### NERT MESSAGE FORM

**TO:**

**FROM (Team Name/ICS position & Staging Site):**

**SUBJECT:**

**DATE:** ____________ **TIME:** ____________

**MESSAGE NUMBER:**

#### MESSAGE TEXT:

**What** – is the incident you are reporting? ie. People trapped, fire burning, road blocked

**Where** – did the incident happen? ie. 822 Connecticut near 20th Street, intersection of Market & Geary

**When** – did the incident happen? ie. At 12:15 p.m., reported at 2:05 p.m.

**How** – is the Incident Commander responding? If yes, describe briefly. If no, say no response.

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Examples: assignment completed, additional resources needed, unable to complete, special information/status update.

#### REPLY:

**DATE:** ____________ **TIME:** ____________ **ICS POSITION:**

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ICS 213