

San Francisco Fire Department

Division of Fire Prevention & Investigation



June 28, 2018

Dear Building Owner:

Pursuant to state law and regulations, the San Francisco Fire Department (SFFD) requires that contractors installing, repairing, inspecting or testing any life safety equipment in San Francisco including, but not limited to, fire alarms, standpipes, and sprinkler systems, must possess a valid current C-10 (electrical) or C-16 (fire protection) contractor license issued by the California Contractors State License Board (CA-CSLB). The SFFD does not approve or accept work of the types listed above conducted by persons or companies known not to hold the required license.

Employees of companies hired to work on life safety systems are also required to maintain a valid current Electrician Certificate (fire alarms) issued by the CA Department of Industrial Relations (CA-DIR) or a valid current Fire Sprinkler Fitter Certificate (sprinkler/standpipes) issued by the CA Office of the State Fire Marshal (CAL-OSFM). The SFFD recommends that building owners, or their representatives, request to view the associated certificates from those persons working in your building and on your behalf.

Furthermore, companies who service and test fire extinguishers are also required to obtain the applicable license classification from the CAL-OSFM. Employees of fire extinguisher companies shall also maintain a valid current Certificate of Registration (C of R) issued by the CAL-OSFM. The SFFD recommends that building owners, or their representatives, request to view the certificate from those persons recertifying and servicing your fire extinguishers prior to beginning work.

Always hire a licensed contractor to inspect your building's life safety systems and service your fire extinguishers. As a reminder, fire alarms and fire extinguishers shall be certified annually and sprinkler/standpipe systems shall be completely tested and inspected every five years. Please ensure after testing or servicing that the technician places a tag or sticker on the device which shall include the company name, company phone number, technician name, service date, type of service performed, and license number.

Valid current licenses and certificates may be verified at the following agency's websites:

CA-CSLB (C10/C16): <https://www2.cslb.ca.gov/OnlineServices/CheckLicense/CheckLicense.aspx>

CA-DIR (electrician): <https://www.dir.ca.gov/dlse/ECU/ElectCert/ElectCertSearch.asp>

CA-DIR (trainee): https://www.dir.ca.gov/dlse/ECU/CA_Electrician_Trainees.pdf

CA-OSFM (fire extinguishers): http://osfm.fire.ca.gov/strucfireengineer/strucfireengineer_fe

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel De Cossio".

Daniel De Cossio
Fire Marshal

cc: Capt. Mary M. Tse