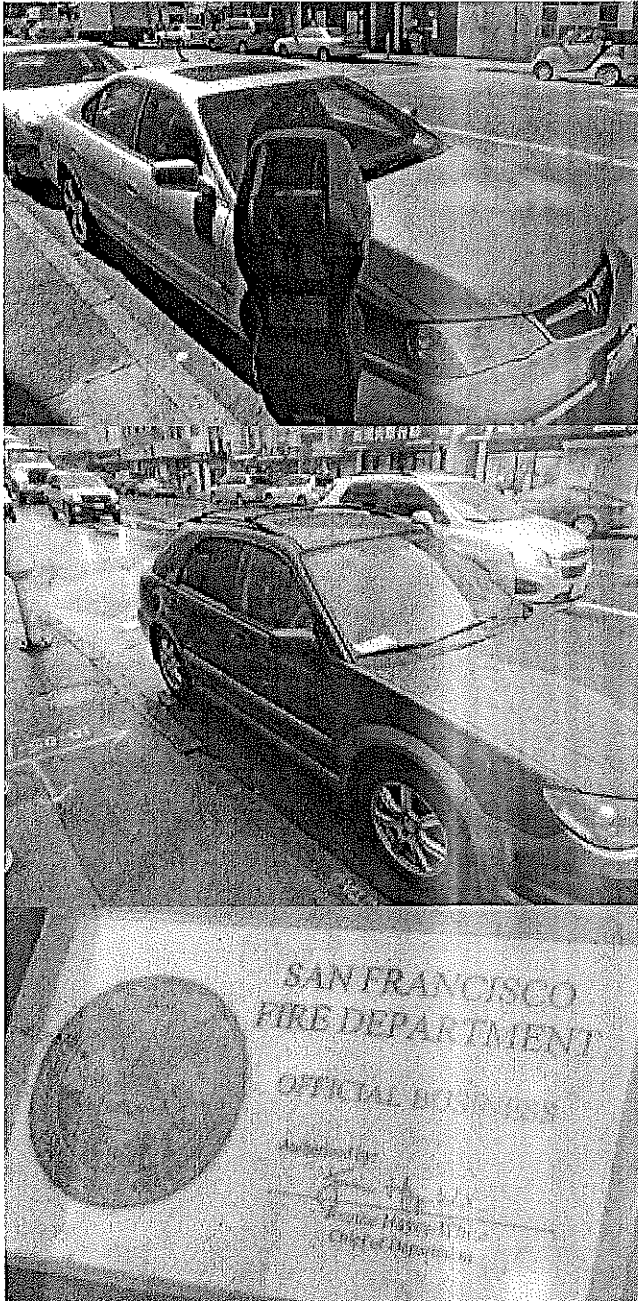
the SFFD's discipline code.

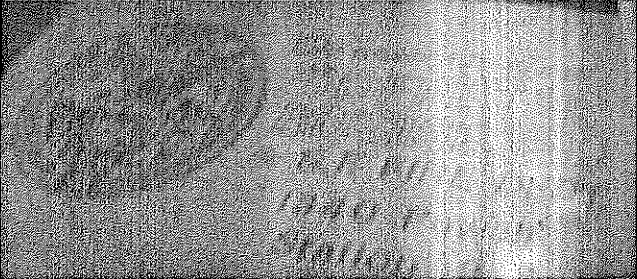
3) That on-duty SFFD Battalion Chiefs do not have the same authority to issue traffic tickets to private vehicles in firehouse "red zones" as they do issue traffic tickets to private vehicles blocking fire hydrants around the City.

4) That the hundreds of S.F. firefighters' private vehicles who place fraudulent "ON OFFICIAL SFFD BUSINESS" on their

dashboards to gain an advantage and fraudulently MISREPRESENTING the truth

of the OFFICIAL BUSINESS capacity, does not also fall under the purview of the SFFD disciplinary code, or ethics, or rules.





You are just four assurances away from my calling only 311 on this matter.

Thank you in advance for your response,

Jim Corrigan

On Jan 17, 2017, at 3:52 PM, Conefrey, Maureen (FIR) <Maureen.Conefrey@sfgov.org> wrote:

Hello Mr. Corrigan,

We are aware of these infractions, and have designated Chief Gonzales to handle the issue. May I suggest that you utilize the city's 311 system to report the illegal parking situations as you see them, as the DPT/MTA should probably ticket the vehicles in question if done so. Thank you for your concern for our department's ability to deploy our fire trucks and engines effectively. We hear you, and have made it a point to re-emphasize with our firefighters that parking in the red zones around fire stations means NO ONE should park there UNLESS it's an emergency.

Maureen Conefrey
Fire Commission Secretary
(415) 558-3451

From: James Corrigan [<mailto:seamus37@icloud.com>]
Sent: Tuesday, January 17, 2017 1:10 PM
To: Commission, Fire (FIR) <fire.commission@sfgov.org>
Subject: Could you respond to me with answers to my 2 Questions

Tuesday, January 17, 2017 at 11:55 A.M. Powell St & Broadway, Station #2
<image001.jpg>
<image002.jpg>
<image003.jpg>

Dear San Francisco Fire Commissioners:

Perhaps I am missing something.

Despite it being illegal to park private vehicles in "red zones" in San Francisco.

Despite it being a Fire Safety Hazard to responding Engines and Trucks because it limits the driver's

line of vision exiting quarters to on-coming street traffic and prohibits the rigs from making sharper turns in exiting the firehouse should it be needed.

Despite Chief Hayes White's description as the "Official SFFD Business Placards" in an E Mail to me said:

"Deputy Chief Gonzales has reiterated to members that they are not allowed to use unauthorized parking permits in the front of Fire Stations."

I feel the Fire Commission and the SFFD must have more facts at hand and these facts are the reason why for more than 8 years after being notified, this illegal and dangerous practice continues in plain sight around our SFFD firehouses.

Could you please write to me answering why **1) the Commission and the SFFD allows the practice of employee parking in “firehouse red zones” to continue on a daily basis**
and 2) **why the Commission and the SFFD have not clamped down on the employee use of fraudulent “ON OFFICIAL SFFD BUSINESS” placards that have proliferated around the City of San Francisco during the present Chief of Department’s tenure?**

I thank you very much,
Your explanation may very well end this on-going complaint,

Jim Corrigan

Conefrey, Maureen (FIR)

From: James Corrigan <seamus37@icloud.com>
Sent: Monday, January 23, 2017 2:47 PM
To: Commission, Fire (FIR)
Cc: Peskin, Aaron (BOS); Ken Cleaveland (KenC@boma.com)
Subject: Either some SFFD Officers are unfamiliar with the the Rules and Regs and Policies of the SFFD or some Officers in the SFFD simply fail to enforce them.

Dear San Francisco Fire Commissioners:

Everyone in the Fire Department and on the Fire Commission should be familiar with the Rules, Regulations, General Orders and Policies of the Department.

In fact it is a Rule unto itself:

3905. FAMILIARITY WITH THE RULES

Members shall at all times know and comply with all Department Rules and Regulations, General Orders, Policies, Procedures and Manuals.

Another Rule of the SFFD is the following:

4003. DUTY TO REPORT BREACH OF DUTY OR MISCONDUCT

Except as provided in Rule 4019, all members must report any actual or suspected breach of duty or misconduct by another member, including any actual or suspected violation of the Rules, through the chain of command to the Chief of Department.



Could not one insinuate from the above photo that on this day the Battalion Chief and the Officers of Station #19 failed to notice a private vehicle parked in the "red zone" of Station #19. Or that none of the three Officers were concerned that a Fraudulent placard was being used, CONTRARY to Chief Hayes-White's Policy and/or G.O.:

To All Members:

The Chief's Office issues temporary Parking Permits for persons in private vehicles while conducting Fire Department business at Fire Department Headquarters. **This permit is valid for use in the SFFD Permitted Parking area around SFFD Headquarters only.** Official Parking Permits are not valid after regular business hours or on weekends. All private vehicles are subject to citation by the Department of Parking and Traffic without a valid permit and outside of normal business hours.

The temporary Parking Permits authorized by the Chief of Department are not valid for use at any other location. Members are instructed to destroy all unauthorized parking permits including those that may have been issued under previous Administrations.

How can the Citizens of San Francisco feel confident that other Rules and Regs are also blithely ignored and unenforced by the Officers in the Firehouses around the City?

Such as:

3911. DISCRIMINATION, HARASSMENT AND RETALIATION PROHIBITED

3912. ALCOHOL AND PROHIBITED DRUGS The answer is we don't feel confident. We can only assume, from the lack of

discipline outside the closed doors of the firehouse, that inside the same level of discipline exists.

Sincerely yours,

James J. Corrigan

Conefrey, Maureen (FIR)

From: MaryLou Corrigan <marylouc@mac.com>
Sent: Tuesday, January 24, 2017 8:33 AM
To: FireChief, Secretary; Commission, Fire (FIR)
Cc: Peskin, Aaron (BOS); Ken Cleaveland (KenC@boma.com); stories@nbcbayarea.com
Subject: The SFFD is in violation of the standards set by the S.F. Ethics Commission

Chief of Department Hayes-White and the San Francisco Fire Commission:

I made you aware over the last seven years that 100's of S.F. Fire Department employees have been fraudulently using various forms of "ON OFFICIAL FIRE DEPARTMENT BUSINESS" placards. I thought simply bringing it to your attention would end it.

But no, other than an E Mail that you agreed with me, the entire enforcement of the Rules and Regs in the SFFD collapsed on this matter. Or, perhaps it has collapsed as well in other areas such as regarding Discrimination and/or Drinking in the firehouses.

In 2011 I made this amateurish video hoping that the embarrassment of it all, would bring those in charge feeling some sense of decency and end this practice that could ruin the good name of the Department.

<https://www.youtube.com/watch?v=02FHN19CTJM>

Still, around many firehouses in the City, the practice continues unabated.

Today I want to make you aware that the fraudulent practice of S.F. firefighters utilizing a myriad of "ON OFFICIAL SFFD BUSINESS" placards on their dashes to obtain free parking at meters, or in "red zones," or within 15 ' of firehouse doors; exception from towing or ticketing while parked in a "tow away zone" and on and on, **all violate the standards set forth by the San Francisco Ethics Commission.**

You both have the City Attorney's office to interpret whether I am correct in my evaluation that the SFFD is in violation with regard to these placards.

Admittedly, they will have to have a Kellyanne Conway on their staff to get you out of this one.

From the SanFrancisco Ethics Commission:

KEY WORDING: "for any private gain or advantage."

A. USE OF CITY RESOURCES

No officer or employee may use City resources, including, without limitation, facilities, telephone, computer, copier, fax machine, e-mail, internet access, stationery and supplies, for any non-City purpose, including any political activity or personal purpose.

http://www.sfethics.org/files/ethics_commission_sia.pdf

C. USE OF PRESTIGE OF THE OFFICE

No officer or employee may use his or her City title or designation in any communication for any private gain or advantage. The following activities are expressly prohibited by this section.

1. USING CITY BUSINESS CARDS

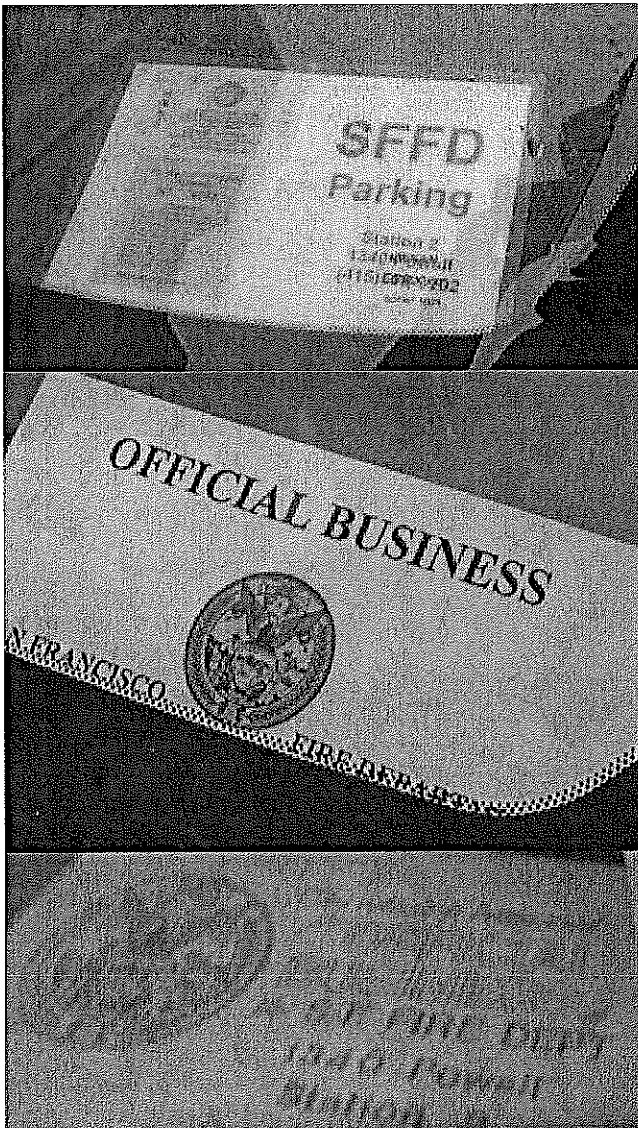
No officer or employee may use his or her City business cards for any purpose that may lead the recipient of the card to think that the officer or employee is acting in an official capacity when the officer or employee is not.

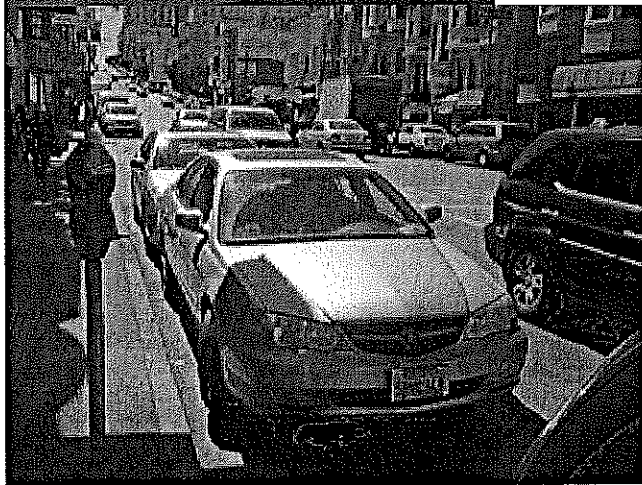
2. USING CITY LETTERHEAD, CITY TITLE, OR E-MAIL

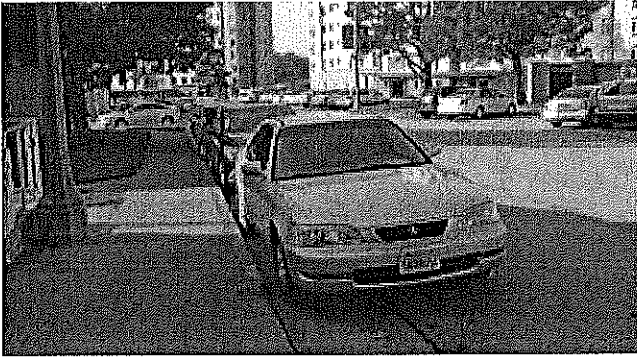
No officer or employee may use City letterhead, City title, City e-mail, or any other City resource, for any communication that may lead the recipient of the communication to think that the officer or employee is acting in an official capacity when the officer or employee is not.

Sincerely yours,

James Corrigan







Conefrey, Maureen (FIR)

From: Christopher Wisniewski <cwiz@icloud.com>
Sent: Saturday, January 28, 2017 10:26 AM
To: Environment, ENV (ENV); health.commission.dph@sfdph.org; Commission, Fire (FIR); BreedStaff, (BOS); info@sfcityattorney.org; danny@sffdlocal798.org; grattanpta@gmail.com; info@hacns.com
Subject: Re: SFFD engine idling...

Not the first complaint. Seems to us measures could be taken. Can trucks be idled in a less dense area? There are open spaces up the hill nearby. There are rules at the Oakland Docks - a much less populated spot. This could open the City to big litigation...

Hello all,

We write you today out of concern of what seems to be an unnecessary and unhealthy Fire Department practice. We live across from Ladder Co. 12 and most mornings - not all - they idle truck engines, sometimes for hours on end. I should note that they are a block West, usually upwind of Grattan Elementary School and one short block away from Haight Ashbury Community Nursery School. Given the correlation between diesel exhaust and asthma and the inconsistency of pattern (varying length, some days not at all) We really have to wonder about the need/wisdom of this - especially if it is citywide. Thanks for your time...

Chris Wisniewski
[415.425.7495](tel:415.425.7495)

Sent from my iPad

On Aug 29, 2016, at 12:45 PM, Conefrey, Maureen (FIR) <Maureen.Conefrey@sfgov.org> wrote:

Hello Mr. Wisniewski,

We are in receipt of your below email. I have forwarded it to the Chief of Operations and he will have the Division 2 Chief look into it. Sorry for your inconvenience.

Sincerely,

Maureen Conefrey
Fire Commission Secretary
(415) 558-3451

-----Original Message-----

From: Chris Wisniewski [mailto:cwiz@icloud.com]
Sent: Saturday, August 27, 2016 3:17 PM
To: Environment, ENV (ENV) <environment@sfgov.org>; health.commission.dph@sfdph.org;
Commission, Fire (FIR) <fire.commission@sfgov.org>

Subject: Re: SFFD engine idling...

Things seemed to improve for some time but the old pattern has reestablished itself. Today there was idling with intermittent revving for maybe an hour. In recent months there have been many such occurrences. It makes no sense. Its like living next to the Oakland docks - except they have a policy - and our neighborhood is much, much denser. Where is the City of SF on this? Are there any rules? Thank you.

On Nov 9, 2013, at 10:27 AM, Christopher Wisniewski <cwiz@icloud.com> wrote:

Hello DOE/DPH/Fire Commission,

I write you today out of concern of what seems to be an unnecessary and unhealthy Fire Department practice. We live across from Ladder Co. 12 and most mornings - not all - they idle truck engines, sometimes for hours on end. I should note that they are a block West, usually upwind of Grattan Elementary School. Given the correlation between diesel exhaust and asthma and the inconsistency of pattern (varying length, some days not at all) I really have to wonder about the need/wisdom of this - especially if it is citywide. Thanks for your time...

Chris Wisniewski

415.425.7495

CC'S TO THE COMMISSION

Conefrey, Maureen (FIR)

From: Rivera, Anthony (FIR)
Sent: Wednesday, February 01, 2017 5:55 PM
To: Conefrey, Maureen (FIR)
Cc: Williams, Raemona (FIR); Conley, Nalungo (FIR)
Subject: Solar Panels on SFFD Facilities

Maureen,

Commissioner Covington requested detailed information on SFFD's use of solar panels on our current and planned facilities.

Solar Panels:

1. There are currently no Solar Panels on any existing SFFD facility.
2. Solar Panels were not required by SF City building codes for any of the current SFFD construction projects, (Stations 5, 16, 35). Solar Panels may be required for future SFFD projects if building codes are changed.
3. Stations 5, 6, 35, shall be constructed to be "Solar Panel Ready", which means that SFFD can add Solar Panels anytime after construction is complete, with little need for modifications/upgrades to the SFFD facility.

"Green" Roofs:

1. SF current building codes require the installation of a "Green" roof, (grass, and foliage on roof), or a "Blue" roof, (holding system for rain water). Both systems are to reduce impact of rain water to the SFPUC sewer system.
2. SFFD chose the "Blue" roof option on new construction because of minimum roof maintenance and also due to the need for Firefighter training on roofs, (aerial and ground ladder operations/drills).

I hope that this information answers Commissioner Covington's question(s). If not, I am available to discuss this matter further.

Respectfully,

ANTHONY RIVERA
ASSISTANT DEPUTY CHIEF
SAN FRANCISCO FIRE DEPARTMENT
698 2ND STREET, ROOM 305
SAN FRANCISCO CA 94107-2015
OFFICE 415-674-5066 CELL 415-439-3783



BUREAU OF FIRE PREVENTION

SAN FRANCISCO



FIRE DEPARTMENT

**DIVISION OF FIRE PREVENTION &
INVESTIGATION**

MEMORANDUM

TO: Chief of Department, Joanne Hayes-White

FROM: Fire Marshal Daniel de Cossio, DFPI

SUBJECT: Activity Report for the Division – January 2017

DATE: February 1, 2017

REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from January 1 thru January 31, 2017.

A handwritten signature in black ink, appearing to read "Daniel de Cossio", written over a horizontal line.

Daniel de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—FAMIS)

BFP - January 2017				
Fiscal Year 2016–2017	As of January 31, 2017			Projected Year-End
Revenue Program	Budgeted Amount 16–17	Actual Revenue	Percent of Budgeted Amount	
Plan Review Fees	6,099,000.00	5,204,016.00	146.27%	8,921,170.29
Fire Administrative Citation		0.00		
Construction Inspection Fees	1,750,000.00	1,179,911.00	115.58%	2,022,704.57
Fire Dept. Permits	1,050,000.00	522,395.00	85.29%	895,534.29
False Alarm Fees	220,500.00	158,000.00	122.84%	270,857.14
Referral Inspections	185,175.00	103,430.00	95.75%	177,308.57
Waterflow Information	146,875.00	113,905.00	132.95%	195,265.71
Miscellaneous Fees	1,500.00	559.00	63.89%	958.29
Pre-Application Fees	141,250.00	76,276.00	92.57%	130,758.86
Re-inspection Fees	30,000.00	78,917.00	450.95%	135,286.29
Revenue Programs Subtotal	9,624,300.00	7,437,409.00	132.48%	12,749,844.00
High-Rise Annual Inspection Fees*	1,820,000.00	810,220.00		1,820,000.00
Annual Permit Renewal Fees*	1,795,000.00			1,795,000.00
Fire Residential Inspection Fees	627,041.00	344,558.00		627,041.00
Revenue Programs Total	13,866,341.00	8,592,187.00		16,991,885.00
Projected Surplus/Deficit			123%	3,125,544.00
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	1,084,904.00	976,979.00	107,925.00	

FAMIS—February 1, 2017

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

** Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

Description of Revenue Programs:

1. Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.
2. High-Rise Annual Inspection Fees-All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.

3. Construction Inspection Fees-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
4. Annual Permit Renewal Fees-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually, and are collected by the Tax Collector's office after the initial filing fee is collected.
5. Overtime Fees-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
6. Fire Dept. Permits-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
7. False Alarm Fees- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
8. Referral Inspections-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
9. Waterflow Request Fees- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
10. Miscellaneous- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
11. Pre-Application Fees-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
12. Re-Inspection Fees- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

b.) Non-Revenue Generating Services – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include: complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

c.) San Francisco International Airport – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

d.) Port of San Francisco – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

2. Bureau of Fire Investigation – The monthly and year-to-date report for the BFI is included as an attachment.

CC: Fire Commission Secretary

San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 01/01/2017 To 01/31/2017

		YTD 07/01/2016 To 01/31/2017		01/01/2017 To 01/31/2017	
		Count	Property Loss Contents Loss	Count	Property Loss Contents Loss
STRUCTURE FIRES	ACCIDENTAL	19	\$5,016,900	3	\$530,000
	INCENDIARY	25	\$3,990,050	2	\$675,300
	UNDER INVESTIGATION	4	\$3,917,000	1	\$12,000
	UNDETERMINED	8	\$833,500	1	\$43,000
STRUCTURE FIRES TOTAL		56	\$13,757,450	7	\$1,260,300
VEHICLE FIRES	ACCIDENTAL	4	\$244,100	1	\$4,000
	INCENDIARY	42	\$245,067	6	\$31,988
	UNDER INVESTIGATION	2	\$4,690	0	
	UNDETERMINED	5	\$20,428	0	
VEHICLE FIRES TOTAL		53	\$514,285	7	\$35,988
ATTEMPTS TO BURN		4	\$3,738	0	
OTHER INCIDENTS		50	\$112,800	5	\$14,450
STRUCTURE FIRES	COMMERCIAL	24	\$5,116,300	4	\$1,095,300
	RESIDENTIAL	32	\$8,641,150	3	\$165,000
STRUCTURE FIRES TOTAL		56	\$13,757,450	7	\$1,260,300
GREATER ALARMS	2ND ALARMS	12		3	
	3RD ALARMS	0		0	
	4TH ALARMS	1		0	
	5TH ALARMS	0		0	
GREATER ALARMS TOTAL		13		3	
OTHER	ARRESTS	15		2	
	DEATHS	1		0	
	INJURIES	27		3	
	JUVENILE FIRE SETTERS	0		0	
	SUBPOENAS REQUESTED	126		16	

BUDGET PRESENTATIONS

RESOLUTIONS

FIRE COMMISSION
City and County of San Francisco
Edwin M. Lee, Mayor

Ken Cleaveland, *President*
Stephen A. Nakajo, *Vice President*
Michael Hardeman, *Commissioner*
Francee Covington, *Commissioner*



698 Second Street
San Francisco, CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Maureen Conefrey, *Secretary*

DRAFT RESOLUTION 2017-01

**RESOLUTION RECOMMENDING THAT THE SAN FRANCISCO FIRE
DEPARTMENT REQUIRE THAT ALL MEMBERS UNIFORMED AND
CIVILIAN TAKE THE BIENNIAL HARASSMENT PREVENTION
TRAINING**

WHEREAS, The San Francisco Fire Commission upholds the City's Policies regarding Discrimination, Harassment and Retaliation Free Workplace and Sexual Harassment; and

WHEREAS, The San Francisco Fire Commission supports the City's biennial Harassment Prevention Training for Supervisors in compliance with California State Law AB 1825; and

WHEREAS, The San Francisco Fire Commission believes it would be valuable to the Fire Department to administer the City's Harassment Prevention Training module to all Fire Department employees on a regular basis; and

WHEREAS, The San Francisco Fire Commission deems it important for the Fire Department to administer the City's Harassment Prevention Training module to entry-level uniformed and new hire civilian employees during their probationary period, now, therefore, be it

RESOLVED, That the Fire Commission of the City and County of San Francisco hereby exercises its authority under San Francisco Administrative Code Section 2A.90 to rule as follows:

- (I) That beginning with the 121st Fire Academy, the Fire Department will administer the City's Harassment Prevention Training module to entry-level uniformed and new hire civilian employees during their probationary period;
- (II) That the successful completion of the City's Harassment Prevention Training module will be a requirement to pass probation for entry-level uniformed and new hire civilian employees;
- (III) That the City's Harassment Prevention Training module will be part of the Probationary Handbook for entry-level uniformed employees;
- (IV) That Fire Department Supervisors will be required to take the City's 2017 Harassment Prevention Training Program in accordance with the citywide compliance schedule for California State Law AB 1825; and

(V) That the next scheduled Department-wide Harassment Prevention Training for all Fire Department employees will be in 2019 to coincide with the citywide compliance schedule for California State Law AB 1825.

Adopted at the Regular Meeting of the San Francisco Fire Commission on February 8, 2017.

Ayes:

Nays:

Maureen Conefrey, Fire Commission Secretary