

SAN FRANCISCO FIRE COMMISSION

**Fire Commission Regular Meeting - Amended
Wednesday, January 27, 2016 - 5:00 p.m.**

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Francee Covington
Vice President	Ken Cleaveland
Commissioner	Stephen A. Nakajo
Commissioner	Michael Hardeman
Chief of Department	Joanne Hayes-White

2. PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes

- Minutes from Regular Meeting on January 13, 2016

4. RESOLUTION 2016-01 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2016-01, recommending that the Board of Supervisors authorize the San Francisco Fire Department accept a gift of \$54,729 from the Estate of Nguoy Woo, to be allocated for the purchase public education and outreach materials in conjunction with the Fire Department's 150th Anniversary.

5. RESOLUTION 2016-02 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2016-02, recommending that the Board of Supervisors authorize the San Francisco Fire Department accept a gift of \$72,400 from the Pastor Revocable Trust, to be allocated for the purchase public education and outreach materials in conjunction with the Fire Department's 150th Anniversary.

6. RESOLUTION 2016-03 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2016-03, recommending that the Board of Supervisors authorize the San Francisco Fire Department accept a gift of \$12,000 from Fireman's Fund Insurance Company for the development of a recruitment training video.

7. RESOLUTION 2016-04 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2016-04, recommending that the Board of Supervisors authorize the San Francisco Fire Department accept a gift of \$25,000 from

AAA Northern California, Nevada & Utah for NERT supplies and public safety education programs and materials.

8. DRAFT OPERATING BUDGET – FISCAL YEARS 2016-2017/ 2017-2018

[Discussion]

Submission of draft operating budget for Commission review and discussion.

9 CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting of January 13, 2016, including Fiscal Year 2015-2016 budget, staffing changes, academies, strategic planning, 150th Anniversary update, special events, communications and outreach to other government agencies and the public.

REPORT FROM ADMINISTRATION

Report on the Administrative Divisions, Fleet and Facility status, Finance, Support Services, Homeland Security and Training within the Department, including update on Bayview Hunter's Point/Candle Stick Station and Treasure Island Training Facility replacement.

10. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding agenda for the February 10, 2016 regular meeting.

11. ADJOURNMENT

MINUTES FOR ADOPTION

SAN FRANCISCO FIRE COMMISSION

FIRE COMMISSION REGULAR MEETING

DRAFT MINUTES

Wednesday, January 13, 2016 - 9:00 a.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco, California, 94102

The Audio can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=24440

President Evans called the meeting to order at 9:03 AM.

1. ROLL CALL

Commission President	Andrea Evans	Present
Commission Vice President	Francee Covington	Present
Commissioner	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Commissioner	Ken Cleaveland	Present
Chief of Department	Joanne Hayes-White	Present
Raemona Williams	Deputy Chief – Administration	
Ken Lombardi	Support Services	
Shane Francisco	Homeland Security	
Dan DeCossio	Bureau of Fire Prevention	
Richard Brown	Bureau of Fire Prevention	
Jeff Columbini	Division of Training	
Tony Molloy	EMS	
Assistant Chiefs		
Tom Stragusa	Division 3	
Staff		
Mark Corso	CFO	
Clement Yeh	Medical Director	

2. PUBLIC COMMENT

Michael Petrelis, stated he was glad the Fire Commission was finally on SFGOV TV and thanked the Commission for advocating for the move. He showed a video that he took of a Fire Department vehicle, in his opinion, causing a hazard. He stated his dissatisfaction with the lack of transparency of how the Department handled his complaint.

Tom O'Connor, Shawn Bufford, Keith Baraka, Gerard Cooper, Kathy Gilbraith and Norm Cava, of Local 798 and United Employee Groups, presented President Evans with an honorary fire helmet and thanked her for her years of service, dedication, and advocacy and for standing by them during the darkest of times.

Adam Wood also thanked President Evans for her years of service. He also talked about a recent incident in Alameda involving an SUV that drove into an estuary and SFFD deployed the mutual aid policy and sent a dive team to assist in the recovery efforts.

President Evans thanked everyone for their kind words.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on December 3, 2015

Commissioner Cleaveland Moved to approve the December 3, 2015 regular meeting Minutes. Commissioner Hardeman Seconded. Motion to approve above Minutes was unanimous.

- Minutes from the Regular Meeting on December 17, 2015

Commissioner Hardeman Moved to approve the December 17, 2015 regular meeting Minutes. Commissioner Cleaveland Seconded. Motion to approve above Minutes was unanimous.

- Minutes from the Special Meeting on December 17, 2015

Commissioner Hardeman Moved to approve the December 17, 2015 special meeting Minutes. Commissioner Cleaveland Seconded. Motion to approve above Minutes was unanimous.

Public Comment: Michael Petrelis stated his desire to have the Chief's reports submitted in writing.

4. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE 2016 [Discussion and possible action]

Discussion and possible action to adopt the 2016 Annual Statement of Purpose.

Public Comment: Michael Petrelis stated he doesn't see a copy of this document available to the public. Commission Secretary stated that there was a copy in the binder on the desk and that it will be posted on the website once approved. Chief Hayes-White gave him her copy.

Commissioner Cleaveland Moved to adopt the 2016 Annual Statement of Purpose. Commissioner Hardeman Seconded. Motion to adopt the Annual Statement of Purpose was unanimous.

5. PRESENTATION FROM BUREAU OF FIRE INVESTIGATION

Presentation from Fire Marshal Daniel DeCossio on Calendar Year 2015 Fires, including status of investigations.

Fire Marshal Daniel DeCossio shared his remarks from the last meeting and gave an overview of working fires for the calendar year 2015, with a total of 191, including 18 working fires in the Mission District. He touched on currently known causes, statistics and outreach ideas. He gave an overview on current and outstanding investigations and how those numbers are arrived at and the step process to close those investigations.

Commissioner Cleaveland thanked Fire Marshall DeCossio for the information and asked how long investigations take. Fire Marshall DeCossio stated it depends on the circumstances of the fire. He added that Captain Brown has been tasked with outreach on fire prevention in the various City communities.

Commissioner Nakajo appreciated the information from the last meeting and from today and was happy to see that the numbers are actually down in reference to working fires in the City. Fire Marshall DeCossio stated he believes they are down because of awareness of causes of fire.

Vice President Covington also thanked him for his presentation. She asked if they were beefing up code enforcement efforts. Fire Marshall DeCossio answered yes, that code enforcement is driven by complaints filed. They are becoming more efficient in processing the complaints. Specifying causes of fires is part of the outreach they are conducting.

Commissioner Hardeman thanked Fire Marshall DeCossio for the information. He added that smoke alarms are important to have and they now have a 10 year battery life.

President Evans suggested developing Public Service announcements to get important information out the members of the public. She also thought they should change the definition of "backlog" when dealing with investigations, break it down better, such as recent fires should not be included in the "backlog" data, but maybe fires that happened many months ago, a year ago would be in that category. They touched on data of structure, car, outside, and portable toilet fires.

Further questions and answers ensued.

Public Comment: Michael Petrelis suggested having a Commission meeting in the Mission District.

6. REPORT ON FY 2016-2017 CAPITAL BUDGET *[Discussion and possible action]*

Report from the Department's Chief Financial Officer on the Department's 2015-2016 Capital Budget.

Mark Corso, CFO for the Department, presented the attached Fiscal Year 2016-17 and 2017-18 Capital Budget Request: <http://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/2016-17%20and%202017-18%20Capital%20Budget%20Presentation.pdf>

The Commissioners thanked Mr. Corso for his detailed report. The 89 million they are asking for in the budget, realistically will not be funded, and they will have to rely on ESER funding to address some of the projects outlined in the budget. They talked about infrastructure and prioritizing the list. Liability was mentioned as something to consider when having to wait months to order and get necessary supplies, equipment and other needs of the Department and there should be a fast track that the Fire Department should be on. It was suggested that the Industrial Hygienist take a look at the Stations needs and health ramifications and present it to the budget analyst in a health and wellness argument so they can see that the items we are asking for are real operational needs so that our members can do the job they were hired to do. The Commission volunteered to send a letter to the BOS and Mayor's office in support of the SFFD's budget requests.

Vice President Covington Moved to approve the FY 2016-2017 Capital Budget. Commissioner Cleveland Seconded. Motion to approve the FY 2016-2017 Capital Budget was unanimous.

7. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting of December 17 2015, including Fiscal Year 2015-2016 budget, staffing changes, academies, strategic planning, 150th Anniversary update, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White announced that the Budget Committee has reconvened. She gave a brief update on the staffing changes, including Chief Guzman requesting to go back to the field as a Battalion Chief, Assistant Deputy Chief Raemona Williams filling the position of Deputy Chief of Administration and Captain Jeff Columbini filling the position of Assistant Deputy Chief of Training. She touched on the graduation of the 118th Academy and the upcoming 119th Academy which is scheduled to start on January 25, 2016. There was brief discussion on the H-8's, strategic planning, 150th Anniversary plans and Super Bowl 50. She asked that the Commission adjourn in the memory of Firefighter Lauifi Seumaala. She concluded her report by thanking President Evans for her service and complimented her on her achievements as a Fire Commissioner.

Public Comment: Michael Petrelis stated his desire to have the Chief's report in written form. He stated that he thinks the Commission should meet in the Mission to chat with the community and that more information and signage should be posted on fire stations in regards to the use of fire station public restrooms access and there should be more discussion at the next meeting about how the Department has prepared for the Super Bowl.

Commissioner Cleaveland applauded the Chief for the budget consensus project she instituted last year and he hopes she continues to do so in the next budget cycle. He asked her when the Strategic Plan would be final. Chief Hayes-White answered that they are targeting for spring time.

Commissioner Nakajo congratulated Chief Jeff Columbini on his new position as Assistant Deputy Chief of Training. He asked if Airport Chief Dales Carnes has been replaced. Chief Hayes-White stated that they are currently conducting interviews and she anticipated an announcement for that position hopefully next week. Regarding the H-8's, the goal is to have a pool of 50 positions.

Vice President Covington thanked the Chief for her report and asked for clarification on the amount budgeted to the Fire Department for Super Bowl Week. Chief Hayes-White broke down the numbers and stated that she thinks they can stay within the budgeted amount. There was brief discussion on the next three year academy schedule. Vice President Covington thanked President Evans for her 8 years of service on the Fire Commission and extended many compliments for her leadership and dedication to the Department.

Commissioner Hardeman thanked the Chief for her report and for having the last academy graduation at Balboa High School. He touched on the relocation of Station 3 at the Airport and acknowledged John Martin, Director of the Airport for his many years of service and support he has extended to the Department, as he heads into retirement.

President Evans congratulated Chief Columbini on his promotion. She mentioned that with regards to the timing of the strategic plan, they are in conversation with Mark Corso to make sure that the needs that they currently anticipate will be shared with the Budget Committee and to

assure everyone that if there's something that they see on the horizon now and needs to be funded this year or the next year, they will share with the budget committee. She added that they won't lose an entire year in that process.

REPORT FROM OPERATIONS

Report on overall field operations, including to greater alarm fires, Emergency Medical Services, the Bureau of Fire Prevention & Investigation, and the Airport Division.

Chief Myers gave the Operations Report. It included three greater alarms. The first was a 2nd alarm on December 3, 2015 at 2533-2535 Lombard Street. The cause of the fire was accidental. The next was on December 10, 2015 at 3045-03047 Mission Street. There were no injuries and the cause of this fire was accidental. The third fire was also a 2nd alarm on December 29, 2015 at 253 Lincoln Way. There were no injuries and the cause of the fire was accidental.

Chief Myers touched on the EMS operations which included Super Bowl 50 planning, New Year's Eve EMS response planning, review and update of H-8 task book and Field Evaluation completion process and the H-3 Level 1 selection for a February class. He touched on end of year review, plan check and an update on Transportation Advisory Staff Committee.

The Commissioners thanked Chief Meyers for his report and follow-up questions and answers ensued.

8. COMMUNICATIONS

Communications to the Commission received since the last meeting of December 17, 2015.

- Email from Jim Connors dated 12/29/15

9. AGENDA FOR NEXT FIRE COMMISSION MEETING *[Discussion]*

Discussion regarding the agenda for the January 27, 2016 regular meeting.

- Vision Zero task force update/MTA/ISCOT
- Presentation from Code Enforcement
- Budget Discussions
- Resolution to accept donations received
- EMS-6
- Progress report on Mission District outreach
- Bayview Hunter's Pot Development update
- Training facility update
- Report on retrofitting SRO's with sprinklers

10. FIRE COMMISSION ELECTION OF OFFICERS *[Action]*

- a. Nomination and election of Commission President.

President Evans nominated V.P. Covington for Commission President. Commissioner Nakajo seconded and the nomination for Commission President was unanimously approved.

- b. Nomination and election of Commission Vice-President.

Vice President nominated Commissioner Cleaveland for Vice President. Commissioner Nakajo seconded and the nomination for Commission Vice President was unanimously approved.

11. ADJOURNMENT

President Evans adjourned the meeting in the memory of Firefighter Lauifi Seumaala at 11:50 AM.

DRAFT

GENERAL ORDERS

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Thursday, January 21, 2016 6:10 PM
Subject: General Order 16 A-03, Firefighter Survival Class
Attachments: 16 A-03 Firefighter Survival Attach A.pdf

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 16 A-03
January 21, 2016

From: Chief of Department
To: Distribution List A
Subject: Firefighter Survival Class
Reference: Rules & Regulations, Section 402
Enclosure: Attachment "A"-Training Schedule

Officer Endorsement:
Section 1108 – R & R

1. The San Francisco Fire Department is offering California State Fire Marshal certified Firefighter Survival classes. Two classes will be offered on the following dates:
 - a. Monday, February 1, 2016 through Tuesday, February 2, 2016 (0900 – 1700 hours, each day)
 - b. Wednesday, February 3, 2016 through Thursday, February 4, 2016 (0900 – 1700 hours, each day)
2. Members must attend both days of class and successfully complete the arduous physical training and curriculum to be certified. There are twenty (20) spots available in each class.
3. Members will be selected in the following order:
 - a. Members assigned to the Division of Training
 - b. Members who are registered State Fire Training Instructors
 - c. All members by Department rank and seniority
4. Interested members must call the Division of Training at 415-970-2000 between 0800-1200 hours to reserve a space in class. The deadline to sign up is Thursday, January 28, 2016. Assignments will be distributed via Microsoft Outlook.
5. Time-Coming or compensation will not be granted to those attending off-duty.
6. All participants must bring all their Structural Firefighting PPE (helmet, coat, pants, gloves, boots, and SCBA mask).
7. Any questions relating to this General Order should be directed to the Division of Training at 415-970-2000.

Joanne Hayes-White

Firefighter Survival Attachment "A"

Class 1 - Day 1

Monday, February 1, 2016

0900-1700 hours – Division of Training 19th and Folsom

- Mandatory State Fire Training paperwork, orientation and administration
- Developing a survival mindset
- Calling the mayday
- Reading couplings
- SCBA emergencies

Class 1 - Day 2

Tuesday, February 2, 2016

0900-1700 hours – Treasure Island Training Facility (TITF)

- Wire entanglement
- SCBA confidence course
- Window hang
- Above ground operations
- SCBA profile change

Class 2 - Day 1

Wednesday, February 3, 2016

0900-1700 hours – Division of Training 19th and Folsom

- Mandatory State Fire Training paperwork, orientation and administration
- Developing a survival mindset
- Calling the mayday
- Reading couplings
- SCBA emergencies

Class 2 - Day 2

Thursday, February 4, 2016

0900-1700 hours - Treasure Island Training Facility (TITF)

- Wire entanglement
- SCBA confidence course
- Window hang
- Above ground operations
- SCBA profile change

******Please note: Members must attend 100% of Class 1 or Class 2; there will be no mixing and matching sessions.***

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Thursday, January 21, 2016 6:12 PM
Subject: General Order 16 A-04, Company Based Modular Training Module 1-Pediatric Advanced Life Support (PALS) Instructor Training

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 16 A-04
January 21, 2016

From: Chief of Department
To: Distribution List "A"
Subject: Company Based Modular Training Module 1-Pediatric Advanced Life Support (PALS) Instructor Training
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:
Section 1108 – R & R

1. Pediatric Advanced Life Support (PALS) Instructor renewal training will be held on the dates listed below. The one-day training is required for all H-33 EMS Captains and recommended for all Like Work Like Pay H-33 EMS Captains and Paramedic Preceptors. The training will be held at the Treasure Island Training Facility.

PALS Instructor Renewal Courses

Tuesday, February 16, from 0900-1600 hours

Wednesday, February 17, from 0900-1600 hours

Thursday, February 18, from 0900-1600 hours

Friday, February 19, from 0900-1600 hours

2. H-33 EMS Captains will be scheduled on-duty for PALS Instructor training via the Fire Calendar and Microsoft Outlook. H-33 EMS Captains who are not scheduled to work during PALS Instructor training will be granted overtime for off-duty attendance. All other interested members must attend the training in an off-duty status. Class size will be limited to 12 students.
3. Members who wish to become PALS Instructors for the first time must additionally take an American Heart Association PALS Instructor Update course and present the certificate of completion to the Treasure Island EMS Training staff by February 15, 2016. Please contact A/Section Chief Melany Brandon for access to the online PALS Instructor Update course.
4. Upon completion of PALS Instructor training, Instructor Candidates will be detailed on-duty, during PALS Provider renewal sessions held in February and March, for a minimum of one teaching evaluation.

5. To sign up for the PALS Instructor course, please contact A/Section Chief Melany Brandon at (415) 318-4517.

Joanne Hayes-White
Chief of Department

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Thursday, January 21, 2016 6:12 PM
Subject: General Order 16 A-05, Company Based Modular Training Module 2-Pediatric Advanced Life Support (PALS) Training

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 16 A-05
January 21, 2016

From: Chief of Department
To: Distribution List "A"
Subject: Company Based Modular Training Module 2-Pediatric Advanced Life Support (PALS) Training
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:
Section 1108 – R & R _____

1. Pediatric Advanced Life Support (PALS) training will begin on Monday, February 22, 2016 and will continue through Thursday, April 7, 2016. This module is mandatory for ALL Paramedic personnel regardless of assignment or rank.
2. PALS classes will start promptly at 0900 hours at the Treasure Island Training Facility (TITF) and end at approximately 1600 hours.
3. H-2P and H-3 Level III Firefighter/Paramedics assigned to Operations will be notified via the Fire Calendar and Microsoft Outlook of their scheduled training date by the Division of Training.
4. H-3 Level III Firefighter/Paramedics assigned to the Airport, Headquarters, or the Division of Emergency Communications shall call 415-318-4517 to schedule their training date.
5. H-3 Level II Paramedics will be scheduled for this training by the Assignment Office.
6. Division Chiefs are responsible to ensure that all Paramedics in their Division are detailed to the training consistent with the announcements issued from the Division of Training.
7. Questions about this module shall be directed to the EMS In-Service Training Section at 415-318-4517.

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Friday, January 22, 2016 5:29 PM
Subject: General Order 16 A-06, Position of H-20 Lieutenant, Assignment Office

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 16 A-06
January 22, 2016

From: Chief of Department
To: Distribution List "A"
Subject: Position of H-20 Lieutenant, Assignment Office
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:
Sec. 1108 – R & R _____

1. The San Francisco Fire Department is advertising for the position of H-20 Lieutenant, Assignment Office. This position reports to the Captain at the Assignment Office.
2. The duties and responsibilities of this position include, but are not limited to the following:
 - Management of daily staffing needs for the Department, while adhering to the guidelines outlined in the Memorandum of Understanding between the Department and Labor Bargaining Units.
 - Development of the Department Seniority lists, Vacancy and Vacation Bids.
 - Collaboration with the Division of Human Resources, the Physician's Office, and the Worker's Compensation Division to manage Disability and Temporary Modified Duty assignments.
 - Coordination with the Emergency Medical Services Division and the IT Department to forecast and develop Dynamically Deployed Ambulance Schedules.
 - Collaboration with the Division of Training and the EMS Division to ensure compliance of mandated training, licensing, policies and protocols.
 - Participation in the Fire Department Operations Center (FDOC) Incident Management Team and/or special projects, as assigned.
3. The required qualifications and skills for the position:
 - Working knowledge of field operations, including but not limited to, Fire Suppression, Emergency Medical Services, Department of Emergency Communications, Division Of Training, Division of Support Services, Division of Homeland Security, the Bureau of Fire Prevention and Investigation, and the Airport Division.
 - Familiarity of licenses/qualifications/certifications required for specialty positions such as Hazmat, Rescue Squad and Surf Rescue.
 - Excellent organizational, interpersonal and written communication skills, as well as conflict resolution abilities.

- Comprehensive knowledge of Department Policies, Rules and Regulations, General Orders, and the MOUs governing Department Employees.
 - Established competence utilizing HRMS, AO Reports, Microsoft Office, and familiarity with common office software products, such as Microsoft Word, Excel and Access.
 - Ability to work effectively with both Department members as well as external agencies.
 - Knowledge of basic business and accounting principles.
 - Ability to organize, prioritize, and multitask in a demanding business environment.
4. All interested members in the H-20 Lieutenant rank, Permanent, Acting or on the current H-20 Lieutenant eligible list, should submit a General Form and updated Personal Qualification Form (PQF) to the Chief of Department by close of business Friday, February 5, 2016. Candidates will be selected to interview for the position, after all applications have been evaluated.

Joanne Hayes-White
Chief of Department

CC'S TO THE COMMISSION

MEMO



Mark A. Gonzales
Deputy Chief of Operations
(415) 558-3402

DATE: 6/10/16

TO: CDI

Copy - Commission Secretary - for
Commission PRS

REFER TO: _____

FILE

FOR REPORT AND RETURN TO ME

SEE ME ON THIS SUBJECT

PREPARE A LETTER OF RESPONSE

PLEASE HANDLE

NO ACTION --- FYI

OTHER _____



San Francisco Fire Department

General Form

01/06/2016

From: **LOPES, John P.** Rank: **H 20** Assignment: **E09** Tour: **A10** ID: **LO1622**
 To: **Chief of Department**
 Subject: **Unusual Occurrence; Station 09 Public Restroom**
 Reference: **Rules and Regulations, Section 1127**
 Enclosure: **None**

1. On 1/06/2016, Watch 26, at 15:20 hrs. a citizen rang the doorbell at Station 09.
2. The citizen asked for assistance to a shelter.
3. Lt. Lopes notified DEC by telephone with her name, age and description. Lt. Lopes was informed that a H.O.T. van was dispatched to 2245 Jerrold.
4. The 45 yof asked to use the restroom while she waited.
5. Firefighters cleaned the downstairs Public Restroom later, and discovered blood in the sink.
6. The Station Captain ordered the Lieutenant to submit an Unusual Occurrence Report.

CONTENTS NOTED
J. Lopez
 JAN 06 2016
 BATTALION 10
 SAN FRANCISCO FIRE DEPARTMENT

RECEIVED
[Signature]
 JAN 11 2016
 DEPUTY CHIEF OPERATIONS
 SAN FRANCISCO FIRE DEPARTMENT

CONTENTS NOTED
 JAN 07 2016
 DIVISION 3, STATION 7
 SAN FRANCISCO FIRE DEPARTMENT
RUBENSON

[Signature]
 (Signature)

Conefrey, Maureen (FIR)

From: mpetrelis@aol.com
Sent: Saturday, January 16, 2016 2:16 PM
To: Hayes-White, Joanne (FIR); Boughn, Rhab (FIR)
Cc: Talmadge, Mindy (FIR); FireChief, Secretary; Boughn, Rhab (FIR); Conefrey, Maureen (FIR); Commission, Fire (FIR); andreacevans@gmail.com; geri@hoodline.com; Dodge, Sam (DPH); DeGuzman, Faye (DPH); Kagan, Rachael (DPH); Talmadge, Mindy (FIR); Hon, Stephanie (DPH); Hiramoto, Kelly (DPH); Zordel, Kara (DPH); Golsong, Amy (DPH); Dodge, Sam (DPH); hknight@sfchronicle.com; eallday@sfchronicle.com; Gordon, Rachel (DPW); kenc@boma.com; info@brokeassstuart.com; amyfarahweiss@gmail.com
Subject: SFFD toilet access signage needed now for homeless at firehouses.

Fire Commission & Fire Department
San Francisco, CA

Dear Chief Joanne Hayes-White and Commissioners,

I am following up on my verbal promise at the fire commission this week regarding toilet access matters at your firehouses.

First, I am requesting the immediate placement of signage at all firehouses with public toilet availability. Promotion of this availability starts at the front door of the facilities and with the El Nino rains upon us and our homeless population, there is desperate need for safe places to pee and poop. How soon can the SFFD install signage at firehouses, especially in areas with high concentrations of homeless persons?

Second, the City's flyer in May about the toilet access at firehouses posted here, <http://hoodline.com/2015/09/sffd-sitting-on-gold-mine-of-public-potties>, states the public may use firehouse bathrooms from 9 am to 6 pm but no info is mentioned if this is a seven-day policy, also in effect on holidays. Please clarify if we can use the toilets every day even on holidays.

Third, since the small promotion to the homeless and general public about the toilet access took place with other City agencies in the spring, what has been the response at the firehouses? Big or small usage, any troubles, lessons learned? Let's assess the expanded access thus far.

Fourth, let's put toilet access on the commission's January 27 agenda, give the public an update and use SFGovTV to build awareness about locations to poop and wash up.

As a courtesy, this note is shared with other City public servants and community activists with a role to play in public health and homeless folks.

A response from the department and commission, which are separate entities, is requested by the close of business on Wednesday, January 20th.

Regards,
Michael Petrelis
Phone: 415-621-6267

*Donate to the Govt Access Project &
help put politicians' calendars online!*

ITEM 8 – BUDGET DOCUMENTS

JOANNE HAYES-WHITE
CHIEF OF DEPARTMENT



EDWIN M. LEE
MAYOR

SAN FRANCISCO FIRE DEPARTMENT
CITY AND COUNTY OF SAN FRANCISCO

To: Honorable Members of the Fire Commission
Through: Joanne Hayes-White, Chief of Department
Raemona Williams, Deputy Chief of Administration
From: Mark Corso, Finance Division
Re: Fiscal Year 2016-17 and 2017-18 Budget Discussion
Date: January 25, 2016

The Fire Commission meeting this coming Wednesday will serve as the initial discussion at the Commission level of the submission of the Department's Fiscal Year 2016-17 and 2017-18 Operating Budget. I will be presenting on the budget, giving an update on the budget instructions for the current year from the Mayor's Budget Office, the proposed timeline for approval and submission of the Department's budget, a recap of the approved budget from last year's process and any substantial changes to it, overview and priorities of the Department for FY16-17 and FY17-18, and a review of Departmental enhancement requests.

At the last Commission meeting, I presented on the Department's Capital Budget request, which was due on January 15th to the Capital Planning Committee. That request was submitted on-time, however there were a few minor adjustments done to the slate of projects that were proposed and discussed at the Commission meeting. I will address those at the meeting on Wednesday, and I have attached an updated list of projects and amounts that represents what was officially submitted by the Department. In addition, it was requested by the Commission at the last meeting that the Department brief the Commission on the IT projects the Department is proposing as part of the Committee on Information Technology (COIT) budget process. These requests were also due on January 15th, and I have attached the Department's submission. I will review these projects at the meeting on Wednesday as well.

In advance of the presentation on Wednesday, I wanted to highlight some of the budget priorities and give an overview of a few areas of the Department's budget:

Fire Prevention & Investigation – Given the continued economic growth in the City, as well as the increased volume of work for the Bureau, the Department will be proposing a number of staffing increases to help deal with the workload. In addition to Plan Check resources, the Department will be requesting additional staff for the Department's R2 Complaint Section. These new resources will be recovered by fee revenue. Revenue projections are still being modeled by the Department, using among other things an analysis of current year activity. The Investigations budget will annualize the additional positions allocated and filled in the current fiscal year.

Airport – The Airport is requesting additional staffing resources, including an H-3 Firefighter/Paramedic to be staffed daily as well as an upgrade of a position from a Lieutenant to a Captain. These changes are completely funded by the Airport.

Administration – Continued development of the Department's Planning and Recruitment areas are a budget priority for the Administration Division. In addition, the Department is undertaking a number of IT upgrades over the next two budget years, and ensuring the financial support of those projects is a budgetary priority for the Department

Operations – One of the main budget goals is to properly support operations staffing, both for ambulance crews as well as fire suppression staffing. Given the large number of projected retirements over the next few years, budgeted academies are crucial to maintain staffing levels at the minimum. In addition, the Department will look to the budget to continue supporting a number of EMS program implementations, including EMS06 as well as Station 49 supervision and logistics improvements. Addressing the EMS support needs is another budget goal.

Support Services – The goal for the Support Services Division for the two-year budget is the development and funding of a vehicle and equipment replacement plan to support the Department's needs. In addition, there will be much work on the planning and implementation of various facility projects, including the ESER bond and Health bond projects for the Department.

Training – The Department's Division of Training is preparing for a very busy two budget years, given the amount of hiring that is projected to occur over the next two years, both on the fire suppression side as well as EMS. This is in addition to the growing in-service training demands. The budget priority for training is to ensure sufficient staffing and instructor levels to support the Division.

With regards to budget enhancements, I have surveyed Division heads for funding requests to address a variety of needs within their respective areas of responsibility. I have compiled those requests, and will be meeting with the SFFD Budget Committee on the afternoon of Tuesday, January 26th, to review and discuss the various requests. I intend on updating the Fire Commission with the results of those discussions at the meeting on Wednesday.

I look forward to presenting at the Commission meeting Wednesday evening as a starting point for the discussion on the Fire Department's budget submission, and will be happy to answer any questions for you at that time. Thank you.

San Francisco Fire Department

FY16-17 and FY17-18 Capital Budget Request

Project	FY16-17	FY17-18
Roof Replacements	\$ 3,969,575	\$ 1,598,032
Exterior Envelope	\$ 2,057,769	\$ 396,514
Windows	\$ 2,530,832	\$ 2,319,256
Showers	\$ 1,292,369	\$ 1,888,699
Mechanical/HVAC	\$ 9,464,951	\$ 10,442,002
Emergency Generators	\$ 4,850,718	\$ 3,691,149
Exhaust Extractor	\$ 750,000	\$ 750,000
Electrical	\$ 7,448,930	\$ 16,507,096
Sitework/Sidewalk	\$ 553,328	\$ 765,747
Kitchens	\$ 1,059,312	\$ 662,070
Apparatus Bay Doors	\$ 2,259,840	\$ 3,954,720
IT Infrastructure Upgrades	\$ 6,357,761	\$ 5,501,239
Oxygen Cascade Systems	\$ 250,000	\$ 250,000
Chief's Residence	\$ 1,366,580	\$ -
Boiler Maintenance	\$ 750,000	\$ 750,000
Non-Fire Station Planning	\$ 125,000	\$ -
EMS Facility Schematic	\$ 800,000	\$ -
TOTAL	\$ 45,886,965	\$ 49,476,524

Roof Replacements

Station	FY16-17	FY17-18
Station 3	\$ 617,389	
Station 7	\$ 388,125	
Station 8		\$ 158,883
Station 9		\$ 155,250
Station 11	\$ 354,715	
Station 12	\$ 273,612	
Station 14		\$ 144,736
Station 20		\$ 296,652
Station 21	\$ 211,562	
Station 22	\$ 215,451	
Station 23	\$ 218,922	
Station 24		\$ 155,223
Station 29	\$ 208,205	
Station 33		\$ 143,470
Station 40	\$ 155,250	
Station 43	\$ 562,781	
Station 49	\$ 763,563	
DOT Folsom/Tower		\$ 543,818
TOTAL	\$ 3,969,575	\$ 1,598,032

Roofs at numerous fire stations are leaking due to deferred maintenance, causing multiple health and safety issues at many of the stations. Without this much-needed attention and repair, roofs will continue to leak, resulting in numerous other issues at the facility, including water damage, dry rot, and leaks throughout all areas of the building. Many roofs are in need of repair beyond simple patching. A number of roofs were repaired as part of the ESER 2010 focused-scope program.

Exterior Envelope

Station	FY16-17	FY17-18
Station 3		\$ 32,938
Station 8		\$ 143,061
Station 9	\$ 262,971	
Station 11	\$ 153,167	
Station 12		\$ 35,873
Station 20	\$ 103,959	
Station 21		\$ 95,224
Station 22	\$ 281,238	
Station 23	\$ 143,061	
Station 24	\$ 485,156	
Station 29	\$ 143,061	
Station 33		\$ 89,418
Station 34	\$ 485,156	
TOTAL	\$ 2,057,769	\$ 396,514

Windows

Station	FY16-17	FY17-18
Station 7	\$ 418,506	
Station 8	\$ 24,045	
Station 9	\$ 27,987	
Station 10		\$ 14,252
Station 11		\$ 145,370
Station 12		\$ 66,002
Station 14		\$ 41,573
Station 18		\$ 294,085
Station 19	\$ 30,623	
Station 20	\$ 9,750	
Station 21	\$ 346,986	
Station 22	\$ 299,231	
Station 23	\$ 321,455	
Station 24		\$ 425,048
Station 25	\$ 467,845	
Station 29	\$ 248,835	
Station 33		\$ 69,835
Station 34	\$ 335,569	
Station 43		\$ 1,263,091
TOTAL	\$ 2,530,832	\$ 2,319,256

Showers

Station	FY16-17	FY17-18
Station 2		\$ 293,092
Station 3		\$ 138,578
Station 7	\$ 285,609	
Station 11		\$ 242,511
Station 12		\$ 195,741
Station 13	\$ 40,427	
Station 14		\$ 70,183
Station 17	\$ 124,200	
Station 20	\$ 335,291	
Station 21		\$ 115,395

Due to much deferred maintenance, the status of many of the fire station exteriors is deteriorating. The cracks in the concrete need to be painted and active leaks need to be addressed in order to prevent further damage throughout the building. Repair also includes fixing the epoxy injection and elastic water barrier paint. Damage can run from cosmetic improvements to complete painting of the exterior to substantial repair. Many of the exteriors of the Department's facilities have not been painted in years and have seen the impacts of weather as well as regular wear and tear.

Due to much deferred maintenance, the status of many of the fire station exteriors is deteriorating, including windows. Active leaks need to be addressed in order to prevent further damage. Further damage could result in major health and safety issues such as rot and mold, as well as energy loss and inefficiencies. Furthermore, window failure has resulted in several workers' compensation claims from windows falling out of their frames. The Department would like to implement an annual replacement program to address the needs of stations with failing window systems.

Showers at fire stations are used quite frequently. Fire Station members must be able to wash after being exposed to environmental hazards. Due to many years of deferred maintenance, showers and shower pans have leaks and are not properly sealed, which is leading to further damage throughout the building and could result in rot, mold or pests.

Station 22	\$ 96,007	
Station 23		\$ 207,867
Station 31		\$ 147,239
Station 33	\$ 350,536	
Station 34	\$ 60,299	
Station 49		\$ 478,093
TOTAL	\$ 1,292,369	\$ 1,888,699

Mechanical/HVAC

Station	FY16-17	FY17-18
Station 3	\$ 1,411,087	
Station 7	\$ 1,354,869	
Station 8		\$ 667,181
Station 9		\$ 1,250,964
Station 12		\$ 928,555
Station 14	\$ 1,326,021	
Station 19		\$ 944,990
Station 20		\$ 846,382
Station 21		\$ 657,384
Station 22		\$ 484,821
Station 23		\$ 986,077
Station 24		\$ 624,515
Station 25		\$ 938,416
Station 29		\$ 682,036
Station 33		\$ 484,821
Station 34		\$ 361,561
Station 37		\$ 571,103
Station 39		\$ 13,196
Station 43	\$ 887,469	
Station 49	\$ 2,267,976	
DOT Folsom	\$ 715,892	
SFFD Headquarters	\$ 1,501,637	
TOTAL	\$ 9,464,951	\$ 10,442,002

HVAC systems throughout the Department are extremely old and in frequent need of repair. Due to their age, they are also extremely inefficient from an energy perspective. Because of a lack of funding in the past, HVAC systems have not been maintained (or repaired) to appropriate levels. In addition, the SFFD relies primarily on boilers for heat. The boiler inventory has a very small number of energy efficient boilers - the remainder are outdated and inefficient, resulting in increased costs for the City. Poor distribution and/or control systems also contribute to high energy costs and greenhouse gas emission. The Department must restore heat within 48 hours of break-down of the heating system.

Emergency Generators

Station	FY16-17	FY17-18
Station 2	\$ 527,307	
Station 3	\$ 632,262	
Station 7	\$ 527,307	
Station 14		\$ 527,307
Station 19	\$ 527,307	
Station 24	\$ 527,307	
Station 26		\$ 527,307
Station 28		\$ 527,307
Station 31	\$ 527,307	
Station 33		\$ 527,307
Station 34		\$ 527,307
Station 37	\$ 527,307	
Station 39	\$ 527,307	
Station 40		\$ 527,307
Station 43		\$ 527,307
Station 49	\$ 527,307	
TOTAL	\$ 4,850,718	\$ 3,691,149

Back-up power is an integral part of emergency response. Each fire station has a backup generator. Many of these generators are inefficient and cannot power many of the current systems in the fire houses, including the apparatus doors. Manually opening a door can take up to 15 minutes. Improving generator stock in the department will ensure redundancy and decrease the likelihood of power failure during emergency response. Additional generator funding will allow the Department to install newer, more efficient units.

Exhaust Extractor Maintenance

Station	FY16-17	FY17-18
Various Stations	\$ 750,000	\$ 750,000
TOTAL	\$ 750,000	\$ 750,000

The Department is currently upgrading the exhaust extractors at its stations as part of a Federal Emergency Management Agency (FEMA) grant. This process will also allow the Department to survey which systems are in need of replacement of their infrastructure. The Department is currently requesting an allocation of funding for regular maintenance pending the outcome of this project.

Electrical

Station	FY16-17	FY17-18
Station 2	\$ 1,128,870	
Station 3		\$ 667,181
Station 6		\$ 897,519
Station 7	\$ 1,096,170	
Station 8	\$ 533,744	
Station 9	\$ 1,000,771	
Station 10		\$ 950,705
Station 11	\$ 934,053	
Station 12		\$ 751,257
Station 13		\$ 1,253,632
Station 14		\$ 1,060,817
Station 15	\$ 806,969	
Station 17		\$ 807,289
Station 18		\$ 1,057,078
Station 19		\$ 764,553
Station 20		\$ 684,774
Station 23		\$ 797,795
Station 26		\$ 997,243
Station 31	\$ 567,104	
Station 32		\$ 724,663
Station 33		\$ 392,249
Station 38	\$ 890,871	\$ 890,871
Station 40	\$ 490,378	
Station 41		\$ 638,236
Station 42		\$ 618,291
Station 43		\$ 718,015
Station 49		\$ 1,834,928
TOTAL	\$ 7,448,930	\$ 16,507,096

The electrical systems at most Department fire stations are in need of major upgrades. As currently existing, the systems cannot handle the electrical load required for present-day operations, nor can they completely support the systems and technologies used by the Department on a daily basis. For example, for many of the stations targeted for installation of heavy-duty washer extractors for the cleaning of personal protective equipment, electrical upgrades are required in order to support the operation of the washing machines. Upgrades of current electrical distribution systems are required to support safety and reliability of the stations themselves.

Sitework/Sidewalk

Station	FY16-17	FY17-18
Station 7	\$ 130,273	
Station 10		\$ 177,146
Station 12		\$ 68,924
Station 13	\$ 62,100	
Station 22		\$ 74,902
Station 23		\$ 70,699

Numerous fire stations have damage to concrete and sidewalks surrounding the stations. In most cases, these areas are accessed by the public on a daily basis. This is a liability for the Department and the City, as there is the potential for claims of injuries and damages if an accident were to occur. The State Highway Code and the local Public

Station 25		\$ 69,229
Station 31	\$ 78,640	
Station 32		\$ 67,910
Station 33		\$ 55,237
Station 34		\$ 123,802
Station 37		\$ 57,898
Station 38	\$ 74,247	
Station 40	\$ 97,825	
Station 49	\$ 110,243	
TOTAL	\$ 553,328	\$ 765,747

Works Code require property owners to maintain the sidewalk adjacent to their property to a condition acceptable to the Director of Public Works. This responsibility includes making repairs as needed when a sidewalk is damaged. Damage on the sidewalk for which the Department is responsible for include missing pavement, uneven pavement, holes or cracks in the pavement, and missing sewer vent covers.

Kitchens

Station	FY16-17	FY17-18
Station 2		\$ 132,414
Station 3		\$ 132,414
Station 6		\$ 132,414
Station 7	\$ 132,414	
Station 8	\$ 132,414	
Station 9	\$ 132,414	
Station 10		\$ 132,414
Station 11	\$ 132,414	
Station 15	\$ 132,414	
Station 31	\$ 132,414	
Station 38	\$ 132,414	
Station 40	\$ 132,414	
Station 43		\$ 132,414
TOTAL	\$ 1,059,312	\$ 662,070

Fire Stations are staffed by members on a 24-hours-a-day/7-days-a-week basis, and therefore need to have fully functional kitchens. Due to many years of deferred maintenance, the quality of many of the fire station kitchens is quite poor. Damage ranges from rot from leaks throughout the facility that have not been addressed to broken and unstable cabinetry. A third of the stations no longer have doors on their cabinets and a number of stations need new flooring because existing linoleum has peeled away due to heavy use and cleaning.

Apparatus Bay Doors

Station	FY16-17	FY17-18
Station 2	\$ 211,860	
Station 3		\$ 141,240
Station 6		\$ 211,860
Station 7	\$ 282,480	
Station 8	\$ 211,860	
Station 9	\$ 141,240	
Station 10		\$ 211,860
Station 11	\$ 211,860	
Station 12		\$ 211,860
Station 13	\$ 141,240	
Station 14		\$ 141,240
Station 15	\$ 282,480	
Station 17		\$ 353,100
Station 18	\$ 211,860	
Station 19		\$ 211,860
Station 20		\$ 211,860
Station 21		\$ 141,240
Station 22		\$ 141,240
Station 23		\$ 70,620
Station 24		\$ 141,240
Station 25		\$ 141,240
Station 26		\$ 141,240
Station 27		\$ 141,240

SFFD apparatus doors are 30-50 years old and are all telescopic-type doors. A new type of door which does not roll but rather folds (bi-fold doors) requires much less maintenance and opens more quickly than the existing doors. These doors are lighter, more durable and cheaper to maintain because they break less often. In addition, these type of doors can be opened manually much more easily in the event of a power outage.

Station 28		\$ 141,240
Station 29		\$ 141,240
Station 31	\$ 141,240	
Station 32		\$ 141,240
Station 33		\$ 70,620
Station 34		\$ 141,240
Station 37		\$ 70,620
Station 38	\$ 282,480	
Station 39		\$ 141,240
Station 40	\$ 141,240	
Station 41		\$ 70,620
Station 42		\$ 141,240
Station 43		\$ 141,240
Station 44		\$ 141,240
TOTAL	\$ 2,259,840	\$ 3,954,720

IT Infrastructure Upgrades

Station	FY16-17	FY17-18
Fire Station 1	\$ 116,060	
Fire Station 2	\$ 304,077	
Fire Station 3	\$ 304,077	
Fire Station 4	\$ 116,060	
Fire Station 5	\$ 116,060	
Fire Station 6	\$ 304,077	
Fire Station 7	\$ 304,077	
Fire Station 8	\$ 304,077	
Fire Station 9	\$ 304,077	
Fire Station 10	\$ 304,077	
Fire Station 11	\$ 304,077	
Fire Station 12	\$ 304,077	
Fire Station 13	\$ 304,077	
Fire Station 14	\$ 304,077	
Fire Station 15	\$ 304,077	
Fire Station 16	\$ 116,060	
Fire Station 17	\$ 304,077	
Fire Station 18	\$ 304,077	
Fire Station 19	\$ 304,077	
Fire Station 20		\$ 269,259
Fire Station 21		\$ 269,259
Fire Station 22		\$ 269,259
Fire Station 23		\$ 269,259
Fire Station 24		\$ 269,259
Fire Station 25		\$ 269,259
Fire Station 26		\$ 269,259
Fire Station 28		\$ 269,259
Fire Station 29		\$ 269,259
Fire Station 30		\$ 116,060
Fire Station 31	\$ 304,077	
Fire Station 32		\$ 269,259
Fire Station 33		\$ 269,259
Fire Station 34		\$ 269,259
Fire Station 35		\$ 269,259
Fire Station 36	\$ 116,060	
Fire Station 37		\$ 269,259

The technology infrastructure currently supporting fire stations is quite outdated and in need of upgrade and/or replacement. This project would modernize the Department's fire stations with new wiring and equipment to support industry-standard Fire Station Alerting and notification capabilities. This will include new electrical wiring, emergency lighting, PA and Speaker Systems in all Fire Stations. By doing these upgrades, the Department's goal is to improve Fire and EMS response times.

Fire Station 38	\$ 304,077	
Fire Station 39		\$ 269,259
Fire Station 40	\$ 304,077	
Fire Station 41		\$ 269,259
Fire Station 42		\$ 269,259
Fire Station 43	\$ 304,077	
Fire Station 44		\$ 269,259
Fire Station 48		\$ 269,259
Fire Station 51		\$ 269,259
TOTAL	\$ 6,357,761	\$ 5,501,239

Oxygen Cascade Systems

Station	FY16-17	FY17-18
Various Locations (20)	\$ 250,000	\$ 250,000
TOTAL	\$ 250,000	\$ 250,000

Approximately half of the Department's fire stations have an oxygen cascade system which allows members to refill the oxygen bottles that are used on medical calls. Currently, some of these systems do not have complete safety features, most significantly in some cases protective housing for the event of tank failure.

Chief's Residence

Station	FY16-17	FY17-18
Roofing	\$ 83,349	
Exterior Envelope	\$ 7,998	
Windows	\$ 170,988	
Showers	\$ 26,483	
Mechanical (HVAC)	\$ 369,779	
Electrical	\$ 299,173	
Sitework/Sidewalk	\$ 51,687	
Kitchen	\$ 132,414	
Interior Work	\$ 75,869	
Specialties	\$ 11,725	
ADA Upgrades	\$ 137,115	
TOTAL	\$ 1,366,580	\$ -

The Chief's Residence serves as a secondary Operations Center in the event of a disaster. The electrical system at the facility needs to be upgraded. The windows leak and are starting to rot, and the building needs to be weatherproofed. The kitchen has not been upgraded since the 1950's and there are no exhaust fans in the bathrooms.

Boiler System Maintenance

Station	FY16-17	FY17-18
Various Stations	\$ 750,000	\$ 750,000
TOTAL	\$ 750,000	\$ 750,000

In addition to complete boiler replacement that is needed at a number of stations (covered in the HVAC/Mechanical project), the Department has annual needs for regular maintenance and repairs on its existing boiler systems.

SFFD Non-Fire Station Facilities Planning

Station	FY16-17	FY17-18
Facility Planning	\$ 125,000	\$ -
TOTAL	\$ 125,000	\$ -

Working with the Department of Public Works, the Department is proposing a facility needs assessment for its non-fire station properties. While ESER bond program has concentrated on improvements to Fire Stations, the Department has a number of non-fire station facilities that serve critical needs. A large focus of this project would be an analysis of needs for a new training facility.

Emergency Medical Services Facility - Early start of Schematic Design

Station	FY16-17	FY17-18
Facility Planning	\$ 800,000	\$ -
TOTAL	\$ 800,000	\$ -

This allocation would allow some of the schematic design planning of the new EMS facility to occur immediately if the 2016 Health Bond was to pass, rather than waiting for bond proceeds. This could potentially push the projected move-in date for the facility up by as much as four months, and the expenditures could be reimbursed by bond funds at a later date.

San Francisco Fire Department

FY16-17 and FY17-18 Committee on Information Technology (COIT) IT Project Submissions

Project	Amount
Business Intelligence Upgrade	\$ 200,000
GPS Upgrades for Department Apparatus	\$ 105,000
Incident Display Boards	\$ 301,400
MDT Replacement	\$ 365,665
SFFD Training Tablet Rollout	\$ 139,450
SharePoint Implementation & Training	\$ 150,000
Vehicle Modem Project	\$ 444,328
TOTAL	\$ 1,705,843

Business Intelligence Upgrades (\$200,000) -

The Department's business intelligence platform analytics integrates reports from different data sources. The Department would like to make these reports much more compatible with the Department's current HRMS system, which is Oracle-based and is used very heavily on a daily basis. This would include conversion of many reports from Crystal, and development of the reports to work seamlessly in a variety of platforms.

GPS Upgrades for Department Apparatus (\$105,000) -

Replacement GPS units will be purchased to replace the outdated GPS units in Fire apparatus. This new GPS unit will provide more features, such as a built-in gyroscope and dead reckoning which will interface to the vehicle's speed sensor. These features will result in higher accuracy of the location of the vehicles. In addition, the new units will be able to send GPS data using the serial communication output to multiple applications for mapping programs such as AVL and CAD.

Incident Display Boards (\$301,400) -

LCD monitors display information on incoming alerts based on input from the CAD system, including units responding, address/location, incident type, cross streets, any premise hazards, etc. These incident boards can assist in improving response. At a glance, firefighter could get all relevant information for a call without having to wait for the complete audio dispatch and/or the run printout.

MDT Replacement (\$365,665) -

This project is for the replacement and upgrade of out-of-date mobile data terminals (MDTs) on all Fire Department apparatus. Existing mobile data terminals on Fire Department apparatus are being used beyond the end-of-service support cycle. In many cases, parts are not available for these units. There are multiple applications (including videos, online training, and interactive mapping applications) now available to field personnel that we are not able to provide because the existing MDT's do not support the additional hardware requirements. These additional applications could be invaluable during emergency operations. MDTs are crucial to unit response. This project is currently underway, and this funding request would complete the project.

SFFD Training Tablet Rollout (\$139,450) -

The goal of this project is to improve accuracy and efficiency of training recruit data during the academy process. This will allow recruits to receive all training materials electronically, and will allow Department instructors to better track training time for potential reimbursement purposes.

SharePoint Implementation & Training (\$150,000) -

Create a single repository for multiple documents currently stored through different applications within the SFFD IT infrastructure. Because training documents will also be available through SharePoint, the Department could simplify delivery of training through the platform, as well as improve collaboration capabilities of Department committees and workgroups.

Vehicle Modem Project (\$444,328) -

An upgrade of the current network connectivity in fire vehicles that will allow access to web based fire applications including mapping, incident reporting and online training. The current HPD (radio) based system would be used as a backup option. This project upgrades the network speeds in the Fire Department Apparatus. It adds high speed wireless data service to all Engines, Trucks, Medic Units, Chief's Buggies and Command Vehicles. It includes new devices/modems for the vehicles, backend network and server costs, yearly services fees, DT installation costs and a dedicated project manager from SFFD. There is a great need to increase the capabilities to access data in the field. The Department has many applications that require faster data speeds in the vehicles. Additionally, users need to access incident scene video for improved situational awareness. The current network connectivity in fire vehicles is low speed and does not allow for web based traffic to be displayed. This upgrade will allow suppression personnel to access mapping and premise information data in the vehicles as well as, more reliable/faster response times for existing CAD applications. This project is currently underway, and this funding request would complete the project.