

SAN FRANCISCO FIRE COMMISSION

Fire Commission Regular Meeting
Wednesday, May 8, 2019 - 9:00 a.m. – 12:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 416 ■ San Francisco ■ California ■ 94102

AGENDA

Item No.

1. ROLL CALL

President	Stephen A. Nakajo
Vice President	Francee Covington
Commissioner	Michael Hardeman
Commissioner	Ken Cleaveland
Commissioner	Joe Alioto Veronese
Chief of Department	Jeanine Nicholson

2. GENERAL PUBLIC COMMENT

Members of the public may address the Commission for up to three minutes on any matter within the Commission's jurisdiction and does not appear on the agenda. Speakers shall address their remarks to the Commission as a whole and not to individual Commissioners or Department personnel. Commissioners are not to enter into debate or discussion with a speaker. The lack of a response by the Commissioners or Department personnel does not necessarily constitute agreement with or support of statements made during public comment.

3. APPROVAL OF THE MINUTES *[Discussion and possible action]*

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on April 24, 2019

4. PRESENTATION AND UPDATE FROM THE DEPARTMENT OF EMERGENCY MANAGEMENT *[Discussion]*

Director Mary Ellen Carroll to present an update and status on the Department of Emergency Management.

5. CHIEF OF DEPARTMENT'S REPORT *[Discussion]*

REPORT FROM CHIEF OF DEPARTMENT, JEANINE NICHOLSON

Report on current issues, activities and events within the Department since the Fire Commission meeting on April 24, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

REPORT FROM OPERATIONS, DEPUTY CHIEF VICTOR WYRSCH

Report on overall field operations, including greater alarm fires, Emergency Medical Services, Bureau of Fire Prevention & Investigation, and Airport Division.

6. COMMISSION REPORT *[Discussion]*

Report on Commission activities since last meeting on April 24, 2019.

7. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS

[Discussion]

Discussion regarding agenda for next and future Fire Commission meetings.

8. CORRESPONDENCE RECEIVED *[Discussion]*

- Email dated 4/23/19 from Daniela Ponce

9. DISCUSSION AND POSSIBLE ACTION ON CHANGES TO DISCIPLINE APPEALS PROCESS *[Discussion and possible action]*

City Attorney, Brad Russi to explain the process and changes that will apply to the San Francisco Fire Department's Discipline Process.

10. PUBLIC COMMENT ON ITEM 11

Public comment on all matters pertaining to Item 9 below, including public comment on whether to hold Item 11(b) and (c) in closed session.

11. POSSIBLE CLOSED SESSION REGARDING PERSONNEL MATTERS

a. VOTE ON WHETHER TO CONDUCT ITEMS 10(b) and (c) IN CLOSED SESSION *[Action]*

The Commission may hear Item 11(b) and (c) in closed session pursuant to Government Code Section 54957(b) and Administrative Code Section 67.10(b).

b. CASE NO. 2018-07 – COMMISSION TO CONSIDER AND POSSIBLY APPROVE SETTLEMENT AGREEMENT BETWEEN MEMBER AND DEPARTMENT *[Action item]*

On December 3, 2018, Chief of Department filed a verified complaint with the Commission alleging the member violated the following Rule:

Section 3927 – Attendance, Tardiness and Failure to Report

c. CASE NO. 2018-06: COMMISSION DELIBERATIONS AND POSSIBLE ACTION ON EMPLOYEE SUSPENSION APPEAL *[Action item]*

The appeal is from a two-calendar day suspension for violation of the Rules and Regulations as follows:

Section 3928 – Unauthorized Leaves of Absence

12. REPORT ON ANY ACTION TAKEN IN CLOSED SESSION *[Discussion and possible action]* as specified in California Government Code Section 54957.1(a) and San Francisco Administrative Code section 67.12(b).

13. VOTE TO ELECT WHETHER TO DISCLOSE ANY OR ALL DISCUSSIONS HELD IN CLOSED SESSION, as specified in San Francisco Administrative Code Section 67.12(a). *[Action]*

14. ADJOURNMENT

**FIRE COMMISSION REGULAR MEETING
DRAFT MINUTES**

Wednesday, April 24, 2019 – 5:00 p.m.

City Hall, 1 Dr. Carlton B. Goodlett Place, Room 400, San Francisco, California, 94102

The Video can be viewed by clicking this link:

http://sanfrancisco.granicus.com/MediaPlayer.php?view_id=180&clip_id=32982

President Nakajo called the meeting to order at 5:03 p.m.

1. ROLL CALL

Commission President	Stephen Nakajo	Present
Commission Vice President	Francee Covington	Present
Commissioner	Michael Hardeman	Present
Commissioner	Ken Cleaveland	Present
Commissioner	Joe Alioto Veronese	Present
Chief of Department	Joanne Hayes-White	Present
Mark Gonzales	Deputy Chief – Operations	
Jeanine Nicholson	Deputy Chief –Administration	
Khai Ali	Airport	
Michael Cochrane	Homeland Security	
Dan De Cassio	Prevention	
Tony Rivera	Support Service	
Andy Zanoft	EMS	
Joel Sato	Division of Training	
Assistant Chiefs		
Rex Hale	Division 2	
Samuel Romero	Division 3	

2. PUBLIC COMMENT

Jeremy Paul, who is a permit consultant in San Francisco for 30 years and stated he has an interest in art spaces and cultural treasures and spoke on behalf of the artists that work out of the “The Farm” warehouse and that an anonymous party called the Fire Department to inform them that there were people living in the commercial space and asked the Commissioners and Department to allow them to proceed on a voluntary basis as they have the funds and commitment of the property owners to file the proper permits to legalize the space.

3. APPROVAL OF THE MINUTES [Discussion and possible action]

Discussion and possible action to approve meeting minutes.

- Minutes from Regular Meeting on April 10, 2019.

Commissioner Cleaveland Moved to approve the above meeting Minutes. Commissioner Hardeman Seconded. Motion to approve above Minutes was unanimous.

There was no public comment.

4. CHIEF OF DEPARTMENT'S REPORT [Discussion]

REPORT FROM CHIEF OF DEPARTMENT, JOANNE HAYES-WHITE

Report on current issues, activities and events within the Department since the Fire Commission meeting on April 10, 2019, including budget, academies, special events, communications and outreach to other government agencies and the public.

President Nakajo acknowledged that this would be Chief Hayes-White's last official report as Chief of Department. Chief Hayes-White announced the passing of retired acting Assistant Chief, Vince Nolan and asked that the meeting be adjourned in his memory. She reported on events and activities since the last meeting on April 10, 2019. She also mentioned that this was her final meeting as Chief of Department and stated that over her career she has attended 353 commission meetings as Chief and prior to that, due to her roles in the Department overseeing the 9-1-1- project dating back to 1998, and Director of Training from 2000, she had eight previous years of going to meetings which would total 537, which she is very proud of and she thanked the commissioners that she has worked with over the course of 23 years, particularly her last 15 as Chief and that it has been an honor. She acknowledged President Nakajo, whom she has worked with since 1996. She continued her report by mentioning that the budget is on track for this fiscal year due to the good work of all the people that she works with and that discussions are ongoing. She thanked Assistant Deputy Chief Joel Sato for his work and that of the Division of Training Staff that they do each and every day with the 44 remaining recruits who are in their 13th week. She mentioned the upcoming H-3 Level 1 class, the bump up academy and the 126th academy which is anticipated for a fall start date. She touched on the end of the year video that was put together by Lt. Baxter and Ben Sosin and she thanked everyone who worked on the video. Chief Hayes-White touched on events that she attended during the reporting period, including a department head meeting with the Mayor, a meeting regarding timelines for the new Chace Arena, a read aloud day at Lafayette Elementary School, a Meals on Wheels delivery to a resident, and a Civil Service Commission meeting where she received a commendation from them. She added that one of the highlights in her career as Fire Chief was working in close collaboration with Civil Service, DHR and Jesusa Bushong on the restoration of promotional exams in 2006 after about an eight to ten-year drought of not having promotional exams and it is something she is also very proud of. She described the patient/rescuer reunion involving the medic unit and Engine 13 of an orthopedic surgeon who was visiting the city with his family and suffered sudden cardiac arrest on the Embarcadero at Broadway and those first responders brought him back to life. Chief Hayes-White also attended an earthquake event along with Mayor Breed, Chief Nicholson, Sheriff Vicki Hennessy, and DEM director, Mary Ellen Carroll. She attended the HSOC Meeting, a PG&E meeting, a NERT Drill, and the Cherry Blossom Festival. She acknowledged her visit to the Bureau of Fire Prevention and Fire Investigation to address the members and convey her gratitude for all the work they do and mentioned that to a certain extent they are sort of the unsung heroes, and she reminded them that they are responsible for minimizing and preventing fires because of their great work. Chief Hayes-White announced that on May 1st, the ribbon cutting on the opening of Station 5 will take place at 11:00 a.m. and later that evening she will be participating in a panel with the US District Court for Northern California Historical Society, titled "The Quest for Diversity in the San Francisco Fire Department. On May 5th, she announced, will be her official retirement date and on May 6, 2019, Chief Nicholson will be

sworn in at the Rotunda at City Hall at 11:00 a.m. She concluded her report by saying it's been quite an honor and privilege to serve the Department for 29 years and she is very proud of where they have come, as she has seen a lot of changes in those 29 years and quite a few in the last 15 years as Chief. She added that it's all about the great people that she has had the privileged to work with and having the ability to train and hire the majority of the Department is something that is very gratifying to her and she thinks she is leaving it better than when she arrived and that they have a very strong foundation for the future, including with the new Chief of Department. She stated she is very grateful and is enjoying the moment in terms of the month of being able to say proper goodbyes and thank yous. She acknowledged the people who sit in the two front rows at the commission meetings who have been very supportive of her and she wished everyone the best.

Commissioner Cleaveland stated that they have enjoyed working with Chief Hayes-White and that she has been professional in every sense of the word and her contributions to the Department are unequalled in terms of the diversity of the Department and that her leadership has been remarkable. He added that he is going to miss her.

Commissioner Hardman stated that Chief Hayes-White's time has spoken for itself and he has seen how she has devoted herself above the call of duty and he expanded on his history with the Chief and her family and that he is going to miss her and that she has done a fantastic job. He added that he thought it was an honor to the Late Mayor Lee to be retiring on his birthday and congratulated her on her retirement.

Vice President Covington thanked the Chief and stated that she knows it's quite a juggle when you have three boys, and then three teenagers, and then three young men in your life, but how fortunate she is for having such a loving family. She acknowledged how important it is to have the diversity in the Department that Chief Hayes-White was able to compose and keep going and she wished her the best in retirement.

Commissioner Veronese stated it was an amazing day that would be the last meeting with Chief Hayes-White and it was sad in many ways but looking back at what she has done for the Department and the City, they could not be more thankful, and he would add ungrateful because they really have no idea the sacrifices she's made over the years and he appreciates how she's always there for families of the members of the Department. He added that he thinks her biggest accomplishment has been raising three beautiful kids in the chaos of the job and he said chaos not because she hasn't been organized, but that you never know what the job is going to hit you with. He stated that she has been a great civil servant and he hopes she takes some time off because she certainly deserves it.

President Nakajo acknowledged the smooth and orderly transition they were privileged to be able to serve with Chief Hayes-White and Chief Nicholson. He spoke of the history and his recollection when he became a Fire Commissioner and they were interpreting the Consent Decree. He added that having a Chief of the San Francisco Fire Department and being a woman was a major step and a major accomplishment and he has always considered Chief Hayes-White a team player. He acknowledged how it was proper that she had the opportunity to be able to go out on her own terms which is with honor and respect and that many truly love her because of all the devotion that she has given to the Department. He thanked her on behalf

of the Fire Commission and all the commissioners that served over the years and for taking care of business for the citizens of San Francisco.

There was no public comment.

REPORT FROM ADMINISTRATION, DEPUTY CHIEF JEANINE NICHOLSON
Report on the Administrative Divisions, Fleet and Facility status and updates, Finance, Support Services, Homeland Security, Training within the Department.

Chief Nicholson reported on events for the month of March. She had Chief Cochrane report on Homeland Security. He congratulated Chief Hayes-White and gave an overview of special events that took place during the reporting period including staffing the command post at the 4/20 celebration in Golden Gate Park as well as the Cherry Blossom in Japan Town. He touched on preparations for Flee Week, 1906 earthquake events and a communications and resource request drill. He described Special Operations, including the K-9 Unit events, Hope Redevelopment Site Taskforce for Vacant Building Hazards, Active shooter interagency meetings and suspicious activity reports from NCRIC. He mentioned that disaster planning, city-wide emergency response plan is still ongoing and at the Office of Resiliency they have submitted their strategies for the future of the city and those plans are also ongoing. He announced that the drone policy has been forwarded to Cal OES.

Chief Soto reported on the Training Division and congratulated Chief Hayes-White on her retirement and thanked her for her support of the Divisions and of him. He confirmed that the 125th class is in their 13th week with 44 members and that graduation is on the 14th of June at the Scottish Rite Auditorium at 9:00 a.m. He mentioned that they had their hazardous materials specialist recertifications with 61 members recertifying. He described the EMS section at Treasure Island they've been working on including several classes for recertification and renewal of skills that members will need to be a part of the bump up academy later in the year, and they are also currently having an EMS field evaluator training class where paramedics and EMTs on the ambulances can evaluate graduates from the EMT and paramedic academies. In regards to specialized training, he mentioned that they had 32 members trained in the public safety diver class and a wildland refresher, with 133 members attending that course and 100 members signed up for the surf rescue recertification class.

Chief Nicholson stated that the Mayor's office asked Captain Simon Pang from EMS-6 to travel to Sacramento and testify in support of SB 40, which is the conservatorship bill and it passed out of the committee 6-0 vote, which is good news. She touched on the recent meeting with the folks from the new Chase Center to convey the Department's concerns and to advocate for the Department to ensure that they have proper access to that facility during events. She announced that they have put two brand new engines in service at Engine 2 and Engine 8 and continue to upgrade the fleet and that in regard to Station 35, they got approval from BCDC and are very close to getting the MOU signed. Chief Nicholson mentioned that they anticipate approximately 30 retirements at the end of June and that the 2020 bond is moving along which include 125 million dollars for neighborhood fire stations, 150 million dollars for the training facility and separate funding for emergency firefighting water supply, also known as AWSS. She concluded her report by thanking the Chief for plucking her out of the field a year and a half ago and having faith in her that she could do the job of CD3 and she vowed to continue to work hard for the Department and with the Commission and wished Chief Hayes-White well.

She also thanked Chief Gonzales who really stepped up when she came on board and thanked them and the rest of the command staff for their support.

Vice President Covington asked Chief Cochrane for more information on the Office of Resiliency. Chief Cochrane explained they are doing future planning for the city as far as utilities, sewer systems, earth preparedness, heatwaves, tsunamis, cyber terrorism, urban conflagration and they request strategies from different city departments and then submit their findings to request funding from FEMA or Cal OES. Vice President Covington confirmed that Captain Arteseros of NERT also joins in those conversations and that the funding is requested by the Office of Resiliency. Vice President Covington asked how many members have wildland certifications. Chief Velo responded that they have trained 255 members and the numbers keep going up as the new firefighters come into the system. Vice President Covington also stated it is important to get a more accurate number of events scheduled for the new Chase Arena as it would be helpful for the Department in planning.

Commissioner Cleaveland asked Fire Marshal DeCossio if he could give any background on the concern during public comment by Jeremy Paul. Chief DeCossio stated he did not have intimate knowledge of the particular facility but they do follow the process and they are consistent with the process which is when they receive a complaint, they respond and inspect. If there is a violation of the fire code, they notify the occupants. He was not aware of any orders to vacate, as they have not come through his office. He added that the intent in everything when they respond to a complaint and a violation is to make sure all the occupants are safe, first and foremost and they do not issue an order to vacate unless it's deemed an imminent danger or hazard.

Commissioner Hardeman thought that Mayor Breed's idea of a transition was a brilliant move and that she deserves a pat on the back. He acknowledged his respect and admiration for Chief Joanne Hayes-White and that she was the best person he's worked with, in government. He acknowledged Governor Newsom, who appointed a litany of women leaders to city departments, which was not an easy decision at the time. He mentioned the recent fire at Notre Dame in Paris and commended all the firefighters who made a conscious decision to risk their lives to save the structure.

Commissioner Veronese asked that if there was anything the SFFD could have done to help in the Notre Dame fire. Chief Nicholson responded that church fires are notoriously difficult to fight and they typically don't send people over there during an investigation but there will be an After Action Report and investigation that comes out and they will look at those and learn from incidents such as this and once they get that report, they will share it with the Commission.

President Nakajo confirmed that the transition seems to have been smooth and orderly and it gave her an opportunity with her command staff to be able to have functionality and time to be able to perform within their duties and tasks, which he knows will take time and the Commission will support her with that and with the rest of the command force. He also acknowledged Mark Corso and Jesusa Bushong for their contributions as well as Chief Gonzales for his service and dedication to the Department.

There was no public comment.

6. COMMISSION REPORT *[Discussion]*

Report on Commission activities since last meeting on April 10, 2019

Commissioner Hardman acknowledged the two female visitors from Kansas City and thanked them for coming to the commission meeting.

President Nakajo stated he met with the Civil Grand Jury in April and part of the discussion was on the AWSS as well as discussions on the next big earthquake. He also attended the NERT Drill immediately following the meeting with the Grand Jury. He added that he appreciates the concept of being ready and he thinks it is appropriate if they encourage the city and county of San Francisco with all components that are involved with preparation to start having joint coordination or joint drills and public relations and advertisements as well as educating the public in terms of that.

There was no public comment.

7. AGENDA FOR NEXT AND FUTURE FIRE COMMISSION MEETINGS *[Discussion]*

Discussion regarding agenda for the next and future regular meetings.

President Nakajo stated that he purposely made the agenda short, simply out of respect and honoring Chief Hayes-White so that everyone can share some time with the Chief on her last meeting.

- Charter amendment on discipline hearings
- Closed session deliberations on discipline matter

There was no public comment.

7. RESOLUTION 2019-02 *[Discussion and possible action]*

Discussion and possible action regarding proposed Resolution 2019-02, commending Chief Joanne Hayes-White for her dedication and outstanding service to the members of the SFFD and the City and County of San Francisco.

Each of the Commissioners read a portion of the below resolution:

RESOLUTION 2019-02

COMMENDING CHIEF OF DEPARTMENT, JOANNE HAYES-WHITE FOR HER DEDICATION AND OUTSTANDING SERVICE TO THE MEMBERS OF THE SFFD AND THE CITY AND COUNTY OF SAN FRANCISCO

WHEREAS, Joanne Hayes-White entered the San Francisco Fire Department in April of 1990 and became the first female Chief of the Department in January of 2004, and

WHEREAS, Chief Joanne Hayes-White has served the City and County of San Francisco with dedication, professionalism, passion, honor, integrity, and honesty, and

WHEREAS, over the nearly 30 years of her service to the San Francisco Fire Department, Joanne Hayes-White has accomplished many goals, far too many to list, and has worked tirelessly to promote the Mission of the San Francisco Fire Department, and

WHEREAS, the San Francisco Fire Commissioners wish to extend their utmost appreciation for the outstanding work and accomplishments of Chief Hayes-White and for her efforts to make the San Francisco Fire Department one of the most diverse in the nation;

BE IT RESOLVED, the San Francisco Fire Commission recognizes Chief Hayes-White's achievements and her contributions to the City and County of San Francisco, and,

BE IT FURTHER RESOLVED, that the Fire Commission extend their sincere best wishes for every happiness in the future and thank her for her devotion and outstanding service to the members of the San Francisco Fire Department and the City and County of San Francisco.

Adopted at the Regular Meeting of the San Francisco Fire Commission on April 24, 2019.

Ayes: 5

Nays: 0

Commissioner Cleaveland and Hardeman Moved to approve the above Resolution. Vice President Covington and Commissioner Veronese Seconded. Motion to approve above Resolution was unanimous.

8. **ADJOURNMENT** President Nakajo adjourned the meeting in the memory of retired member Vince Nolan at 6:22 p.m.

Commission, Fire (FIR)

From: Daniela Ponce <danielaponcepacheco99@gmail.com>
Sent: Tuesday, April 23, 2019 5:45 PM
To: Board of Supervisors, (BOS); Breed, Mayor London (MYR); Commission, Fire (FIR); FireAdministration, FIR (FIR)
Subject: Edna the Cat

This message is from outside the City email system. Do not open links or attachments from untrusted sources.

Dear Mayor London Breed, Board of Supervisors, and Fire Commission,

I write to you to address the eviction of the beloved cat, Edna, from the San Francisco fire station. On February 12th 2019, it was announced that Edna was to be removed from the facility as a result of an anonymous complaint. The complaint demanded to "get rid of the cat," and gave a Monday deadline until they called animal control.

An action like such would never take place in an average home. I am certain if a person one day knocked at your doors and demanded you get rid of your pets, you would scoff at their preposterous demand. Understandably, Edna was living outside common household conditions. She resided in an upbeat, fast paced, stressful place, where she could have posed a threat of slowing procedures down. Emergency vehicles such as fire trucks do in fact need to get to their location fast. However, why is it that Edna spent 5 years living under these conditions and not once posed harm? Not once was an inconvenience. Not once was in the way of an operation.

If anything, Edna brought calmness, and helped release stress from what is a very stress-inducing environment. I have mass respect for firefighters.; they put their lives on the line every day to help people such as yourself and myself. They rush to scenes that seek their help in a timely fashion, regardless of what the scene may be. It's a stressful job, and the workers at Station 49 had taken onto a sweet creature that brought them a sense of calmness, that helped them relieve themselves from the pressure and tension of the environment they work at. Research has proven that animals do in fact help reduce stress and bring an ease of mind to people. For 5 years, Edna served this way to the many people that work at the station. Edna has obtained her therapy animal title. Why is it that she is forbidden from helping people? Who is it she is bothering? Does the one person matter more than the mental health of nearly all the workers at Station 49?

When you considering this issue, you should definitely keep the workers' stand in mind, they want Edna there, but you should also consider what a cruel thing it is to run a cat from its home. Edna was forced to adapt to an entirely new environment, was stripped away from her home and from the people she saw every day. People belittle animals, what would your stance be if they were children? A slightly over the top comparison perhaps, but children are a bigger threat and inconvenience than animals sometimes.

The people in charge of evicting Edna treated her like vermin. The station was sanitized as if some sort of plague had run through it. It's ridiculous. The workers thought it was ridiculous, and over 44.5 thousand people on social media thought it was ridiculous. You are unquestionably painting a poor image of yourselves. The city of San Francisco doesn't care about animals or mental health of fire station workers.

Edna had a lot of support from all over the world. There is no good reason to keep her out. It's been 2 months since her eviction but the public's perception of you lives on. Let Edna return to her home and to her owners, both for her sake and theirs.

I hope you read this email and take action Edna's case, rather than ignore it like the thousand other emails you have chosen to ignore.

Do what is right.

Sincerely,
Daniela Ponce

SAN FRANCISCO



FIRE DEPARTMENT

**DIVISION OF FIRE PREVENTION &
INVESTIGATION**

M E M O R A N D U M

TO: Chief of Department, Joanne Hayes-White

FROM: Fire Marshal Daniel E. de Cossio, DFPI

SUBJECT: Activity Report for the Division – July 2018 to April 2019

DATE: May 3, 2019

REFERENCE: Rules and Regulations, Section 2209

This is the activity report for the Division of Fire Prevention and Investigation for the period from April 1, 2019 thru April 30, 2019.

A handwritten signature in blue ink, appearing to read "Daniel E. de Cossio", written over a horizontal line.

Daniel E. de Cossio

1. BUREAU OF FIRE PREVENTION

a.) **Revenue Generating Programs** - The Bureau of Fire Prevention collects fees for services based on California state laws and regulations. For most of the services we provide, we are permitted to charge fees to recover costs. Table 1 outlines budgeted fees and revenues for the Division of Fire Prevention and Investigation and provides a percentage of where we are in relation to where we should be at this time.

Table 1 – Revenues for the Division of Fire Prevention and Investigation (Source—PeopleSoft)

BFP Revenue: July 2018 to April 2019				
Fiscal Year 2018–2019				
Revenue Program	Budgeted Revenue	Actual Revenue*	% of Budget	Projected Year-End
Plan Review Fees	8,710,000	8,490,530	97.48%	10,188,636
Construction Inspection Fees	2,031,250	2,141,490	105.43%	2,569,788
Fire Dept. Permits	1,002,000	773,836	77.23%	928,603
False Alarm Response Fees	220,500	151,250	68.59%	181,500
Waterflow Request Fee	212,500	193,250	90.94%	231,900
Referral Inspections	181,250	159,040	87.75%	190,848
Code Reinspection Fees	172,250	120,176	69.77%	144,211
Pre-Application Fees	150,000	183,832	122.55%	220,598
Medical Cannabis Dispensary Fees	45,500	0	0.00%	0
Fire Administrative Citation	0	9,000	0.00%	10,800
Miscellaneous Fees	11,500	19,911	173.14%	23,893
Revenue Programs Subtotal	12,736,750	12,242,315	96.12%	14,690,778
Annual Permit Renewal Fees*	1,990,000	215,329	10.82%	1,990,000
High-Rise Annual Inspection Fees*	1,950,000	1,400,464	71.82%	1,950,000
Fire Residential Inspection Fees	627,041	442,434	70.56%	530,921
Revenue Programs Total	17,303,791	14,300,542	82.64%	19,161,698
Projected Surplus/Deficit				1,857,907
	Revenue**	Expenditure	Surplus/Deficit	
Overtime Revenue/Expenditure	1,925,228	2,117,395	(192,167)	
*as of May 3, 2018				

* Full recovery of revenues is expected for the categories of Annual High-Rise Inspection and Annual Permit Renewal Fees. Revenues for these programs fluctuate throughout the year based on the method of collection by the Tax Collector's Office.

** Revenue shown in this column does not reflect the overtime surcharge collected by the Tax Collector for Annual Permit Renewal Fees, which covers a portion of the overtime expenditures. The estimated amount of Annual Permit Renewal Fees that should be allocated to this category is \$204,160.

Description of Revenue Programs:

Plan Review—The BFP's Plan Review Section is located within the Department of Building Inspection at 1660 Mission St. The Section reviews plans to verify compliance with State Building and Fire Codes.

1. High-Rise Annual Inspection Fees-All high-rise buildings in the State are required to be inspected annually, as mandated by the California State Fire Marshal. This program is designed to recover 100% of its cost, but revenues fluctuate throughout the year.
2. Construction Inspection Fees-The plans reviewed by the plan check division generate construction inspections which are carried out by the district fire inspectors.
3. Annual Permit Renewal Fees-Fire Department Permits are required by the California Fire Code for special uses, such as hazardous materials, public assemblies, etc. The fees for these permits are charged annually and are collected by the Tax Collector's office after the initial filing fee is collected.
4. Overtime Fees-Many inspections and plan reviews are conducted on an overtime basis at the request of the applicant, who also pays for the service. Overtime for Place of Assembly Nighttime Inspection Surcharge is included in Annual Permit Renewal Fees.
5. Fire Dept. Permits-As stated above, certain uses require Fire Dept. Permits. This category is for the initial fees that are collected by the BFP when the permit is issued.
6. False Alarm Fees- The SF Fire Code requires that when the SFFD responds to excessive false alarm calls at buildings, the owners be charged a penalty fee. The BFP processes bills and payments, including the maintenance of records for such fees.
7. Referral Inspections-The BFP is responsible for inspecting occupancies requiring a fire department clearance as part of a federal, state, or local license.
8. Waterflow Request Fees- The BFP flows hydrants and performs analysis that provides fire protection contractors with the water supply information necessary to design fire protection systems. A fee is charged for this service.
9. Miscellaneous- This is a catch-all category for BFI subpoena revenue, photocopy revenues, and various consultation fees.
10. Pre-Application Fees-The plan review section meets with architects and engineers prior to the detailed design of buildings to discuss code issues specific to projects.
11. Re-Inspection Fees- During the course of the BFP's inspections, a Notice of Violation may be issued for fire hazards found. This fee is charged for each re-inspection until the condition is corrected.

b.) Non-Revenue Generating Services – Some of the services provided by the BFP are not fee generating in the same way our other programs are. These services are supposed to be paid for by local taxes, according to California law. Examples include: complaint inspections (fire hazard), public education presentations, telephone consultation, etc.

c.) San Francisco International Airport – SFFD BFP personnel provide fire prevention services to the airport, entirely under the SFO budget.

d.) Port of San Francisco – The Port Fire Marshal is the Fire Department's liaison to the Port and conducts construction and referral inspections, plan review, pier surveys, and issues permits along the Port's 7 ½ miles of waterfront jurisdiction. The Port Fire Marshal sits on the Joint Fire Operations Committee and is responsible for coordinating special events and activities of the Port with the Fire Department and other City Agencies.

2. Bureau of Fire Investigation – The monthly and year-to-date report for the BFI is included as an attachment.

San Francisco Fire Department Bureau of Fire Investigations

Summary Report From 04/01/2019 To 04/30/2019

		YTD 07/01/2018 To 04/30/2019		04/01/2019 To 04/30/2019			
		Count	Property Loss	Contents Loss	Count	Property Loss	Contents Loss
STRUCTURE FIRES	ACCIDENTAL	19	\$21,070,100	\$1,895,701	0		
	INCENDIARY	33	\$8,852,100	\$1,385,540	2	\$52,000	\$3,020
	UNDER INVESTIGATION	2	\$1,827,000	\$370,000	0		
	UNDETERMINED	5	\$1,621,000	\$430,500	0		
STRUCTURE FIRES TOTAL		59	\$33,370,200	\$4,081,741	2	\$52,000	\$3,020
VEHICLE FIRES	ACCIDENTAL	2	\$13,500		0		
	INCENDIARY	34	\$301,204		1	\$3,500	
	UNDER INVESTIGATION	2	\$17,000		1	\$7,000	
	UNDETERMINED	8	\$34,782		0		
VEHICLE FIRES TOTAL		46	\$366,486		2	\$10,500	
OTHER INCIDENTS		69	\$8,415,854	\$2,044,740	6	\$53,550	\$10,390
STRUCTURE FIRES	COMMERCIAL	30	\$17,073,600	\$2,314,220	0		
	RESIDENTIAL	29	\$16,296,600	\$1,767,521	2	\$52,000	\$3,020
STRUCTURE FIRES TOTAL		59	\$33,370,200	\$4,081,741	2	\$52,000	\$3,020
GREATER ALARMS	2ND ALARMS	7			0		
	3RD ALARMS	3			0		
	4TH ALARMS	0			0		
	5TH ALARMS	0			0		
GREATER ALARMS TOTAL		10			0		
OTHER	ARRESTS	18			2		
	DEATHS	4			0		
	INJURIES	25			1		
	JUVENILE FIRE SETTERS	0			0		
	SUBPOENAS REQUESTED	146			8		