



**San Francisco Fire Department
Division of Administration**

Fire Commission Report

July 2019

Division of Training – ADC Joel Sato

Director of Training Activities

The following list outlines the activities of the Director of Training for the month of June 2019:

June 7, 2019: Attend High Rise/Active Shooter Drill planning meeting with Chief of Department, Deputy Chief, Operations, Deputy Chief, Administration and Massey Disaster Planning for drill on June 8

June 8, 2019: Attend High Rise/Active Shooter Drill with SFPD Tactical Unit, DOT staff, and on-duty field units

June 14, 2019: Attend and participate in 125th Recruit Class graduation

June 24, 2019: Attend funeral for Captain William Murray (retired) at St. Leo Catholic Church in Sonoma

June 25, 2019: Attend Fireboat and Ride-A-Long meeting with Deputy Chief, Operations, Deputy Chief, Administration, and Administrative Officer

June 26, 2019: Attend Return-To-Duty meeting with A/SC Payne, Jesusa Bushong, Dr. Terrazas, Stephanie Phelps, and Tony Boone

June 30, 2019: Attend Alice B. Tolkas Breakfast at Embarcadero Hyatt. Attend and walk in Pride Parade

Safety 1

June 3, 2019: Working Fire – 732 Treat Street

June 28, 2019: Working Fire – 557 Valencia Street

From A/Captain Kwan:

The following is the activity of Recruit Training, Division of Training for June 2019:
Oversee practice and testing of PX firefighters for Pump/Aerial tests and hose leads

33 PX members

65 total hours

- Equipment
Request for full complement of large and small line for the 4 DOT engines.
Various rigs require BOE to jump due to lack of charging stations.
- City College
All 44 from academy class 125 PX were enrolled into City College
Class 108 (Firefighter Work Experience).
- Training for the 125th Recruit Academy Class
Pump Ops / Driver 1A introduction completed.
125th academy graduation – 44 new PX members
- Instructor assistance for In-Service & EMS
Live Fire module – 4 instructors
EMS Pre Academy – 4 to 5 instructors
- Additional
Operation Genesis – 5 instructors
Cross training of instructors academy/field PX

Auto Extrication Drills

1. General Order 17 A-68, Enclosure (K) states that every Saturday one Truck Company and one Rescue Squad must report to the Division of Training for a Saturday Auto Extrication Drill. There is a schedule of which companies are due.
2. There were five scheduled training days in the month of June 2019 at the Folsom Street Campus.
3. Companies due for the month of June included Truck 11, Truck 12, Truck 13, Truck 14 and Truck 15.
4. Extrication vehicles will be designated with Truck identifier and date of scheduled training using spray paint. Each Truck gets half a vehicle leaving one vehicle for impromptu training on a first come first serve basis.

Rescue Systems Drills

1. General Order 17 A-68, Enclosure (N) states that every Monday and Tuesday two Truck Companies and one Battalion Chief (along with the Light Rescue Vehicle) must report to the Division of Training for a Rescue Systems Drill. There is a schedule of which companies are due.
2. There were eight scheduled training days in the month of June 2019.
3. Companies that were assigned to participate included:

Drill 15 – Moving and Stabilizing Heavy Objects -
Truck 10 & 15, Battalion 5 and LR5

Drill 1 – Familiarize Companies to Equipment on Light Rescue, Review Rescue Knots -
Truck 11 & 14, Battalion 7 and LR7

Drill 2 – Anchor Systems, Rescue Harness, Rescue Litter
- Truck 12 & 7, Battalion 6 and LR7

Drill 3 – RPM Systems, Belay Systems, Rappel -
Truck 13 & 6, Battalion 2 and LR5

Technical Rescue Drills

1. General Order 17 A-68, Enclosure (O) states that every Wednesday, Thursday and Friday, both Rescue Squads, as well as the Specialized Units Required must report to the location determined by the Rescue Squad Captains for a Technical Rescue Drill. Two weeks are scheduled for each drill, allowing for the review of equipment and operational procedures in the first week, and an operational exercise the second week. There is a schedule of which companies are due.
2. There were 15 scheduled training days in the month of June 2019.
3. The assigned drills and Companies included the following:

June 5, 6, 7, 12, 13, 14

Drill 8 –

Transit/Extrication

RS1, RS2

June 19, 20, 21, 26, 27, 28

Drill 1 – Confined Space

RS1, RS2, B02, E36, HZ1

Suppression In-Service Training

Drills/Instruction	Companies/Members Trained	Training Hours
Mod I – Live Fire – High Rise	368	3.5
On Line Training	373	.25
Totals	741 Members	1381 Hours

Additional Work Performed

- Live Fire Module I 2019 – High Rise (IST191)
- Active Shooter Drill at 333 Bush St.
- Venue and logistics for Operation Genesis presentations
- Assist in test preparation and administration of H3 pre-academy tests.
- Return to duty live burns for two members.
- Training venue for SFPD Tac.
- Performed compound maintenance and up-keep of the facility and equipment.
- Fabrication of Live Fire prop for Live Fire Module I.
- Video production for CD2 message to the field.

Special Projects/Programs

Special Operations Report June 2019

HAZMAT

06/11/2019

Grant Property Transfer Agreement paperwork submitted along with General Form through chain of command for the FLIR Identifinder R440 RIID.

Pending

Canberra Personal Radiation Detectors (PRD) awaiting final approval for distribution.

TECHNICAL RESCUE

06/17/2019

Meeting with Matt O'Donnell from Sierra Rescue International regarding upcoming Rope Rescue Technician Course. Conducted site visits and discussed needs that our agency would like to focus on regarding emphasizing certain curriculum. The course will be held at Treasure Island. It will consist of 24 students and 2 task book participants for a total of 26 SFFD members.

06/24/2019

Observed high angle rope drill involving the removal of a victim in a stokes from the 5th floor to the ground. Proper lashing of victim, stokes bridal set up and use, MPD mirrored operation and victim/rescuer safety discussed. Companies included RS2, T06, T07 and B02.

06/29/2019

Forcible entry drill conducted at 333 Bush Street on the 16th floor. Over 20 doors using Irons, battering ram, circ saw and other equipment. Video by In-Service Captain. Companies involved were T10, E10 and B05. Special thanks to General Manager Glenn Good for supporting the SFFD.

HIGH RISE

06/08/2019

High Rise Drill at 333 Bush Street. Exercise consisted of fire on the 16th floor. ICS positions filled using first alarm assignment to include IC, Lobby, F/A and Rescue. F/A used elevators and led large line from stairwell. Once the exercise was completed, we went right into **an Active Shooter Exercise** with SFPD. The SFFD instituted our Active Shooter Policy participating in 3 different scenarios.

PG&E

06/05/2019

San Francisco Fire Dept. Substation Training conducted on June 5,6 and 7 at 1200 Broderick St, substation "G".

HOMELAND SECURITY

06/11/2019

Grant Property Transfer Agreement paperwork submitted along with General Form through the chain of command for the FLIR IdentiFinder R440 RIID.

AUTO EXTRICATION

Currently SFFD DOT has autos delivered by:

Auto Return
2650 Bayshore Blvd
Daly City California 94014 415-865-8220

Vehicles supplied by SFMTA David Rosales.

ABC Towing Company to have SFFD Auto Extrication Program done on the ABC Towing Company Site. Update SFFD liability form. Work in progress.

06/13/2019

Two vehicles delivered to Treasure Island for Operation Genisis extrication demonstration.

MASK FITTING PROGRAM

Assigned Light Duty Firefighter for Testing

Tested 60 SFFD Members for the month of June. A total of 184 year to date.

Porta-count Maintenance Program:

SFFD #1 PORTACOUNT Pro+ UNIT (In Service)

Model 8038

S/N 8038084512

In Service MFD: January 2019

SFFD #2 PORTACOUNT PRO UNIT (In Service)

Model 8030. S/N 8030163804. In Service MFD: September 2016

Quantifit Mask Fit Testing Machine in service.

Test implementation TITF.

Anthony Boone, SFFD Industrial Hygienist

DIVISION OF TRAINING

06/01/2019

Lube and Oil performed on the following vehicles:

145-9009(F250), 145-9013(F250), 145-260(15 passenger van)

Facilities Requests 06/12/2019

Entry door into DOT staff bungalow repaired. Door handle replaced and lower hinge repaired.

Requests Still Pending

AC in library and classroom 3A and 3B is not cooling.

DOT/EMS Academy – A/SC Nicholas Payne

DRILLS AND INSTRUCTION FOR THE <u>MONTH</u>	MEMBERS <u>TRAINED</u>	TRAINING HOURS <u>RECEIVED</u>
AHA BLS Provider	3	9
Active Shooter Training	53	106
EMS Evaluator Training	5	20
High Rise Drill	34	136
Live Fire 2019	32	32
Pre-Tower Day 1	43	172
Pre-Tower Day 2	37	148
H8 Task Book Completion	1	1
BLS Epi Auto Inj./Naloxone	2	2
Target Solutions	1,343	1,438
TOTAL	1,553	2,064

Additional Work Performed:

Community CPR

Stop the Bleed community training

Project Genesis

Airport Division – ADC Khairul Ali

1. FAA Red Cap Exercises

- There were three Red Cap Drills conducted in June

2. Battalion Chiefs “Multi-Company” Monthly Drills

- Active Shooter Training
- ARFF Training
- Boat Operations Training and deployment
- Gross Decon Tent Set-up
- HRET Training
- Runway Crossings
- Terminal Orientation @ New Boarding Area B
- Thermo Scientific Demonstration
- Water Switlik Platform Demonstration

3. Training Officers Lee & McCulloch Activities

- Attended Surf Rescue Initial Certification Course
- Scheduled & attended Radiation Detector training for all members by Thermo Scientific
- Scheduled and conducted Operation Genesis tour of SFO
- Trained with SFO CBP various Active Shooter scenarios at United Operations Clinic
- Conducted Active Shooter Training with Captain Perata from Treasure Island
- Attended Hyatt Hotel Active Shooter Drill planning session at the EOC
- Attended Chempack location & administrations guideline training
- Scheduled & participated in new ITB Pier B Orientation tours
- Conducted ARFF Driving Course practice & testing for three
- Overview of Life Raft training with the manufacturers at the MERF
- Met with Holmatro representative for Battery Operated Spreaders training
- Met with Fisher Representative for RadEye Radiation Detector training

4. Rescue Captains Beckwith, Morley, & Schorr Activities

- Provided one CPR training class
- Conducted MCU Drill with SFO CERT
- Completed Monthly SFO ARFF Modules Training

Recruitment – FF Keith Baraka

June Recruitment & Outreach Events:

JUN 03: Helped judge a "Green Building" class project at Lincoln High School. Was asked by a staff person working with us on the Fire/EMS Pathway.

JUN 05: Participated in and helped run the monthly CORE meeting of which I am a Co-Chair.

JUN 11: Presented and informed SF ResQ to the 126th Class. Also in attendance off duty, AC Juratovac & PM Castro.

JUN 15: Ran and operated the Juneteenth Recruitment Booth with the assistance of several volunteers and the BFA.

JUN 17: Had an extensive conversation with Chief Larson of the LAFD. Chief Larson runs the Recruitment office (with a total of 5 members of the department and two administrative staff persons) and had several questions regarding our recruitment efforts. I also spoke with Fire Commissioner, Rebecca Ninburg just prior to speaking with Chief Larson.

JUN 18: All things SF Pride for most of the day. Volunteer, Contingent, and C.O.R.E. management, and coordination with the various project leaders. **Erika Storm** and **Garrett Kennedy** were invaluable with regard to their level of commitment, responsiveness and their tireless dedication to making "SF Pride, Generations of Resistance" a huge success!

JUN 20: SF Conservation Corps recruitment event. Also conducted the Monthly Career Info Session on this date. FF Mariano Elias and Captain Shayne Kaialoa were our guest speakers.

JUN 24: This week was dedicated to making sure all of our bases were covered for the Pride Contingent and things were all in place for our tabling event. This included The Trans March, The Dyke March, Parade Contingent and Festival Pavilion CORE activities.

SFFD FIRE AUXILIARY RESERVE

MONTHLY REPORT

Fire Auxiliary Reserve Command Staff

June 2019

Commander (FR1): Phillip Buckley

Deputy Commander, Operations (FR2): Ray Carbonel

Deputy Commander, Administration (FR3): Veronica Peña

Category	Date	# of Personnel	Hours/Personnel	Total Hours	Description
DRILLS					
	06/06/19	50	2	100	Battalion Drills
	06/13/19	48	2	96	Battalion Drills
	06/20/19	46	2	92	Battalion Drills
	06/27/19	41	2	82	Battalion Drills
				0	
				Total	370
GREATER ALARMS					
				0	
				0	
				0	
				Total	0
VOLUNTEERING/ COMMUNITY SERVICE					
	06/13/19	7	4	28	Operation Genesis
	06/15/19	2	2	4	Juneteenth Parade
	06/19/19	2	3	6	Operation Genesis
	06/20/19	2	3	3	Fire Safety Fair
	06/26/19	9	6	54	Operation Genesis
	06/30/19	14	3	42	Pride Parade
				Total	137

GRAND TOTAL HOURS 507

Reviewed and Approved by:

Veronica Peña

VERONICA PEÑA, Deputy Commander, SFFD Fire Auxiliary Reserve

6/30/2019

Neighborhood Emergency Response Team (NERT) – Capt. Erica Arteseros

Training Sessions Completed:

- ◆ June 3 – Marina #3
- ◆ June 4 – Richmond #1
- ◆ June 5 – Civic Center #5, 6
- ◆ June 10 – Marina #4
- ◆ June 11 – Richmond #2
- ◆ June 13 – SOMA/CCoA #1, 2
- ◆ June 17 – Marina #5
- ◆ June 18 – Richmond #3
- ◆ June 20 – SOMA/CCoA #3, 4
- ◆ June 24 – Marina #6
- ◆ June 25 – Richmond #4
- ◆ June 26 – SF Ready Preparedness workshop
- ◆ June 26 0 SOMA/CCoA #5, 6

Advanced Training/Drills:

- June 15 – NERT Training Day
 - Coordinators open house forum
 - Start where you Stand Neighborhood Team response
 - Disaster Living – Water & sanitation;
- June 5 – NERT Quarterly Meeting - Welcome by Chief of Department; Damage Assessment Survey mini-drill

Presentations/Outreach:

- June 11 – DBI Safety Fair booth
- June 25– Presentation for employees at Popsocket HQ

Other Activities:

- June 3 – Website re-design meeting with Brooke Rogers
- June 4 – Grainger system meeting with rep. Dan Berryman
- June 5 – Zoom Conference call with Oracle for DB design
- June 11 – Miraloma NERT team meeting (Stop the bleed)
- June 12 – Medical Reserve Corps (MRC) Ex with D-MAT at Moffitt Field
- June 17 – NERT Advisory Board Meeting
- June 18 – MRC Disaster Healthcare Volunteers (DHV) Call-up system exercise
- June 18 – B10/NERT meeting planning Battalion Control interaction with NERT
- June 20 – Meeting with DPH/PHEPER Division regarding volunteers for power outage and heat events
- June 20 – NERT overview for Chinese Delegation
- June 24 – conference call regarding NERT presentation at SPUR

- June 24 - Website re-design meeting with Brooke Rogers
- June 25 – Meeting with Supervisor Mar’s aide Alan regarding NERT activity in the District

NERT Training Day. NERT training day is the third Saturday of every month. In April and October, that third Saturday is the NERT Citywide Drill. On June 15, we hosted Huntington Beach CERT trainers Carol and Phil Burtis. They brought in a fresh take on the NERT team’s neighborhood response. And introduced Disaster Living, with sheltering, cooking and sanitation modules. Here are some photos from the day

TEAM RESPONSE & SANITATION

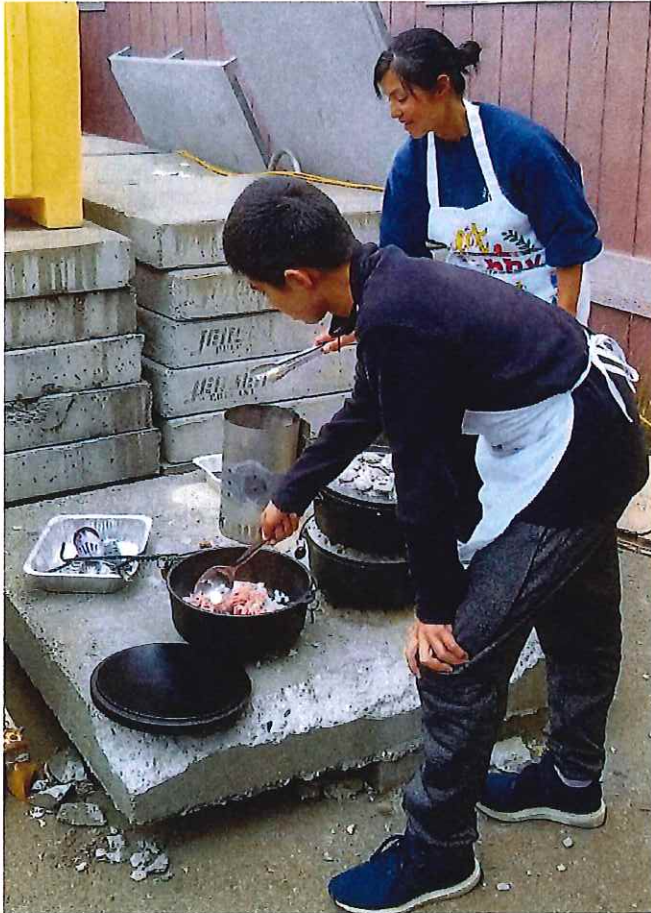


SHELTERING





DISASTER COOKING





Office of the Department Physician – Dr. Ramon Terrazas

Activity	Count
H-33 Captain EMS Probationary Permanent Physicals	1
H-30 Captain Probationary Permanent Physicals	1
H-20 Lieutenants Promotional Permanent Physicals	2
H-4 Fire Inspector Promotional Permanent Physicals	1
H-2 Firefighter Probationary Permanent Physicals	1
H-2 Firefighter Candidate Physicals	7
H3L1 EMT Candidate Physicals	4
Return to Work Evaluations	25
Miscellaneous Consultations	65

Work-Related Injury	Count
Shoulder/Elbow/Arm/Hand/Wrist	2
Hip/Groin/Leg/Knee/Ankle/Foot	9
Face/Head/Neck/Back/Chest/Torso/Pelvis	8
Burn	1
BBPE*	3
Hernia	1
Neurological Issue	1
Laceration	2
Cardiovascular Issue	2
Heat Exhaustion	1
Cancer	1
Stress	3

Total Number of Work Related Injuries and Illnesses Reported 31

Total of Lost Time Injuries and Illnesses 19

Total of No Lost Time Injuries and Illnesses 12

*Bloodborne Pathogen Exposure

**Numbers above may not equal total number of injuries because more than one body part may have been affected.

Injuries By Rank	Count
H-2 Firefighter	12
H-3 Level II Paramedic	4
H-3 Level III Firefighter/Paramedic	4
H-8 Per Diem Paramedic	1
H-20 Lieutenant	1
H-22 Lieutenant, BFP	1
H-28 Lieutenant, DOT	2
H-30 Captain	3
H-33 EMS Captain	1
H-120 Pilot Fireboat	1

Disability Status

Members OFF DUTY at beginning of reporting period	38
Members reporting OFF DUTY during the reporting period	16
Members reporting ON DUTY during the reporting period	24
Members OFF DUTY at the end of the reporting period	30
Total Absences	53

Investigative Services Bureau – Captain Neal Cavellini

Random Drug & Alcohol Testing Program (all results negative)	25
Post-Accident Tests (all results negative)	2
Background Investigations – Background checks are being conducted for potential candidates.	53
DMV Pull Program – No members were flagged as having suspended or expired licenses.	-
DOT Fireboat Random Drug Testing	1

Research and Planning (Assignment Office) – A/Capt. Rob Neuneker

1. The IT Department, the Assignment Office, and EMS Chiefs met June 13, 2019 with a committee comprised of ST49 members to review a proposed schedule. A vacancy bid will be held once all parties have agreed to the schedule modifications. Seniority and bid order have been reviewed and completed for the ST49 Vacancy bid.
2. Labor/Management has agreed to a rebalance of current tours for City Suppression. The goal is to more evenly balance daily staffing so that the Department can best respond to critical needs or mutual aid deployments. Additionally, balanced tours will evenly distribute the WDO opportunities and well as mandatory WDO obligations. The IT Department and the Assignment Office are currently working on this project, which will be explained in further detail via General Order in the near future.
3. Assignment Changes have been completed for the permanent appointments of five Battalion Chiefs, two Rescue Captains, three Captains, and fifteen Lieutenants, as well as the permanent exempt appointments of six Incident Support Specialists. Acting appointments and assignments have been completed for one Battalion Chief, four Captains, four Lieutenants and one Incident Support Specialist.
4. The split pay periods required for close of Fiscal Year 2019 have been completed and submitted to the Controller's Office, per General Order 19 A-37, Time Rolls for Close of Fiscal Year 2019.
5. The Assignment Office continues to collaborate with the Information Technology, Human Resources and Payroll Departments with the Q/A functions for eMerge payroll process, a 20% increase in the Assignment Office duties.

Support Services – ADC Anthony Rivera

Support Services HQ

- A total of 107 facility requests for service were received and processed for the month of June 2019 and 78 service items were closed during the same time frame.
- Completed the move of Senior Analyst Stephanie Chenard to a new office and will have ADC Tong moved into her new space by the end of the week (July 19th).
- Painting and flooring has been scheduled for July 19th-21st. Still waiting for the furniture vendor to provide quotes for the furniture that CD1 and CD2 have selected for their office. In the process of contacting additional vendors as the current one is non-responsive.

Fire Environmental Health Services (Anthony Boone)

- Conducted walkthrough of Fireboat Guardian with Site Assessment Remediation (SAR) rep Antonio Erazo. He can get City approved abatement companies to bid on the asbestos/lead removal from the boat, to determine the cost effectiveness of the abatement, and determine if another contractor will repair the abated areas.
- Completed CERS Environmental reporting review and update for all fire stations.
- Worked with Chief Sato and Doctor's office on language for returning to work General Order.
- Meeting with CUPA to review underground storage tank paperwork scheduled for July 23.
- Conducted ergonomics evaluation for CD2 Admin Kathy Aguas-Aclan. Assisted in improving workstation posture.

E.S.E.R. BOND 2010 NFS – JUNE 2019

Seismic Improvement Program:

- **Fire Station 16 (\$14.2M)** – The approved Substantial Completion date is July 16, 2019. Contractor achieved Substantial Completion on January 10, 2019. Public Works has assessed Liquidated Damages from July 17, 2018 to June 5, 2019, in the amount of \$489,500. SFFD moved into the new facility and reactivated the station on January 16, 2019. Conditional Final Completion letter sent to Roebuck on June 5, 2019 is pending installation of aspirator smoke detector. Anticipated completion for this work is end of July 2019.
- **Fire Station 5 (\$21.0M)** – The approved Substantial Completion date is April 29, 2019. Contractor achieved Substantial Completion on April 26, 2019. SFFD moved into the new facility and reactivated the station on April 30, 2019. Final Completion is anticipated to be achieved by the end of July 2019.

Additional Focused Scope Program:

- **Apparatus Bay Doors:**
 - **General:** Public Works has awarded 2 JOC Master Contracts to the following contractors. Work will be issued on a Task Order basis and will be detailed below. Work will be distributed amongst the 2 contractors based on their performance and ability to meet schedule milestones to complete the work.
 - **JOC No. J45 – National Garage Door Company:** Public Works awarded a Job Order Contract (JOC) to National Garage Door Company on April 29, 2019. The contract was executed on June 21, 2019.
 - **Task Order #1 (FS 8, 28, 29)**
- **Emergency Generators:**
 - **Fire Station 14** – Scope of work: replacement of existing generator with new rooftop generator, new subgrade fuel fill port and sump pump at the sidewalk in front of the station, and new fuel piping from sidewalk to generator. Public Works to file for DBI building permit in Fall 2019, with construction anticipated to begin in Summer 2020.

E.S.E.R. BOND 2014 NFS – JUNE 2019

Seismic Improvement Program:

- **Fireboat Station 35** – Notice to Proceed (NTP) for Design-Build Services was issued on October 10, 2017. The approved Substantial and Final Completion dates are September 29, 2020 and November 9, 2019, respectively.
 - **Demolition and Marine Construction**
 - Work is scheduled to begin at Pier 22 ½ in mid-August 2019 (pending issuance of PORT demo permit); includes exploratory survey of the existing conditions and demolition of the existing finger piers & shed (this will require relocation of the fireboats to Pier 26).
 - **Float (Float, Steel Piles, Observation Deck, Vehicle Access Platform, Gangway)**
 - Permit
 - PORT to issue float permit pending approval from PORT Planning Reviewer.
 - Fabrication
 - NTP for float fabrication was issued on June 6, 2019.
 - Design-Builder's subcontractor, ZPMC, began fabrication activities in Shanghai, China.
 - **Building**
 - Design
 - On April 30, 2019, Design-Builder submitted 90% Construction Documents. The City provided comments on May 14, 2019. The Design-Builder responded to the City's comments on May 22, 2019.
 - Permit
 - On March 6, 2019, Design-Builder submitted permit set to PORT for review.
 - **Pier 70, Wharf 8 – BCDC Permit Mitigation Measure – Fill Mitigation**
 - GHD submitted drawings to Public Works on July 10, 2019.
 - Power Engineering to submit cost proposal to Public Works on July 26, 2019.

- **Pier 26 Fireboat Berths** – The approved Substantial Completion and Final Completion dates are August 30, 2019 and September 29, 2019, respectively. The Port Chief Building Inspector issued the Green Tag on May 30, 2019, which grants PG&E permission to energize. SFPUC is coordinating PG&E work; once completed, contractor will finish their contract work to achieve Substantial Completion.

Comprehensive Renovation Program:

- **Fire Station 7** – Scope of work is primarily new kitchen and apparatus bay doors with selected finishes and other upgrades. Public Works completed 95% Construction Documents on August 22, 2017. DBI issued approved permit on October 18, 2017. **This project is ON HOLD while Public Works and SFFD finalize the list of seismic projects for ESER 2020. This project will either proceed as planned or be cancelled.**

Focused Scope Program:

Work progresses through the 9 scope categories comprising Emergency Generator Replacements, Roofing, Apparatus Bay Door Replacements, Exterior Envelope Improvements, Windows, Showers, HVAC/Mechanical, Sidewalk/Slabs, and Security Access Control.

- **Emergency Generators:**
 - **FS 31** – Scope of work: replace existing non-operational generator with a new 72 hour run-time generator set. Public Works awarded a \$219,331 contract to BBJ Electric on June 13, 2019. A Pre-Construction Conference was held on July 16, 2019. NTP anticipated to be issued by early August 2019.
 - **FS 2** – Scope of work: replace existing rooftop generator set, structurally strengthen roof structure to support new fuel tank with capacity for 72 hour run time, and provide new fuel fill port and piping to the generator. All DBI reviews are complete, and building permit is anticipated by end of July 2019.
 - **FS 19** – Scope of work: replace existing generator at grade and provide a secondary electrical infrastructure upgrade. Public Works filed for DBI building permit on March 18, 2019. Pending approval from the following DBI plan reviewers: Building, Electrical, and SFFD. Contractor procurement to begin in Fall 2019.
- **Roofing:**
 - **All projects in this category of the Focused Scope portfolio are closed.**
- **Apparatus Bay Doors:**
 - **Package 3 (Rolling Steel / Coiling Doors at FS 2, 11, 13, 19, 24, 31, 34, 40, & 44)** – Complete.
 - **Package 4 (BBR Ancillary Work)** – Complete.
 - **General:** Public Works has awarded 2 JOC Master Contracts to the following contractors. Work will be issued on a Task Order basis and will be detailed below. Work will be distributed amongst the 2 contractors based on their performance and ability to meet schedule milestones to complete the work.
 - **JOC No. J46 – Byron Epp Inc:** Public Works awarded a Job Order Contract (JOC) to Byron Epp Inc on April 16, 2019. The contract was executed on May 31, 2019. Scoping

and pricing for each of the Task Orders is underway. Material procurement is anticipated to begin in mid-August 2019.

- **Task Order #1 (FS 6, 7)**
 - **Task Order #2 (FS 9, 10, 11)**
 - **Task Order #3 (FS 21, 22, 38)**
 - **Task Order #4 (FS 12, 25, 37, 42)**
 - **Task Order #5 (FS 17, 23, 32, 44)**
- **Exterior Envelope:**
 - **Package 1 (FS 8, 20, 23, & 29)** – FS 20 was completed in December 2018. BBR to begin work at FS 8 and 29 in Summer / Fall 2019. Due to the scope, BBR has refused work at FS 23, therefore, Public Works anticipates completing work at FS 23 through a JOC contractor in Spring 2020.
 - **Package 2 (FS 24 & 34)** – This project is on HOLD at the request of Capital Planning.
 - **Package 4 (FS 22)** – Complete.
 - **Windows:**
 - **Package 5 (FS 14, 33, 37 & 43)** – Work at FS 14, 37, and 43 is complete. BBR was unable to procure repair parts for the scope of work at FS 33. Public Works anticipates completing this work through a Job Order Contract (JOC).
 - **Showers:**
 - **Package 2 (FS 17, 19, & 33)** – The Notice to Proceed (NTP) was issued to Kushner General on February 1, 2019, and construction is 85% complete. At SFFD’s request, FS 33 has been divided into 3 sequences of work. This request will extend the Substantial Completion date to July 30, 2019.
 - **HVAC/Mechanical:**
 - **Package 1 (FS 8, 9, 14, 20, & 41)** – Project is in pre-planning phase.
 - **Security Access Control (FS 3, 6, 9, 11, 17, 24, 26, 29, 32, 33, & 37)** – The scope of work includes installation of access control systems and card readers at eleven (11) stations/ 26 doors. A final price is under negotiation with the JOC contractor, and a Notice to Proceed is anticipated to be issued early August 2019.

P.H.S. BOND 2016 NFS – JUNE 2019

The total funding allocated for Neighborhood Fire Stations is \$9.4M.

Seismic Improvement Program:

- **Hose Tower Removal & Roofing (FS 6, 11, 12, 15, 21, & 38)** – The scope of this project is to remove all remaining hose towers at SFFD Fire Stations in order to improve the seismic safety of these essential facilities. Work at FS 11, 12 and 21 will include re-roofing. Pursuant to Planning’s request, Public Works has procured a historical consultant for the design of the display plaques which have been completed and approved by Planning. The structural and architectural design of a replacement “hose tower” at FS 15 is 95% complete. A Categorical Exemption on 6.24.19, and FS 6 & 38 were submitted to DBI for permit on 7.9.19.

Focused Scope Program:

• Emergency Generators:

- **Fire Station 18** – Public Works filed for DBI building permit on February 13, 2019. Pending approval from the Bureau of Street-Use and Mapping (BSM), a permit will be issued.
- **Fire Station 37** – Public Works issued NTP for engineering services to GHD on April 15, 2019. Public Works' Bureau of Architecture (BOA) and GHD have commenced with scoping and design. Public Works to file for DBI building permit in Fall 2019, with construction anticipated to begin in Summer 2020.
- **Fire Station 44** – Public Works issued NTP for engineering services to GHD on March 28, 2019. Public Works' Bureau of Architecture (BOA) and GHD have commenced with scoping and design. Public Works to file for DBI building permit in Fall 2019, with construction anticipated to begin in Summer 2020.

ESER: Emergency Fire Fighting System (Auxiliary Water Supply System)

- Ashbury Bypass and Mariposa/Terry Francois AWSS Pipelines and Pumping Station 2 construction contracts continued.
- 19th Avenue AWSS Pipeline advertisement expected August 2019 under SF Public Works contract 2652J.
- Clarendon Supply AWSS Pipeline and Terry Francois/Mission Rock/South Street AWSS Pipeline advertisements expected August 2019.
- Potable Emergency Firefighting Water System project planning for the Richmond and Sunset areas continued.

BOE/Fleet Management/ Logistics

- BOE performed field and equipment repairs in excess of 45+ calls and assisted with fire suppression needs at quite a few incidents over the last month (June 2019)
- BOE conducted the pre-construction meeting for the Mobile Air unit at the end of June. Also completed a preliminary inspection of the TDA (Ariel trucks) at the same time. BOE will be attending mid-point inspections for the trucks at the beginning of August 2019.
- The specs for the new Rescue water crafts (2 Jet Ski's) are with OCA.
- All 15 new ambulances are out in the field and they are working well.
- Specs for the Hose Tenders are currently in process. Working with Central Shops to complete.
- Four out of the Six triple combination pumpers are in service. The other two will be in service by the end of the month.
- BOE is still surveying and collecting information on the battery operated fans in the trucks.
- 95% of the fleet has been equipped with the TIC chargers. BOE is starting to outfit the rigs with the Thermal Imaging Cameras (TICs).
- Currently waiting to receive six (6) new Chevy Tahoes to replace existing Battalion Chief buggies.

- BOE is continuing its infrastructure improvement projects to increase efficiency.
- The BOE would like to thank everyone at Support Services for their continued assistance and support. They are a vital part of our crew

Department Engineering

- Ongoing and routine maintenance at Fire HQ
- Performed a variety of maintenance calls at the Fire Stations
- Assisted ESER Bond Captain with bathroom and ADF projects around City
- PUC is finalizing Chiller specifications. We are anticipating September install. Fan Coil Unit service and thermostat upgrade sometime end of July.
- Kone provided cost for HQ Elevator upgrade. Waiting for approval.

Clothing Depot

- Clothing Requests Received in the last month
Received ~80 requests
- What type of requests received?
Uniform & PPE
- How many members served
~100 members
- How many requests still pending
0
- Any special requests, issues, or problems
 1. Red Wing Boots Model# 4473 were discontinued in November 2018. However, they were recently brought back.
 2. Turnout evaluation for 2020-2021 contract
 3. Turnout glove issue. Having difficulty obtaining the structural glove's specifications.
- Any additional updates regarding Clothing Policy or HRMS tracking
None

Water Supply Officer (no updates)

- Captain James Reidy retired and SFFD is currently accepting application for the AWSS Liaison position.

TASC MONTHLY SECTION UPDATE

June 2019

SFMTA – TASC, SDAT, DPW, Vision Zero, SFFD Fire Access, SFFD Training

- **SFMTA: TASC (Transportation Advisory Staff Committee)** No objections to proposed street/sidewalk modifications for 5 Bike Share stations, 1 Speed Cushions, 1 Sidewalk Widening, Class II (shared bicycle lane).
- **SDAT:** (Street Design Advisory Team): Weekly meetings at SF Planning Department to review streetscape proposals for new developments.
- **DPW:** Received 4 requests from DPW to review and provide comments for streetscape modifications. Including Tentative Mapping requests, Fire Hydrant relocations, and major encroachment permits.
- **SFFD Access:** Working with the Chase Center to develop plan to ensure that the SFFD can traverse and respond efficiently during events prior to first event September 6, 2019. Working with SFPD and SFMTA on clearing Fire Lanes at Alice Griffith Apartments, specifically night time enforcement. Working the SF Planning Department, Chief Velo, Battalion 3 and Station 8 for the Bluxome St Linear Park project to ensure Fire Access for Emergency Response. Station 42 is having difficulties responding due to the construction across the street. Requesting the SFMTA and Cal Trans to install a pre-empt for the traffic signals to clear traffic in front of the Firehouse.
- **SFFD Training:** Planning to bring City Agencies to the next SFFD Live Fire training at Treasure Island. The purpose is to educate project managers and engineers on the street/sidewalk space required for SFFD operations.

SFMTA TASC MEETINGS

June 13, 2019 and June 27, 2019

Street Modification	SFFD Approval	SFFD Objection	Objection and Resolved
Bike Share Stations	6	0	0
Bicycle Lanes – Class II	1	0	0
Speed Table	0	0	0
Speed Humps	0	0	0
Speed Cushions	1	0	0
Sidewalk Widening	1	0	0

MONTHLY SECTION UPDATE: for June 2019

Community Developments:

A. Community Developments: Horizontal Design

The horizontal design review will include review of street maps and site plans for Fire Department vehicle access (to project site), access to water supplies (LPWSS), and building access.

Total developments in process; SFFD comments issued (On hold – awaiting response/resolution from developer)

- 1- Balboa Reservoir
 - Meeting to discuss Balboa Infrastructure Plan Department Comments.
 - Reviewed Submitted SFFD comments for Balboa Reservoir Fire Access.
 - Reviewed and submitted the SFFD Comments for AB-005 for Aerial ladder access.

- 2- Treasure Island 8000 units
 - Submitted SFFD comments for Treasure Island Sub-Phase 1A, 1D, 1F, 1G, 1H & 1I
 - Reviewed and submit the SFFD comments for 1 Avenue of the Palms (401 Avenue of the Palms) factory-built plans.

- 3- Yerba Buena Island (YBI Island)
 - Reviewed and Submitted SFFD Comments for 30% Yerba Buena Island Hill top parks submittal.

- 4- Hunters View Ph 3
 - Reviewed and Submitted SFFD Comments for Infrastructure 65% Submittals.

- 5- Potrero Power Plant. 1800 residential units
 - Reviewing the Infrastructure Plan.

- 6- Pier 70
 - Reviewed and submitted the SFFD Comments for E 2 site permit building.
 - Reviewed and submitted the SFFD Comments for pre-application meeting for building 12.

- 7- 5 M Project
 - Submitted SFFD comments for the Street Improvement Plan.

- 8- Mission Bay- China Basin
 - Re-check meeting to discuss the SFFD Comments for 401 China Basin Mission Bay-Block 9 site permit building.

- 9- Candlestick Point
 - Reviewed and submitted the SFFD Comments for Site permit for 89 Harney Way-Block 9 A
 - Reviewed SFFD Comments during re-check meeting for address 625 Gilman St.

- 10- Potrero Hope
 - Field operations test results is accepted and approved
 - Reviewed and submitted the SFFD Comments Potrero Hope Tentative Map No. 9610 Potrero Hope-1201 Wisconsin Street.
 - Meeting to discuss SFFD Comments Streetscape Master Plan Revision #3.

- 11- Visitacion Valley
 - Reviewed and Discussed the fire access street width.

- 12- 1629 Market Street. 584 Units. 5 low rise buildings.
- 13- India basin, 1375 units. Preliminary Master Plan
- 14- Park Merced

We are promptly accommodating all reviewing /meeting requests.

B. Community Developments: Vertical Design

1. Reviewed and submitted the SFFD Comments for 3051 Folsom St. BERNAL RAD 100% affordable alterations (17 permit application #s).
2. Approved the Emergency generator plans 500 Folsom St Application # 2015-0311-0506 S8.
3. Reviewed and submitted the SFFD Comments for 4840 Mission St Application # 2019-0319-5605.
4. Reviewed and submitted the SFFD Comments for Site permit _83 Harney Way, Candlestick Point, Application # 2018-0413-6325
5. Reviewed and submitted the SFFD Comments for courtesy drawings plans for 1068 Mission St, factory -built.
6. Re-check meeting to discuss the SFFD Comments. for courtesy drawings plans for 1068 Mission St, factory -built.
7. Reviewed and submitted the SFFD Comments for courtesy drawings plans for 1 Avenue of the Palms factory-built plans
8. Re-check meeting to discuss the SFFD Comments. for courtesy drawings plans for 401 China Basin Mission Bay- Block 9, factory -built.
9. Re-check meeting to review the SFFD response Comments for North Block 10 A Site Permit for Candlestick CP-02, address 625 Gilman St.
10. Recheck meeting to discuss the SFFD Comments for 5 Thomas Million- North Buildings_ Building B, 17 Stories type IA, Application No. 2016-0920-8248.
11. Reviewed and submitted the SFFD Comments for 1950 Mission 2019-0619-3875 S-2, Revision 2.
12. Reviewed and submitted the SFFD Comments sprinkler system for 1950 Mission 2019-0619-3875 S-5 sprinkler system
13. Reviewing the Arch/ MEP plans for 490 South Van Ness Ave application # 2010 1005 2342 / 2017 1011 0918

C. Accessory Dwelling Units (ADU) and Unit Legalization

- Info regarding the Addition of Dwelling Unit from 6/1/19 to 6/30/19
- Total Accessory Dwelling Units (ADU) reviewed 26 units.
- Reviewed and approved Accessory Dwelling Units (ADU) and Unit Legalization plans for 17 units.
- Reviewed and sent comments of Accessory Dwelling Units (ADU) and Unit Legalization plans for 9 units.



**San Francisco Fire Department
Division of Administration**

Leave Report

July 2019

Human Resources – Maryann Poon

Employee Actions

Reporting the following PERMANENT PROBATIONARY appointment effective June 22, 2019:

H-40 Battalion Chief

Kircher, Glenn E. (vice: Mark Gonzales)

H-30 Captain

Caba, Norman J. (vice: Clyde Christobal)

H-20 Lieutenant

Jensen, Maribeth R. (vice: Robert Winslow)

Rosse, Ronald R. (vice: Ronald Johansen)

H-4 Inspector, FP

Lau, Dee H. (vice: John Fogarty)

Retirements

Communication received from Retirement Board indicating the following member has retired:

<i>Name</i>	<i>Rank</i>	<i>Retirement Date</i>
Banks, Edward D.	H4	June 29, 2019
Bonal, Frank R.	H20	June 30, 2019
Carrillo, Ernest M.	H20	June 29, 2019
Diricco, Anthony	H2	June 29, 2019
Hupke, Kenneth W.	H20	June 29, 2019
Kirtley, Michael G.	H2	June 29, 2019
Lai, Samson	H40	June 28, 2019
Lee, Arnie	H2	June 29, 2019
Maguire, Bernard P.	H3	June 28, 2019
Monteverdi, David J.	H20	July 1, 2019
Newman, Denise L.	H40	June 30, 2019
O'Neill, Dennis W.	H20	June 29, 2019
Rocha, Antonio Luis V	H2	June 30, 2019
Reidy, James J.	H20	June 29, 2019
Reynaud, Alan	H20	June 29, 2019
Rubin, Michael C.	H2	June 29, 2019
Sullivan, Dennis W.	H20	June 29, 2019
Sweeney, David N.	H2	June 26, 2019
Urquiaga, Paul T.	H10	June 28, 2019
Williams, Christine	H2	June 29, 2019
Wong, Steven	H2	June 29, 2019
Yee, Ricky A.	H20	June 29, 2019
Yup, Lawrence J.	H2	June 29, 2019
Stumpp, Frederick	5215	June 29, 2019

Human Resources – Lucy Chu

Leaves of Absence with Pay

Submitting requests for leaves of ABSENCE WITH PAY for the time period:
May 2019 through October 2019

<i>No. of Members</i>	<i>Rank</i>	<i>Total Amount of Leave (Days)</i>
3	H20 Lieutenant	26
7	H3 EMT/PM/FF PM	120
10	H2 Firefighter	97
2	Civilian	73
Total Number of Days with Pay		316

Intermittent Leaves of Absence with Pay

Submitting requests INTERMITTENT LEAVES OF ABSENCE WITH PAY for the time period:

April 2, 2019 through November 18, 2020

<i>No. of Members</i>	<i>Rank</i>	<i>Dates of Leave</i>	
1	H40 Battalion Chief	May 17, 2019	- May 17, 2020
1	H30 Captain	Jun. 4, 2019	- Jun. 4, 2020
1	H30 Captain	Jul. 1, 2019	- Jun. 30, 2020
1	H22 BFP Lieutenant	Aug. 23, 2019	- Aug. 23, 2020
1	H20 Lieutenant	Jun. 3, 2019	- Jun. 2, 2020
1	H20 Lieutenant	Jun. 21, 2019	- Jun. 21, 2020

2	H4 Inspector	May 31, 2019	-	May 31, 2020
1	H3 EMT/PM/FF PM	May 13, 2019	-	May 13, 2020
1	H3 EMT/PM/FF PM	May 31, 2019	-	May 31, 2020
1	H3 EMT/PM/FF PM	Jul. 27, 2019	-	Jul. 27, 2020
1	H3 EMT/PM/FF PM	Aug. 11, 2019	-	Dec. 31, 2019
2	H3 EMT/PM/FF PM	Nov. 18, 2019	-	Nov. 18, 2020
2	H2 Firefighter	Apr. 2, 2019	-	Apr. 2, 2020
1	H2 Firefighter	Apr. 23, 2019	-	Apr. 22, 2020
1	H2 Firefighter	Jun. 19, 2019	-	Jun. 19, 2020
1	H2 Firefighter	Jul. 1, 2019	-	Jul. 1, 2020
1	H2 Firefighter	Jul. 2, 2019	-	Jul. 2, 2020
1	H2 Firefighter	Jul. 8, 2019	-	Jan. 8, 2020
1	H2 Firefighter	Jul. 11, 2019	-	Jul. 10, 2020
1	H2 Firefighter	Jul. 17, 2019	-	Apr. 20, 2020
1	H2 Firefighter	Jul. 17, 2019	-	Jul. 17, 2020
1	H2 Firefighter	Jul. 25, 2019	-	Jul. 25, 2020

Leaves of Absence Without Pay

Submitting requests for LEAVES OF ABSENCE WITHOUT PAY for the time period:
February 2019 through June 2020

<i>No. of Members</i>	<i>Rank</i>	<i>Number of Days</i>
4	H3 EMT/PM/FF PM	289
1	H2 Firefighter	1
Total Number of Days Without Pay		290

