

# SAN FRANCISCO FIRE COMMISSION

## Minutes of Fire Commission Special Meeting Thursday, December 17, 2015 - 2:30 p.m.

698 Second Street, Room 221 ■ San Francisco ■ California ■ 94107

*President Evans called the meeting to order at 2:42 PM.*

### 1. ROLL CALL

President Andrea Evans  
Vice President Francee Covington  
Commissioner Stephen Nakajo  
Commissioner Michael Hardeman  
Commissioner Ken Cleaveland

Also Present:

Brad Russi, Deputy City Attorney, Government Team – Counsel to the Commission  
Maureen Conefrey, Commission Secretary  
Joanne Hayes-White, Chief of Department was present for a portion of item 2.

*This item was called out of order at 3:02 p.m.*

### 2. CLOSED SESSION: 2015-2016 STRATEGIC PLAN AND PERFORMANCE PLAN/APPRAISAL REPORT (Reporting to Commission) OF CHIEF JOANNE HAYES-WHITE [Discussion and Possible Action]

#### A. Public comment on all matters pertaining to the potential closed session.

*President Evans called for public comment. No member of the public came forward and President Evans closed public comment.*

#### B. Vote on decision whether to go into closed session.

*Commissioner Cleaveland made a motion to hold discussions in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved. (5-0; Evans, Covington, Nakajo, Hardeman, Cleaveland)*

*The Commission went into closed session at 3:02.*

#### C. Joanne Hayes-White, Chief of the Fire Department

Pursuant to Admin. Code section 67.10(b); Govt. Code section 54957(b), Govt. Code section 54957.1(a)(5), the Commission may hold a closed session to discuss the strategic plan and performance plan/appraisal report of the Chief (Discussion).

#### D. Vote on whether to disclose discussions if held in Closed Session per Administrative Code §67.12(a).

*Vice President Covington made a motion to not disclose discussions held in Closed Session. Commissioner Cleaveland seconded, and the motion was unanimously approved. (5-0; Evans, Covington, Nakajo, Hardeman Cleaveland)*

*There was no public comment*

*This item was called out of order at 2:42 p.m.*

**3. CASE NO. 2015-04: HEARING ON EMPLOYEE DISCIPLINE, INCLUDING COMMISSION DELIBERATIONS OR OTHER ACTION CONCERNING CHARGES FILED BY CHIEF OF DEPARTMENT AGAINST MEMBER, DATED NOVEMBER 9, 2015, FOR VIOLATIONS AS FOLLOWS:**

- Section 3905 – Familiarity With the Rules
- Section 3912 – Alcohol and Prohibited Drugs
- Section 3919 – Proper Behavior
- Section 3921 – Inattention to Duty
- Section 3923 – Acts Detrimental to the Welfare of the Department

This case may be heard in Closed Session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

**A. Public Comment on Special Meeting Agenda Item; Possible Closed Session**

Members of the public may comment on Agenda items that are scheduled for discussion or action. [Government Code §54954.3(a), Administrative Code §67.15(b)]

*President Evans called for public comment. No member of the public came forward and President Evans closed public comment.*

1. Public Comment on Agenda Item No. 2, including *[if there is a motion or request to go into Closed Session]* public comment on whether to go into Closed Session.
2. *If there has been a motion or request to go into Closed Session:* Vote on whether to hold Closed Session. [**Action Item**]

*Vice President Covington made a motion to hold deliberations in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved. (5-0; Evans, Covington, Nakajo, Hardeman, Cleaveland)*

*The Commission held deliberations in Closed Session at 2:44 p.m.*

**B. Deliberations/Possible Action, Open or Closed Session**

1. Deliberations, and possible action on Suspension Appeal [**Action Item**]

**C. If Closed Session is held, reconvene in Open Session**

1. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

*The Commission reconvened in Open Session to report action taken at 3:00 p.m.*

*Action Taken:*

*By unanimous vote of 5-0, the Commission accepted the terms of the signed Stipulation and Proposed Action by Commission. There was no public comment.*

2. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). [**Action Item**]

*Vice President Covington made a motion to not disclose discussions held in Closed Session. Commissioner Cleaveland seconded, and the motion was unanimously approved. (5-0; Evans, Covington, Nakajo, Hardeman Cleaveland)*

*There was no public comment*

#### **4. ADJOURNMENT**

*President Evans adjourned the meeting at 4:05 p.m.*