

SAN FRANCISCO FIRE DEPARTMENT

ANNUAL FIRE DRILL DOCUMENTATION FOR HIGHRISE COMMERCIAL BUILDINGS

Address of the building: _____

Emergency Procedures:

Full Evacuation ____ Partial evacuation ____ Relocation ____

Person conducting the drill: _____

Date and time of the drill: _____

Method used to initiate the fire alarm (i.e.: pull station, smoke detector)

Floors evacuated or relocated: _____

Time required to evacuate/relocate the floors listed: _____

Problems encountered, if any (please list): _____

Please attach Floor Warden Roster.