

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Wednesday, February 13, 2019 - 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Francee Covington
Commissioner	Michael Hardeman
Commissioner	Ken Cleaveland
Commissioner	Joe Alioto Veronese
Chief of Department	Joanne Hayes-White

2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on January 23, 2019

4. PRESENTATION FROM THE UNITED FIRE SERVICE WOMEN

[Discussion]

Presentation from members of the United Fire Service Women.

5. UPDATE ON THE STATUS OF STATION 13 *[Discussion]*

6. DRAFT OPERATING BUDGET – FISCAL YEARS 2019-2020/ 2020-2021

[Discussion and possible action]

Discussion and possible action to adopt the Fire Department's Operating Budget for Fiscal Years 2019-2020/2020-2021.

7. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT

Report on current issues, activities and events within the Department since the Fire Commission meeting on January 23, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, and Airport Division.

8. COMMISSION REPORT *[Discussion]*

Report on Commission activities since last meeting on January 23, 2019,

9. CORRESPONDENCE RECEIVED

- Letter dated 1/23/19 from San Francisco Fire Fighters Local 798

10. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS

[Discussion]

Discussion regarding agenda for next and future Fire Commission meetings.

11. ADJOURNMENT

**FIRE COMMISSION REGULAR MEETING
DRAFT MINUTES**

Wednesday, January 23, 2019 – 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco, California, 94102

The Video can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=32254

President Nakajo called the meeting to order at 5:02 p.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Commission Vice President	Francee Covington	Present
Commissioner	Michael Hardeman	Present
Commissioner	Ken Cleaveland	Excused
Commissioner	Joe Alioto Veronese	Present

Chief of Department	Joanne Hayes-White	Present
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Mark Gonzales	Deputy Chief -- Operations
Jeanine Nicholson	Deputy Chief --Administration

Dan DeCossio	Prevention
Khai Ali	Airport
Michael Cochrane	Homeland Security
Andy Zanolff	EMS
Joel Sato	Division of Training

Assistant Chiefs	
Bob Postel	Division 2
Lorrie Kalos	Division 3

2. PUBLIC COMMENT

There was no public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Special Meeting on January 4, 2019.

Vice President Covington Moved to approve the above meeting Minutes. Commissioner Veronese Seconded. Motion to approve above Minutes was unanimous. There was no public comment.

- Minutes from Special Meeting on January 8, 2019

Vice President Covington Moved to approve the above meeting Minutes. Commissioner Veronese Seconded. Motion to approve above Minutes was unanimous. There was no public comment.

- Minutes from Regular Meeting on January 9, 2019

Vice President Covington Moved to approve the above meeting Minutes. Commissioner Veronese Seconded. Motion to approve above Minutes was unanimous. There was no public comment.

There was no public comment.

4. FIRE DEPARTMENT OPERATING BUDGET – FISCAL YEARS 2019-2020/ 2020-2021

[Discussion]

Presentation from Mark Corso, Deputy Director of Finance and Planning on the Fire Department's operating budget for Commission review and discussion.

Deputy Director Corso gave a recap and overview of the timelines and instructions and touched on the updates in the current year budget as well as some of the discussions that have taken place regarding priorities and challenges. He presented the attached PowerPoint: https://sf-fire.org/sites/default/files/COMMISSION/Fire%20Commission%20Support%20Documents%202015/budget%20update_1.pdf

He added that the city has projected approximately a 271-million-dollar deficit over the next two fiscal years, and those deficits are anticipated to increase and therefore all departments have been requested to make reductions to the support that they receive from the general fund to the extent of two percent in both years. He anticipates having the budget ready for approval at the next commission meeting and that the budget submissions are due to the Mayor's office on February 21, 2019. He explained each frame of the presentation in detail which included the historic budget overview, the general fund expenditures, the non-general fund expenditures, which all total a 400-million-dollar budget in the current year and increases to 416 million dollars next year and then reduced to 413 million the year after that because of a one-time equipment and capital expenditures that are stripped out. He added that they continue to work with division heads on budget issues and needs and they continue to work on updated staffing models, as well as revenue and fee projections for the next two years. They have also reconvened the internal budget committee to discuss the needs of the Department and prioritization of those needs. He touched on the challenges they face including how to submit a budget that would be in response to budget reductions, but also have the Department deal with increased call volume and increased demand for services. He mentioned that the consensus around the Budget Committee is that the Department should not submit reductions to its budget.

Commissioner Veronese thanked Mr. Corso for his presentation and asked about the 106-million-dollar uncollected ambulance fees. Mr. Corso explained how billing reimbursement is applied, including Medicare, Medi-Cal patients, private insurance patients, and uninsured patients. He added that the Department contracts with a billing company, Intermedix, who gets a 3 percent commission fee on amounts collected. Commissioner Veronese stated that he doesn't know why the Fire Department is in the business of collecting fees for ambulance rides. He suggested turning over that task to the receiving hospitals or other city departments. There was robust discussion pertaining to 40 percent of the homeless population using the ambulance service and Commissioner Veronese suggested that the Department of homelessness should pay for the 50 million dollars in homeless ambulance rides. He added that it is the mission of the SFFD to respond to 9-1-1 calls and to make sure that people are getting emergency care, but it seems like a large part of the budget is going to giving homeless people rides to the hospital, given they need those rides and some of those cases, he's witnessed himself, they don't need

those rides. He added that he thinks the Department needs to do a better job of trying to get some of the uncollected fees paid for. Mr. Corso responded that those discussions are ongoing and that homelessness is being treated as a city-wide problem, and to the extent that they have been able to insert the SFFD in those conversations, they are trying to advocate for the Department's position in those regards.

Commissioner Hardeman thanked Mr. Corso for his presentation and appreciated the graphs and charts. He also confirmed that the billing company tries to collect on bills that have unidentifiable addresses at the time of transport, they have a database that they research and follow-up with billing. Chief Hayes-White added that she agrees that it is a huge loss and has remained relatively steady over the last 10 years and wanted to make sure that what they are tracking is not an exact science, that the non-identifiable address does not always equate to a homeless person. She asked Mr. Corso to provide some historical data of the large urban jurisdiction collection rates.

Vice President Covington stated she also looks forward to getting those figures so that things line up in a logical manner and that they have the information they need to push for those dollars to come from other departments to assist the SFFD. She added that it is a very heavy load that they are required to carry year after year and the homeless crisis is not going to go away next year and they need to come up with a way to handle the crisis. She asked Chief Hayes-White to explain how the Department plans on recovering the uncollected EMS revenue. Chief Hayes-White responded that out of the 15 budgets she has prepared, 12 of them have asked for reductions and they have always pushed back as the EMS service is a service that they need to provide and as stated in previous discussions, they get shortened quite a bit on reimbursement and they bring that forward during the budget season and advocate for more resources but have been unsuccessful. She added that since there has been a new homeless department created in addition to the windfall of 181 million dollars, discussions will continue to occur in terms of making sure that they either get credited or that there is some sort of discussion at least to help offset that deficit. She stated that a city that has challenges in terms of people not being able to pay, she doesn't want to be a department that turns somebody away or does not provide service because they don't have insurance, but to be receiving the higher percentage, she added that would be something they would love to work on with the Commission. Vice President Covington confirmed that when EMS merged with the Department the only monies that shifted were the FTE's and the operating budget for the used equipment. Vice President Covington commented that the whole landscape of the city has changed from that time and the merger predates the crisis that we now find ourselves in and with the onset of the homeless crisis, they need to make adjustments and she thinks that the rest of the city will have to make adjustments because it's a situation that is untenable and cannot continue as is. She also mentioned that the hospitals that are not associated with the Department of Public Health have a philanthropic arm such as foundations that pick up a lot of the monies that would come to them but don't because people simply don't have the money. She added that the SFFD does not have a foundation that raises money. She also mentioned that reimbursements are not just a problem for the SFFD but for every other major city in America because it's a fixed amount and she suggested having the conversation at a much higher level, lobbying to get this figure raised, because this is not something that can be done at a local level, increasing the rate of reimbursement for Medi-Cal and Medicaid. Mr. Corso responded that there has been a desire to change the way the structure is set up because while

the costs of doing business in general has increased, those reimbursement rates have not really changed and have actually gone down due to state and federal funding issues overall.

President Nakajo thanked Mr. Corso and confirmed he will present the budget to the Commission for approval on February 13, 2019.

There was no public comment.

5. CHIEF OF DEPARTMENT'S REPORT [Discussion]
REPORT FROM CHIEF OF DEPARTMENT, JOANNE HAYES-WHITE

Report on current issues, activities and events within the Department since the Fire Commission meeting on January 9, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

Chief Hayes-White reported on events and activities since the last meeting on January 9, 2019. She mentioned that they are on track in the current fiscal year related to the budget. Regarding the grant writer position, she announced that the deadline for applications is Friday, January 25, 2019, and they have received 50 applications and they are in the process of gathering those, sorting through them and categorizing them to make sure they meet minimum qualifications and Ms. Bushong will forward those to Mr. Corso for his review. She thanked Vice President Covington for her input on enhancing the job announcement. She announced that the 125th academy with 42 members will be starting on Monday and will be joined two weeks later by 12 members from Station 49. She added that they anticipate the 126th academy class starting in fall, also comprised of 54 members and they are also planning to have an H-3 Level 1 EMT class coming in the summertime. She touched on activities attended during the reporting period, including the Healthy Streets Operations Committee meeting, a CPR recertification session, a NERT Advisory Board meeting and the Martin Luther King march. She announced the ribbon cutting at station 16 which will be held on January 31, 2019, at 11:15.

Vice President Covington acknowledged that she had pressed quite strongly to increase the number of people admitted to the academy classes due to the fact that so many members of the Department were retiring and was wondering now that those numbers have decreased if it was still necessary to have a class of 54 recruits. Chief Hayes-White responded that they always take a look at the staffing levels and she believes they are on track to matching the new hires with the retirements. Vice President Covington asked Chief Hayes-White if it was still her intention to conduct preliminary interviews for potential recruits for the September academy class and Chief Hayes-White confirmed that is her intention.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF JEANINE NICHOLSON
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security and Training within the Department.

Chief Nicholson reported on events for the month of December. She mentioned that the Physician's Office has been very busy conducting physicals for the members of the new class, and eight promotional and permanent physicals in multiple ranks and 29 return to work evaluations. She announced that Captain Neal Cavallini is the new Captain at the Investigative Services Bureau and he conducted 72 drug and alcohol tests which were all negative and he

assisted with completing several background investigations in order to add alternates to the academy list. Regarding the assignment office, she mentioned that the 123rd academy class is about to complete their probation in February and will be assigned to vacation relief spots effective next month. She touched on Support Services and announced that Chief Rivera was absent from the Commission meeting because he was in Southern California to conduct the final inspections of the ambulances that are on order. She added that they have been working closely with DPW to streamline facility repairs. She mentioned that they are also working collaboratively with the City Administrator's office as well as Public Works to identify a piece of land for a new training facility. She added that the training center funding is slated to be in the 2019 ESER Bond and the suggested funding for the center is approximately 150 million dollars. She touched on the Ambulance Deployment Facility which is still scheduled for late 2020 opening and the Arts Commission is aware of the need for changes within the artwork that was presented earlier during a fire commission meeting and she mentioned that as revisions are submitted, she will pass them along to the Chief and to the Commission for review. She touched on Station 16, Station 5 and the AWSS which is included in the 2019 ESER Bond and slated for 125 million dollars. She reported on the Training Division, NERT, and Homeland Security, under the direction of Chief Cochrane, who is studying hard and getting ready for pilot school for his drone class.

Vice President Covington thanked Chief Nicholson for her report and asked her to explain what the Office of Resiliency is. Chief Nicholson explained that they are under the City Administrator and they work on building a more resilient San Francisco as it relates to disasters, homelessness, and neighborhood outreach.

Commissioner Hardeman thanked Chief Nicholson for her extensive report and asked for clarification on the 125 million dollars slated for the AWSS. Chief Nicholson suggested that he could talk to her, Chief Rivera or Olivia Scanlon and Chief Hayes-White suggested James Reidy to get more information on this issue.

Commissioner Veronese asked for an update on Station 35. Chief Nicholson responded that they are currently working with the Port on an MOU agreement and construction has not started on that project.

President Nakajo thanked Chief Nicholson for her comprehensive report and mentioned that he is very interested in the training facility and looks forward to a presentation when there is more to report on, as well as the potential artwork that has been projected for outside of station 35. He also asked if the 150 million dollars that was mentioned for the training facility is adequate and Chief Nicholson answered that they are still looking into that, and they are having those conversations with other departments within the city about that. He confirmed that the volunteer appreciation luncheon is scheduled for January 30, 2019, at 11:00 a.m. at SFFD Headquarters.

Vice President Covington expressed her concerns about the 2019 ESER Bond and the 150 million dollars that has been recommended for the training facility, as they don't know how much it will cost to purchase the facility, how much it will cost to do any grading, prep work, or toxins need to be removed and things of that nature as well as her concern of the timeframe to get the Bond on the ballot. Chief Nicholson confirmed she had the same concerns and would forward the timeframe that was provided to her.

There was no public comment.

6. COMMISSION REPORT [Discussion]

Report on Commission activities since last meeting on January 9, 2019

Commissioner Veronese announced that he visited two members of the Department at St. Francis Hospital to wish them well on behalf of the Commission. He also attended the Stress Unit meeting, which he thought was very informative and he reported that with the support of the Chief, the unit has trained about 50 members of the Department for stress-related identification and management. He added that he is looking forward to the Chief's continued support on this issue and her report on how we move forward to create a state-of-the-art Stress Unit.

President Nakajo reported that he has been in contact with the president and vice president of the Health Commission in the hopes of having a joint meeting to share information and revenue sources on dealing with homeless issues. He has also reached out to the Social Services Commission. He also mentioned that he would like to create a mentorship program between the commissioners and members of Department.

There was no public comment.

7. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS [Discussion]

Discussion regarding agenda for the next and future regular meetings.

- United Fire Service Women
- Budget action item
- Housing on top of Station 13 update

There was no public comment.

8. ADJOURNMENT President Nakajo adjourned the meeting at 7:00 p.m.

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Thursday, January 24, 2019 4:56 PM
Subject: General Order 19 A-03, H-28 Training Lieutenant, Airport Division

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 19 A-03
January 24, 2019

From: Chief of Department
To: Distribution List "A"
Subject: H-28 Training Lieutenant, Airport Division
Reference: Rules & Regulations, Section 402
Enclosure: None

Officers Endorsement:
Sec 1108-R & R

1. The Department is advertising for the position of H-28 Training Lieutenant at the Airport Division. This position reports directly to the Airport Division Training Captain and Assistant Deputy Chief, and is open to the rank of permanent H-20 Lieutenant. This position is a temporary backfill for an employee on leave.
2. As a member of the Airport Training staff, the H-28 Training Lieutenant assists in the development, organization, coordination, and implementation of Department training, education, and evaluation of programs for in-service Firefighters and Officers. This is a 40-hour, five days per week position.
3. **Duties and responsibilities include, but are not limited to, the following:**
 - Training and testing new SFFD Airport Firefighters, Paramedics and Officers
 - Training and evaluating in-service personnel and maintaining training records
 - Coordinating training for ARFF Drivers and Airport Familiarization
 - Designing and developing performance evaluations systems, forms and procedures; revising and maintaining Department training manuals, lesson plans, training bulletins, brochures, and forms
 - Preparing and presenting lesson plans, PowerPoint presentations, and classroom lectures
 - Meeting regularly with appropriate management staff to develop goals and objectives; reporting performance, and discussing assigned areas of responsibility
 - Interacting with representatives of other agencies, departments, and organizations (i.e. Airfield Safety Operations, Duty Manager, FAA Control Tower Supervisor, San Mateo County Fire Agencies, Medical Examiner, SFPD, BART, AirTrain, USCG, etc.)
4. **Minimum Qualifications:**
 - Forty-hour Basic ARFF Training

- ❑ ICS 100, 200, 700, and 800
- ❑ Comprehensive working knowledge of all aspects of airfield operations at San Francisco International Airport
- ❑ Technical working knowledge of all components of ARFF apparatus

5. Desired Qualifications and Skills:

- ❑ Commitment to and enthusiasm for training
 - ❑ Familiarity with software applications - Microsoft Excel, Word, PowerPoint, Outlook, and the Airport CAD system
 - ❑ Excellent organizational, interpersonal, and written communication skills
 - ❑ Instructional experience
 - ❑ CFSTES Fire Instructor and/or Training Instructor 1A, 1B, and 1C
6. Interested members shall submit a General Form along with an updated Personal Qualification Form (PQF) to the Deputy Chief of Operations no later than 1700 hours on Monday, February 4, 2019.
7. Questions regarding this General Order should be directed to the Airport Division Assistant Deputy Chief at (650) 821-4601.
8. Officers are responsible and shall be held accountable for ensuring that all eligible members under their supervision, including those who are off duty (e.g., trades, sick leave, vacation), are made aware of the information contained in this General Order.

Joanne Hayes-White
Chief of Department

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Wednesday, January 30, 2019 3:46 PM
Subject: General Order 19 A-04, Position of Administrative Officer

SAN FRANCISCO FIRE DEPARTMENT
GENERAL ORDER

File Code 19 A-04
January 30, 2019

From: Chief of Department
To: Distribution List "A"
Subject: Position of Administrative Officer
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:

Sec. 1108 – R. & R. _____

1. The Department is advertising for the position of Administrative Officer in the Office of the Chief of Department.
2. The Administrative Officer reports directly to the Deputy Chief – Operations and is assigned to a Monday thru Friday, 40-hour work week.
3. Duties and responsibilities include, but are not limited to:
 - Serves as a point of contact to members of the public and members of the Department
 - Serves as a relief for the Public Information Officer
 - Serves as a relief for the Compliance Officer for non-Fire Prevention public records requests
 - Coordinates and Maintains Activities and/or Resources in the Department's Fire Calendar (e.g., Confidential and other Personnel Details)
 - Serves as an Administrative Liaison to Governmental and non-Governmental agencies; including serving as the Department designee on various CCSF Meetings (e.g., Combined Charities, Family Violence Council, Language Access Ordinance, etc.)
 - Prepares reports and various correspondence (e.g., assisting with the Department's Quarterly Bulletin)
 - Manages Special Projects
 - Acts as the Administrator for the Meritorious Committee

- Coordinates and Manages the Department's Promotional and Meritorious Ceremonies, and other Special Events

4. Desired qualifications for the position include:

- Ability to maintain confidentiality, handle sensitive information and demonstrate integrity, prudent judgment and discretion
- Ability to perform job tasks with flexibility, efficiency and a calm disposition in a stressful, fast-paced office environment
- Proven office management, interpersonal communications, and computer skills, including proficiency in Microsoft Office Suite and Google Drive
- Ability to research/synthesize information and prepare clear, concise reports
- Knowledge of Department Rules and Regulations, Policies and Procedures
- Knowledge of Department and City resources to address various requests for information
- Excellent public relations and customer service skills

5. Provisions stated in General Order 00 A-08 apply for this position. This position is open to members in the permanent rank of H-1 Fire Rescue Paramedic, H-2 Firefighter and H-3 EMT/Paramedic/Firefighter-Paramedic. Interested members are encouraged to submit a General Form and updated Personal Qualification Form (PQF) to the Chief of Department by close of business on Friday, February 15, 2019. Candidates will be selected to interview for the position after all application materials are evaluated.

Joanne Hayes-White
Chief of Department

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Tuesday, February 05, 2019 5:43 PM
Subject: General Order 19 A-05, Company Based Modular Training Module 3 – Hazardous Materials Refresher Training

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 19 A-05
February 5, 2019

From: Chief of Department
To: Distribution List "A"
Subject: Company Based Modular Training Module 3 – Hazardous Materials Refresher Training
Reference: Rules & Regulations, Section 402
Enclosure: None

Officer Endorsement:
Section 1108 – R & R _____

1. Company Based Modular Training Module 3-*Hazardous Materials (HazMat) Refresher Training* will begin Tuesday, February 19, 2019 and will continue through Thursday, February 21, 2019.
2. This one-day refresher class is for all Tier I and Tier II Hazmat Specialists. Tier I HazMat Specialists are members with HazMat Specialist certification who are assigned to Battalion 2, Engine 36, Rescue Squad 1, and Rescue Squad 2. Tier II HazMat Specialists are members with HazMat Specialist certification who are assigned elsewhere.
3. Training will be held at the Division of Training 19th and Folsom Facility from 0900-1600 hours each day.
4. Members are required to have a current certification or they risk losing their Station assignment.
5. There will be 30 openings for each session. Members may not attend this training while working a trade (TRW). Compensation will not be paid to members attending class in an off-duty status.
6. If more than 30 members sign up for any session, they will be selected in the following order:
 - Tier I HazMat Specialists
 - Tier II HazMat Specialists who own a spot at Station 1 or Station 7
 - All other Tier II HazMat Specialists by rank and seniority
7. Interested members are to sign up via the "Appointments" tab on HRMS. This tab is located to the right of the calendar on the home page.
 - Click on the + icon to add an appointment.
 - Select the location of the training: Division of Training
 - Select Appointment Type: HAZMAT Recertification 2019

- Select the date desired for attendance.
 - If you are expiring in June, note that in the comments.
 - Click on “Create”
8. A member’s status will initially be shown as “enrolled”. Once selected to attend the course, the status will change to “currently attending”.
 9. The deadline to sign up is 1200 hours on Thursday, February 14, 2019. Notifications will be distributed via Outlook.

Joanne Hayes-White
Chief of Department

Conefrey, Maureen (FIR)

From: FireChief, Secretary
Sent: Tuesday, February 05, 2019 5:54 PM
Subject: General Order 19 A-06, Public Safety Diver Training
Attachments: 19 A-06 Public Safety Diver Training - Attachment A.pdf

SAN FRANCISCO FIRE DEPARTMENT GENERAL ORDER

File Code 19 A-06
February 5, 2019

From: Chief of Department
To: Distribution List A
Subject: Public Safety Diver Training
Reference: Rules & Regulations, Section 402
Enclosure: Attachment "A"-Training Schedule

Officer Endorsement:
Section 1108 – R & R

1. Public Safety Diver Training will be conducted Monday, April 8, 2019 through Friday, April 12, 2019.
2. Members must attend all five sessions and successfully complete all requirements to be certified. There are a minimum of eight (8) and a maximum of ten (10) spots available.
3. Members will be selected in the following order:
 - a. Members permanently assigned to Rescue Squads who have not had any public safety or fire service diver training
 - b. Members assigned Vacation Relief (VR) to Rescue Squads who have not had any public safety or fire service diver training
 - c. Open water certified divers from Stations 1 or 7 by Department seniority (Due to frequent details to the Rescue Squads)
 - d. All other open water certified divers by Department seniority
4. Interested members are to sign up via the "Appointments" tab on HRMS. This tab is located to the right of the calendar on the home page.
 - Click on the + icon to add an appointment.
 - Select the location of the training: Division of Training
 - Select Appointment Type: Public Safety Diver 2019
 - Select the start date: April 8 (this is a five-day course)
 - Click on "Create"
5. A member's status will initially be shown as "enrolled". Once selected to attend the course, members will be notified via Microsoft Outlook.
6. Time Coming or compensation will not be granted to those attending off-duty. Members may not attend this training while working a TRW.

7. All participants must provide their own personal gear: wetsuit, hood, gloves, boots, fins, and mask.
8. Any questions relating to this General Order should be directed to FF Adam Wood or FF John Hernandez, Rescue 2.

Joanne Hayes-White
Chief of Department

SAN FRANCISCO



FIRE DEPARTMENT

**DIVISION OF FIRE PREVENTION &
INVESTIGATION**

MEMORANDUM

TO: Chief of Department, Joanne Hayes-White

FROM: Fire Marshal Daniel E. de Cossio, DFPI

SUBJECT: Activity Report for the Division – July 2018 to January 2019

DATE: February 4, 2019

REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from January 1, 2019 thru January 31, 2019.

A handwritten signature in blue ink, appearing to read "Daniel E. de Cossio", written over a horizontal line.

Daniel E. de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—PeopleSoft)

BFP Revenue: July 2018 to January 2019				
Fiscal Year 2018–2019				
Revenue Program	Budgeted Revenue	Actual Revenue*	% of Budget	Projected Year-End
Plan Review Fees	8,710,000	5,550,498	63.73%	9,515,140
Construction Inspection Fees	2,031,250	1,487,445	73.23%	2,549,906
Fire Dept. Permits	1,002,000	579,077	57.79%	992,703
False Alarm Response Fees	220,500	71,250	32.31%	122,143
Waterflow Request Fee	212,500	143,375	67.47%	245,786
Referral Inspections	181,250	110,915	61.19%	190,140
Code Reinspection Fees	172,250	92,952	53.96%	159,346
Pre-Application Fees	150,000	131,845	87.90%	226,020
Medical Cannabis Dispensary Fees	45,500	0	0.00%	0
Fire Administrative Citation	0	6,000	0.00%	10,286
Miscellaneous Fees	11,500	14,090	122.53%	24,155
Revenue Programs Subtotal	12,736,750	8,187,448	64.28%	14,035,625
Annual Permit Renewal Fees*	1,990,000	154,564	7.77%	1,990,000
High-Rise Annual Inspection Fees*	1,950,000	912,003	46.77%	1,950,000
Fire Residential Inspection Fees	627,041	256,703	40.94%	440,062
Revenue Programs Total	17,303,791	9,510,717	54.96%	18,415,687
Projected Surplus/Deficit			6.4%	1,111,896
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	1,466,635	1,508,202	(41,568)	
*as of February 4, 2019				

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

** Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

Description of Revenue Programs:

Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.

1. **High-Rise Annual Inspection Fees**-All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.
2. **Construction Inspection Fees**-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
3. **Annual Permit Renewal Fees**-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually and are collected by the Tax Collector's office after the initial filing fee is collected.
4. **Overtime Fees**-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
5. **Fire Dept. Permits**-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
6. **False Alarm Fees**- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
7. **Referral Inspections**-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
8. **Waterflow Request Fees**- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
9. **Miscellaneous**- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
10. **Pre-Application Fees**-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
11. **Re-Inspection Fees**- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

b.) Non-Revenue Generating Services – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include: complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

c.) San Francisco International Airport – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

d.) Port of San Francisco – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

2. Bureau of Fire Investigation – The monthly and year-to-date report for the BFI is included as an attachment.

San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 01/01/2019 To 01/31/2019

	YTD 07/01/2018 To 01/31/2019		01/01/2019 To 01/31/2019	
	Count	Property Loss	Contents Loss	Contents Loss
STRUCTURE FIRES				
ACCIDENTAL	18	\$20,970,100	\$1,830,701	0
INCENDIARY	28	\$8,440,600	\$1,332,370	4
UNDER INVESTIGATION	1	\$1,002,000	\$160,000	1
UNDETERMINED	3	\$271,000	\$55,500	0
STRUCTURE FIRES TOTAL	50	\$30,683,700	\$3,378,571	5
VEHICLE FIRES				
ACCIDENTAL	2	\$13,500		0
INCENDIARY	27	\$235,078		1
UNDER INVESTIGATION	1	\$10,000		0
UNDETERMINED	5	\$15,882		2
VEHICLE FIRES TOTAL	35	\$274,460		3
OTHER INCIDENTS				
	52	\$198,969	\$29,100	8
STRUCTURE FIRES				
COMMERCIAL	26	\$16,365,100	\$2,074,120	2
RESIDENTIAL	24	\$14,318,600	\$1,304,451	3
STRUCTURE FIRES TOTAL	50	\$30,683,700	\$3,378,571	5
GREATER ALARMS				
2ND ALARMS	4			1
3RD ALARMS	2			0
4TH ALARMS	0			0
5TH ALARMS	0			0
GREATER ALARMS TOTAL	6			1
OTHER				
ARRESTS	14			2
DEATHS	3			0
INJURIES	21			5
JUVENILE FIRE SETTERS	0			0
SUBPOENAS REQUESTED	113			10
GRAND TOTAL	311	\$51,766,639	\$6,782,142	26

SHON M. BUFORD
PRESIDENT

DANIEL A. GRACIA
VICE PRESIDENT

FLOYD K. ROLLINS II
SECRETARY

THOMAS A. FOGLE
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SAN FRANCISCO FIRE FIGHTERS
- Local 798 -

1139 MISSION STREET, SAN FRANCISCO, CA 94103-1514
TELEPHONE (415) 621-7103 • FAX (415) 621-1578
WWW.SFFDLOCAL798.ORG

January 23, 2019

Dear Friend of Local 798,

On behalf of the Executive Board of San Francisco Fire Fighters Local 798, I would like to invite you to march with us in San Francisco's **168th Annual St. Patrick's Day Parade** to be held in **San Francisco on Saturday, March 16, 2019** beginning at 11:30 a.m.

The Local 798 contingent will meet at 2nd and Market Streets, assembling at 10:45 a.m., full dress uniform.

Additionally, we would like to invite you to join us for the traditional **Pre-Parade Breakfast beginning at 8:00 a.m.** at our Toy Program building located at 325 Newhall Street in San Francisco.

Please contact Local 798 **Parade Coordinator Con Lucey** at your earliest convenience to let him know if you (and if you are bringing a guest) will be able to join us for these events. Con can be reached via his cell phone at (415) 218-6413 or via his email at luceycon@yahoo.com. Of course you may also contact Clem at the Union office at (415) 621-7103 or via her email at clem@sffdlocal798.org.

IMPORTANT NOTE: Per the United Irish Societies of San Francisco directions, please no throwing of beads or other objects that would harm onlookers.

Fraternally,


Shon Buford
President, Local 798



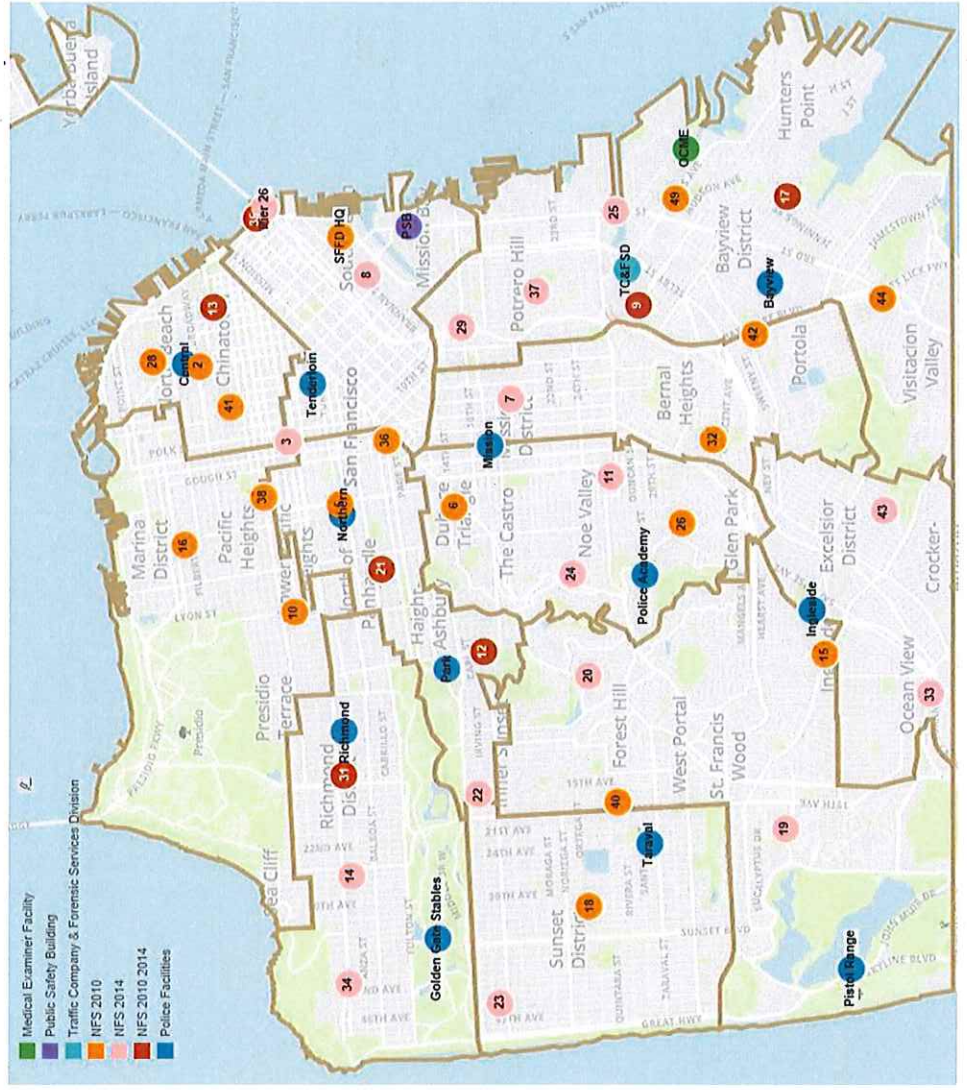


ESER 2019

Earthquake Safety and Emergency Response Bond

Agenda

- Introductions
- ESER Background
- DRAFT Capital Plan FY20-29
- Bond Ordinance
- Planning & CEQA
- ESER 2019 Key Dates
- Public Informational Outreach



ESER Legacy

ESER 2010 – \$412.3 million General Obligation Bond authorized in June 2010 with approval by 79.4% of voters

- Public Safety Building \$243 million
- Auxiliary Water Supply System \$104.2 million
- Neighborhood Fire Stations \$65.1 million

ESER 2014 – \$400 million General Obligation Bond authorized in June 2014 with approval by 79.0% of voters

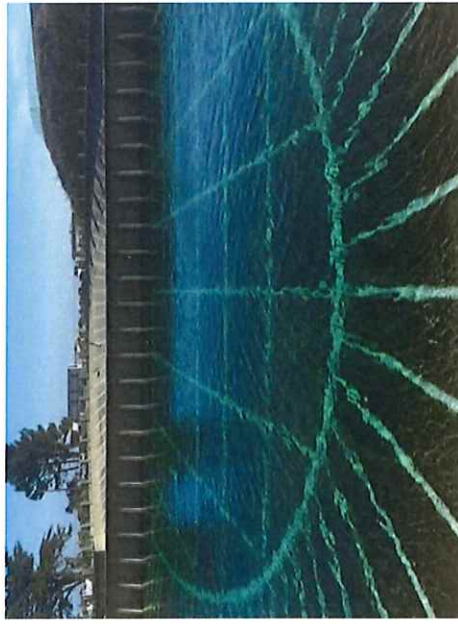
- Traffic Company and Forensic Services Division \$165 million
- Neighborhood Fire Stations \$85 million
- Office of the Chief Medical Examiner \$65 million
- Emergency Firefighting Water System \$55 million
- District Police Stations and Infrastructure \$30 million



San Francisco
Water
Power
Sewer

Services of the San Francisco Public Utilities Commission





DRAFT Capital Plan Fiscal Years 2020-2029

PUBLIC SAFETY – Enhancement Projects



DEM – 911 Call Center Renovation

- Capital investments to support workstation replacements that will require an expansion of the existing operations floor.
- Reconfiguration and expansion of existing operations floor to accommodate the larger footprint of contemporary fire dispatch workstations.
- The Call Center also needs an elevated supervisor bridge, which would trigger accessibility work.
- Expansion would temporarily displace DEM's executive offices along with other administrative personnel.
- **ESER 2019 G.O. Bond funding: \$5.1 million**

FIR & PUC – Auxiliary Water Supply System

- **ESER 2019 G.O. Bond funding: \$125 million**

FIR – Neighborhood Fire Stations

- The Neighborhood Fire Stations program addresses the most urgently needed repairs and improvements to critical firefighting facilities and infrastructure.
- Projects can be comprehensive, focused, or seismic improvement in scope.
- Comprehensive renovations correct all deficiencies pertaining to emergency response and health and safety issues and include renovation, renewal, or replacement of major building systems to promote station functionality for at least 15 years.
- Focused scope projects correct deficiencies of selected building components and promote station functionality for up to 10 years.
- Seismic improvements bring stations up to current building codes and include a comprehensive remodel.
- **ESER 2019 G.O. Bond funding: \$125 million**

DRAFT Capital Plan Fiscal Years 2020-2029

PUBLIC SAFETY – Enhancement Projects

Multiple Departments – Earthquake Safety Priority Facilities

- San Francisco continually reviews and assesses the seismic risks throughout our portfolio of public facilities.
- Risks at many vulnerable buildings have already been mitigated or funded, but needs persist at some.
- Tackling seismic strengthening needs in those public facilities with the worst expected damage and casualty rates from a major earthquake event is an important piece of protecting public safety.
- **ESER 2019 G.O. Bond funding: \$70 million**

Multiple Departments – Public Safety Training Facilities

- SFFD, SFPD, and SFSD have all identified training facility needs.
- SFFD currently rents a facility on Treasure Island, which will be demolished as part of the Island's redevelopment plan, and the department's second facility in the Mission District is too small to accommodate all training operations.
- The Police Academy facility does not have adequate floor space to accommodate training programs for the department's officers and needs to expand.
- The Sheriff's Department has been using the old County Jail #6 facility for training as needed, but that building needs to be brought up to code and reconfigured to serve its current purpose.
- **ESER 2019 G.O. Bond funding: \$150 million**

POL – Police Facilities Retrofits and Improvements

- **ESER 2019 G.O. Bond funding: \$125 million**

Bond Ordinance

ESER 2014 - ORDINANCE NO. 16-14

General Obligation Bond Election – Earthquake Safety and Emergency Response

22	A.	EMERGENCY FIREFIGHTING WATER SYSTEM. A portion of the Bond shall
23		be allocated to the renovation and seismic upgrading of the emergency firefighting water
24		system (the "ERWS") and related facilities, including but not limited to cisterns, pipes and
25		tunnels, and related facilities (collectively, the "ERWS Project").
1	B.	CRITICAL FIREFIGHTING FACILITIES AND INFRASTRUCTURE. A portion of
2		the Bond shall be allocated to the construction, acquisition, improvement, retrofitting and
3		completion of critical firefighting facilities and infrastructure for earthquake safety and
4		emergency response not otherwise specifically enumerated in this ordinance, including
5		without limitation, neighborhood fire stations and related facilities (collectively, the "Critical
6		Firefighting Facilities and Infrastructure").
7	C.	POLICE FACILITIES AND INFRASTRUCTURE. A portion of the Bond shall be
8		allocated to the construction, acquisition, improvement, retrofitting and completion of police
9		facilities and infrastructure for earthquake safety and emergency response not otherwise
10		specifically enumerated in this ordinance, including without limitation, neighborhood police
11		stations and related facilities (collectively, the "Police Facilities and Infrastructure").
12	D.	MEDICAL EXAMINER FACILITY. A portion of the Bond shall be allocated to
13		design and construct a seismically secure structure for the Medical Examiner to enhance the
14		chief medical examiner's Citywide earthquake safety and emergency response capabilities
15		(the "Medical Examiner Facility").
16	E.	POLICE TRAFFIC COMPANY AND POLICE FORENSICS SERVICES
17		DIVISION FACILITIES. A portion of the Bond shall be allocated to design and construct a
18		seismically secure structure to house both the Police Department's Traffic Company and the
19		Police Department's Forensic Services Division to enhance the police department's Citywide
20		earthquake safety and emergency response capabilities (the "Traffic Company and Forensic
21		Services Division Facility").

Bond Ordinance Planning & CEQA

RESOLUTION NO. 34-14

General Obligation Bond Election – Earthquake Safety and Emergency Response

For the reasons set forth in the letter from the Environmental Review Officer of the Planning Department, the Board finds that the bond proposal as it relates to funds for Projects is not subject to CEQA because as the establishment of a government financing mechanism that does not involve any commitment to specific projects to be constructed with the funds, it is not a project as defined by CEQA and the CEQA Guidelines. The use of bond proceeds to finance any project or portion of any project with funds for the Projects portion of the Bond will be subject to approval of the Board upon completion of planning and any further required environmental review under CEQA for the individual Projects.

ESER 2019

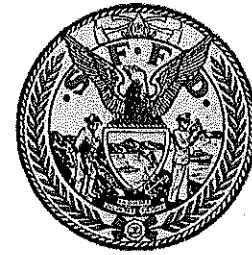
Key Dates

- Jan 2019 – Feb 2019
Bond Report, Factsheets, FAQs
- Feb 2019
Submit application documents to Planning ERO
- Mar 2019
Presentation #1 to CPC
- Mar 2019 – May 2019
Public Informational Outreach (pre-ballot)
- Apr 2019
Presentation #2 to CPC
- May 14, 2019
Introduce RPIN at BOS & Refer to Controller
- May 14, 2019
Introduce Ordinance Calling for GO Bond Election at BOS
- Jun 17, 2019
Last date for regular BOS meeting to adopt Resolution
Target date for BOS to finally pass Ordinance
Last date for B&F to recommend Ordinance
Mayor signs Ordinance
Last date for BOS to hear first reading of Ordinance
- Jul 29, 2019
Last date for BOS to finally pass an Ordinance
- Aug 2, 2019
The Director of Elections shall have the discretion to submit to the voters on proposed Charter Amendment of Bond measure per election that is received fewer than 102 days before the date of the election, provided that said measure is received no fewer than 95 days before the date of the election
- Nov 5, 2019
Election Day

ESER 2019

Public Informational Outreach

- Capital Planning, Police and Fire representatives' presentations to community, neighborhood, business meetings <https://sf-planning.org/neighborhood-groups-map>
- Typically occurs at lunch hour and/or evening meetings
- Expect 12-20 presentations from March to May
- Public Works Communications & Public Affairs produces all collateral material, organizes with each group and coordinates with each department's presenters



SAN FRANCISCO FIRE DEPARTMENT
Public Information Office
01-23-2019

DISTRICT 8 SAFETY FAIR

***San Francisco Fire Department Fire Prevention and Public
Education District 8 Safety Fair***

WHAT San Francisco Fire Department (SFFD) District 8 will hold a Community Safety Fair for members of the public. This fair will include Fire Prevention and Education material, demonstrations, and answers to inspection questions. SFFD EMS members will teach hands only CPR, and our Recruitment team will be available to answer questions related to our Departments hiring process. Free Smoke detectors will be available while supplies last to residents of San Francisco.

Fire Recruitment will give a ½ hour presentation on how to become a San Francisco Firefighter, EMT, or Paramedic. (1-1:30PM)

NERT members will be giving a ½ hour NERT overview to provide information on upcoming trainings and how becoming a member helps you and the community. (1:30-2PM)

Fire Inspectors will be giving a 1-hour fire prevention and education presentation. (2:00PM to 2:30PM)

WHEN **Wednesday, February 13th, 2019**

TIME: 1PM to 4PM

WHERE St. Aidan's Church, Upper Level, 101 Gold Mine Drive, San Francisco, CA

WHO

- Jonathan Baxter, San Francisco Fire Public Information Officer
- Inspector Tomie Kato, San Francisco Bureau of Fire Prevention
- Recruitment Officer Keith Baraka, Division of Training
- Paramedics from the SFFD EMS Division
- SFFD Neighborhood Emergency Response Team (NERT) Members for Disaster Preparedness
- Department of Emergency Management (DEM) for Disaster Preparedness and 911 call center information.
- San Francisco Police Department A.L.E.R.T. Program

- Alisa Ann Ruch Burn Foundation
- Michael Wong, and associates from the Community Youth Centers
- Department of Building Inspections
- Firefighters from your local Firehouse
- City College of San Francisco Fire Science students
- Hands Only CPR instructors
- Stop the Bleed Instructors

WHY San Francisco Fire Department's enhanced Fire Prevention and Education team promotes Fire Safety through Community Outreach and Education. This is an effort to engage the communities we serve with their local Firefighters, EMT's and Paramedics.

VISUALS

- Live Fire Extinguisher Demonstration allowing for participation of the attendees.
- Fire Prevention Safety Handouts from NFPA, including creating an escape plan in your home and work place, fire extinguisher information and tips such as the PASS acronym.
- An ambulance will be available to look at and walk through with EMS staff.
- A Fire Engine will be present to look at and walk through with Suppression staff.

CONTACT Jonathan Baxter, San Francisco Fire Department: firepio@sfgov.org