

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting Wednesday, January 23, 2019 – 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Francee Covington
Commissioner	Michael Hardeman
Commissioner	Ken Cleaveland
Commissioner	Joe Alioto Veronese
Chief of Department	Joanne Hayes-White

2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Special Meeting on January 4, 2019
- Minutes from Special Meeting on January 8, 2019
- Minutes from Regular Meeting on January 9, 2019

4. FIRE DEPARTMENT OPERATING BUDGET – FISCAL YEARS 2019-2020/ 2020-2021 *[Discussion]*

Presentation from Mark Corso, Deputy Director of Finance and Planning on the Fire Department's operating budget for Commission review and discussion.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JOANNE HAYES WHITE

Report on current issues, activities and events within the Department since the Fire Commission meeting on January 9, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF JEANINE NICHOLSON

Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security and Training within the Department.

6. COMMISSION REPORT *[Discussion]*

Report on Commission activities since last meeting on January 9, 2019

7. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS

[Discussion]

Discussion regarding agenda for the next and future regular meetings.

8. ADJOURNMENT

SAN FRANCISCO FIRE COMMISSION

DRAFT MINUTES FROM FIRE COMMISSION SPECIAL MEETING

Friday, January 4, 2019, 9:00 a.m.

One South Van Ness Avenue, 4th Floor, San Francisco, CA 94102

Item No.

1. ROLL CALL

President	Ken Cleaveland	Present
Vice President	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present (arrived at 9:10)
Commissioner	Francee Covington	Present
Commissioner	Joe Alioto-Veronese	Present

Also Present: Maureen Conefrey, Commission Secretary; Brad Russi, Deputy City Attorney; Scott DeWolfe, Anna Biasbas and Erin Zadlo from the Department of Human Resources

2. PUBLIC COMMENT ON ITEM 3

Public comment on all matters pertaining to Item 3 below, including public comment on whether to hold Item 3(B) in closed session.

President Cleaveland called for public comment. There was no public comment.

3. POSSIBLE CLOSED SESSION RE. PUBLIC EMPLOYEE APPOINTMENT *[Discussion and Possible Action]*

A. Vote on whether to conduct item 3(B) in closed session. [Action]

Commissioner Covington made a motion to conduct items 3(b) in Closed Session. Vice President Nakajo seconded, and the motion was unanimously approved. (4-0; Cleaveland, Nakajo, Covington, Veronese)

*The Commission went into closed session at 9:06 a.m.
The Commission took a recess from 10:10 to 10:17 a.m.
The Commission took a lunch recess from 12:35 to 1:27.
Mr. Russi left the meeting at 12:35.*

B. **Public Employee Appointment: Chief of the San Francisco Fire Department.** This item may be held in closed session pursuant to Government Code § 54957(b) and San Francisco Administrative Code § 67.10(b).

C. If closed session is held, reconvene in open session.

The Commission reconvened in Open Session at 5:07 p.m.

- 4. REPORT ANY ACTION TAKEN IN CLOSED SESSION**, as specified in California Government Code § 54957.1(a)(5) and San Francisco Administrative Code § 67.12(b)(4).
[Discussion and possible action]

President Cleaveland reported they had robust discussion on the initial 5 candidates interviewed for Chief of Department position and their qualifications.

- 5. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION**, as specified in San Francisco Administrative Code Section 67.12(a).
[Action]

Commissioner Covington Moved to not disclose discussions held in closed session. Commissioner Veronese Seconded. The motion was unanimously approved. (5-0; Cleaveland, Nakajo, Hardeman, Covington, Veronese)

- 6. ADJOURNMENT**

President Cleaveland adjourned the meeting at 5:08 p.m.

SAN FRANCISCO FIRE COMMISSION

DRAFT MINUTES FROM FIRE COMMISSION SPECIAL MEETING

Friday, January 8, 2019, 9:00 a.m.

One South Van Ness Avenue, 4th Floor, San Francisco, CA 94102

Item No.

1. ROLL CALL

President	Ken Cleaveland	Present
Vice President	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Commissioner	Francee Covington	Present
Commissioner	Joe Alioto-Veronese	Present

Also Present: Maureen Conefrey, Commission Secretary; Scott DeWolfe, Anna Biasbas and Erin Zadlo from the Department of Human Resources

2. PUBLIC COMMENT ON ITEM 3

Public comment on all matters pertaining to Item 3 below, including public comment on whether to hold Item 3(B) in closed session.

President Cleaveland called for public comment. There was no public comment.

3. POSSIBLE CLOSED SESSION RE. PUBLIC EMPLOYEE APPOINTMENT [*Discussion and Possible Action*]

A. Vote on whether to conduct item 3(B) in closed session. [Action]

Commissioner Covington made a motion to conduct items 3(b) in Closed Session. Commissioner Hardeman seconded, and the motion was unanimously approved. (5-0; Cleaveland, Nakajo, Hardeman, Covington, Veronese)

*The Commission went into closed session at 9:02 a.m.
The Commission took a recess from 11:19 to 11:26 a.m.
The Commission took a lunch recess from 12:30 to 1:32.
The Commission took a recess from 3:30 to 3:50 p.m.*

B. **Public Employee Appointment: Chief of the San Francisco Fire Department.** This item may be held in closed session pursuant to Government Code § 54957(b) and San Francisco Administrative Code § 67.10(b).

C. If closed session is held, reconvene in open session.

The Commission reconvened in Open Session at 4:53 p.m.

- 4. REPORT ANY ACTION TAKEN IN CLOSED SESSION**, as specified in California Government Code § 54957.1(a)(5) and San Francisco Administrative Code § 67.12(b)(4).
[Discussion and possible action]

President Cleaveland reported they had robust discussion on 6 candidates who interviewed for Chief of Department position and their qualifications.

- 5. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION**, as specified in San Francisco Administrative Code Section 67.12(a).
[Action]

Commissioner Covington Moved to not disclose discussions held in closed session. Commissioner Veronese Seconded. The motion was unanimously approved. (5-0; Cleaveland, Nakajo, Hardeman, Covington, Veronese)

- 6. ADJOURNMENT**

President Cleaveland adjourned the meeting at 4:54 p.m.

SAN FRANCISCO FIRE COMMISSION

**FIRE COMMISSION REGULAR MEETING
DRAFT MINUTES**

Wednesday, January 9, 2019

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416, San Francisco, California, 94102

The Video can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=32132

Vice President Nakajo called the meeting to order at 9:01 a.m.

1. ROLL CALL

Commission President	Ken Cleaveland	Present
Commission Vice President	Stephen Nakajo	Present
Commissioner	Michael Hardeman	Present
Commissioner	Francee Covington	Present
Commissioner	Joe Alioto Veronese	Present
Chief of Department	Joanne Hayes-White	Present.
Mark Gonzales	Deputy Chief -- Operations	
Jeanine Nicholson	Deputy Chief --Administration	
Andy Zanoft	EMS	
Dan DeCossio	Bureau of Fire Prevention	
Tony Rivera	Support Services	
Michael Cochran	Homeland Security	
Khai Ali	Airport	
Joel Sato	Training Division	
Assistant Chiefs		
Lorrie Kalos	Division 2	
Nicol Juratovac	Division 3	
Staff		
Mark Corso	Deputy Director of Finance	
Tony Boone	Director of Occupational Environmental Health and Safety	

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on December 12, 2018.

Commissioner Hardeman Moved to approve the above meeting Minutes. Vice President Nakajo Seconded. Motion to approve above Minutes was unanimous.

- Minutes from Special Meeting on December 19, 2018.

Commissioner Hardeman Moved to approve the above meeting Minutes. Commissioner Veronese Seconded. Motion to approve above Minutes was unanimous.

There was no public comment.

4. PRESENTATION FROM THE UNITED FIRE SERVICE WOMEN [Discussion]
Presentation from members of the United Fire Service Women.

This item was continued to the call of the Chair.

5. OVERVIEW OF THE CITY'S BUDGET INSTRUCTIONS AND PROCESS FOR FY 19/20-20/21 [Discussion]

Discussion and overview of the City's budget instructions and process for FY 19/20-20/21.

Mark Corso gave an overview of the city's budget process. He announced that generally, this is done at the December meeting, but due to the timing of the release of the budget instructions and the timing of the commission schedule, it got pushed back to today. He discussed the budget process and background, update of five-year financial plan which was recently released by the city last week, ongoing city fiscal concerns and budget instructions for both the Fire Department and all City departments. He mentioned that it was stressed by the Mayor's office to all departments her concern about current existing budgets that all dollars count and that everything is spent appropriately and for any new initiatives or projects being proposed, that there are data and analysis that clearly support the need for those projects. He added that specifically to instructions, the city is looking at projected deficits during the next two years, 107 million in fiscal year 2020, and 163 million in the second year, which makes 271 million total, which is anticipated to increase. He touched on the timeline and presented the attached PowerPoint: https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/budget%20update_0.pdf

Commissioner Veronese asked Fire Marshal DeCossio how many new square feet of office space is permitted over the next two years. Fire Marshal DeCossio responded that if you look in the Planning Department's pipeline, there are about 47,000 residential units in the pipeline and each unit has an average of 2.3 occupants, which equates to approximately one hundred thousand new occupants and roughly 12 million net new square feet of Commercial space which would result in an additional one hundred thousand capacity plus, and the capacity between both commercial and residential construction would be over 200,000 occupants over the next 5 to 10 years. Commissioner Veronese pointed out that we are a growing city and 38 percent of the EMS calls are going to homelessness and the Mayor's priorities are homelessness and government accountability and he's hoping that the department can get a chunk of the money instead of getting cuts to deal with this issue. He suggested that the commissioners, the Chief and everybody in the room walk the halls at City Hall to make sure that they hear the Department on this issue because we cannot be cutting back on EMS. He also suggested the department could save money by being more efficient.

Vice President Nakajo confirmed that the next internal budget committee meeting is scheduled for January 16, 2019, at 9:30 a.m. at SFFD Headquarters. He also confirmed that the surplus announced by the Mayor's Office is a one-time surplus from some reimbursement from the State and the net impact is about 180 million dollars and there is currently discussions at the Board and Mayor's Office on how that money would be spent. Mr. Corso added that there is still an overall budget deficit citywide over the next five years. Vice President Nakajo suggested having a joint meeting with the Public Health Commission and come up with recommendations regarding the budget, resources and the Mayor's priorities. He also suggested continued involvement with two commissioners assigned to the internal budget committee meetings.

Commissioner Hardeman thanked Mark for his nice and concise report as well as the graphics attached to it. He touched on the issue of set-asides and his experience over the years in dealing with set-asides and he thinks that the Mayor has to understand that with the growing population and all the problems that the Department has, they have been a great team player over the years.

President Cleaveland appreciated the report as well as Commissioner Veronese's insights on the inefficiencies of how we fix our infrastructure within the firehouses. He also mentioned he thinks it is important that we communicate to the Department of Health and the Health Commission the impact that people on the street have on the Fire Department and the cost involved.

There was no public comment.

6. REPORT ON FY 2019-2020 CAPITAL AND INFORMATION TECHNOLOGY BUDGET REQUESTS [Discussion and possible action]

Report from the Department's Deputy Director of Finance and Planning on the Department's FY 19/20-20/21 Capital and Information Technology (IT) budget requests.

Mark Corso presented the attached PowerPoint regarding the Department's capital and IT budget process submittal and asked the Commission for approval on this budget. He explained the timeline and the vetting process. He explained the various capital projects that are underway with most of those focusing on the general obligation bond program sources, specifically the 2010 and 2014 ESER Bonds and the 2016 public health and safety bond. He announced that the next scheduled ESER bond was to be in 2020 but has been moved up to November of 2019. He reviewed the 6 projects that they are proposing, including incident display boards, training simulator, incident command, fire station network reconfiguration, electronic human resources software, and tablet deployment.

<https://sf->

[fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/cap%20budget.pdf](https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/cap%20budget.pdf)

Vice President Nakajo thanked Mr. Corso for his presentation and appreciated the detailed breakdown in terms of cost on both capital budget requests and information technology. He confirmed that the next ESER Bond is scheduled to be voted on in November of 2019 for the amount of 600 million dollars, with 250 million set aside for fire and police stations, retrofits and improvements and 150 million dollars set aside for Fire Department training facility and 125 million set aside for AWSS.

Commissioner Hardeman thanked Mr. Corso for his presentation.

Commissioner Covington thanked Mr. Corso for his presentation and for giving it to them in a way that is easy to understand. She also confirmed that the SFFD does not have a representative in the Capital Budget Committee because of the administrative code, but they have requested to have a seat at that table given the breadth of facilities the SFFD has. Commissioner Covington suggested they make another request to be included now that there is a new administration at City Hall. She also confirmed that the Charter states that the SFFD must use City Departments for facility improvements and repairs. She asked that going forward if Mr. Corso could break down the cost of the project that includes the administrative fee is for each large capital project so that they can have a better idea of who the monies are being apportioned.

President Cleaveland agreed with Commissioner Covington's comments as well as having a seat on the Capital Budget Committee. He added that no one is knocking DPW, they are just looking for greater efficiencies in the delivery of the finished product to the Fire Department and he thinks that they need to be prioritized as a public safety agency for the city, as the agency that probably reaches out and touches more people in the city every day than any other city department.

Commissioner Covington Moved to approve the presented budget. Commissioner Hardeman seconded. The motion passed unanimously.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]
REPORT FROM CHIEF OF DEPARTMENT, JOANNE HAYES-WHITE

Report on current issues, activities and events within the Department since the Fire Commission meeting on November 28, 2018, including budget, academies, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White reported on events and activities since the last meeting on December 12, 2018. She announced that the 1823 Grant Writer position was posted on the City's website on January 3, 2019, and the deadline for submittal of applications is January 25th and to date, they have received 30 applications. She touched on the Division of Training and Academies and noted that the 125th class will start on January 28, 2019, with 42 members and they will be joined by 12 members from Station 49 two weeks later. She anticipates that a second academy class will start in September. With regards to facilities, she mentioned that station 16 is very close to being completed, hopefully by the end of the week. She thanked the Division of Support Services Chief Ribera and his staff for their diligence in getting the station delivered. She touched on Station 5, which should be completed the end of March, the search for a new training facility which continues to be something that they are prioritizing, and they still do not have a site selected and are working very closely with the City Administrator, along with Chief Nicholson and Olivia Scanlon on this issue. She reviewed the recent activities and events she attended over the reporting period, including an HSOC meeting, a meeting with Phil Buckley, Commander of the San Francisco Fire Reserves, the headquarters holiday lunch, the funeral of member Steven Pacatte, and the Little Sisters of the Poor New Year's Eve party. She thanked

all the members of the Department that worked on New Year's Eve and acknowledged the great job they all did knowing what a challenging night it is.

Commissioner Veronese discussed the vacancy at the Peer Support Unit and acknowledged seeing the general order to fill that position and he looks forward to an update in mid-February on that Unit. He also commented on the many accomplishments of Chief Hayes-White that he has witnessed while being on the commission and she is going to be missed and he hopes that when she decides to refocus during retirement, she doesn't go far.

Commissioner Hardeman also commented on all the amazing things the Chief has done and how she handles herself in the most difficult times and that she typifies what we want in a San Franciscan and he would be very surprised if the new chief could handle things in such a way.

There was no public comment.

REPORT FROM OPERATIONS, DEPUTY CHIEF MARK GONZALES

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, and Airport Division.

Chief Gonzales reported on activities for the month of October. He stated that there were two greater alarm fires during the reporting period. The first was on December 8th at 2030 Irving Street, where members did a good job and he described the incident in detail. The second was on December 24, 2018, at 3838 Clay Street, there were two deaths because of that fire and one member injured. The members did a great job and the incident commander was temporary Assistant Lorrie Kalos. He described the incident in detail. His report is attached. <https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/1-9-19%20ops%20report.pdf>

He touched on other incidents including a first alarm on 12/2/18 at 1427 Larkin, an MVA rollover at 2799 16th Street, and a hazmat confined space rescue at the Airport. He covered other outreach efforts during the reporting period, including social media safety messaging regarding extension cord use, power strip safety and tree disposal options. He thanked ADC Cochrane and Lt. Baxter for the law enforcement response to fire education that they are presenting to the SFPD and the video on cliff safety and surf and shore safety.

Vice President Nakajo confirmed that temporary Assistant Chief Kalos wrote the excellent detailed report regarding the fire on Clay Street. He thanked all the member who contributed to the Operation Report and how well it was put together.

Commissioner Hardman thanked Chief Gonzales for his report and liked the fact that he gives credit to the members who contribute to his report.

Commissioner Veronese reiterated his thanks to Chief Gonzales, Chief Hayes-White and the Department for all the hard work that goes into this and that it's no easy task, and it shows how much work that SFPD is doing for the City and County of San Francisco. Commissioner Veronese confirmed that high rise is defined by the highest floor occupied is at 75 feet or greater.

Commissioner Covington agreed with everyone who pointed out the great detail and all of the other things that really help them understand the depth of work that is going on as outlined in the Operations Report. She confirmed that an aided case can be anything from an agent calling to say a passenger is not feeling well to some else witnessing a fall on the escalator or any of the moving sidewalks whenever there's a request for aid. She also confirmed that there were 5 vehicle fires during the reporting month.

President Cleaveland thanked Chief Gonzales for his detailed report. There was discussion regarding the high call volume at Stations 1 and 3 and how getting QRV's in service is so important to help reduce call volume for those stations.

There was no public comment.

8. DRONE POLICY UPDATE *[Discussion and possible action]*

Update from Assistant Deputy Chief Michael Cochrane on the Drone Policy.

Commissioner Veronese Moved to approve the Drone Policy. Commissioner Covington Seconded. Motion to approve the drone policy was unanimous.

Chief Cochrane presented the attached PowerPoint: <https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/SFFD%20UAV%20FINAL.pptx>

Chief Cochrane gave an update on how drones will benefit the San Francisco Fire Department and some of the challenges that they will endure as well as the next steps to get the program off the ground. He added that one of the benefits for the San Francisco Fire Department is a rapid damage assessment. He went through each slide thoroughly.

Commissioner Veronese thanked Chief Cochrane for all his work on the drone policy and stated that he knows there is a lot that goes on behind the scenes to get a report like this done and all the different agencies he worked with and the studies and technologies that had to be researched and he's grateful for all that he did. He asked that on page 9, last sentence is changed to read "Emergency operation exemptions granted by the FAA waivers and COA, including but not limited to those flight over people, night operates, altitude, visual line of sight, and airport restrictions shall be incorporated by reference herein."

Commissioner Covington echoed those thanks to Chief Cochrane and to Commissioner Veronese and stated it is good to have this document before us. She added that when she attended the Drones and the Fire Service Symposium in 2017, there were guidelines that were codified by Congress regarding this specifically, so there is not very much that we have to think about or do anything about because Congress has already decided what we may or may not be able to do in the future.

There was no public comment.

9. FIRE COMMISSION ANNUAL STATEMENT OF PURPOSE 2019 [Discussion and possible action]

Discussion and possible action to adopt the 2019 Annual Statement of Purpose.

Commission Secretary read the statement into the record. Commissioner Veronese stated he really appreciates this statement because he thinks it not only tells the public what we're doing, but it gives us a little bit of guidance. He announced all of the things he wants to work on including the drone program, Peer Support Program, private funding through his foundation, statistics in tracking the homeless, shoreline safety, historical rigs, helping the membership by expanding the wellness program, a decontamination policy, purchasing turnouts that don't have cancer-causing chemicals, regular testing for high exposure fire incidents and members who are exposed, institutionalizing the fire reserves and assessing how well prepared we are for a significant event.

Commissioner Covington Moved to approve the 2019 Annual Statement of Purpose.
Commissioner Veronese Seconded. Motion to approve above statement was unanimous.

There was no public comment.

10. MEMORANDUM OF UNDERSTANDING BETWEEN CITY COLLEGE OF SAN FRANCISCO AND THE SAN FRANCISCO FIRE DEPARTMENT [Discussion and possible action]

This item was taken out of order and moved to follow approval of minutes.

The MOU is attached hereto: https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/SFFD%20CCSF%20Master%20Agreement_1.pdf

Mark Corso explained that this MOU has been in various incarnations for quite a while over many years and it is essentially for the fire recruit training in the fire academy and the first year of those members' probations. He mentioned that City College gets a portion of funding from the State based on enrollment of students and hours of instruction. He added that the academy would be translated into a course curriculum for City College, along with the probationary period as well and the recruits who register as City College students and earn college credits and the Department gets reimbursed for those hours that are taught during the academy. He introduced representatives from City College, Edith Kaeuper, Dean of School of Health, Physical Education and Social Services, Monique Pascual, Director of Apprenticeships and Instructional Services Agreements, and retired Fire Department Captain, Jim Connors, Department Chair of Administration of Justice and Fire Science.

Mr. Connors stated that the MOU will address the basic fire academy and probationary field training programs and is importation when you look at the Fire Department's strategic plan as there are various references in that plan alluding to a relationship between City College and the Fire Department and much work has gone into curriculum development by City College. He added that approval of the MOU will allow them to serve two key public safety agencies in San

Francisco, the Police Department, and now the Fire Department. He added that it would be great to see it approved on Chief Hayes-White's watch.

Commissioner Veronese stated that he thinks it's an amazing program and he agrees that it should be approved under Chief Hayes-White's watch. He confirmed that the agreement only covers the initial fire academy and one year of the probationary period and anything as far as the overall AA degree would be outside of the current scope of the agreement. Mr. Connors added that the way it works right now is the students who enroll in the program can work to get a two-year degree in fire science, or they can work for a certificate in fire achievement if they already had a college degree and those units count towards either the certificate or the degree. Chief Hayes-White added that they have been working on this agreement for a long time and that they have a great working relationship and partnership with City College and this agreement will memorialize that.

Vice President Nakajo announced that he attended City College right out of high school, before graduating from SF State University and he is very proud that all his higher education occurred in San Francisco. He confirmed that the fire science program at City College has been around since 1960 when it was started by retired Battalion Chief Chuck Lee from the SFFD. He asked Dean Kaeuper to convey to the chancellor how important it is to have this formal relationship and that he wholeheartedly supports the motion to adopt the agreement. He confirmed that there are 36 instructors who represent fire departments from all over the Bay Area and State, but the core group of instructors are also members of the SFFD or retired from the SFFD.

Commissioner Hardeman thanked the Dean Kaeuper and the Chancellor, the college board and all the staff that are involved with preparing the MOU.

President Cleaveland thought the MOU is a win-win situation and confirmed that it was a one-year MOU designed to cover the two fire academies, but the intent from both sides is to continue moving it forward.

There was no public comment.

11. FIRE COMMISSION ELECTION OF OFFICERS [*Discussion and possible action*]

a. Nomination and election of Commission President.

President Cleaveland nominated Vice President Nakajo for Commission President. Commissioner Hardeman seconded and the nomination for Commission President was unanimously approved.

b. Nomination and election of Commission Vice-President.

Commissioner Veronese nominated Commissioner Covington for Commission Vice President. Vice President Nakajo seconded and the nomination for Commission Vice President was unanimously approved.

There was no public comment.

12. CORRESPONDENCE RECEIVED [Discussion]

- Letter dated 12/20/18 from Dr. Valerie M. Street J.D.
- Letter dated 12/31/18 from Local 798, Shon Buford, President-Elect

13. COMMISSION REPORT [Discussion]

Report on Commission activities since last meeting on December 12, 2018

14. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS [Discussion]

Discussion regarding agenda for next and future Fire Commission meetings.

- Training Facility
- Update on artwork for gate at Station 49/Station 9
- United Fire Service Women's presentation

15. PUBLIC COMMENT ON ITEM 16

Public comment on all matters pertaining to Item 16 below, including public comment on whether to hold Item 16(b) and (c) in closed session.

There was no public comment.

16. POSSIBLE CLOSED SESSION REGARDING PERSONNEL MATTERS

a. VOTE ON WHETHER TO CONDUCT ITEMS 16(b) and (c) IN CLOSED SESSION [Action]

The Commission may hear Item 16(b) and (c) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

Commissioner Veronese made a motion to conduct item 16(b) and (c), in Closed Session. Commissioner Covington seconded, and the motion was unanimously approved. (5-0; Cleaveland, Nakajo, Hardeman, Covington, Veronese)

The Commission went into closed session at 12:01 p.m.

Also present was Deputy City Attorney, Brad Russi.

a. CASE NO. 2018-04: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL [Action item]

The appeal is from a ten-calendar-day suspension for violation of the Rules and Regulations as follows:

- Section 3909 – False Reports
- Section 3921 – Inattention to Duty
- Section 3929 – First Alarm Areas
- Section 3941 – Use of Department Vehicles

b. CASE NO. 2018-05: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL [Action item]

The appeal is from a ten-calendar-day suspension for violation of the Rules and Regulations as follows:

- Section 2808 – Welfare of Subordinates
- Section 3909 – False Reports
- Section 3921 – Inattention to Duty

Section 3941 – Use of Department Vehicles

17. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION *[Discussion and possible action]* as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code section 67.12(b).

The Commission reconvened in Open Session at 12:497 p.m.

18. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

Commissioner Hardeman Moved to not disclose discussions held in closed session. Commissioner Veronese Seconded. The motion was unanimously approved. (5-0; Cleaveland, Nakajo, Hardeman, Covington, Veronese)

19. ADJOURNMENT. President Cleaveland adjourned the meeting at 12:51 p.m. in memory of Firefighter Steven Pacatte who died tragically in a car accident on his way to work.

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Monday, January 14, 2019 5:40 PM
Subject: General Order 19 A-01, Reactivation of Fire Station 16

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 19 A-01
January 14, 2019

From: Chief of Department
To: Distribution List "A"
Subject: Reactivation of Fire Station 16
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:

Sec 1108 – R. & R. _____

1. On Wednesday, January 16, 2019, Fire Station 16 will be reactivated. On-duty personnel of Station 16 will prepare the Station for activation between 0800-1700 hours.
2. At 0800 hours, the Senior Officer at Station 16 will notify the Department of Emergency Communications (DEC) and request permission to go "Out of Service" to complete the reactivation.
3. Fire Station 16 shall contact the DEC by 1700 hours to request to be placed back in service.

Joanne Hayes-White
Chief of Department

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Tuesday, January 15, 2019 2:47 PM
Subject: General Order 19 A-02, Medication Clarity

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 19 A-02
January 15, 2019

From: Chief of Department
To: Distribution List "A"
Subject: Medication Clarity
Reference: Rules and Regulations, Section 402
Enclosure: None

Officer Endorsement:
Sec.1108-R. & R. _____

1. Liquid medications carried by San Francisco Fire Department Advanced Life Support (ALS) Units should appear, with very few exceptions, as crystal-clear fluids.
2. Any medication that is noted or observed to be discolored, cloudy, or precipitous should be discarded. Discolored, cloudy, or precipitous medications should never be administered to patients.
3. Any medication that is noted or observed to be past its expiration date should be discarded. Medications that list expiration dates of month/year are good until the last day of the expiration month.

Joanne Hayes-White
Chief of Department



San Francisco Fire Department Fiscal Years 2019-20 and 2020-21 Base Operating Budget

San Francisco Fire Commission
City and County of San Francisco

President Stephen A. Nakajo
Vice President Francee Covington
Commissioner Michael Hardeman
Commissioner Ken Cleaveland
Commissioner Joe Alioto Veronese

Joanne Hayes-White, Chief, San Francisco Fire Department
Mark A. Gonzales, Deputy Chief, Operations
Jeanine Nicholson, Deputy Chief, Administration

For discussion at the Fire Commission meeting on January 23, 2019

TABLE OF CONTENTS

Revenue Summary	5
Expense Summary by Type.....	8
Expense Summary by Division	14
SFFD Budget Committee Needs Review	17

San Francisco Fire Department Budget FY20 and FY21

Revenue Summary		Budget Current	Budget FY	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
10001953	Public Safety Sales Tax Allocation	52,330,000	52,140,000	(190,000)	53,160,000	1,020,000
	FD Emergency Svc Revenue Total	52,330,000	52,140,000	(190,000)	53,160,000	1,020,000
10001955	Expense Recovery from Emergency Communication AAO	94,117	94,117	0	94,117	0
	FD Communications Center Total	94,117	94,117	0	94,117	0
10001963	Expense Recovery from Bldg Inspection AAO	1,103,031	1,103,031	0	1,103,031	0
	Other Public Safety Charges	10,000	10,000	0	10,000	0
	Fire Overtime Service Fees	2,000,000	2,000,000	0	2,000,000	0
	Fire Referral Inspection Fee	181,250	181,250	0	181,250	0
	SFFD Tax Collector Renewal Fee	1,990,000	1,990,000	0	1,990,000	0
	High Rise Fire Inspection Fee	1,950,000	1,950,000	0	1,950,000	0
	Fire Inspection Fees	2,031,250	2,031,250	0	2,031,250	0
	Fire Plan Checking	8,710,000	8,710,000	0	8,710,000	0
	Fire Pre Application Plan Review Fee	150,000	150,000	0	150,000	0
	Medical Cannabis Dispensary Application Fees	45,500	45,500	0	45,500	0
	Fire Residential Inspection Fee	627,041	627,041	0	627,041	0
	Fire Code Reinspection Fee	172,250	172,250	0	172,250	0
	SFFD Orig Filing Posting Fee	1,002,000	1,002,000	0	1,002,000	0
	Fire Water Flow Request Fee	212,500	212,500	0	212,500	0
	False Alarm Response Fee	220,500	220,500	0	220,500	0
	Other General Government Charges	1,500	1,500	0	1,500	0
	FD Prevention Total	20,406,822	20,406,822	0	20,406,822	0
10001964	Expense Recovery from Water Dept AAO	126,000	126,000	0	126,000	0
	Other City Property Rentals	350,000	350,000	0	350,000	0
	FD Support Services Total	476,000	476,000	0	476,000	0
10001966	Ambulance Contractual Adjustments & Allowances	(106,894,156)	(106,894,156)	0	(106,894,156)	0

Revenue Summary						
	Budget Current	Budget FY	Variance 19 to 20	Budget FY 2021	Variance 20 to 21	
	135,190,961	135,190,961	0	135,190,961	0	
Ambulance Billings						
Other Fire Dept Charges	4,539,651	4,539,651	0	4,539,651	0	
Misc Hospital Service Revenue	20,000	20,000	0	20,000	0	
Insurance Net Revenue	326,000	326,000	0	326,000	0	
FD Operations Total	33,182,456	33,182,456	0	33,182,456	0	
10001967 ELIMSD Transfer ADJ Sources	28,381,635	0	(28,381,635)	0	0	
FD Airport Operations Total	28,381,635	0	(28,381,635)	0	0	
10001968 Other City Property Rentals	20,000	20,000	0	20,000	0	
FD Training Total	20,000	20,000	0	20,000	0	
10001969 Expense Recovery from Admin Svcs AAO	10,000	10,000	0	10,000	0	
FD NERT Training Program Total	10,000	10,000	0	10,000	0	
10026732 OTI Fr 2S/PPF PublicProtectnFd	840,477	869,894	29,417	869,894	0	
OTI Fr 2S/PPF PublicProtectnFd	398,000	398,000	0	398,000	0	
FD Fire Suppression Total	1,238,477	1,267,894	29,417	1,267,894	0	
10023216 ITI Fr 1G General Fund	1,411,222	1,411,222	0	1,411,222	0	
EMS Equipment Replacement Total	1,411,222	1,411,222	0	1,411,222	0	
10023215 ITI Fr 1G General Fund	237,464	237,464	0	237,464	0	
FD Fire Prevention Vehicle Rep Total	237,464	237,464	0	237,464	0	
10032188 Prior Year Designated Reserve	1,200,000	1,200,000	0	0	(1,200,000)	
FIR ESER 2020 Pre Bond Plannin Total	1,200,000	1,200,000	0	0	(1,200,000)	
10033441 Prior Year Designated Reserve	500,000	0	(500,000)	0	0	
FD Training Facility Study Total	500,000	0	(500,000)	0	0	
10001959 Expense Recovery from Emergency Communication AAO	100,507	100,507	0	100,507	0	
FD Performing Work Orders Total	100,507	100,507	0	100,507	0	

Revenue Summary		Budget Current	Budget FY	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
10033290	Expense Recovery from Port Commission AAO	4,527,453	4,626,684	99,231	4,626,684	0
	FD WO Port Fireboat Staffing Total	4,527,453	4,626,684	99,231	4,626,684	0
10033419	Expense Recovery from Bus & Enc Dev AAO	360,448	360,448	0	360,448	0
	FD WO Mayors ECN OEWD Staffing Total	360,448	360,448	0	360,448	0
10000518	US Navy Cooperative Agreement	0	0	0	0	0
	FD FY17 US Navy Coop Agreement Total	0	0	0	0	0
10000520	Federal Direct Grant	0	0	0	0	0
	FD FY17 NPS Coop Agmt Presidio Total	0	0	0	0	0
10032886	Federal Direct Grant	840,477	0	(840,477)	0	0
	FD FY19 NPS Coop Agmt Presidio Total	840,477	0	(840,477)	0	0
10032887	Federal Direct Grant	0	869,894	869,894	869,894	0
	FD FY20 NPS Coop Agmt Presidio Total	0	869,894	869,894	869,894	0
10032888	US Navy Cooperative Agreement	398,000	0	(398,000)	0	0
	FD FY19 US Navy Coop Agreement Total	398,000	0	(398,000)	0	0
10032889	US Navy Cooperative Agreement	0	398,000	398,000	398,000	0
	FD FY20 US Navy Coop Agreement Total	0	398,000	398,000	398,000	0
	Revenue Total	145,715,078	116,801,508	-28,913,570	116,621,508	-180,000

San Francisco Fire Department Budget FY20 and FY21

Expense Summary by Type	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
General Fund					
Operating					
Labor					
Perm Salaries Misc Regular	190,496,296	197,745,629	7,249,333	201,461,972	3,716,343
Premium Pay Misc	25,460,829	26,800,746	1,339,917	26,800,746	0
Overtime Scheduled Misc	31,445,906	31,687,039	241,133	31,687,039	0
5010 Salaries Total	247,403,031	256,233,414	8,830,383	259,949,757	3,716,343
Retire City Misc	1,555,954	1,797,711	241,757	1,896,723	99,012
Retire City Uniform (POL & FIR)	36,438,464	42,207,013	5,768,549	44,134,235	1,927,222
Social Security (OASDI & HI)	539,452	563,507	24,055	580,557	17,050
Social Sec Medicare(HI Only)	3,587,341	3,715,380	128,039	3,769,272	53,892
Health Service City Match	3,871,589	4,468,655	597,066	4,730,191	261,536
Retiree Health Care Prop B Match	781,434	923,745	142,311	1,039,651	115,906
Retiree Health Care Prop C Match	1,260,827	1,525,324	264,497	1,367,716	(157,608)
Dependent Coverage	20,280,787	20,311,191	30,404	21,494,482	1,183,291
Dental Coverage	2,321,738	2,161,931	(159,807)	2,152,710	(9,221)
Unemployment Insurance	667,982	691,827	23,845	701,861	10,034
Flexible Benefit Package	53,384	51,931	(1,453)	55,086	3,155
Long Term Disability Insurance	25,433	26,550	1,117	27,258	708
5130 Fringe Benefits Total	71,384,385	78,444,765	7,060,380	81,949,742	3,504,977
Non Labor					
5210 Non Personnel Services	2,470,710	2,470,710	0	2,470,710	0
5400 Materials & Supplies	4,577,767	4,577,767	0	4,577,767	0

Expense Summary by Type					
	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
5600 Capital Outlay	7,461,124	3,156,612	(4,304,512)	0	(3,156,612)
5810 Services Of Other Depts	23,874,413	24,556,882	682,469	24,556,882	0
5950 Intrafund Transfers Out	1,648,686	1,648,686	0	1,648,686	0
Operating Total	358,820,116	371,088,836	12,268,720	375,153,544	4,064,708
Annual Projects - Authority Control					
Labor					
Programmatic Projects Budget	250,000	0	(250,000)	0	0
5060 Programmatic Projects Total	250,000	0	(250,000)	0	0
Non Labor					
5400 Materials & Supplies	1,079,646	1,079,646	0	1,079,646	0
5610 Facilities Maintenance	0	0	0	0	0
Annual Projects - Authority Control Total	1,329,646	1,079,646	-250,000	1,079,646	0
Continuing Projects - Authority Control					
Labor					
Programmatic Projects Budget	840,000	1,825,000	985,000	225,000	(1,600,000)
5060 Programmatic Projects Total	840,000	1,825,000	985,000	225,000	(1,600,000)
Non Labor					
5210 Non Personnel Services	75,790	75,790	0	75,790	0
5400 Materials & Supplies	198,300	198,300	0	198,300	0
5600 Capital Outlay	1,684,596	2,709,596	1,025,000	0	(2,709,596)
5610 Facilities Maintenance	1,465,002	2,007,569	542,567	0	(2,007,569)
Continuing Projects - Authority Control	4,263,688	6,816,255	2,552,567	499,090	-6,317,165

Expense Summary by Type

	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
Work Orders/Overhead					
Labor					
Perm Salaries Misc Regular	2,591,440	2,663,513	72,073	2,725,806	62,293
Premium Pay Misc	240,237	240,237	0	240,237	0
Overtime Scheduled Misc	394,359	394,359	0	394,359	0
5010 Salaries Total	3,226,036	3,298,109	72,073	3,360,402	62,293
Retire City Misc	56,410	64,795	8,385	68,401	3,606
Retire City Uniform (POL & FIR)	430,032	472,094	42,062	496,780	24,686
Social Security (OASDI & HI)	33,964	34,803	839	35,603	800
Social Sec Medicare(HI Only)	48,008	47,819	(189)	48,725	906
Health Service City Match	36,231	37,756	1,525	40,131	2,375
Retiree Health Care Prop B Match	36,821	38,918	2,097	43,801	4,883
Retiree Health Care Prop C Match	84,297	85,098	801	76,305	(8,793)
Health Service Retiree Subsidy	106,688	134,217	27,529	145,701	11,484
Dependent Coverage	192,822	204,505	11,683	217,357	12,852
Dental Coverage	21,709	20,517	(1,192)	20,517	0
Unemployment Insurance	8,709	8,902	193	9,072	170
Fringe Adjustments Budget	61,827	0	(61,827)	0	0
Flexible Benefit Package	(2,874)	0	2,874	0	0
Long Term Disability Insurance	1,066	1,105	39	1,135	30
Other Fringe Benefits	(30,913)	(30,913)	0	(30,913)	0
5130 Fringe Benefits Total	1,084,797	1,119,616	34,819	1,172,615	52,999
Non Labor					
5200 Overhead Allocations	370,321	370,321	0	370,321	0

Expense Summary by Type

	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
5210 Non Personnel Services	300,412	300,412	0	300,412	0
5810 Services Of Other Depts	6,842	6,842	0	6,842	0
Work Orders/Overhead Total	4,988,408	5,095,300	106,892	5,210,592	115,292
General Fund Total	369,401,858	384,080,037	14,678,179	381,942,872	(2,137,165)

Expense Summary by Type

	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
Self Supporting					
Operating					
Labor					
Perm Salaries Misc Regular	14,413,895	15,090,552	676,657	15,491,006	400,454
Premium Pay Misc	2,281,535	2,395,422	113,887	2,395,422	0
Retirement Payout SP & Vac Misc	500,000	500,000	0	500,000	0
Overtime Scheduled Misc	4,996,725	4,841,615	(155,110)	4,841,615	0
5010 Salaries Total	22,192,155	22,827,589	635,434	23,228,043	400,454
Retirement Budget	240,850	240,850	0	240,850	0
Retire City Misc	78,769	98,149	19,380	103,611	5,462
Retire City Uniform (POL & FIR)	2,797,078	3,265,259	468,181	3,439,174	173,915
Social Security (OASDI & HI)	23,240	26,401	3,161	27,601	1,200
Social Sec Medicare(HI Only)	321,787	330,997	9,210	336,806	5,809
Health Service City Match	265,560	309,744	44,184	329,341	19,597
Retiree Health Care Prop B Match	12,507	14,785	2,278	16,640	1,855
Retiree Health Care Prop C Match	35,254	42,649	7,395	38,242	(4,407)
Health Service Retiree Subsidy	770,955	969,885	198,930	1,052,868	82,983
Dependent Coverage	1,416,326	1,427,165	10,839	1,517,218	90,053
Dental Coverage	161,691	151,550	(10,141)	151,592	42
Unemployment Insurance	59,917	61,635	1,718	62,715	1,080
Fringe Adjustments Budget	3	0	(3)	0	0
Flexible Benefit Package	4,054	4,057	3	4,297	240
Long Term Disability Insurance	1,489	1,674	185	1,719	45
Other Fringe Benefits	0	0	0	0	0
5130 Fringe Benefits Total	6,189,480	6,944,800	755,320	7,322,674	377,874

Expense Summary by Type						
	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21	
Non Labor						
5200 Overhead Allocations	0	0	0	0	0	0
5210 Non Personnel Services	0	0	0	0	0	0
5810 Services Of Other Depts	0	0	0	0	0	0
Operating Total	28,381,635	29,772,389	1,390,754	30,550,717		778,328
Continuing Projects - Authority Control						
Labor						
Perm Salaries Misc Regular	0	0	0	0	0	0
5010 Salaries Total	0	0	0	0	0	0
Non Labor						
5600 Capital Outlay	1,700,000	1,200,000	(500,000)	0	(1,200,000)	
Continuing Projects - Authority Control	1,700,000	1,200,000	-500,000	0	-1,200,000	
Grants Projects						
Labor						
Perm Salaries Misc Regular	0	0	0	0	0	0
5010 Salaries Total	0	0	0	0	0	0
Non Labor						
5910 Operating Transfers Out	1,238,477	1,267,894	29,417	1,267,894	0	
Grants Projects Total	1,238,477	1,267,894	29,417	1,267,894	0	
Self Supporting Total	31,320,112	32,240,283	920,171	31,818,611	(421,672)	
Department Total	400,721,970	416,320,320	15,598,350	413,761,483	(2,558,837)	

San Francisco Fire Department Budget FY20 and FY21

Expense Summary by Division

General Fund	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
Operating					
10001955 FD Communications Center	2,614,550	2,710,797	96,247	2,731,978	21,181
10001959 FD Performing Work Orders	0	0	0	0	0
10001962 FD Investigation	2,416,518	2,539,801	123,283	2,595,270	55,469
10001963 FD Prevention	19,011,537	19,863,775	852,238	20,410,010	546,235
10001964 FD Support Services	23,201,150	23,778,389	577,239	23,888,467	110,078
10001965 FD Administration	20,513,547	21,708,003	1,194,456	21,937,851	229,848
10001966 FD Operations	284,703,411	293,905,595	9,202,184	296,900,156	2,994,561
10001968 FD Training	4,127,105	4,329,239	202,134	4,429,956	100,717
10001969 FD NERT Training Program	583,612	604,551	20,939	611,170	6,619
10026731 FD Capital Investment	237,464	237,464	0	237,464	0
10026732 FD Fire Suppression	1,411,222	1,411,222	0	1,411,222	0
Annual Projects - Authority Control					
10016871 FD Underground Storage Tank Mo	0	0	0	0	0
10016875 FD Various Facility Maintenan	0	0	0	0	0
10023214 FD Firefighter Uniforms & Turn	1,079,646	1,079,646	0	1,079,646	0
10033719 FD Marine Rescue Unit	250,000	0	(250,000)	0	0
Continuing Projects - Authority Control					
10009038 FD Exhaust Extractors	0	0	0	0	0
10009039 FD Apparatus Door Replacement	0	0	0	0	0

Expense Summary by Division

	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
1009040	375,000	375,000	0	0	(375,000)
1009042	0	0	0	0	0
10016871	368,298	386,713	18,415	0	(386,713)
10016875	814,389	855,109	40,720	0	(855,109)
10023212	0	0	0	0	0
10023213	615,000	1,600,000	985,000	0	(1,600,000)
10023215	237,464	237,464	0	0	(237,464)
10023216	826,222	1,171,222	345,000	274,090	(897,132)
10030549	225,000	225,000	0	225,000	0
10030926	0	0	0	0	0
10033436	282,315	765,747	483,432	0	(765,747)
10033437	220,000	500,000	280,000	0	(500,000)
10033438	0	400,000	400,000	0	(400,000)
10033439	100,000	100,000	0	0	(100,000)
10033440	200,000	200,000	0	0	(200,000)
Work Orders/Overhead					
10001959	460,955	447,413	(13,542)	458,838	11,425
10033290	2,792,331	2,864,117	71,786	2,936,930	72,813
10033291	1,314,186	1,341,563	27,377	1,358,233	16,670
10033292	209,725	219,952	10,227	226,763	6,811
10033293	211,211	222,255	11,044	229,828	7,573
General Fund Total	369,401,858	384,080,037	14,678,179	381,942,872	(2,137,165)

Expense Summary by Division

	Budget Current	Budget FY 2020	Variance 19 to 20	Budget FY 2021	Variance 20 to 21
Self Supporting					
Operating					
10001954	0	0	0	0	0
FD Fireboat Operations					
10001967	28,381,635	29,772,389	1,390,754	30,550,717	778,328
FD Airport Operations					
Continuing Projects - Authority Control					
10002704	0	0	0	0	0
PW ESER 2010 NFS Program Mgmt					
10032188	1,200,000	1,200,000	0	0	(1,200,000)
FIR ESER 2020 Pre Bond Plannin					
10033441	500,000	0	(500,000)	0	0
FD Training Facility Study					
Grants Projects					
10000517	0	0	0	0	0
FD FY16 US Navy Coop Agreement					
10000522	0	0	0	0	0
FD FY14 FEMA Safer Grant Prog					
10016854	0	0	0	0	0
Nps Fy15-16 Operating Period					
10029317	0	0	0	0	0
FD FY15 FEMA Safer Grant Prog					
10032886	840,477	869,894	29,417	869,894	0
FD FY19 NPS Coop Agmt Presidio					
10032888	398,000	398,000	0	398,000	0
FD FY19 US Navy Coop Agreement					
Self Supporting Total					
	31,320,112	32,240,283	920,171	31,818,611	(421,672)
Expense Total					
	400,721,970	416,320,320	15,598,350	413,761,483	-2,558,837

SFFD FY19-20 and FY20-21
Budget Enhancement Requests

updated for the meeting 1/16/19

<u>Item</u>	<u>Category</u>	<u>Estimated Cost</u>
Additional funds for recruitment and outreach	Administration	\$ 100,000
EMS Revenue Analyst	Administration	\$ 171,890
Homeland Security Support Positions	Administration	\$ 448,688
IT GIS/Business Intelligence Engineer	Administration	\$ 181,835
IT Network Engineer	Administration	\$ 235,178
Senior HR Analyst	Administration	\$ 143,978
EMS Administrative Support	Administration	\$ 123,390
Administrative Captain for Radio	Communications	\$ 233,515
Swing Captain for Radio	Communications	\$ 642,222
24-hour H-43 position in field to oversee H-33s	EMS	\$ 1,213,547
24-hour H-43 TX'd from H-33s	EMS	\$ 193,834
IO Drivers for Engines	EMS	\$ 122,337
Inventory Control System	EMS	\$ 300,000
Additional Storekeepers (5) for 24-hour coverage	EMS	\$ 556,755
Medical Records Technician	EMS	\$ 156,170
EMS CQI Risk Management Position	EMS	\$ 233,515
EMS CQI Training Coordinator/Instructor	EMS	\$ 233,515
Additional Ambulance Staffing (one PM + one EMT)	EMS	\$ 337,734
H-23 evening supervisor	EMS	\$ 553,759
Additional daily EMS6 Staffing (per 12-hr shift)	EMS	\$ 625,863

Airbags for Rescue Squads and Light Rescues	Equipment	\$	214,020
Attack Hose Tenders	Equipment	\$	1,500,000
Air Monitors for Operations	Equipment	\$	100,000
Equipped Relief Engines/Trucks for Disaster Operations	Equipment	\$	1,100,000
Miscellaneous Brass Replacement	Equipment	\$	500,000
Portable Radio Cache for Disaster Operations	Equipment	\$	259,978
PPE Replacements	Equipment	\$	619,705
PWSS Equipment	Equipment	\$	500,000
Additional Aerial Truck	Equipment	\$	1,302,315
Additional Fire Engine	Equipment	\$	575,239
Dedicated EMS Logistics Vehicle	Equipment	\$	32,564
Additional NERT supplies and materials for outreach/instruction	NERT	\$	35,000
Civilian Staff for NERT	NERT	\$	116,642
Additional two fire fighters for Rescue Squads	Operations	\$	2,456,533
Dedicated Marine Unit	Operations	\$	2,563,582
Increased Staffing for all ALS Engines	Operations	\$	1,017,765
Restoration of Incident Support Specialists	Operations	\$	6,025,096
Arson Training supplement (POST training + quarterly classes)	Investigation	\$	40,000
BFI Day Investigator	Investigation	\$	212,671
Department Electrician	Support Services	\$	161,365
Department Plumber	Support Services	\$	166,034
Mobile Mechanic	Support Services	\$	160,463
Civilian BOE Support			

Materials and Supplies Increase	Support Services	\$	300,000
Non-Personnel Services Increase	Support Services	\$	200,000
Two Additional Stationary Engineers	Support Services	\$	159,880
Additional H-28 Training Lieutenants	Training	\$	700,434
H-39 Training Captain for each Division	Training	\$	553,524
Incident Management Team Training	Training	\$	94,202
Disaster Response Training	Training	\$	75,000
Increased Training Fund for Department Members	Training	\$	200,000
Paramedic Instructors (3)	Training	\$	617,001
Training Video Coordinator (including equipment)	Training	\$	206,643
Two H-16 Training Positions	Training	\$	413,286
	Total:	\$	29,986,667