SAN FRANCISCO FIRE DEPARTMENT

ANNUAL FIRE DRILL DOCUMENTATION FOR HIGHRISE COMMERCIAL BUILDINGS

Address of the building: ________________________________

Emergency Procedures:

Full Evacuation ____ Partial evacuation ____ Relocation ____

Person conducting the drill: ________________________________

Date and time of the drill: ________________________________

Method used to initiate the fire alarm (i.e.: pull station, smoke detector)

_________________________________________________________________

Floors evacuated or relocated: ________________________________

Time required to evacuate/relocate the floors listed: __________

Problems encountered, if any (please list): _______________________

_________________________________________________________________

Please attach Floor Warden Roster.