

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting Wednesday, July 12, 2017 – 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Ken Cleaveland
Vice President	Stephen A. Nakajo
Commissioner	Michael Hardeman
Commissioner	Francee Covington
Commissioner	Joe Alioto Veronese
Chief of Department	Joanne Hayes-White

2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on June 28, 2017.

4. REQUEST LEAVE TO ATTEND THE CALIFORNIA METROPOLITAN FIRE CHIEFS EMS TASK FORCE SUMMIT *[Discussion and possible action]*

Discussion and possible action to approve Chief of Department's request with pay for one day on July 25, 2017 to attend the California Metropolitan Fire Chiefs EMS Task Force Summit. Assistant Deputy Chief Andy Zanoft will be joining me. The workshop will be at the Hyatt Regency located in downtown Long Beach. The source of funds for this trip is provided for in the Fire Department 2017-2018 approved budget. Deputy Chief Raemona Williams will serve as acting Chief of Department during Chief Hayes-White's absence.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JOANNE HAYES-WHITE

Report on current issues, activities and events within the Department since the Fire Commission meeting on June 28, 2017, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS, DEPUTY CHIEF MARK GONZALES

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, Airport.

6. AGENDA FOR NEXT FIRE COMMISSION MEETING [Discussion]

Discussion regarding agenda for the July 26, 2017 regular meeting.

7. CASE NO. 2016-07: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL [Action item]

The appeal is from a ten calendar day suspension for violation of the Rules and Regulations as follows:

- Section 1501 – Vehicle Operations Manual
- Section 3905 – Familiarity with the Rules
- Section 3923 – Acts Detrimental to the Welfare of the Department
- Section 3924 – Disobedience
- Section 3925 – Insubordination
- Section 3939 – Loss or Damage of Tools and/or Equipment

This case may be heard in closed session pursuant to Government Code Section 54957(b) and San Francisco Administrative Code Section 67.10(b).

A. Public Comment on Agenda Item 7; Possible Closed Session

i. Members of the public may comment on all matters pertaining to Agenda Item 7, including anything pertaining to the suspension appeal and whether to hold the deliberations in closed session.

ii. Vote on whether to hold Closed Session. *[Action Item]*

B. Deliberations/Possible Action, Open or Closed Session

Deliberations and possible action on Suspension Appeal *[Action Item]*

C. If Closed Session is held, reconvene in Open Session

i. Report on any action taken in Closed Session as specified in California Government Code Section 54957.1(a)(5) and San Francisco Administrative Code section 67.12(b)(4).

ii. Vote to elect whether to disclose any or all discussions held in Closed Session, as specified in San Francisco Administrative Code Section 67.12(a). *[Action Item]*

8. ADJOURNMENT

MINUTES FOR ADOPTION

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION REGULAR MEETING
MINUTES

Wednesday, June 28, 2017 - 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco, California, 94102

The Video can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=28242

President Cleaveland called the meeting to order at 5:00 PM.

1. ROLL CALL

Commission President	Ken Cleaveland	Present
Commission Vice President	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Commissioner	Francee Covington	Present
Commissioner	Joe Alioto Veronese	Present
Chief of Department	Joanne Hayes-White	Present
Mark Gonzales	Deputy Chief – Operations	
Raemona Williams	Deputy Chief – Administration	
Tony Rivera	Support Services	
Rudy Castellanos	Airport Division	
Andy Zanoft	EMS Division	
Assistant Chiefs		
Jose Velo	Division 2	
William Storti	Division 3	
Staff		
Mark Corso	Deputy Director of Finance	

2. PUBLIC COMMENT

Ronald Herrera talked about the parade he attended over the weekend and what a good surprise it was for him to be included as part of the parade and he thanked everyone on his behalf and on behalf of the fire reserves for including them in the parade.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on June 14, 2017.

Commissioner Covington Moved to approve the June 14, 2017 regular meeting Minutes. Commissioner Hardeman Seconded. Motion to approve above Minutes was unanimous.

There was no public comment.

6. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting of June 14, 2017, 2017, including budget, academies, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White's report covered events since the last meeting on June 14, 2017. She gave a brief overview of the budget which included an appearance at the budget and finance committee on June 16, 2017. Mark Corso explained that process and stated that since June 1st, they have been working very closely in negotiations with the budget analyst office and they were able to come to an agreement which allows the Department to keep their hiring plan, equipment fund, including the additional \$4,000,000 received in the second year and funding for the Departments outreach efforts. The next step is to have it heard by the full board, which should be on July 18th and 25th.

Commissioner Covington asked what functions come under the outreach heading. Mr. Corso answered that it's mainly under the work of Fire Prevention, and specifically related to funding that they received from the Department of Building Inspection last year for personnel costs related to education and outreach to the community. Commissioner Covington asked if Mr. Corso anticipates any changes from the full board and Mr. Corso replied that the assumption is now that it's approved at committee, it will be moved forward at the full board. Vice President Nakajo confirmed this statement.

Commissioner Hardeman asked what the total budget is including the Airport. Mr. Corso answered that it is approximately \$385,000,000.00. Commissioner Hardeman asked how the additional \$750,000.00 allocated to the operation budget will be used. Chief Hayes-White stated that it is to be determined but they are looking at either expanding the EMS-6 or a hybrid and they are working with other City Department's on a safer streets initiative.

Chief Hayes-White continued with her report and covered the academies, stating that the 122nd class is in their 10th week of a 20-week academy with 50 recruits remaining. In regards to the 123rd she mentioned that they anticipate having a class of 54 recruits, 12 coming from Station 49 and 42 off the National Testing Network list and that class is slated to start in the fall.

Chief Hayes-White attended the Earthquake Safety Fair, the Budget and Finance Committee meeting, the Juneteenth parade, along with Commissioner Covington, the Pride flag raising along with president Cleaveland, the monthly Labor Management meeting and a ceremony at City Hall where the Board of Supervisors gave specific recognition to recently formed employee group Rescue President Keith Baraka and member Battalion Chief Nicol Juratovac. She touched on other events that she attended during the reporting period, including the Pride Parade and Firefighters Appreciation Night at the Giant's game. She mentioned that they continue to work with the MTA and Supervisor Sheehy on particular issues with parking protected bike lanes and acknowledged the collaboration with Supervisor Sheehy and his office as well as MTA in understanding the Department's continued concerns. She announced that on July 1, 2017 it will mark the 20th anniversary from which the Paramedic Division departed from the Department of Public Health and merged with the SFFD and that there will be a small ceremony to celebrate with members of Station 49 and all are invited. She acknowledged all the members for the phenomenal job they did during the active shooter incident at the UPS

facility as well as at the cliff rescue incident where a young women fell to her death from the Lands End area. She asked President Cleaveland to consider adjourning the meeting in the memory of Victor Wong, who is the husband of Fire Inspector Carol Wiley Wong, and retired members Assistant Chief Dave Haberlin and Lieutenant Robert Matluck.

Commissioner Veronese showed interest in possibly working with the bicycle coalition as he senses that the department's interests are aligned in some respects. Chief Hayes-White answered that although it sounds great, there are challenges, and the coalition's desire is to have parking protected bike lanes and that is very difficult for the department because the width of the bike lane isn't wide enough for emergency apparatus to navigate through and it really impedes us. Commissioner Veronese commended Chief Hayes-White on the very difficult incident where the young women that fell at Lands End and what a great job she does representing the city under very difficult circumstances.

Commissioner Hardeman thanked Chief Hayes-White and congratulated her on the budget. He gave a brief overview of an article he read concerning Baltimore and how people are dying from drug use. He commented on his participation at the Pride Parade and how he noticed the good relationship the Fire Department has with the Police Department and how nice it was to see them all enjoying themselves.

Vice President Nakajo thanked Chief Hayes-White and Mr. Corso for the great job on the budget and mentioned that he wanted everybody to understand and comprehend that along with the Chief and Mr. Corso, there is the internal budget committee that goes through the process and to have the goals of maintaining no cuts was really quite a lofty goal and he is pleased with the hard work that they all have done.

President Cleaveland thanked Chief Hayes-White for her report and announced that he would have been in the Pride Parade if he had not been in Nashville at a national conference for his job. He commended Keith Baraka and Rescue and everyone in the cadet program that participated on Pride Sunday with the Fire Department.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF RAEMONA WILLIAMS

Report on the Administrative Divisions, Fleet and Facility status, Finance, Support Services, Homeland Security and Training within the Department.

Chief Williams' report covered the period from May 25, 2017 to June 28, 2017. She mentioned that the Assignment Office staff is currently working on modifications to the Station 49 members' schedule, in anticipation of the upcoming H-3 Level 1 EMT and H-3 Level 2 Paramedic academies. Under Homeland Security, she stated that Chief Francisco continues to update the command staff on all suspicious and/or potential terrorist activities, including the recent London and Paris incidents. He also processes all incoming Homeland Security incidents and bulletins and he is working with Mark Corso on preparing and submitting the application for the Port Security Grant. Under ISB, she stated there were 72 members randomly tested and all results were negative. She touched on the Physician's Office, Support Services including updates on Pump Station 1, Station 5, and ESER projects. Under Fleet Management she announced that they have two new replacement surf rescue trucks that are

currently being outfitted and will be placed in service soon at Station 18 and 34. Under Division of Training she mentioned that staff has been involved in many activities such as overseeing the pump and aerial testing for members of the 120th and 121st probationary firefighters. She touched on the EMS training and stated they will resume their active shooter training on July 5, 2017. She mentioned that Captain Arteseros continues to oversee the emergency preparedness training for the community and she conducts advanced training and drilling, presentations and other specialized activities. Chief Williams concluded here report by announcing that the 122nd academy is set to graduate on September 8, 2017.

Commissioner Hardeman thanked Chief Williams and complimented her for being the most energetic person from the Fire Department at the Pride Parade. He mentioned the tragic cliff incident involving a member of the LA Rocca family and what a nice family they are. He stated that he would like for the commissioners to see how cliff rescue manpower process works, not an actual rescue, but the set up.

Commissioner Veronese stated that he was sorry he missed the parade as well as he had a preset father/son weekend planned.

President Cleaveland thanked Chief Hayes-White and Chief Williams for their reports. He mentioned that after so many years of fighting tooth and nail for the budget, it's nice to have a good budget and thanked everyone who sallied forth up and down the halls of City Hall to present our case. He asked Chief Williams if there is anything being done interdepartmental to looking into reducing the cliff rescues. Chief Hayes-White responded that the collaborative efforts are much better than they were 5 to 10 years ago and that earlier in the week there was a joint press conference with the Coast Guard, National Park Service, and San Francisco Police Department. She added that PIO Jonathan Baxter was one of the persons that spearheaded that press event to get the word out related to surf and cliff dangers. She added that she thinks the Park Service is looking at ways to add more patrols or better signage, but as long as people disobey restricted areas these rescues will continue.

Commissioner Covington suggested getting the word out about surf and cliff dangers by using Airbnb and hotel concierge staff that deal with visitors. With regards to the Industrial Hygienist, Commissioner Covington confirmed that one of his duties will be how to reduce the number if on duty injuries.

President Cleaveland asked about work related injuries. Chief Williams explained the different types of injuries and the difference between short term and long term disabilities.

There was no public comment.

8. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the July 12, 2017 regular meeting.

There was discussion on how the minutes are prepared. Commissioner Veronese thought there was too much detail. Vice President Nakajo and Commissioner Covington prefer them detailed and are happy with how the minutes are currently prepared.

- Drone Policy update
- Antique Apparatus/Guardians of the City

- Industrial Hygienist update
- Acknowledge members that responded to cliff rescue

9. ADJOURNMENT

President Cleaveland adjourned the meeting in the memory of Victor Wong, husband of Fire Inspector Carol Wyle Wong, retired Assistant Chief Dave Haberlin, Lieutenant Robert Matluck and Civilian Victoria La Rocco at 6:11 p.m.

GENERAL ORDERS

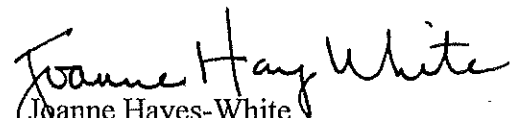
SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 17 A-37
June 29, 2017

From: Chief of Department
To: Distribution List "A"
Subject: Narcotics Control and Restock – ALS Engines
Reference: Rules and Regulations, Sec. 402
Enclosure: None

Officer Endorsement:
Sec. 1108—R. & R. _____

1. The Fire Department is upgrading the security and tracking of narcotics on its ALS Engines.
2. Engine narcotics will be placed in specially designed Pelican cases, and will be sealed with anti-tamper tags. Engine Medics should not break the seal or open the case until prepared to administer a narcotic.
3. The Emergency Medical Services (EMS) Division staff will visit every ALS Engine Company and will repackage the Engine narcotics into the new Pelican cases.
4. Whenever an ALS Engine uses a narcotic from its supply, the Engine Medic shall special call an EMS Captain (Rescue Captain) for a restock.
5. The Engine Medic must complete an electronic Drug Accounting Record (eDAR) entry in HRMS for every narcotic use, as is currently the practice, however must now also print the document and provide it to the EMS Captain prior to receiving the medication restock.
6. The EMS Captain will confirm the documentation and will replace the medication in the Pelican case, and then will seal the case with a new anti-tamper tag.
7. Engine Medics shall count, check expiration dates, and log their narcotics on a daily basis. The Pelican cases have clear lids, which will facilitate visualizing the medications without having to open the case.
8. Questions relating to this General Order shall be directed to the Assistant Deputy Chief of EMS.
9. This General Order is effective immediately.


Joanne Hayes-White
Chief of Department

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 17 A-38
June 29, 2017

From: Chief of Department
To: Distribution List "A"
Subject: Hospital Destination Policy 5000 & 5020
Reference: Rules and Regulations, Sec. 402
Enclosures: Summary of EMSA Policy Changes & Destination Chart

Officer Endorsement:
Sec. 1108—R. & R. _____

1. The San Francisco Emergency Medical Services Agency (EMSA) has issued changes to the Hospital Destination Policies that were not included in earlier updates.
2. EMSA Policies 5000 and 5020, Hospital Destination and Diversion, have new specialty care designations and diversion override criteria:
3. EMSA Policy 5000 III. 3, C:
 - Critical Airway Adult (new)
 - Pediatric Medical (new)
4. EMSA Policy 5000 Destination Chart
 - Seton and Kaiser South are now designated stroke centers (new)
5. EMSA Policy 5020, III. D:
 - Ambulance Diversion ONLY applies to general medical patients. Diversion and Trauma Override do NOT apply to:
 - Critical airway patients (new)
 - Adult critical medical patients (new - definition of Adult critical medical described in the attachment)
 - Patients meeting the following Specialty Care triage criteria:
 - Pediatric Medical (new)
6. These changes are effective immediately. Please review the attachment and the complete policy, which is available at <http://sfdem.org/policy-protocol-manuals>.
7. Questions should be directed to A/RC Joshua Smith at DOT-TI, (415) 318-4505.


Joanne Hayes-White
Chief of Department

EMSA Policy Changes (Summary)

Paramedics are directed to review the full policy. This is only a summary. The following changes were made to EMSA Policy 5000 and 5020:

Policy 5020- Diversion III.D.

Ambulance Diversion **ONLY** applies to general medical patients. Diversion does **NOT** apply to:

1. **Critical airway patients (new)**
2. **Adult critical medical patients (new)***
3. Patients meeting the following Specialty Care triage criteria:
 - a) **Pediatric Medical (new)**
 - b) Pediatrics Critical Medical
 - c) STAR (STEMI and/or Post Arrest with ROSC)
 - d) Reimplantation (Microvascular Surgery)
 - e) Burns
 - f) Obstetrics
 - g) Stroke
 - h) Trauma
 - i) LVAD
 - j) Post-Sexual Assault

EMSA Policy 5000- Adult Critical Medical is defined as:

Adult Critical Medical: Patients with one (1) or more of the following conditions should be transported to the closest full Receiving Hospital:

1. Airway obstruction or respiratory insufficiency with inadequate ventilation;
2. Hypotension with shock;
3. Status epilepticus;
4. Acute deteriorating level of consciousness without trauma.

EMSA Policy 5020 V. B

Trauma Override does **NOT** apply to:

1. **Critical airway patients (new)**
2. **Adult critical medical patients (new)**
3. **Patients meeting Specialty Care criteria listed in III.D. above (new)**
4. Patients originating from a hospital-based clinic. Such patients shall be considered to have arrived on hospital property and shall be transported to the ZSFG Emergency Department.
6. Patients who are incarcerated or in police custody.
7. ZSFG will follow *Policy 5021 Trauma Bypass* for any internal disaster situation that closes it to trauma patients.

Destination Chart

*Pediatric in this section is defined as under 14 years old. It is understood that some hospitals have a different definition of pediatric patients. Hospitals that don't have critical pediatric specialty care are unlikely to be able to admit those patients and may require transfer to another facility.

SAN FRANCISCO HOSPITAL DESIGNATIONS															
	Critical Airway	Medical Adult	Critical Medical Adult	Medical Peds	Critical Medical Peds	Psych	Stroke	STAR	Trauma	OB	Reimplan- tation	Burns	LVAD	Post Sexual Assault	Sobering
ZFGH	X	X	X	X		X	X	X	X	X	X	X ¹		X	
CPMC - PAC	X	X	X	X		X	X	X					X		
Davies	X	X	X	X		X	X				X ¹				
St Francis	X	X	X	X		X	X					X ²			
Kaiser	X	X	X	X		X	X			X					
St Mary	X	X	X	X		X	X								
St Lukes	X	X	X	X		X				X					
UCSF-Parn	X	X	X	X		X	X	X			X ¹		X		
Seton	X	X	X	X			X								
South Kaiser	X	X	X	X			X								
Chinese (standby)		X													
VA Medical (standby)		X													
CPMC Peds Calif Campus	X		X	X	X					X					
UCSF Peds Mission Bay	X		X	X	X					X					
Sobering Center															X

1. Burns and reimplantation patients WITH associated major trauma must be taken to SFGH Trauma Center.
 2. Burns (adult + pediatric) who do NOT meet major trauma criteria must be transported to St Francis Memorial Hospital.

Conefrey, Maureen (FIR)

From: Conefrey, Maureen (FIR)
Sent: Friday, June 30, 2017 2:01 PM
To: Commission, Fire (FIR); Conefrey, Maureen (FIR); Francee Covington (Fcovington@aol.com); Hardeman, Michael (michaelhardeman329@comcast.net); Joe Alioto Veronese; Ken Cleaveland (KenC@boma.com); Steve Nakajo (sknakajo@yahoo.com)
Subject: FW: General Order 17 A-39, H-23 EMS Lieutenant at Station 49

FYI.

Maureen Conefrey
Fire Commission Secretary
(415) 558-3451

From: FireAdministration, FIR (FIR)
Sent: Friday, June 30, 2017 1:43 PM
Subject: General Order 17 A-39, H-23 EMS Lieutenant at Station 49

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 17 A-39

June 30, 2017

From: Chief of Department
To: Distribution List "A"
Subject: H-23 EMS Lieutenant at Station 49
Reference: Rules & Regulations, Sec. 402
Enclosure: None

Officer Endorsement:
Sec. 1108 – R & R _____

1. The Department is advertising for H-23 EMS Lieutenant positions in the EMS Division. These positions will be assigned to Station 49, and are administrative positions only.
2. The EMS Lieutenant is the first line of supervision and reports to the H-33 EMS Captain at Station 49. The regular schedule for the H-23 position shall be a forty (40) hour work week, plus four (4) hours of planned overtime per pay period. Shifts shall be twelve (12) hours and assigned based on a two-week alternating '3-4' flop schedule.
3. The duties and responsibilities of the H-23 EMS Lieutenant, include, but are not limited to:

- a. Keeping ambulance crews briefed on system rules, protocols, changes, and updates
- b. Collaborating with the Assignment Office on staffing, scheduling, sick call documentation and backfill
- c. Reviewing and reporting daily staffing projections
- d. Issuing and receiving narcotics keys
- e. Restocking narcotics boxes (if Paramedic-licensed and County accredited)
- f. Organizing and supervising deployment of the dynamic ambulance and EMS response fleet at Station 49
- g. Collaborating with the Division of Support Services and Central Shops on fleet and facility maintenance
- h. Overseeing deployment, exchange and replacement of biomedical and durable medical equipment (DME)
- i. Assisting personnel in completion of Accident Reports and Injury/Exposure Reports
- j. Completing reports directly related to the operations of the dynamic ambulance fleet
- k. Performing other related duties as required or directed

4. Minimum Qualifications:

- a. Current and valid California State Paramedic License or California State EMT Certification
- b. Two (2) years experience with San Francisco Fire Department

5. Desired Qualifications

- a. Working knowledge of ambulance deployment operations and HRMS scheduling
 - b. Experience in multi-disciplinary teamwork
 - c. Competent computer skills and ability to work with spreadsheets and databases
 - d. Experience in education and training
6. Interested members in the ranks of H-1 Fire Rescue Paramedic, H-3-Level I Emergency Medical Technician, H-3-Level II Paramedic, H-3-Level III Firefighter/Paramedic, H-2 Firefighter, or H-2P Firefighter w/Paramedic License, are encouraged to submit a General Form and updated Personal Qualification Form (PQF) to the Chief of Department before close of business, Friday, July 14, 2017.

Joanne Hayes-White
Chief of Department

CC'S TO THE COMMISSION

THOMAS P. O'CONNOR JR.
PRESIDENT
DANIEL A. GRACIA
VICE PRESIDENT
FLORIAN D. K. ROLLINS II
SECRETARY
SEAN M. BUFOLO
TREASURER



DIRECTORS
STEPHEN V. GIACALONE
THOMAS A. FOGLE
ADAM H. WOOD
ADRIENNE R. SIMS
DANIEL V. CASEY

SAN FRANCISCO FIRE FIGHTERS

- Local 798 -

1139 MISSION STREET, SAN FRANCISCO, CA 94103-1614
TELEPHONE (415) 621-7103 • FAX (415) 621-1578
WWW.SFFDLOCAL798.ORG

June 30, 2017

Joanne Hayes-White
Chief of Department
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107-2015

**Re: General Order 17 A-39
H-23 EMS Lieutenant**

Dear Chief Hayes-White:

I am stunned by your issuance of the General Order today concerning the H-23 EMS Lieutenant. It violates the agreement that Local 798 had with Chief Gonzales. And, it represents another example of the Fire Department not working cooperatively with Local 798. This recent pattern of negotiations not only hurts labor-management relations, but also adversely affects the morale within the entire Department.

Earlier this week, our lawyer, Diane Sidd-Champion, sent a letter to the Employee Relations Director, advising her that the City could not legally go forward with implementation of the H-23 position because we were still engaged in bargaining about that subject and had not reached impasse. In light of that, it is shocking that the City would plow ahead, not just with its last proposal, but indeed with a new revised proposal.


All through the negotiations over the H-23 position, Local 798, as is our customary approach to negotiations, attempted to assist management. Despite this, the City and the Department were intransigent in their position. During

more than 9 months of formal negotiations, the Department and DHR refused to propose any kind of bilateral document (a side letter or an MOU amendment), telling Local 798 to just "trust us." The Department and DHR first proposed a side letter just a few weeks ago. Very little time was spent discussing that proposal, which the City then replaced with another proposal on which **no** negotiations whatsoever have taken place.

In her June 27, 2017 letter, Ms. Sidd-Champion pointed out there were numerous issues that remained to be discussed, thus showing that negotiations were not over. Rather than agreeing to return to the bargaining table, you issued General Order 17 A-39.

Local 798 is dismayed that the City and the Department have not listened to reason, but rather have gone forward with a wrong-headed and illegal General Order. Because of that, unless the General Order is rescinded, Local 798 has no choice but to file charges with PERB.

Sincerely,



Thomas P. O'Connor, Jr.

cc: San Francisco Fire Commission
Micki Callahan
Suzanne Mason
Mark Gonzales
Masa Shiohira
Daniel Casey
Kevin Chocker
Sandy Tong
Diane Sidd-Champion

CHIEF OF DEPARTMENT

JOANNE HAYES-WHITE
CHIEF OF DEPARTMENT



EDWIN M. LEE
MAYOR

SAN FRANCISCO FIRE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

July 6, 2017

Honorable President and
Members of the Fire Commission
698 Second Street
San Francisco, CA 94107

Dear Commissioners:

I respectfully request a Leave of Absence with pay for myself and Assistant Deputy Chief Andy Zano for one (1) day on Tuesday, July 25, 2017, to attend the California Metropolitan Fire Chiefs EMS Task Force Summit in Long Beach, CA. The goal of the Summit is to bring the members of the CA Metro Fire Chiefs, along with their EMS leaders, together to discuss EMS challenges and trends within our jurisdictions and develop a unified strategy for moving forward.

The source of funds for this trip is provided for in the Fire Department 2017-2018 approved budget.

Deputy Chief Raemona Williams will be acting Chief of Department in my absence. We will return to duty on the evening of Tuesday, July 25, 2017.

Respectfully submitted,


Joanne Hayes-White
Chief of Department

cc: Mark Gonzales, Deputy Chief of Operations
Raemona Williams, Deputy Chief of Administration

BUREAU OF FIRE PREVENTION

SAN FRANCISCO



FIRE DEPARTMENT

**DIVISION OF FIRE PREVENTION &
INVESTIGATION**

MEMORANDUM

TO: Chief of Department, Joanne Hayes-White

FROM: Fire Marshal Daniel de Cossio, DFPI

SUBJECT: Activity Report for the Division – June 2017

DATE: July 7, 2017

REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from June 1 thru June 30, 2017.

Capt. Lourdes Russell for
Fire Marshal
Daniel de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—FAMIS)

Fiscal Year 2016–2017	BFP - June 2017			Projected Year-End
	Budgeted Amount 16–17	Actual Revenue	Percent of Budgeted Amount	
Plan Review Fees	6,099,000.00	8,321,673.00	136.44%	8,321,673.00
Fire Administrative Citation		0.00		
Construction Inspection Fees	1,750,000.00	2,030,928.00	116.05%	2,030,928.00
Fire Dept. Permits	1,050,000.00	951,485.00	90.62%	951,485.00
False Alarm Fees	220,500.00	212,150.00	96.21%	212,150.00
Referral Inspections	185,175.00	195,380.00	105.51%	195,380.00
Waterflow Information	146,875.00	206,905.00	140.87%	206,905.00
Miscellaneous Fees	1,500.00	2,591.00	172.73%	2,591.00
Pre-Application Fees	141,250.00	165,990.00	117.52%	165,990.00
Re-inspection Fees	30,000.00	163,533.00	545.11%	163,533.00
Revenue Programs Subtotal	9,624,300.00	12,250,635.00	127.29%	12,250,635.00
High-Rise Annual Inspection Fees*	1,820,000.00	1,738,731.00		1,820,000.00
Annual Permit Renewal Fees*	1,795,000.00			1,795,000.00
Fire Residential Inspection Fees	627,041.00	557,030.00		627,041.00
Revenue Programs Total	13,866,341.00	14,546,396.00		16,492,676.00
Projected Surplus/Deficit			119%	2,626,335.00
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	1,964,761.00	1,753,455.00	211,306.00	

FAMIS—July 7, 2017

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

** Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

Description of Revenue Programs:

1. Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.
2. High-Rise Annual Inspection Fees-All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.

3. Construction Inspection Fees-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
4. Annual Permit Renewal Fees-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually, and are collected by the Tax Collector's office after the initial filing fee is collected.
5. Overtime Fees-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
6. Fire Dept. Permits-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
7. False Alarm Fees- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
8. Referral Inspections-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
9. Waterflow Request Fees- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
10. Miscellaneous- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
11. Pre-Application Fees-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
12. Re-Inspection Fees- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

b.) Non-Revenue Generating Services – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include: complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

c.) San Francisco International Airport – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

d.) Port of San Francisco – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

2. Bureau of Fire Investigation – The monthly and year-to-date report for the BFI is included as an attachment.

CC: Fire Commission Secretary

San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 06/01/2017 To 06/30/2017

		YTD 07/01/2016 To 06/30/2017		06/01/2017 To 06/30/2017	
		Count	Property Loss Contents Loss	Count	Property Loss Contents Loss
STRUCTURE FIRES	ACCIDENTAL	29	\$10,084,400	0	
	INCENDIARY	51	\$4,620,400	6	\$62,350
	UNDER INVESTIGATION	7	\$4,982,000	2	\$1,040,000
	UNDETERMINED	13	\$990,000	0	
STRUCTURE FIRES TOTAL		100	\$20,676,800	8	\$1,102,350
			\$4,021,600		\$765,225
VEHICLE FIRES	ACCIDENTAL	6	\$249,118	1	\$3,750
	INCENDIARY	67	\$397,056	5	\$25,930
	UNDER INVESTIGATION	3	\$1,500	1	\$1,500
	UNDETERMINED	11	\$35,192	0	
VEHICLE FIRES TOTAL		87	\$682,866	7	\$31,180
ATTEMPTS TO BURN		6	\$3,738	1	
OTHER INCIDENTS		96	\$321,450	9	\$41,500
			\$6,260		\$325
STRUCTURE FIRES	COMMERCIAL	46	\$9,075,450	5	\$1,050,150
	RESIDENTIAL	54	\$11,593,850	3	\$52,200
STRUCTURE FIRES TOTAL		100	\$20,669,300	8	\$1,102,350
			\$4,021,600		\$765,225
GREATER ALARMS	2ND ALARMS	16		0	
	3RD ALARMS	1		0	
	4TH ALARMS	2		1	
	5TH ALARMS	0		0	
GREATER ALARMS TOTAL		19		1	
OTHER	ARRESTS	29		5	
	DEATHS	4		0	
	INJURIES	38		0	
	JUVENILE FIRE SETTERS	0		0	
	SUBPOENAS REQUESTED	226		19	